CENTRAL VIRGINIA
WASTE MANAGEMENT AUTHORITY

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CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
NOVEMBER 20, 2026
2104 WEST LABURNUM AVE.
RICHMOND, VA 23227

PLEDGE OF ALLEGIANCE

CALL TO ORDER **9:00 a.m.**

CERTIFICATION OF QUORUM

AGENDA

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1.	Public Comment Period	
2.	Minutes of the Regular Meeting of October 16, 2026	**3 – 13**
3.	Chairman's Report	
4.	Presentation: PlanRVA Study on Barriers to Recycling	
5.	Operations Update	
6.	Technical Advisory Committee (TAC) Report	
7.	Public Information and Education America Recycles Day	
8.	Financial Report for October 2026	**14 – 21**
9.	2027-28 Proposed Operating Budget	
10.	Administrative	

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Board of Directors Meeting – Friday, December 11, 2026– 9:00 a.m. (CVWMA Conference Room)

Executive Committee Meeting – Monday, November 30, 2026 – 10:00 a.m.

Technical Advisory Committee – (TAC) Meeting – Thursday, December 3, 2026 – 10:00 a.m.

Board of Directors Meeting – Friday, January 15, 2026– 9:00 a.m. (2104 W. Laburnum Ave.)

At any time during the meeting, the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

ITEM NO. 3

MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2026

The minutes of October 16, 2026, CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of Minutes.

Attachment

CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
OCTOBER 16, 2026
BEULAH RECREATION CENTER
6901 HOPKINS ROAD, ROOM C
NORTH CHESTERFIELD, VA 23234

MEMBERS/ALTERNATES PRESENT

Voting

Cary Drane (M-Chesterfield), Chairman
Jordan Stewart (M-New Kent), Vice-Chair
Randy Hardman (M-Hanover), Secretary
Robert L. Dunn (M-Chesterfield), Past-Chair
Clay Bowles (M-Chesterfield)
Andrew Barnes (A-Colonial Heights)
Phillip Grayson (A-Goochland)
Marcia E. Kelley (M-Henrico)
Marilee Tretina (M-Henrico)
Jon Clary (A-Henrico)
Monique Robertson (M-Hopewell)
Joshua Mathews-Ailsworth (M-Richmond)
Robert McMillen (M-Richmond)
Zach Pauley (A-Richmond)

Non-Voting:

Josh Byerly (A-Henrico)

MEMBERS/ALTERNATES NOT PRESENT

John Mitchell (M-Henrico), Treasurer
Elizabeth Hall (M-Richmond), Director
Todd Evan (A-Ashland)
John Neal (A-Chesterfield)
Mindy McKinney (A-Chesterfield)
Dawn Rowell (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Don Leftwich (M-Goochland)
Jeff Stoneman (M-Hanover)
Theresa Arnold (A-Hanover)
John Saunders (A-Hanover)
J. Bentley Chan (A-Henrico)
Rodney Hathaway (A-New Kent)
Randall Williams (A-Petersburg)
Bob Powers (M-Powhatan)
Tim Glidewell (A-Powhatan)
Scott Enos (M-Prince George)
Kristen Pudlow (A-Prince George)
Joy Shaw (A-Richmond)

Staff:

Kimberly A. Hynes, Executive Director
Katrina Entzminger, Dir. of Recycling & Waste Man
Terry Eckhout, Finance and Admin Manager
Stephanie Breaker, Sr. Contact Center Manager
Julie Buchanan, Public Relations Coordinator
Olivia Beidler, Recycling Coordinator
LaTanya McBride, Administrative Assistant

Visitors:

Mr. C. Drane, Chairman (M-Chesterfield), welcomed all attendees to the meeting and thanked them for coming. He asked all attendees to stand and recite the Pledge of Allegiance. With a quorum in attendance, he called the meeting to order at 9:00 a.m.

Item No. 1: Public Comment Period

Chairman Drane opened the public comment period and asked any members of the public present who wished to address the Board to come forward. Seeing no one, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of September 18, 2026

Chairman Drane opened the floor for a motion to consider the minutes of the September 18, 2026, meeting as submitted. The motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Ms. M. Kelley, (M-Henrico), and carried that the minutes of September 18, 2026, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting are approved as submitted.

Item No. 3: Chairman's Report

Chairman Drane did not have a report.

Item No. 4: Audit Committee Report

Mrs. K. Hynes, CVWMA Executive Director and Ms. T. Eckhout, CVWMA Finance and Administration Manager, presented the 2026 Annual Comprehensive Financial Report (ACFR) and the Audit Committee Report on behalf of the Audit Committee members including, Audit Committee Chair and Treasurer Mr. J. Mitchell (M-Henrico), Past Chair Mr. R. Dunn (M-Chesterfield), and Mr. C. Bowles (M-Chesterfield). She informed the Board that the Audit Committee met on Thursday, October 8, with key staff members and Brown Edwards, the Authority's audit firm, to discuss the annual audit results and the final draft of the ACFR for fiscal year 2026.

2026 Annual Comprehensive Financial Report (ACFR)

Ms. Eckhout reported that the auditors conducted onsite fieldwork at CVWMA headquarters from August 3 through August 7. The Authority received an unmodified opinion, the highest rating with no material weaknesses identified in its internal controls. The auditors' comments and findings appear in the compliance section at the back of the ACFR.

Ms. Eckhout outlined the report's four sections: Introductory, Financial, Statistical, and Compliance. She noted that the introductory section includes a transmittal letter to the board describing the Authority's economic conditions and major initiatives; a copy of the Certificate of Achievement and Excellence in Financial Reporting for the 2025 ACFR, received for the 29th consecutive year; and an organizational chart listing board members and staff.

Ms. Eckhout reported that the financial section includes the auditor's unmodified opinion, management's discussion and analysis of annual financial activity, and the financial statements for the Authority's major funds: General, Curbside, Drop-off, MSW, and Waste Transfer and Disposal. She explained how the major fund status depends on revenue and/or assets, and why the Drop-off fund is included as a signature program. She also mentioned that the auditors reviewed every major fund, although not required to do so.

Ms. Eckhout provided an overview of the financial activity for the year. Ms. Eckhout reported that the change in net position was consistent with the budget, with a $216 variance. She reported that the actual operating revenues

were slightly in excess of budget, while operating expenditures were slightly below budget. Depreciation increased after the Authority exercised its purchase option on the cart leases, which had previously been amortized over a shorter period. The original portion of the office lease expired at the end of the fiscal year, therefore will eliminate its amortization expense in future years. She reminded the Board that the Authority received a $1.3 million cart grant in fiscal year 2023 and had to recognize the entire grant that year. As the grant is amortized, it results in a budgeted loss, or use of funds of $135,265.

Ms. Eckhout reported that the change in net position was consistent with the budget, with a $216 variance. Continuing, Ms. Eckhout noted that the Authority recorded a net loss of $58,489, before Other Post Employment Benefits (OPEB), retirement and lease adjustments. Recyclable material sales revenue in the Curbside and Drop-Off Funds fell $125,000 from the previous year, resulting in less rebate retained by CVWMA. Pension, OPEB, and lease amortization adjustments further reduced total net position to $1.94 million, or 8.1% of operating expenditures which is above the 5% target. The Authority remains in a strong financial position.

Mrs. Hynes reported on the cart financing activity and leasing amortization impact to the MSW (trash collection) fund referenced by Ms. Eckhout. She reminded the Board that the Authority purchased carts for Colonial Heights and Hopewell, financing them over a three-year period, amortizing their cost over 10 years. She stated that the financing costs were concentrated upfront, while the jurisdictions' amortization fees will balance those costs over the remaining seven years. This timing difference accounts for the MSW fund deficit shown in the financial report, which is expected to balance out over the next several years.

Mrs. Hynes relayed how recognizing the entire $1.3 million cart grant in a single year increased the reserve balance. The Authority budgets for an annual appropriation in the amount of $135,265 over the grant's 10-year amortization period. The auditors acknowledged that the Authority remains financially strong. Although the Authority budgeted for a loss, or use of funds, in the past couple of years, it ended those years with net income, nonetheless. Mrs. Hynes presented a detailed slide highlighting change in the Authority's net position over the past few years. She noted that this is the first net loss since 2023.

Mrs. Hynes reported that operating revenues increased 3.4% this year. She noted that approximately 95% of revenue passes through to jurisdictions, based on their program participation. Residential recycling, MSW, waste transfer, and convenience-center contracts generate the most revenue. Contracts cap CPI increases at 3% to 5%, making this year's increase consistent with inflation. She noted that revenue varies with recyclable commodity prices, household participation in residential recycling and MSW programs, as well as new services like the food-waste collection and composting program introduced in fiscal year 2026.

Mrs. Hynes presented slides that briefly summarized activity outside the Authority's larger funds. She noted that the blue line shows the annual operating assessment, unchanged at .48 cents per capita for each member jurisdiction since 1997. Assessment totals have remained relatively steady, with changes driven mainly by population growth. The green line shows yard waste, which has increased in volume over time as grinding costs fluctuate with demand. The red line denotes smaller programs, including household hazardous waste, used-tire recycling, and electronics recycling. She noted that some service costs have increased, particularly for household hazardous waste as more jurisdictions host collection events. The City of Richmond hosts three or four events annually, while Prince George County has increased its annual events from one to two.

Mrs. Hynes reminded the Board that several of the Authority contracts generate revenue from the sale of recyclable material, which is a significant budget component. The Authority budgets conservatively because commodity prices fluctuate. Overall revenue declined slightly, with different factors affecting each commodity. Residential recycling generated $75,000 in FY25 but due to markets, no revenue was realized in the 2026 fiscal year. She noted that revenue depends largely on paper and fiber prices, which also contributed to significantly lower drop-off recycling revenue because the programs handle many of the same commodities. Market oversupply reduced the Authority's used oil rebate by about $60,000 during the fiscal year. However, recent market improvements and higher gas prices have helped increase the rebate to .80 cents per gallon, above the .25

contractual minimum. Used oil revenue is rising this fiscal year, while scrap-metal prices remain relatively steady at $200 per ton.

Mrs. Hynes reported that contractual expenses increased along with revenues, and those costs are passed through to the jurisdictions. She noted that the red line shows administrative expenses, which are relatively low. Much of the increase over the past couple of years reflects the Authority's cart purchases and leases. Locality participation is reflected in the jurisdictions' share of revenue, based on the programs they participate in. As expected, larger jurisdictions and those participating in more programs account for a larger share.

Mrs. Hynes noted that the report is final, and copies are available. Once approved, staff will post it on the CVWMA website, send it to the Virginia Auditor of Public Accounts as required, and submit it to GFOA for consideration in Certificate of Achievement program for the 30th year. Lastly, Mrs. Hynes and Ms. Eckhout invited questions. Hearing none, she invited the Audit Committee members to offer additional remarks, including comments from the auditors.

Past Chair Mr. R. Dunn (M-Chesterfield) commended the Authority's continued financial and budget management. He noted that the Authority has 30 years of outstanding financial results, and he commended the service provided to all member jurisdictions. Mrs. Hynes thanked Mr. Dunn and concluded the report.

Chairman Drane asked for a motion to approve the 2026 ACFR and transmit the final report to the Virginia APA. A motion was made by Mr. J. Clary (A-Henrico) and seconded by Mr. C. Bowles (M-Chesterfield) and so carried unanimously that the 2026 ACFR be approved as submitted and transmitted to the Virginia APA.

Item No. 5: Consideration of Resolution 27-03: Renewal of the Contract for Collection, Transportation, and Processing of Used Electronic Equipment

Ms. K. Entzminger, CVWMA Director of Recycling and Waste Management, introduced **Resolution 27-03,** a request to renew the Contract for the Collection, Transportation, and Processing of Used Electronic Equipment Services between CVWMA and Securis of Hampton Road (Securis). Securus has been a good partner for CVWMA and participating jurisdictions. The contract, which began on December 1, 2022, with an initial two-year term, provides for five one-year renewal options. This request is to renew the contract for the third time. The TAC and staff recommend extending the contract with Securis for an additional one-year period, through November 30, 2027.

Ms. Entzminger opened the floor for questions, and hearing none, Chairman Drane asked for a motion to approve **Resolution 27-03: Renewal of the Contract for Collection, Transportation, and Processing of Used Electronic Equipment**. A motion was made by Ms. M. Tretina (M-Henrico) and seconded by Mr. J. Clary (A-Henrico) and carried unanimously that Resolution 27-03 was approved as presented.

Item No. 6: Operations Report

Ms. Entzminger presented a brief overview of monthly statistics. She reported that the Curbside Recycling tonnage dipped slightly from July to August (2026) but remained higher than in August 2025. Drop-off Recycling tonnage was nearly unchanged from July to August, though lower than in August 2025. She reported that MSW tonnage collected at area convenience centers increased slightly from July to August and was significantly higher than in August 2025 and MSW tonnage collected residentially in Ashland, Colonial Heights, and Hopewell decreased slightly from July to August, but remained a little higher than it was in August 2025. Ms. Entzminger announced that Ms. O. Beidler, CVWMA Recycling Coordinator, will provide a different perspective on how to interpret tonnage figures and what potential trends we may see in the future.

Ms. Beidler addressed recent board questions about declining recycling tonnage, particularly the decline in curbside recycling tonnage. The Recycling Partnership, a national nonprofit that promotes recycling standardization and serves as a trusted source on recycling trends, released The State of Recycling Report for 2026. The report compares current data with prior reporting and excludes 2021 and 2022 because of the COVID-19 pandemic. She noted that the report's figures help identify meaningful trends and highlighted a quote that captures current patterns: "As the recycling stream gets lighter, tonnage alone doesn't fully explain what's happening."

Ms. Beidler noted that the report shows that there are 8.5 million more households that have access to recycling, but 7 million fewer tons of single stream recyclables. The report also shows that total tonnage can decline even as the number of households increases as we are seeing less glass and paper in the recycling stream. These figures were generated from nationwide reporting, but we can compare the broader trend with what we're seeing locally, reflecting shifts away from print media, newspapers, mail, magazines, and catalogs, for example. As packaging weighs less, over time we are seeing an increase in things like films and flexibles which aren't accepted in our program, but they are a part of the broader waste stream.

Ms. Beidler noted that it is important to consider volume, not just weight. She noted that the staff is working to present the data in a more informative way, using measures beyond tonnage and making the statistics more visual and user-friendly than a spreadsheet of numbers. She noted that residents may be recycling more while the tonnage looks lower. Nationwide, the report shows a 12% decrease in pounds recycled per household per year. Mixed paper and glass are declining, while cardboard is increasing. Films and flexible packaging are also becoming more common in the waste stream.

Past Chair, Mr. R. Dunn (M-Chesterfield) asked if the decline in mixed paper was partly due to fewer newspapers being printed and read. He noted that many people no longer subscribe to newspapers, and rising prices may be contributing to that trend. Ms. Beidler responded in the affirmative, she noted that online news articles and the shift to electronic billing have reduced newspaper and mail volumes in the recycling stream.

Mrs. Hynes added that lower tonnage doesn't necessarily mean less recycling. Many factors affect the weight of single-stream materials, and tonnage alone can be misleading. The numbers also fail to capture waste reduction efforts. This context matters when interpreting the data.

Ms. Beidler reported on the Tri-cities Recycling Fair held on September 26, at Southpark Mall. She noted that residents from more than half of CVWMA localities participated: Colonial Heights, Chesterfield, Hopewell, Petersburg, Henrico, Richmond, and Prince George. About 350 vehicles attended, and most came from Colonial Heights, followed by Chesterfield, Petersburg, and Hopewell. Paper shredding was the most popular service, followed by electronics recycling, and a smaller number of people brought textiles. She provided slides that highlighted the distribution of participating localities, measured by vehicles.

Vice Chair, Ms. J. Stewart (M-New Kent) inquired if each participant was asked for their zip code. Ms. Beidler answered in the affirmative.

Mr. J. Clary (A-Henrico) asked whether staff received any negative reactions when asking participants what they had brought to the event. Ms. Beidler stated that the volunteers collecting the information did not report receiving any negative feedback. She noted that participation and questioning was voluntary, so anyone who preferred not to answer could simply decline.

Mrs. Hynes confirmed that volunteers asked each participant for a zip code as well as what items they brought to the event. She also noted that the most common question the staff heard was whether the event would return and how often it might be held. The interest suggests that Henrico, Colonial Heights, Hopewell, Petersburg, and Prince

George should consider hosting similar events in the future to give residents another way to recycle these materials.

Ms. Entzminger continued, with an update on September commodity market prices. She reported that mixed paper remains steady at $55 per ton; and newsprint remains at $70 per ton. OCC (cardboard) increased by $5 to $115 per ton, and the steel rebate increased by $10 to $210 per ton. The used oil rebate also rose to $0.80 per gallon.

Ms. Entzminger shared upcoming regional community collection events. On October 24th, New Kent County will host a Recycling Day event. On October 31st, Hanover County will host an E-cycling event and on November 7, Securus will host its first Saturday electronics recycling event, and Hanover County will host an HHW and paper-shredding event. On November 14, Chesterfield County will host one of two-yearly recycling events and Goochland County will host its Tire Amnesty and paper shredding event.

Lastly, Ms. Entzminger informed the Board that the next TAC meeting is scheduled for Thursday, November 5th, at 10 a.m.

Item No. 7: Technical Advisory Committee (TAC) Report

The TAC White Paper

The TAC Chair, Mr. J. Clary (A-Henrico) outlined the committee's responsibilities for technical review, planning, program recommendations, procurement, and oversight. He thanked Mr. S. Chidsey (M-Ashland) and Mr. J. Byerly (A-Henrico) for their substantial contributions to the paper. Using EPA waste categories, including MSW, CDD, yard waste, and food waste, the TAC gathered and organized information on waste systems across the 13 localities. It examined the region's coordinated network of public and private providers, identified gaps and needs, and developed recommendations based on MSW management practices and available capacity. Virginia has substantial landfill capacity overall, much of it is concentrated in and near the region. Old Dominion Landfill, a major facility for the region, is expected to close in roughly 10 to 12 years, therefore the region should be considering needs and opportunities now to plan for waste diversion and disposal.

Mr. Clary reported that the TAC recommends that each jurisdiction consider allowing single-point generators at all convenience centers, and Richmond should consider expanding services at the East Richmond Road Convenience Center. The region should evaluate landfill alternatives, mass waste handling systems, and secure long-term capacity for future disposal. As local landfills close, the TAC is developing a plan to address long-distance hauling costs, and waste collection at locality buildings and facilities. The TAC also recommends that the region should separate construction and demolition debris from municipal solid waste, sending C&D to a C&D landfill and MSW to an MSW landfill.

Mrs. Hynes mentioned that the next regional solid waste plan update is due in 2029, and the years leading up to it are a good time to begin planning.

Vice Chair, Ms. J. Stewart (M-New Kent) asked how the TAC defined 'no immediate capacity concerns. Does that mean capacity isn't a concern for the next few years, or that we should reassess by 2030?

Mrs. Hynes explained that the TAC discussed these concerns at length, particularly the closure of the Old Dominion landfill which has no expansion capacity left, and with the Shoesmith landfill closing and some of its waste shifting there, Old Dominion is filling faster than expected. The TAC also considered the higher cost of hauling waste farther away. Once Old Dominion closes, competition will be minimal, which could further raise disposal costs. She added that permitting a new landfill takes a very long time and has become extremely difficult.

Chairman Drane inquired if the analysis was based on available landfill acreage and projected population growth, or did it use a different approach. Mrs. Hynes explained that the regional solid waste plan, uses population projections to estimate waste generation over a 20-year planning period and compare those estimates with available landfill airspace, accounting for recycling and other existing diversion efforts. The region generates an estimated 1.2 million tons of waste annually and recycles about 600,000 tons, leaving slightly more than half a million tons for disposal.

Chairman Drane added that he is concerned that construction and demolition waste may be increasing faster than projected, particularly given the pace of development in Chesterfield and other areas, including large single-family and apartment projects. He questioned if this means capacity limits will be reached sooner than anticipated. Mrs. Hynes responded that some of this material is already diverted from disposal through recycling, including land-clearing debris and other vegetative waste. Mr. Clary added that disposal facilities are permitted to operate for a set period and generally fill at a steady rate each year, whether the waste originates in the region or elsewhere.

Mr. J. Byerly (A-Henrico) added that the TAC identified a possible vulnerability in how the region's construction and demolition (C&D) disposal facilities are distributed geographically. Together, the four C&D landfills appear to have more than 80 years of capacity, and possibly more if you include the Ashcake Road landfill expansion.

Mr. Clary reported on the TAC recommendations for yard waste, grinding, and food waste given the volume of vegetative waste the region produces. He noted that food waste can be divided into two categories: pre-consumer and post-consumer. In our region, pre-consumer food waste is typically collected by in front-load containers and taken to facilities like McGill and Waverly VA for processing.

He explained that post-consumer food waste is handled mainly through backyard composting, convenience-center programs, and curbside services. These services can be costly because of collection and processing expenses. The TAC recommends studying the feasibility of a nearby composting facility that could process much of this material, expanding food-waste collection, and evaluating the feedstocks available from the current convenience-center pilot projects. The TAC recommends that each locality participate in the food waste composting program but is not recommending curbside food-waste collection at this time because of the high cost. Instead, it recommends developing and expanding drop-off programs to build participation and demand.

Ms. M. Kelly (M-Henrico) suggested more education about food date labels, such as ‘sell by,’ use by, and ‘use or freeze by’ dates. People may mistake these dates as indicators that food is unsafe to eat. Selling by’ dates are generally used to guide store inventory, while other labels may relate to freshness or quality. Clearer public education could help reduce food waste. Chairman Drane mentioned that we should be cautious when communicating about food date labels. Providing guidance could carry legal implications, and any information we share should be carefully worded and grounded in nationally recognized guidance.

Mrs. Hynes said staff have begun exploring opportunities at schools and other public facilities on food-waste collection programs, including educating students and staff.

Mr. Clary continued; The TAC recommends continuing to encourage multifamily recycling by providing property managers with information about available services and educational resources. The region could also consider developing a model ordinance or toolkit for jurisdictions, supported by a cost-benefit analysis to help explain the benefits to communities. Convenience centers can also provide recycling access for residents, including those in multifamily housing.

In conclusion, Mr. Clary said the TAC recommends that the Authority consider hiring a consultant to develop a comprehensive understanding of the region's waste and recycling system. The committee has gathered background information and completed preliminary work to support that analysis. A consultant could assess

current and projected waste and recycling generation and validate the assumptions behind existing forecasts. The TAC could support the consultant but believes a more detailed analysis is beyond its own capacity.

Mr. Z. Pauley (A-Richmond) asked if we move forward with this analysis, it should also consider where potential facilities could be located which will be one of the most difficult long-term challenges, particularly because landfill proposals often face strong local opposition.

Mrs. Hynes explained that planning and constructing a landfill can take many years, and CVWMA should consider whether landfilling is the right long-term approach or whether other waste-conversion technologies should be explored.

Vice Chair Stewart asked who the targeted audience for this white paper is and if this analysis could be shared with all member localities as a set of recommendations, supported by the four areas of analysis, along with a practical plan for moving forward? What is the intended outcome?

Mrs. Hynes responded that the eventual audience is elected officials. The paper needs to clearly describe where the region stands today and what waste management may look like over the next 10 years. A consultant-led review could help develop a timeline and also provide a financial analysis and practical guidance for all member jurisdictions.

Mr. Clary added that the white paper is a starting point, not yet something to take directly to Chief Administrative Officers. It should be vetted and developed into a final product that can support those conversations.

Mr. C. Bowles (M-Chesterfield) commented on the need to be brought to administrators and elected officials in a clear, concise way, so they understand the urgency. Developing a solution could take years, and elected boards and councils may turn over more than once in that time. Therefore, we should start raising awareness now.

Past Chair Mr. R. Dunn (M-Chesterfield) stated that we should send the white paper to all member administrators soon, along with questions about their recommendations and how we should proceed. We should also share it with DEQ and the Secretary of Natural and Historic Resources to explain our work and ask for their guidance.

Ms. Entzminger hopes this information will bring the region together. Waste management challenges affect more than any one locality, so addressing them will require collaboration across jurisdictions.

Item No. 8: Public Information

Mrs. J. Buchanan reported on education and outreach activities, highlighting CVWMA's recent participation in the Girls Impacting STEM Thinking Big Conference at the Science Museum, a nonprofit event that encourages young people, particularly girls, to explore careers in STEM. Katrina welcomed approximately 400 students and educators in attendance. Stephanie Burr, CVWMA's Education and Outreach Specialist, led a workshop for more than 100 students, using a role-playing activity to introduce the waste-management and recycling process. The authority also participated as a networking sponsor. Ms. Entzminger added that The Thinking Big Conference is held annually, with a different theme each year. This year's theme was sustainability, which closely aligned with the authority's work. The students that attended came from mostly the CVWMA region: Richmond Public Schools, Henrico, Petersburg, Hopewell, and Brunswick County.

Chairman Drane inquired about the student's interest and participation in the conference. Mrs. Buchanan replied that student interest varied. Some were already considering STEM-related majors, while others were encountering these career fields for the first time. At the CVWMA table, students were especially surprised to learn that some

clothing is made from recycled plastic bottles. We used a T-shirt to spark conversation about where plastic comes from, how it is recycled, and the challenges of plastic waste.

During the final week of September and the first week of October, the authority participated in the national Food Waste Prevention Week campaign and a new statewide campaign led by DEQ. The Richmond Office of Sustainability staff shot a short social media video starring Ms. Beidler explaining how to compost correctly, food date labels and sharing practical ways to reduce household food waste. The video noted a USDA statistic that confusion about date labels accounts for about 20% of food waste and offered tips such as planning which foods to eat first, storing food in clear containers, and labeling leftovers with dates. She thanked CVWMA's compost partners NOPE for assisting with this effort, and she noted the video was viewed over 2000 times online.

Mrs. Buchanan provided an update on the anti-contamination campaign for both curbside and dropoff recycling. She noted that the staff are extending recycling outreach beyond curbside programs to convenience centers. They visited both Goochland convenience centers to hear staff feedback, discuss common recycling issues, explain the Authority's role and partnership, and identify ways to improve messaging onsite and through other channels. Staff also shared that pizza boxes and coffee cups are now accepted for recycling. Mrs. Buchanan thanked Mr. P. Grayson (A-Goochland) for coordinating the visit.

Mrs. Buchanan reported on community outreach activities. She noted that this week staff served as judges for Hanover High School's AP Environmental Science sustainability projects. Student groups researched transportation, water use, electricity use, and waste at the school, then proposed ways to address those issues, including improving recycling and food-waste management. The students brought forward some creative ideas, and we appreciated being invited back for a second year. Last night, we also took part in a Hallow-STEM event at Fair Oaks Elementary in Henrico. Students participated in a waste-sorting game at our decorated cart, and about 120 children attended, an encouraging turnout for a school of roughly 300 students.

Mrs. Buchanan reported on upcoming outreach activities, including a return visit to Fair Oaks, a tour of the MRF with a Henrico Homeschool Group, and a Career Day event at J. L. Francis Elementary. Staff will also support programs with older students through Richmond Groundwork/RVA, a pre-K program at Watkinson Academy, and a library program at Winter Green. On November 17, Ms. S. Burr, CVWMA Educator will meet with Chesterfield County Public Schools teachers as part of their professional development program.

Item No. 9: Financial Report for September 2026

Ms. T. Eckhout, CVWMA Finance and Administration Manager, directed the Board to the September financial reports included in the board packet. She reported that September financial activity is consistent with expected service and budget levels. CVWMA has a combined net income of $452,984 year-to-date.

Ms. Eckhout reported that the accounts receivable schedule is included and reflects the details of the amounts due to the Authority. She noted that Petersburg is now current, and the staff is working with the jurisdiction on outstanding accounts.

A motion was made by Mr. J. Clary (A-Henrico), seconded by Ms. M. Robertson (M-Hopewell), and carried unanimously that the Financial Reports for September 2026 were approved and filed as submitted.

Item No. 10: Administrative

Mrs. Hynes provided an update on administrative activities. She noted that the next board meeting is scheduled for November 20th. Staff will present the FY2028 budget for board review, with consideration expected at the December meeting. PlanRVA's Ms. Nicole Keller is also expected to present findings from the regional study on

barriers to recycling. CVWMA collaborated on the study with PlanRVA to identify barriers to recycling and ascertain ways to improve and strengthen recycling programs across the region.

Lastly, Mrs. Hynes reminded the board that she is a participant in a stakeholder group studying Virginia's litter tax. The litter tax has not been substantially reviewed since the 1970s, and the current tax is generally $30 or $50 per establishment, regardless of business size. The study is considering ways to make the tax more equitable, improve compliance and revenue collection, and increase funding for litter prevention and recycling for localities.

OLD/NEW BUSINESS

ADJOURNMENT

With no further business to come before the Board, Chairman Drane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:42 a.m. The motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Mr. Z. Pauley (A-Richmond), and carried that the October 16, 2026, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Cary Drane, Chairman of CVWMA, certify that the foregoing minutes are a true and accurate copy of the minutes of the October 16, 2026, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held on November 20, 2026, at 9:00 a.m. I, the undersigned, hereby attest to the adoption of these minutes, given under my hand and seal of the CVWMA on this 20th day of November 2026.

_____

Cary Drane, Chairman

ITEM NO. 8

FINANCIAL REPORTS FOR OCTOBER 2026

The financial activity for September is consistent with anticipated levels of service and budget, and the Authority remains within its total budget across all funds as of October 31, 2026. CVWMA has a combined Net Income of $367,100 to date.

The accounts receivable schedule is included herein. One small account is more than 60 days past due and the Authority is working with the locality on collecting.

The Auditor of Public Accounts (APA) has accepted and confirmed the FY26 Annual Comprehensive ACFR and the staff is preparing the GFOA submission, which is due by December 31. The Auditor of Public Accounts (APA) has accepted and confirmed the FY26 Annual Comprehensive Financial Report (ACFR) and the staff is preparing the submission to the Government Finance Officers Association (GFOA) for the Certificate of Achievement for Excellence in Financial Reporting, which is due by December 31.

Recommended Action: Approval of the October 2026 Financial Reports

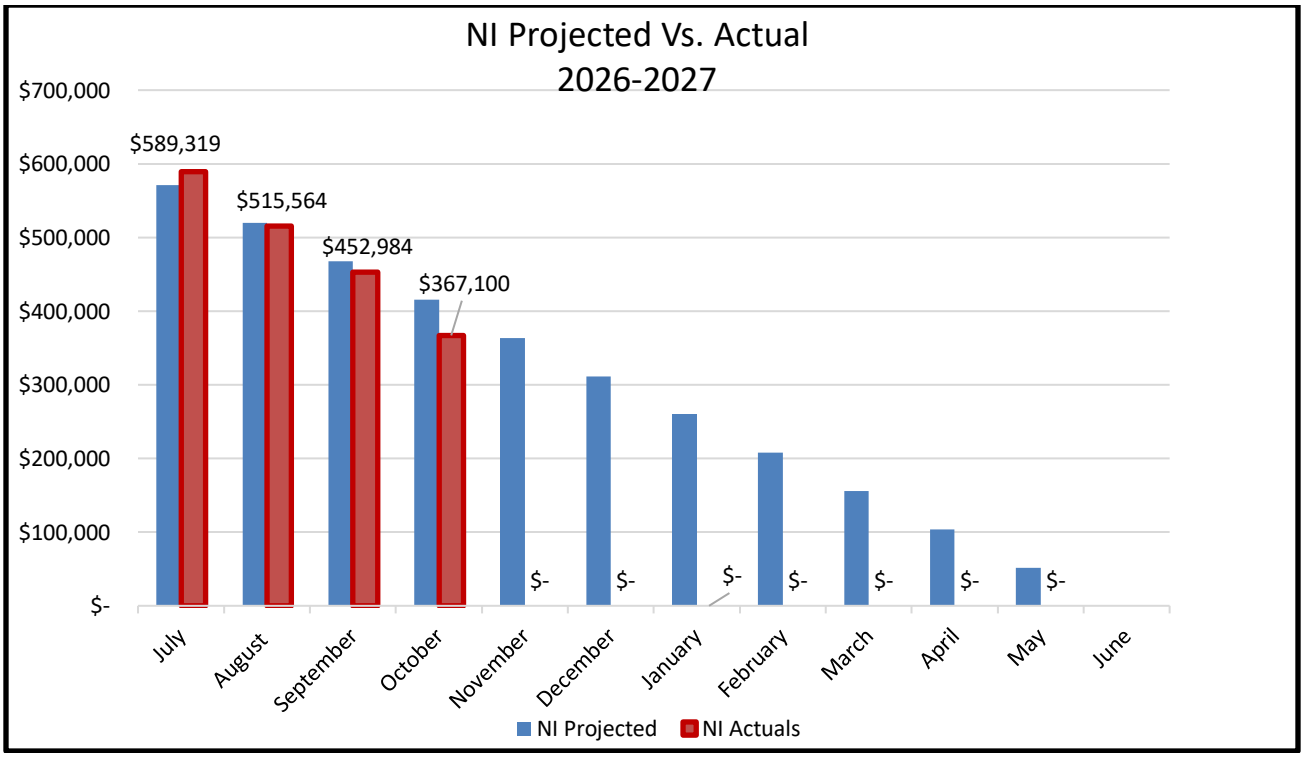
Attachments

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Summary
July 1, 2026, through October 31, 2026

Summary - All Funds

	Total Revenues	Total Expenses	NI Totals
General Operating Fund	$ 636,359	202,201	$ 434,158
Curbside Project Fund	4,222,823	4,291,022	$ (68,199)
Drop-Off Project Fund	532,770	531,176	$ 1,594
Municipal Solid Waste Fund	1,474,222	1,474,338	$ (116)
CFC/HCFC	39,508	39,508	$ -
Special Waste Collections	110,909	110,904	$ 5
Waste Tire Fund	9,532	9,532	$ -
Appliance and Scrap Metal Hauling	246,000	246,000	$ -
Food Waste	17,835	18,177	$ (342)
Yard Waste Projects	74,922	74,922	$ -
Waste Transfer & Disposal	812,029	812,029	$ -
Totals	**$ 8,176,909**	**$ 7,809,809**	**$ 367,100**

	Month to date	Year to date	Budget
Capital Outlay	**$ 40,225**	**$ 137,538**	**$ 227,500**



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Summary
July 1, 2026, through October 31, 2026

General Operating Fund

	Month to Date Actual	Year to Date Actual	Total Budget	Variance	% Budget Remaining
Revenues:					
Annual Gov't Assessments	$ -	$ 623,411	$ 623,410	$ (1)	0.0%
Grants and Sponsorships	$ -	$ 5,000	$ -	$ (5,000)	0.0%
Material Sales Rebate	$ -	-	-	-	0.0%
Interest on Investments	$ 2,059	7,948	25,000	17,052	68.2%
Total Revenues	2,059	636,359	648,410	12,051	1.9%
Expenses:					
Personnel services	$ 31,896	116,421	438,000	321,579	73.4%
Fringe benefits	$ 10,214	38,999	107,360	68,361	63.7%
Professional services	$ 4,248	28,847	45,375	16,528	36.4%
Repairs and maintenance	$ 20	224	600	376	62.7%
Advertising and promotions	$ -	-	815	815	100.0%
Materials and supplies	$ 224	1,105	2,250	1,145	50.9%
Other services and charges	$ 456	1,485	12,435	10,950	88.1%
Leases	$ 2,028	10,320	54,195	43,875	81.0%
Depreciation	$ 1,200	4,800	16,000	11,200	70.0%
Total Expenses	50,286	202,201	677,030	474,829	70.1%
Net Income	**$ (48,227)**	**$ 434,158**	**$ (28,620)**	**$ 462,778**	
Capital Outlay	**$ -**	$ 3,441	$ 7,500	**$ (4,059)**	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Summary
July 1, 2026, through October 31, 2026

Curbside Project Fund

	Month to Date Actual	Year to Date Actual	Total Budget	Variance	% Budget Remaining
Revenues:					
Project Service Fees	$ 898,793	$ 3,721,992	$ 11,150,000	$ 7,428,008	66.6%
Public Relations Assessment	$ 30,843	114,402	378,000	263,598	69.7%
Customer Service Assessment	$ 26,979	111,556	331,000	219,444	66.3%
96-gal Cart Revenue	$ 64,421	271,621	790,000	518,379	65.6%
Material Sales Rebate	$ -	-	-	-	0.0%
Grants and Sponsorships	$ -	-	-	-	0.0%
Interest on Investments	$ 843	3,252	10,000	6,748	67.5%
Total Revenues	1,021,879	4,222,823	12,659,000	8,436,177	66.6%
Expenses:					
Personnel services	$ 37,340	168,438	471,000	302,562	64.2%
Fringe benefits	$ 12,751	52,363	140,900	88,537	62.8%
Professional services	$ 14,688	32,816	97,845	65,029	66.5%
Repairs and maintenance	$ 124	124	1,815	1,691	93.2%
Advertising and promotions	$ 34,873	63,976	110,435	46,459	42.1%
Materials and supplies	$ 276	1,681	7,800	6,119	78.4%
Other services and charges	$ 5,339	15,165	87,770	72,605	82.7%
Leases	$ 2,500	13,924	75,800	61,876	81.6%
Depreciation	$ 55,403	219,904	650,000	430,096	66.2%
Contractual services	$ 898,794	3,721,992	11,150,000	7,428,008	66.6%
96-gal Cart Expense	$ 152	639	900	261	29.0%
Material Sales Rebate	-	-	-	-	-
Total Expenses	1,062,240	4,291,022	12,794,265	8,503,243	66.5%
Net Income	**$ (40,361)**	**$ (68,199)**	**$ (135,265)**	**$ 67,066**	
Capital Outlay	$ 40,225	$ 132,444	$ 140,000	**$ (7,556)**	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Summary
July 1, 2026, through October 31, 2026

Drop Off Project Fund

	Month to Date Actual	Year to Date Actual	Total Budget	Variance	% Budget Remaining
Revenues:					
Project Service Fees	$ 145,837	$ 477,172	$ 2,074,415	$ 1,597,243	77.0%
Materials Sales Rebate	$ 16,200	55,237	320,000	264,763	82.7%
Grants and Sponsorships	$ -	-	-	-	0.0%
Interest on Investments	$ 93	361	2,000	1,639	82.0%
Total Revenues	162,130	532,770	2,396,415	1,863,645	77.8%
Expenses:					
Personnel services	$ 875	3,986	11,200	7,214	64.4%
Fringe benefits	$ 265	1,099	3,625	2,526	69.7%
Professional services	$ 413	3,288	3,500	212	6.1%
Repairs and maintenance	$ -	-	55	55	100.0%
Advertising and promotions	$ 1,628	1,628	2,500	872	34.9%
Materials and supplies	$ 12	220	600	380	63.3%
Other services and charges	$ 45	226	1,420	1,194	84.1%
Leases	$ 44	238	1,765	1,527	86.5%
Depreciation	$ 15	61	200	139	69.5%
Contractual services	$ 145,837	477,172	2,074,415	1,597,243	77.0%
Materials sales rebate	$ 12,422	43,258	256,000	212,742	83.1%
Total Expenses	161,556	531,176	2,355,280	1,824,104	77.4%
Net Income	**$ 574**	**$ 1,594**	**$ 41,135**	**$ (39,541)**	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2026, through October 31, 2026

Municipal Solid Waste Fund

	Month to Date Actual	Year to Date Actual	Total Budget	Variance	% Budget Remaining
Revenues:					
Project Service Fees	$ 359,287	$ 1,401,875	$ 4,357,750	$ 2,955,875	67.8%
Customer Service Assessment	3,130	12,510	37,500	24,990	66.6%
Cart Revenue	15,521	56,947	175,240	118,293	67.5%
Contract Admin Costs	0	-	-	-	0.0%
Interest on Investments	749	2,890	8,000	5,110	63.9%
Total Revenues	378,687	1,474,222	4,578,490	3,104,268	67.8%
Expenses:					
Personnel services	2,014	9,273	26,000	16,727	64.3%
Fringe benefits	894	3,666	8,650	4,984	57.6%
Professional services	1,044	5,949	10,725	4,776	44.5%
Repairs and maintenance	-	-	130	130	100.0%
Advertising and promotions	-	-	500	500	100.0%
Materials and supplies	26	473	1,350	877	65.0%
Other services and charges	113	565	3,400	2,835	83.4%
Leases	173	948	4,475	3,527	78.8%
Depreciation	12,759	51,038	156,800	105,762	67.5%
Contractual Services	359,287	1,401,875	4,357,750	2,955,875	67.8%
Cart Expense	138	551	21,100	20,549	97.4%
Total Expenses	376,448	1,474,338	4,590,880	3,116,542	67.9%
Net Income	**$ 2,239**	**$ (116)**	**$ (12,390)**	**$ 12,274**	
Capital Outlay	**$ -**	**$ 1,653**	**$ 80,000**	**$ (78,347)**	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2026, through October 31, 2026

Other Special Projects

	Month to Date Actual	Year to Date Actual	Total Budget	Variance	% Budget Remaining
Revenues:					
Project Service Fees	265,311	$ 1,032,744	$ 4,236,245	$ 3,203,501	75.6%
96-gal Cart Revenue	$ -	111	-	(111)	0.0%
Materials Sales Rebate	65,053	277,880	825,000	547,120	66.3%
Total Revenues	330,364	1,310,735	5,061,245	3,750,510	74.1%
Expenses:					
Depreciation	62	249	750	501	66.8%
Contractual services	265,407	1,032,948	4,235,620	3,202,672	75.6%
Materials sales rebate	65,053	277,875	825,000	547,125	66.3%
Total Expenses	330,522	1,311,072	5,061,370	3,750,298	74.1%
Net Income	**$ (158)**	**$ (337)**	**$ (125)**	**$ (212)**	
Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**	

Central Virginia Waste Management Authority
Accounts Receivable
July 1, 2026, through October 31, 2026

	Total	Over 60 days	Current w/in 60 days
Department of General Services	$ 6,732	$ -	$ 6,732
Ashland	32,198	-	32,198
Charles City	-	-	-
Chesterfield	210	-	210
Colonial Heights	111,157	-	111,157
Goochland	41,786	-	41,786
Hanover	2,794	370	2,424
Henrico	584,894	-	584,894
Hopewell	170,682	-	170,682
New Kent	62,332	-	62,332
Petersburg	62,198	-	62,198
Powhatan	-	-	-
Prince George	11,300	-	11,300
Richmond	12,557	-	12,557
Totals	$ 1,098,840	$ 370	$ 1,098,470