CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
SEPTEMBER 18, 2026
2104 WEST LABURNUM AVE.
RICHMOND, VA 23227

MEMBERS/ALTERNATES PRESENT

Voting
Cary Drane (M-Chesterfield), Chairman
Randy Hardman (M-Hanover), Secretary
John Mitchell (M-Henrico), Treasurer
Robert L. Dunn (M-Chesterfield), Past-Chair
Todd Evan (A-Ashland)
John Neal (A-Chesterfield)
Don Leftwich (M-Goochland)
Theresa Arnold (A-Hanover)
Marcia E. Kelley (M-Henrico)
Monique Robertson (M-Hopewell)
Rodney Hathaway (A-New Kent)
Tim Glidewell (A-Powhatan)
Scott Enos (M-Prince George)
Joshua Mathews-Ailsworth (M-Richmond)

Non-Voting:
Phillip Grayson (A-Goochland)

MEMBERS/ALTERNATES NOT PRESENT

Jordan Stewart (M-New Kent), Vice-Chair
Elizabeth Hall (M-Richmond), Director
Clay Bowles (M-Chesterfield)
Mindy McKinney (A-Chesterfield)
Dawn Rowell (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Andrew Barnes (A-Colonial Heights)
Jeff Stoneman (M-Hanover)
John Saunders (A-Hanover)
Marilee Tretina (M-Henrico)
Josh Byerly (A-Henrico)
Jon Clary (A-Henrico)
J. Bentley Chan (A-Henrico)
Randall Williams (A-Petersburg)
Bob Powers (M-Powhatan)
Kristen Pudlow (A-Prince George)
Robert McMillen (M-Richmond)
Zach Pauley (A-Richmond)
Joy Shaw (A-Richmond)

Staff:

Kimberly A. Hynes, Executive Director
Katrina Entzminger, Dir. of Recycling & Waste Man
Terry Eckhout, Finance and Admin Manager
Stephanie Breaker, Sr. Contact Center Manager
Julie Buchanan, Public Relations Coordinator
Olivia Beidler, Recycling Coordinator
LaTanya McBride, Administrative Assistant
Stephanie Burr, Education and Outreach Assistant

Visitors:

Mr. C. Drane, Chairman (M-Chesterfield), welcomed all attendees to the meeting and thanked them for coming. He asked all attendees to stand and recite the Pledge of Allegiance. With a quorum in attendance, he called the meeting to order at 9:00 a.m.

Item No. 1: Public Comment Period

Chairman Drane opened the public comment period and asked any members of the public present who wished to address the Board to come forward. Seeing no one, Chairman Drane closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of August 21, 2026

Chairman Drane opened the floor for a motion to consider the minutes of the August 21, 2026, meeting as submitted. The motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Mr. R. Hardman, Secretary, (M-Hanover), and carried that the minutes of August 21, 2026, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting are approved as submitted.

Item No. 3: Chairman's Report

Resolution of Appreciation for Mr. Steve Chidsey

Mrs. K. Hynes, CVWMA Executive Director, informed the board that Mr. Steve Chidsey resigned from the CVWMA Board of Directors. She noted that the resolution recognizing his service is included in the board packet for the Board's consideration. Mr. Chidsey was invited to attend the meeting but declined and sent his best wishes.

Mrs. Hynes explained that Mr. Chidsey has been involved with CVWMA since its inception, serving as the first Director of Operations in 1991. He then joined the Rivanna Solid Waste Authority in the Charlottesville–Albemarle region in 1994. He later returned to Hanover County, and after retiring from the County, he concluded his tenure as representative on the Board for the Town of Ashland. Over the years, Mr. Chidsey has served on the Technical Advisory Committee (TAC) and various other committees in addition to the board. Mrs. Hynes commended Mr. Chidsey's outstanding leadership and expressed gratitude for his many years of dedicated service, noting that if the board approves the resolution, he will receive a framed copy and a token of appreciation.

Chairman Drane thanked Mr. Chidsey for his service and asked for a motion to approve the **Resolution of Appreciation for Mr. Steve Chidsey** as submitted. A motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Ms. M. Kelley (M-Henrico) and was approved as presented.

Item No. 4: Consideration of Resolution 27-02: Awarding a Contract for Battery Collection and Recycling Services

Ms. K. Entzminger, CVWMA Director of Recycling and Waste Management, introduced **Resolution 27-02** a request to award a Contract for Battery Collection and Recycling Services to Battery Barn of Virginia. She informed the board that CVWMA previously put out a Request for Proposals (RFP) and then an Invitation for Bid (IFB) and neither had resulted in a contract. She noted that to ensure continued service, the TAC and staff worked with Battery Barn of Virgina to develop a mutually agreeable contract. Ms. Entzminger requested the board's approval to award the battery collection and recycling services contract to Battery Barn of Virginia.

Chairman Drane asked for a motion to approve **Resolution 27-02: Awarding a Contract for Battery Collection and Recycling Services**. A motion was made by Mr. R. Hardman, Secretary (M-Hanover), and seconded by Mr. J. Mitchell, Treasurer (M-Henrico) and was approved as presented.

Item No. 5: Operations and Program Statistics

Ms. Entzminger presented an overview of Chesterfield County's fiscal year 2026 statistics. She reminded the board that the county doesn't participate in all CVWMA programs, but it does collect and submit data to the Authority. She informed the board that Mr. J. Neal (A-Chesterfield) is here on behalf of the county to answer any questions about Chesterfield's program statistics.

Mr. J. Neal (A-Chesterfield) thanked staff for accommodating the County's request and including the statistics, noting their importance from a regional perspective.

Chairman Drane asked how the 2026 statistics compare with previous years, particularly in relation to Chesterfield County's population growth. Are collection levels keeping pace with that growth, and is privatized collection helping improve participation?

Mr. J. Neal (A-Chesterfield) noted that the County is seeing increased collections through the private sector, along with strong participation at the two convenience centers and seven community recycling sites. He explained that since the program began, the county has added containers and increased pickup frequency at four sites. He mentioned that the Huguenot and Rockwood Parks are among the busiest and now receive pickups nearly five days a week and have about 12 to 14 containers each. He noted that participation is strong, and the material is generally clean, with little contamination.

Chairman Drane followed up to confirm that participation at the collection centers has increased in response to public interest and asked if that's separate from the privatized collection program.

Mr. Neal explained that the County sees collection centers and private-sector services as parallel efforts that give residents more recycling options. He mentioned that the service providers reported increases in both collections and customer numbers, which is encouraging. Periodically, customers who have not yet enrolled will receive marketing campaigns from the service providers.

The Past Chair, Mr. R. Dunn (M-Chesterfield) asked about what happens to the materials collected at the drop-off sites. Mr. Neal explained that GFL collects the materials and takes them to the processing center, where they're sorted by types such as cardboard, paper, and glass and marketed and sold.

The Past Chair, Mr. R. Dunn (M-Chesterfield), asked if the County is paying GFL, to which Mr. Neal confirmed that the County pays for the service.

Mrs. Hynes thanked Mr. Neal for sharing the information and encouraged other jurisdictions to submit data on recycling programs they operate outside CVWMA. She emphasized the value of regional information sharing and noted that the staff are exploring the best ways to collect and publish the data on the CVWMA website.

Ms. M. Kelley (M-Henrico) asked which processing center GFL uses. Mr. Neal confirmed that GFL takes the materials to its own Material Recovery Facility (MRF) in Chesterfield on Route 10.

Ms. Entzminger continued and explained that July's statistics have not yet been posted on the CVWMA website because the operations team is reviewing how program data is collected, entered, and presented. Ms. O. Beidler, CVWMA Recycling Coordinator, is working on developing a clearer, more useful format to present the monthly statistics.

Ms. Entzminger reported that curbside and drop-off recycling tonnage increased from the previous month but remained below last fiscal year's levels. She said the increase was encouraging and may reflect greater

participation, although monthly totals vary with the number of collection days. Staff will compare August and September data at the next board meeting to identify trends. She also reported rising municipal solid waste (MSW) tonnage in Ashland, Colonial Heights, and Hopewell, suggesting a need for targeted outreach and education to divert more recyclables from the waste stream. In contrast, MSW tonnage at convenience centers declined significantly from July 2025, which may indicate that more materials are being reused or recycled rather than discarded as solid waste.

Ms. Entzminger updated the board on August commodity market prices. She reported that mixed paper increased by $5 to $55 per ton; newsprint increased by $5 to $70 per ton, and OCC (cardboard) increased by $5 to $110 per ton. The steel rebate remains steady at $200 per ton, while the used oil rebate is up to $0.75 per gallon.

Ms. Entzminger shared upcoming regional community collection events. She reminded the board that the CVWMA Tri-Cities Recycling Fair is coming up on September 26, from 10 a.m. to 2 p.m. She informed the board that volunteers are needed if anyone is available or knows of a group to contact Ms. Hynes or Ms. Entzminger. The event will include electronics recycling with Securis, document shredding, and Goodwill collection of small household items and textiles.

Chairman Drane inquired about the event time. Ms. Entzminger confirmed that it will be held from 10 a.m. to 2 p.m. at Southpark Mall in the parking lot near the Regal Cinema, rain or shine.

Ms. Entzminger continued, and reported Prince George will hold its Clean Community Day on October 3, accepting household hazardous waste and tires. Securis will also hold its usual first Saturday electronics recycling event that day at their location in Henrico.

Item No. 6: Technical Advisory Committee (TAC) Report

Ms. Entzminger reported on September's TAC activities on behalf of the TAC Chair, Mr. J. Clary (A-Henrico). The group focused primarily on the TAC white paper, and Mr. Chris Lund of GBB attended and offered suggestions for strengthening the White Paper, including quantifying information. The TAC plans to present the paper, their discussions, decisions, and potential next steps at the October board meeting. The next TAC meeting is scheduled for Thursday, October 1, at 10 a.m.

Item No. 7: Public Information

Mrs. J. Buchanan reported on education and outreach activities, highlighting Food Waste Prevention Week which runs from September 28 through October 4. CVWMA will be promoting the food waste composting program and drop-off sites, along with practical ways to prevent food waste, such as storing food properly, shopping thoughtfully, and using leftovers.
Mrs. Buchanan shared a preview of DEQ's "Crackdown on Food Waste" campaign which will launch that same week, and DEQ has asked partners like CVWMA to share educational materials.

Mrs. Buchanan reported on the anti-contamination campaign for both curbside and dropoff recycling. She began by sharing a video created for the "Heart Your Cart" campaign, developed by Ms. Beidler. The video features Ms. Beidler encouraging residents to pull their recycling carts out of the allies or behind a fence when it isn't collection day to help prevent contamination. The video is being shared on YouTube to targeted ZIP codes near the fan district. She noted that Ms. Biedler has been developing content for the campaigns which are targeted at students to help them distinguish between recycling and trash carts in alleys and managing those containers properly. Ms. Beidler recently filmed a video about CVWMA's compost drop-off program to share with Richmond residents as well.

Mrs. Buchanan highlighted several outreach activities attended by staff since the last board meeting. She reported on the Montpelier Days Festival, where staff spoke with about 80 to 90 people. She shared recycling educational resources and information on the nearby drop-off site for people who don't have curbside recycling available. She shared a small model of a front-end load (FEL) container she created to illustrate where recycling goes and to remind people to keep trash and recyclables separate. She reported that CVWMA was also invited to take part in Conservation Day at the Dorey Park Farmers Market in Varina. She noted that CVWMA has participated in the event for the past few years. While there the staff handed out CVWMA miniature recycling carts which are popular giveaways.

Mrs. Buchanan shared photos of the completed mural installation throughout the CVWMA office and invited Board members to stop in and see the art created by Ms. Emily Herr of The Herr Suite. Her murals appear across Richmond and around the world.

Lastly, Mrs. Buchanan informed the Board of upcoming education and outreach events CVWMA will be participating in over the next month.

Ms. M. Kelley (M-Henrico) asked if Food Waste Prevention Week is aimed primarily at residents, or does it also include resources for businesses, such as restaurants and supermarkets, that generate food waste. Mrs. Buchanan responded that the campaign website includes a dropdown menu for different types of organizations that generate food waste. It has a section for cities and counties, as well as resources for universities. The campaign tailors its messages and materials to different audiences.

Past Chair, Mr. R. Dunn (M-Chesterfield) asked if CVWMA could reach out to the Richmond Times-Dispatch to get an article about Food Waste Prevention Week and the CVWMA program. He noted that since the local newspapers are no longer as common as they used to be, that outlet could be one of the few communication channels available to certain audiences. Mrs. Buchanan noted that staff could ask the Richmond Times-Dispatch about submitting an opinion piece on reducing food waste. She noted that CVWMA m The ay have a better chance of placing an Op-Ed piece versus news coverage

Item No. 8: Financial Report for August 2026

Ms. T. Eckhout, CVWMA Finance and Administration Manager, directed the Board to the August financial reports included in the board packet. She reported that August financial activity is consistent with expected service and budget levels. CVWMA has a combined net income of $515,564 year-to-date.

Ms. Eckhout reported that the accounts receivable schedule is included and reflects the details of the amounts due to the Authority. She noted that all accounts are current.

Lastly, the staff is working on finalizing the Annual Comprehensive Financial Report (ACFR) and the Fiscal Year 2026 annual audit conducted by Brown Edwards. The results will be presented at the October board meeting.

A motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), seconded by the Secretary, Mr. R. Hardman (M-Hanover), and carried unanimously that the Financial Reports for August 2026 were approved and filed as submitted.

Item No. 9: Administrative

Mrs. Hynes provided a brief update on CVWMA's collaboration with PlanRVA to identify barriers to recycling and ascertain ways to improve and strengthen recycling programs across the region. PlanRVA received an EPA grant and hired a consulting firm to conduct the study. The research included an online survey, which closed on

August 31, as well as focus groups, one-on-one interviews, and on-site surveys at various community events throughout the region. She noted that more than 2,200 people completed the online survey, with broad representation from member jurisdictions. Mrs. Hynes confirmed that the team has reviewed the preliminary findings, and is now preparing the final report, which will include statistics for each jurisdiction. The study is expected to wrap up in November, and once it's complete, the staff will share the findings with the board and the localities.

Mrs. Hynes reported that she attended the Prince George Board of Supervisors meeting the previous week to explain CVWMA's role, work, and regional services. She also presented to Colonial Heights City Council at a meeting over the summer. She invited other jurisdictions to include CVWMA on their fall agendas, as space permits, for a brief overview and questions about the services provided to each locality.

Lastly, Mrs. Hynes noted that the next board meeting is scheduled for October 16th, and staff is looking for a location in the Crater Planning District part of the region. She reminded the Board that the CVWMA bylaws require at least three board meetings per year to be held in one of the Crater jurisdictions. At the October meeting, the board will consider the annual financial report and hear the TAC's presentation on its white paper, including its recommendations and potential next steps. She noted that the TAC will meet on October 1st, the Executive Committee will meet on October 5th, and the Audit Committee will meet on October 8th, and all are welcome to attend any and all meetings.

OLD/NEW BUSINESS

Chairman Drane noted that the Robious Sports Complex lacks recycling bins and that roughly three-quarters of the trash he observed consists of Gatorade and other plastic bottles. He suggested that adding recycling bins could provide a simple, effective way for visitors to recycle. He asked whether other Board members had seen recycling options at other sports complexes.

ADJOURNMENT

With no further business to come before the Board, Chairman Drane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:36 a.m. The motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Ms. T. Arnold (A-Hanover), and carried that the September 18, 2026, Board of Directors' meeting be adjourned.

CERTIFICATE

I, Cary Drane, Chairman of CVWMA, certify that the foregoing minutes are a true and accurate copy of the minutes of the September 18, 2026, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held on October 16, 2026, at 9:00 a.m. I, the undersigned, hereby attest to the adoption of these minutes, given under my hand and seal of the CVWMA on this 16th day of October 2026.

Cary Drane, Chairman