

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
MARCH 21, 2025
2104 WEST LABURNUM AVE.
RICHMOND, VA 23227**

MEMBERS/ALTERNATES PRESENT

Voting

Marilee Tretina (M-Henrico), Vice-Chairman
Cary Drane (M-Chesterfield), Secretary
John Mitchell (M-Henrico), Treasurer
Jordan Stewart (M-New Kent), Director
Robert L. Dunn (M-Chesterfield), Past-Chair
Stephen Chidsey (M-Ashland)
Clay Bowles (M-Chesterfield)
Todd Flippen (A-Colonial Heights)
Wendy Grady (M-Goochland)
Randy Hardman (M-Hanover)
Teresa Arnold (A-Hanover)
Marcia E. Kelley (M-Henrico)
Monique Robertson (M-Hopewell)
Dean Simmons (M-Prince George)
Taylor Booker (M-Richmond)
Joshua Mathews-Ailsworth (A-Richmond)

Non-Voting:

Josh Byerly (A-Henrico)
Jon Clary (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Richard M. Nolan, Director of Operations
Julie Buchanan, Public Relations Coordinator
Reginald "Reggie" Thompson, Operations Analyst
Stephanie Breaker, Sr. Customer Service Manager
LaTanya McBride, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Todd Evan (A-Ashland)
Nathanial Richardson (M-Charles City)
Michelle Johnson (A-Charles City)
John Neal (A-Chesterfield)
Mindy McKinney (A-Chesterfield)
Dawn Rowell (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Don Leftwich (A-Goochland)
Jeff Stoneman (M-Hanover)
John Saunders (A-Hanover)
J. Bentley Chan (A-Henrico)
Rodney Hathaway (A-New Kent)
Jerry Byerly (M-Petersburg)
Randall Williams (A-Petersburg)
Bob Powers (M-Powhatan)
Tim Glidewell (A-Powhatan)
Elizabeth Hall (M-Richmond)
Robert McMillen (M-Richmond)

Visitors:

Miles Jones, City of Richmond
Jenny Kobayashi Malone, Repair Café
Katrina Entzminger, City of Richmond

Ms. M. Tretina, Vice Chair, welcomed everyone to the meeting and asked all attendees to stand and recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:00 a.m.

Item No. 1: Public Comment Period

Vice Chair Tretina opened the public comment period and asked if there were any members of the public present who wished to address the Board to come forward. Seeing no one, Vice Chair Tretina closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of February 21, 2025

Vice Chair Tretina opened the floor for a motion to consider the minutes of the February 21, 2025, meeting as submitted. The motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Mr. J. Mitchell, Treasurer (M-Henrico), and so carried that the minutes of February 21, 2025, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting are approved as submitted.

Item No. 3: Chairman's Report

Resolution of Appreciation for Mr. Miles Jones, Jr.

Mrs. K. Hynes, Executive Director, and the Vice Chair, Ms. Tretina, presented Mr. Miles Jones Jr. with a Resolution of Appreciation as a token of esteem for his completion of service as Chairman of the Board and as a member of the Central Virginia Waste Management Authority Board of Directors.

Vice-Chair Tretina opened the floor for a vote on the resolution. A motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Mr. C. Drane (M-Chesterfield), Secretary, and carried that the Resolution of Appreciation for Mr. Miles Jones Jr. be approved as submitted.

Mrs. Hynes read aloud the Resolution of Appreciation, recognizing Mr. Jones' outstanding leadership as a representative of the City of Richmond since April 2018. During his tenure, Mr. Jones served on the Executive Committee from 2019 to 2025, holding the positions of Secretary, Vice Chairman, and Chairman of the Board of Directors. Mrs. Hynes graciously thanked Mr. Jones for his invaluable contributions to the Board and his leadership and commitment to serve. On behalf of the board and staff, she relayed how much Mr. Jones's consistent presence on the board will be missed. Vice Chair Tretina also thanked Mr. Jones for all the support he's given her and hopes he will stay in touch with the board and continue to collaborate with CVWMA.

Mr. Jones thanked the staff and the board for the critical work they've done for the region. He stated that it has been an honor and a privilege to serve on the CVWMA board, and he thanked Mrs. Hynes for her leadership, assuring her that he would definitely keep in touch through his work for the City of Richmond.

Item No. 4: Presentation: Repair Café'

Mrs. Hynes welcomed and introduced Ms. Jenny Kobayashi Mallone, Founder & Director of Repair Café RVA. Repair Café RVA is a new, community-based organization that offers repair services through a pop-up shop model at various community centers, libraries, and public spaces in different neighborhoods throughout the City of Richmond.

Ms. Mallone thanked the board for allowing her to share her presentation and to provide some background information on the Repair Café concept. In 2009, the first international Repair Café was established in the Netherlands, and today, there are over 2,500 local chapters worldwide as we continue to build this repair

community. Ms. Mallone heard about the repair café concept and was so excited that she decided to volunteer in that area. Fast forward six years later, she moved to Richmond and decided to open a café here after learning that one didn't already exist. Ms. Mallone explained that the return-to-repair concept is quite revolutionary, although the concept of "repair" is not new. She noted that our society has moved further away from repairing items because we live in a "buy new" culture. She explained how repairing existing items removes materials from the waste stream, allowing us to rely on each other's skills and the needs of our community while focusing on sustainability. She cautioned that the biggest roadblock to the repair model is the manufacturers' withholding of essential parts, tools, and diagnostic equipment. Unfortunately, most manufacturers don't want cafés to repair or modify the goods that they manufactured. Ms. Mallone mentioned that right-to-repair legislation is being introduced in all 50 states, including Virginia.

Mrs. Hynes asked Ms. Mallone to elaborate on the legislation just discussed. Ms. Mallone explained that the bill would require manufacturers of appliances and electronics to provide Repair Cafés with access to tools and equipment that will assist in diagnosing repair issues. The bill would also require manufacturers to allow access to the necessary parts at a cost.

Ms. Mallone stated that each Repair Café's chapter is unique to the community it serves. She noted that the main goal is to open a café in every city, town, county, and state. This model isn't designed to compete with local businesses; instead, it aims to raise awareness about the benefits of repair and maintenance. The café's purview is minor repairs that take 1 to 30 minutes to complete. In cases of more extensive, more complicated repairs, they are referred to local repair businesses in that community.

The Repair Café has over 100 volunteers who are excited to share their repair skills with those in need. At our first event, the Repair Café prevented 270 pounds of materials from going to the landfill. The largest categories serviced were textiles, household appliances, electronics, jewelry, sound equipment, furniture, toys, non-electronic items, computer equipment, phones, tools, and clocks. During that event, they were able to repair over half of the items brought in for service, and the remaining items were either partially repaired or received advice on parts. Ms. Mallone invited the board to the next Repair Café event, scheduled for March 30th at 4:30 pm at the Robinson Theater Community and Arts Center, located on Q Street in Churchill.

Mr. C. Drane, Secretary (M-Chesterfield), asked if she is planning to sell the items by setting up a shop or a retail outlet store. For example, some people may have great items that just aren't quite working, like an old stereo system in need of repair. Then, you will have another revenue stream that could help offset your costs. Ms. Mallone explained that the Repair Café is currently a pop-up, which means we utilize different locations, so we don't have a permanent building or storage space. At this point, that option is not in our scope, but it would be a great way to generate more donations and keep items out of the waste stream.

Vice-Chair Tretina asked if the Repair Café RVA is focusing solely on the city of Richmond or looking to expand throughout the entire metro area. Ms. Mallone stated that she is currently focusing on the city of Richmond, but she would love to partner with other localities as well.

Ms. L. McBride, CVWMA Administrative Assistant, asked if the repair service is for individuals only or if a thrift store or consignment shop could receive repair services for the merchandise it sells. Ms. Mallone explained that, thus far, services are provided on an individual basis because we want to focus on items that people love or care enough about to repair. She stated that there is interest in hosting a Repair Café at a thrift store, flea market, or consignment shop.

Past-Chair Mr. R. Dunn (M-Chesterfield) asked if she could repair ceramic art pieces or fine china? Ms. Mallone stated that someone had brought china for repair, but we didn't have an expert, nor the epoxy and supplies to repair it. However, that is a category we'd be interested in adding if we can find the experts to repair it.

Mrs. Hynes inquired whether the Repair Café requires donations of tools or equipment. Ms. Mallone mentioned that she is willing to accept a limited number of physical donations due to storage capacity. Occasionally, we accept monetary donations for printing costs and low-budget purchases.

Past-Chair Mr. R. Dunn (M-Chesterfield) asked if the Repair Café is able to repair a small wine cooler. Ms. Mallone stated that she could check it out if he would like to bring it to the cafe.

Mr. C. Drane, Secretary (M-Chesterfield), asked, in terms of donations, if Repair Café is structured as a nonprofit or a 501(c)(3). Ms. Mallone explained that the Repair Café is a grassroots community organization that is in the process of becoming a 501(c)(3) organization very soon. However, at this time, we cannot accept tax-deductible donations; however, we are working on resolving this issue.

Mrs. Julie Buchanan, Public Relations Coordinator, asked Ms. Mallone to clarify the benefits of membership under the International Repair Café organization and whether she receives incentives as a member. Ms. Mallone responded that the international organization is a nonprofit, and the benefit of being part of that is that we get to be on their global map. If someone knows that a Repair Cafe exists but is not aware of our chapter, they can find us through that website. Besides that, it doesn't offer any additional benefits, but it is an excellent service in terms of recognition.

Ms. M. Kelley (M-Henrico) asked, when a volunteer signs up for electrical repair, if she knows they have the necessary background qualifications to repair electronics. Ms. Mallone explained that, in her experience, people tend to undersell their skills and abilities more often than not. The repair model requires us to take people at their word, and thus far, she has yet to see any volunteers take on more than they can handle. However, she will take Ms. Kelley's question into further consideration.

Mr. R. Hardman (M-Hanover) inquired whether there were any noticeable trends where newer items were less repairable due to resisting planned obsolescence and using different materials, such as plastic instead of metal. Sometimes newer items cannot be repaired, but older items can. Ms. Mallone confirmed that they've seen some of that trend, but unfortunately, plastic has been in use for quite a while. Recently, we had someone bring in a CD player that contained so much plastic that it couldn't be repaired. The person who brought it in had several CDs trapped inside, and she left happy because we were able to recover the CDs, at least. However, it is unfortunate that products manufactured decades ago still have this issue.

Mr. C. Drane, Secretary (M-Chesterfield), asked how she protects herself from the legal ramifications of repairs made by uninsured or unlicensed individuals. Ms. Mallone assured him that the international Repair Cafe organization provides access to legal paperwork that people must sign before they begin the process. When you enter the café, you are required to read the house rules, which state that we are not responsible for any damage that may occur during repairs, we are not obligated to repair anything, and both parties reserve the right to refuse services. We are not required to put anything back together if we have to take it apart to diagnose the issue.

Ms. K. Entzminger inquired about published limitations concerning the number of items that can be brought in for repair per visit. Ms. Mallone confirmed that this occurred during the first event, so we now encourage people to bring in one or two items at a time. Ideally, if they have multiple items that require the same service, we will attempt to teach them how to repair one item at a time alongside the expert. Once they have learned to complete that repair, they can go home and repair the other items on their own.

Mr. R. Thompson, CVWMA Operations Analyst, asked if the Repair Café could prepare items for recycling, such as propane tanks. Mrs. Hynes commented on the liability associated with preparing the tanks for recycling, which does not fall within the scope of repair.

Mrs. Hynes thanked Ms. Mallone for her presentation and offered to support the café if tools or supplies were needed. Mrs. Mallone thanked the board for allowing her to present her presentation and offered to stay after the meeting to answer any additional questions and receive further feedback.

Item No. 5: 2025 Virginia General Assembly Update

Mrs. Hynes provided the last 2025 Virginia General Assembly update. She noted that the short session ended on February 22nd and that she has been following the progress of the four relevant bills, which are listed in the board package. All four bills have passed both Houses and are awaiting the governor's signature. The governor's veto session will begin on April 2nd, with April 3rd, as the deadline for taking action. The four relevant bills and legislation that are still alive are listed as follows:

HB1764 Disposable plastic bag tax; distribution to towns. Mrs. Hynes reported that **HB1764** is related to the plastic bag tax within the current code. Localities can charge a plastic bag tax, which will go to the state, after which the locality will receive revenue back from the state. This bill specifies towns within counties that would receive a proportionate distribution of the revenue from the plastic bag tax collected by the county.

HJ448 Study; Department of Environmental Quality; tax policy options for reforming the litter tax; report. Mrs. Hynes reported that **HJ448** will require the Department of Environmental Quality (DEQ) to study tax policy options to reform the litter tax. This bill passed the House and the Senate and appears to be moving forward.

HJ446 Zero Waste Awareness Week; designating as the first full week of Sept. 2025 & each succeeding year. Mrs. Hynes announced that **HJ446** designates the first full week of September as Zero Waste Awareness Week starting this year and every year after. This is an excellent opportunity to raise awareness about waste and promote its reduction. **HJ446** passed the House and was agreed to by the Senate.

HJ447 Virginia Commission to End Hunger; statewide food desert mapping tool; report. Mrs. Hynes reported that **HJ447** requires the Virginia Commission to End Hunger to establish a statewide food desert mapping tool. This bill addresses food scraps and waste, aligning with CVWMA's strategic planning goals. She noted that regionally, there have been many discussions regarding food desert locations, food donation sites, and people's overall need for food access. This bill has passed the House and was agreed to by the Senate.

Mrs. Hynes concluded her report and assured the board that if any changes were to occur, she would inform them promptly.

Item No. 6: Resolution 25-10: Renewal of the Contract for Chesterfield Municipal Solid Waste (MSW) Collection Services

Mr. Richard Nolan, Director of Operations, presented Resolution 25-10, a request to approve the renewal of a 10-year contract with GFL of Virginia LLC (GFL) for residential MSW and recycling collection and disposal for tax-relief customers. The contract began on August 1, 2015, and is scheduled to expire on July 31, 2025, with a five-year renewal option. Mr. Nolan explained that the Chesterfield County Tax Relief Program is being phased out; however, it remains available to tax relief customers in Chesterfield County. Ten years ago, the program began with 2500 residents and is now down to 910. GFL has requested a price increase of 8.2%, from \$9.47 to \$10.25 per household. Mr. Nolan conferred with representatives from Chesterfield County and the Technical Advisory Committee (TAC), both recommend to renew the contract. Mr. Nolan opened the floor to questions and or comments. Ms. M. Kelley (M-Henrico) inquired whether the contractor will be able to maintain the contract with such a significant decrease from 2,500 to 910 residents, as the numbers will continue to decrease further over the next 5 years. Mr. Nolan explained that the decline will continue as the program is phased out. Once a resident leaves the program, they are not eligible to re-enroll. GFL can maintain a price of \$10.25 because it has

a significant number of subscription customers in Chesterfield County. He estimates that the numbers may decrease to around 200 customers in five years.

Vice-Chair Tetina opened the floor for a motion to approve Resolution 25-10, the renewal of the Contract for Chesterfield Municipal Solid Waste (MSW) Collection Services as submitted. A motion was made by Mr. C. Bowles (M-Chesterfield), seconded by Mr. C. Drane, Secretary (M-Chesterfield), and carried that Resolution 25-10: Approval to Renew the Contract for Chesterfield Municipal Solid Waste (MSW) Collection Services is approved and filed as submitted.

Item No. 7: Resolution 25-11: Awarding a Contract for Compostable Food Waste Collection and Processing Services

Mr. Nolan presented Resolution 25-11: a request to award a contract to provide compostable food waste collection and processing. He announced that this will be CVWMA's first compostable food waste collection and processing program. He noted that some of our member jurisdictions already have a compost program. In response, we put out a procurement and issued a request for proposals (RFP) to provide compost services at convenience centers, public buildings, and municipal buildings throughout the region. CVWMA established an evaluation committee, consisting of Mr. J. Byerly (A-Henrico), Ms. K. Entzminger (City of Richmond), Mrs. Hynes, and Mr. Nolan, to evaluate the proposals and conduct interviews.

Mr. Nolan confirmed that the committee received one proposal from NOPE Composting Company. NOPE's primary base of operations is in metro Richmond, and they also serve clients in Charlottesville, Williamsburg, and Virginia Beach. The company was established 15 years ago and has been very successful in this field. Last year alone, they collected over 5.5 million pounds of food waste for composting. Their proposal included a provision for 64-gallon carts, which will be placed at convenience centers and other public facilities, and the materials will be processed at the McGill Composting Facility in Waverly, VA, until a local facility becomes available.

The evaluation committee recommends awarding the contract to NOPE, effective April 15, 2025, for an initial term of three years with a three-year renewal option. Mr. Nolan opened the floor for questions.

Past Chairman Mr. R. Dunn (M-Chesterfield) asked who would determine the location sites and the convenience centers for the program. Mr. Nolan mentioned that the program will be available to any and all of in our 13 member jurisdictions. Currently, Henrico County is providing this service, as does the city of Richmond. Henrico County has agreed to use this program, and the City of Richmond is considering it.

Mr. J. Mitchell, Treasurer (M-Henrico), asked, How NOPE would charge, To which Mr. Nolan responded NOPE will charge \$23 per cart per pickup, once a week. This price is available for all within the CVWMA regional boundaries.

Ms. M. Kelley (M-Henrico) inquired about the sanitation laws that apply to Richmond and how they will be applied to this program. Mr. Nolan explained that the DEQ and the Health Department require food waste to be picked up at least once a week. The minimum standard is a weekly collection, although in some cases, it may be twice a week or more, depending on the volumes and the number of carts to be serviced. For example, a big school cafeteria may need five carts dumped three times a week.

Mr. J. Mitchell, Treasurer (M-Henrico), inquired about the type of truck they use. Mr. Nolan described a special rear loader equipped with seals to collect liquid and food waste.

Mr. C. Bowles (M-Chesterfield) asked if it is \$23 per container, is the cost is \$23 per cart, per pick up. Three carts collected once per week would cost approximately \$300/month.

Mr. S. Chidsey (M-Ashland) asked what weight we were considering. Mr. Nolan estimated 64-65 pounds. Mrs. Hynes mentioned that the carts differ slightly from normal trash carts because they can hold heavier weights (more than 200 pounds). In addition, CVWMA can purchase the carts, or we can rent them from NOPE under the contract.

Ms. M. Kelley (M-Henrico) asked who would provide the education and if the program would accept protein. Mrs. Hynes confirmed that the program will accept all certified compostable materials, which differs slightly from the Richmond program as they do not accept bones or meat or compostable products.

Mr. C. Drane, Secretary (M-Chesterfield), inquired whether NOPE would handle the education. Mr. Nolan confirmed that part of their proposal included providing education, signage, and in-person speaking to groups as needed.

Vice-Chair Tretina opened the floor for a motion to approve Resolution 25-11, awarding a Contract for Compostable Food Waste Collection and Processing Services as submitted. A motion was made by Past Chairman Mr. R. Dunn (M-Chesterfield), seconded by Ms. M. Kelley (M-Henrico), and carried that Resolution 25-11: Awarding a Contract for Compostable Food Waste Collection and Processing Services is approved and filed as submitted.

Item No. 8: Operations and Technical Advisory Committee

Mr. Nolan continued with an update on operations. He reminded the board that there were collection challenges due to inclement weather in January and February. He reported that TFC and WM have completely resolved the collection issues stemming from the three major storms that impacted residential collections. Both contractors have done a great job recovering.

Mr. Nolan reminded the Board that the annual recycling rate report for 2024 is due to the DEQ by April 30th. Mr. R. Thompson, Operations Analyst, will present the report during the April board meeting. Mr. Nolan reported no change in the recycling and commodity markets for March 2025; cardboard remains at \$80 per ton, mixed paper is \$45 per ton, and newsprint is still \$65 per ton. Since last month's report, the market price for steel has increased \$30 to \$195 per ton from \$165 per ton. Mr. Nolan noted that as of today's meeting, federal tariffs have not caused any significant fluctuations within the market.

Mr. Nolan shared upcoming events. Chesterfield County will host an electronics recycling event on March 22. Hanover County will host an HHW event on April 5th and an e-cycling event on April 12th. Prince George County will host an HHW event on April 26, and New Kent County will host an e-cycling and waste tire event on the same date. May 10, Henrico County will host an e-cycling event.

Mr. Nolan reported on the March TAC meeting. The committee discussed the RFP for Compostable Food Waste Collection and Processing from area convenience centers, which was just approved by the board. The TAC concluded its deliberations regarding the default grinding contract of Yard Works, which was discussed in detail during last month's board meeting. The committee will finalize the white paper that we've been working on for the last several months before our next TAC meeting on April 3rd. Mr. Nolan reminded the Board that the monthly program statistics are available online, and copies are available at the front of the room. Mr. Nolan opened the floor to questions.

Ms. M. Kelley (M-Henrico) asked if Stony Point will host a shredding event on April 22nd and who is sponsoring the event. Mrs. J. Buchanan confirmed that the event is scheduled for April 22nd and is sponsored by the Stony Point Shopping Center Mall. This year, the CVWMA is not affiliated with that event.

Ms. M. Kelley (M-Henrico) also asked about the prescription drug take back day. Mrs. Hynes confirmed that the event will be held on the last weekend in April by police departments in all jurisdictions

Item No. 9: Public Information

Mrs. Buchanan announced CVWMA's 35th Anniversary kick-off event at the Richmond Ivy opening night match at Richmond City Stadium! She encouraged everyone to save the date of May 10th at 6 pm, as CVWMA is the title sponsor for the season. CVWMA will have a suite made available to us to watch the game. We will provide soft drinks and refreshments, and CVWMA will have signage on the field. As sponsors, CVWMA will also receive four additional nights to set up a tent and table to engage attendees in waste reduction and recycling efforts. Although CVWMA has collaborated with the Richmond Kickers in the past, The Richmond Ivy is a new women's soccer team that was formed last year. In their first year, they sold out each game, so we are excited to be one of their sponsors.

Mr. J. Mithcell, Treasurer, asked what and where they play. Mrs. Hynes confirmed that the Richmond Ivys are affiliated with the Richmond Kickers, and they play soccer at the City Stadium.

Mrs. Buchanan briefly reported on recent education and outreach programs, which resulted in over 400 interactions. On March 1st Mrs. Buchanan and Ms. S. Davis, Education and Outreach Assistant, participated in Nutzy's Block Party at the Diamond, where they interacted with over 250 attendees. Mrs. Buchanan and Ms. Davis hosted a homeschool group from Chesterfield County at the CVWMA office, where Mr. Nolan explained the operation of landfills. They also hosted a STEAM night at Bellevue Elementary and a story time at Oak Grove Elementary, among other events.

Goodwill Tour

Earlier this month, some CVWMA staff members toured the Goodwill facility in south Richmond, located off Midlothian Turnpike. The operation is housed in a 144,000-square-foot building that receives materials not sold in Goodwill retail stores. During the tour, the staff observed how Goodwill collects, sorts, sanitizes, and sells large quantities of materials, including electronics, books, textiles, and medical equipment. They have a special program to distribute medical equipment to individuals who can't afford to purchase it independently, and they have the necessary equipment to sanitize it beforehand. The Goodwill Outlet Store offers purchases by the pound and a live auction. Mrs. Buchanan explained that the picture on the bottom right shows a man putting textiles into a bailer to bale up the clothing they received, which is shipped all over the country. In 2024, Goodwill processed 1.3 million pounds of textiles, representing a significant portion of their operations. They processed 54 million pounds of material in just one year. Mrs. Buchanan concluded by stating that the purpose of Goodwill is not just to sell used goods and keep them out of the landfill but to use the funds to support their Workforce Enhancement Program, which helps people who need assistance find meaningful work and receive training. She reminded the board that CVWMA has a contract with Goodwill, and boxes are available at many of the convenience centers. Goodwill would like to increase the number of boxes available.

Mrs. Buchanan reported that all Earth Day/Earth Month upcoming education and outreach events for March and April are listed in the board package. Vice Chair, Tretina, thanked Mrs. Buchanan for her report, noting that she will be very busy in April.

Item No. 7: Financial Reports for February 2025

Mrs. Hynes mentioned staffing goals, including the hiring of a Finance and Administration Manager and a Recycling Coordinator. Both positions have been posted, and we are now accepting applications. Mrs. Hynes referred the board to the February Financial Report in the board package. She reported that the monthly activity for February is consistent with anticipated levels of service and budget, with a combined net income of \$276,721. She informed the board that the Accounts Receivable schedule is included in the board package and all accounts are current and up to date.

Mrs. Hynes opened the floor for questions. Hearing none, Vice Chair Tretina asked for a motion to approve the Financial Reports for February 2025 as submitted. A motion was made by Ms. J. Stewart, Director (M-New Kent), and seconded by Mr. J. Mitchell, Treasurer (M-Henrico), and the Financial Reports for February 2025 are approved and filed as submitted.

Item No. 8: Administrative

Mrs. Hynes provided an updated report on the CVWMA 35th anniversary. She informed the board that a committee has been established, including the Executive Committee, Ms. M. Kelley (M-Henrico), and the recent past chair, Mr. Miles Jones, who contributed to developing ideas. Our anniversary is a perfect time to celebrate ourselves and highlight the ongoing good work and where we are going in the future. We are finalizing a 35th-anniversary logo and we plan to produce a video commemorating our 35 years and our future direction.

During the year, we plan to host webinars for individuals to learn about various relevant topics to increase awareness and address questions about recycling and solid waste management. We are also discussing recognizing individuals and groups who are working on projects that support the CVWMA mission and goals.

As mentioned in Mrs. Buchanan's report, CVWMA will kick off its 35th-anniversary celebration on May 10th at the Richmond Ivy soccer game. In the fall, we will host several events, inviting chief administrative officers, elected officials, and partners to gather in celebration on Thursday, October 16th, for a reception in the courtyard following the October Board meeting. On Saturday, October 18th, we will host a community event here at the Interstate Center complex. Lastly, in December, we will culminate the year-long festivities with our annual reception. More details will come later.

Vice Chair Tretina asked if there would be activities for families with children. Mrs. Hynes confirmed that family-friendly activities would be available at the October community event.

OLD/NEW BUSINESS

ADJOURNMENT

With no further business to come before the Board, Vice Chair Tretina opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:05 a.m. The motion was made by the past chair Mr. R. Dunn (M-Chesterfield) and seconded by Mr. S. Chidsey (M-Ashland), and carried that the March 21, 2025, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Marilee Tretina, Vice Chair of CVWMA, certify that the foregoing minutes are a true and accurate copy of the minutes of the March 21, 2025, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held on April 18, 2025, at 9:00 a.m. Given under my hand and seal of the CVWMA this 18th day of April 2025.



Marilee Tretina, Vice-Chair