



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA  
MARCH 21, 2025  
2104 WEST LABURNUM AVE  
RICHMOND, VA 23227**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**9:00 a.m.**

**CERTIFICATION OF QUORUM**

**AGENDA**

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1. Public Comment Period	
2. Minutes of the Regular Meeting of February 21, 2025	<b>3 – 9</b>
3. Chairman's Report Resolution of Appreciation for Miles M. Jones, Jr.	<b>10</b>
4. Presentation: Repair Café	
5. 2025 Virginia General Assembly Update	<b>11 – 12</b>
6. Resolution 25-10: Renewal of the Contract for Chesterfield Municipal Solid Waste (MSW) Collection Services	<b>13 – 14</b>
7. Resolution 25-11: Awarding a Contract for Compostable Food Waste Collection and Processing Services	<b>15 – 16</b>
8. Operations and Technical Advisory Committee	<b>17</b>
9. Public Information Goodwill Tour Earth Day/Month Activities	<b>18 – 19</b>
10. Financial Report for February 2025	<b>20 – 27</b>
11. Administrative 35 <sup>th</sup> Anniversary	

**OLD/NEW BUSINESS**

**ADJOURNMENT**

**Upcoming Meetings:**

Board of Directors Meeting – Friday, April 18, 2025 – 9:00 a.m. (Prince George Library)

Technical Advisory Committee – Thursday, April 3, 2025 – 9:00 a.m.

**Executive Committee Meeting – Wednesday, April 9, 2025 – 10:00 a.m.**

Board of Directors Meeting – Friday, May 16, 2025 – 9:00 a.m.

At any time during the meeting, the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

**MINUTES OF THE REGULAR MEETING OF FEBRUARY 21, 2025**

The minutes of the February 21, 2025, CVWMA Board of Directors meeting are attached for review and consideration.

**Recommended Action:** Approval of minutes.

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
FEBRUARY 21, 2025  
DOMINION ENERGY INNOVATION CENTER  
201 DUNCAN STREET  
ASHLAND, VA 23005**

**MEMBERS/ALTERNATES PRESENT**

**Voting**

Miles M. Jones (M-Richmond), Chairman  
Cary Drane (M-Chesterfield), Secretary  
John Mitchell (M-Henrico), Treasurer  
Jordan Stewart (M-New Kent), Director  
Robert L. Dunn (M-Chesterfield), Past-Chair  
Todd Evan (A-Ashland)  
Clay Bowles (M-Chesterfield)  
Wendy Grady (M-Goochland)  
Randy Hardman (M-Hanover)  
Jeff Stoneman (M-Hanover)  
Marcia E. Kelley (M-Henrico)  
Josh Byerly (A-Henrico)  
Dean Simmons (M-Prince George)  
Taylor Booker (M-Richmond)  
Elizabeth Hall (M-Richmond)  
Robert McMillen (M-Richmond)

**Non-Voting:**

Don Leftwich (A-Goochland)  
John Saunders (A-Hanover)  
Teresa Arnold (A-Hanover)  
Joshua Mathews-Ailsworth (A-Richmond)

**Staff:**

Kimberly A. Hynes, Executive Director  
Richard M. Nolan, Director of Operations  
Julie Buchanan, Public Relations Coordinator  
Stephanie Breaker, Sr. Customer Service Manager  
LaTanya McBride, Administrative Assistant  
Senija Davis, Education and Outreach Assistant

**MEMBERS/ALTERNATES NOT PRESENT**

Marilee Tretina (M-Henrico), Vice-Chairman  
Stephen Chidsey (M-Ashland)  
Nathanial Richardson (M-Charles City)  
Michelle Johnson (A-Charles City)  
John Neal (A-Chesterfield)  
Mindy McKinney (A-Chesterfield)  
Dawn Rowell (A-Chesterfield)  
Doug Smith (M-Colonial Heights)  
Todd Flippen (A-Colonial Heights)  
J. Bentley Chan (A-Henrico)  
Jon Clary (A-Henrico)  
Monique Robertson (M-Hopewell)  
Rodney Hathaway (A-New Kent)  
Jerry Byerly (M-Petersburg)  
Randall Williams (A-Petersburg)  
Bob Powers (M-Powhatan)  
Tim Glidewell (A-Powhatan)

**Visitors:**

Mr. Doug Goodman, Assistant Town Manager,  
Internal Operations, Town of Ashland

Chairman M. Jones (M-Richmond) welcomed everyone to the meeting in the Town of Ashland. He thanked the Dominion Energy Innovation Center staff for hosting the board and asked all attendees to stand and recite the Pledge of Allegiance. With a quorum in attendance, he called the meeting to order at 9:00 a.m.; he turned the floor over to Mr. Doug Goodman, Assistant Town Manager of Internal Operations for the Town of Ashland.

Mr. Goodman welcomed everyone to the Town of Ashland on behalf of Mr. Josh Farrar, Town Manager, who couldn't attend. Mr. Goodman introduced himself to the board, and as the former Police Chief and in his current role in internal operations, he understands the passion around trash and recycling. He shared some humorous examples of resident inquiries and emphasized the critical role CVWMA plays in ensuring consistent and safe services. Mr. Goodman thanked the board for the important work they do for the Ashland community, and he gave a special thanks to Mrs. K. Hynes CVWMA Executive Director for her quick responsiveness. Chairman Jones and Mrs. Hynes thanked Mr. Goodman for coming.

### **Item No. 1: Public Comment Period**

Chairman Jones opened the public comment period and asked if there were any members of the public present who wished to address the Board to come forward. Seeing no one, Chairman Jones closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of January 17, 2025**

Chairman Jones opened the floor for a motion to consider the minutes of the January 17, 2025, meeting as submitted. The motion was made by the Past Chair, Mr. R. Dunn (M-Chesterfield), and seconded by Ms. E. Hall (M-Richmond), and so carried that the minutes of January 17, 2025, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting are approved as submitted.

### **Item No. 3: Chairman's Report**

Chairman Jones thanked everyone for their attendance. He welcomed newly appointed board member Ms. Taylor Booker (M-Richmond) and new alternate member Mr. Todd Evan (A-Ashland) to the CVWMA Board of Directors. Ms. Booker is a Government Relations Specialist, and a lifelong resident of the City of Richmond and Mr. Evan is the Public Works Operations Manager for the Town of Ashland. On behalf of the board, Chairman Jones and Mrs. Hynes thanked Ms. Booker and Mr. Evan for joining the CVWMA family and asked each member to introduce themselves to our new members after the meeting.

Chairman Jones informed the board that his term limit is expiring, and this will be his last meeting serving as Chairman and member of the CVWMA Board of Directors. He stated that it has been a pleasure serving on the CVWMA Board and thanked the board and staff for allowing him to serve. Chairman Jones expressed gratitude for everyone's unwavering acceptance of him throughout his tenure. He turned the floor over to Mrs. Hynes. Mrs. Hynes expressed how sorry the board is to see Chairman Jones go. In the interim, we will work with Vice Chair, Ms. M. Tretina (M-Henrico) to assist with chairing meetings and Executive Committee involvement in the absence of Chairman Jones for the remainder of the fiscal year.

### **Item No. 4: 2025 Virginia General Assembly Update**

Mrs. Hynes provided an update on the 2025 Virginia General Assembly report. She noted that the short session began on January 8th briefly and recessed to Monday, January 13th due to Richmond's unforeseen water issues. Crossover day was on February 4 and session ends tomorrow February 22. She provided an update of relevant bills and legislation:

**HB1974** and the companion bill, **SB990**, would establish a mattress stewardship program with the intent to recycle mattresses keeping them from out of landfills. Mrs. Hynes mentioned that **SB794**, a similar bill that would establish a waste tire stewardship program, was incorporated into **SB990**. This substitution would require the Waste

Management Board to develop guidelines enabling statewide collection, recycling, storage, and transportation of discarded mattresses and waste tires. Unfortunately, neither bill passed in the Senate or in the House. Mrs. Hynes mentioned **HB1916**, another tire bill that would have required all tire producers to recycle and register with DEQ. This bill also would have increased the tire recycling fee from \$.50 to \$2 per tire. **HB1916** was also tabled in the subcommittee.

**HB1764 Disposable plastic bag tax; distribution to towns.** Mrs. Hynes reported that **HB1764** is related to the plastic bag tax within the current code. Localities can charge a plastic bag tax, that will go to the state, after which the locality will receive revenue back from the state. This bill specifies towns within counties that would receive a proportionate distribution of the revenue from the plastic bag tax collected by the county.

Mrs. Hynes noted that Ashland is the only town in our region that this would impact and if goes through will allocate a portion of the bag tax to towns if Hanover County were to initiate a plastic bag tax. The bill has passed the House and the Senate and is on the way to the Governor but is expected to be vetoed.

Secondly, Mrs. Hynes explained that **HB1662** would prohibit the sale or distribution of plastic carry-out bags from grocery stores effective January 1, 2027, and from that date on, grocery stores can be penalized or fined for noncompliance. The bill provides exemptions for plastic produce bags, plastic trash bags, and plastic block bags. This bill was also tabled in the subcommittee and will not move forward.

**HJ448 Study; Department of Environmental Quality; tax policy options for reforming the litter tax; report.** Mrs. Hynes reported that **HJ448** will require the Department of Environmental Quality (DEQ) to study tax policy options to reform the litter tax. This bill passed the House and the Senate and appears to be moving forward.

Mrs. Hynes mentioned that **HB2030** would have established an environmental task force that would report directly to the General Assembly, but this bill was left in committee and did not move forward.

**HJ446 Zero Waste Awareness Week; designating as the first full week of Sept. 2025 & each succeeding year.** Mrs. Hynes announced that **HJ446** designates the first full week of September as Zero Waste Awareness Week starting this year and every year after. This is an excellent opportunity to raise awareness about waste and how to reduce it. **HJ446** passed the House and was agreed to by the Senate.

**HJ447 Virginia Commission to End Hunger; statewide food desert mapping tool; report.** Mrs. Hynes reported that **HJ447** requires the Virginia Commission to End Hunger to establish a statewide food desert mapping tool. This bill addresses food scraps and waste, aligning with CVWMA's strategic planning goals. She noted that regionally, there have been many discussions regarding food desert locations, food donation sites, and people's overall need for food access. This bill has passed the House and was agreed to by the Senate.

**HB1577 Centralized local government reporting system; unfunded mandates on localities.** Mrs. Hynes reported that **HB1577** would centralize the local government reporting system. This bill will also create and direct an unfunded mandate review task force to review all state unfunded mandates. Mrs. Hynes noted that the recycling mandate and mandates for local solid waste planning are unfunded mandates imposed by the state. This bill failed to report in subcommittees and will not be going through.

## **Item No. 5: Operations and Technical Advisory Committee**

Mr. Rich Nolan, Director of Operations, updated the board on operations. He provided an overview of collection challenges that stemmed from inclement weather. Over the last few weeks, we've experienced three major storms that impacted residential collections, but both TFC and WM have done a great job recovering and will have all missed pickups completed by Saturday.

Mr. Nolan reminded the Board that the annual recycling rate report for 2024 is due to the DEQ by April 30. Mr. R. Thompson, Operations Analyst, will present the report during the April board meeting.

Mr. Nolan informed the board that the mattress recycling contract with Van der Linde was paused due to the company's inability to fulfill their contractual commitment. The owner hopes to resume mattress collection at a later date.

Mr. Nolan reported no changes in the recycling and commodity markets for February 2025; cardboard remains at \$80 per ton; mixed paper is \$45 per ton; and newsprint is still \$65 per ton. Since last month's report, the market price for steel remains steady at \$165 per ton. Mr. Nolan noted that federal tariffs may cause fluctuations within the commodities market in the coming months.

Mr. Nolan shared upcoming events. Powhatan County has postponed its Amnesty Day due to weather. The event was scheduled for February 22 providing waste tire and scrap metal collection. Chesterfield County will host an electronics recycling event on March 22.

Mr. Nolan reported on the February TAC meeting. The group heard a presentation by Crushr. Crushr is a company that utilizes a machine device with a two-and-a-half-ton roller with teeth that mounts onto a truck. Crushr's machine flattens material within the roll-off container helping to increase the weight of load and thus lowering transportation costs. In the next month or two the TAC will have a live demonstration in New Kent County to show how this machine works and how it could benefit the localities. In the second half of the meeting, the group discussed the RFP for Compostable Food Waste Collection and Processing from area convenience centers. This RFP is due March 10, 2025. Mr. Nolan explained that CVWMA hopes to expand upon the regional composting program and anticipates bringing to the board for consideration at the next meeting in March.

Mr. Nolan reminded the board that CVWMA has two grinding contracts. The contractors are EJ Wade and Yard Works. He informed the board that Yard Works can no longer process the volume of yard waste generated by Participating Jurisdictions. After several discussions and meetings with Yard Works, it was decided to find them in default of the contract. They were sent a default letter and have 10 days to respond to this letter. If they do not respond the next step will be to exercise the performance bond. Fortunately, Mr. Nolan confirmed that EJ Wade has agreed to manage the yard waste generated by the Participating Jurisdictions.

Lastly, the TAC completed an internal waste survey and drafted a six-page white paper that is almost finalized. TAC has plans to move forward with a larger waste characterization of the region. The next TAC meeting will be held on March 6<sup>th</sup>, he reminded the Board that the monthly program statistics are available online and copies will be available at the meeting. Mr. Nolan opened the floor to questions.

Mr. R. Dunn (M-Chesterfield), past chair, asked how many proposals for the Compostable Food Waste Collection and Processing RFP were submitted to date. Mr. Nolan responded that two companies have expressed interest in submitting proposals, one is based in Richmond, and the other in Hanover.

Mr. R. Hardman (M-Hanover) asked if there was a default policy in place for future proposals from Yard Works, and if they will be barred from future bids or proposals. Mrs. Hynes explained that CVWMA does not have a formal policy in place. However, we will notify each jurisdiction participating in that contract because all the jurisdictions have their own policies regarding the default of similar contracts within a particular time frame. In terms of future bids, this would factor into any proposal submitted from Yard Works from a reputation standpoint. CVWMA evaluates proposals submitted on many different factors, not just price.

## **Item No. 6: Public Information**

Mrs. Julie Buchanan, the Public Relations Coordinator, reported on recent education and outreach programs in January and February. She noted a decrease in program requests due to the inclement weather. Despite the snow and ice, Mrs.

Buchanan and Ms. S. Davis, Education & Outreach Assistant, met with the first graders at Bellevue Elementary School in the City of Richmond's Churchill community. They provided story time and crafts, with an ocean pollution theme.

Mrs. Buchanan reported on Valentine's Day recycling tips and ideas and she highlighted a special video explaining how to recycle crayons. The video was posted on social media and YouTube, receiving 10,000 views. Mrs. Buchanan displayed the finished product of recycled heart-shaped crayons on each table.

Mrs. Buchanan reported on the Virginia Association for Environmental Education Conference in Roanoke, VA. She attended the conference alongside other educators around the state. Some of the workshops included mapping communities and examples of different tools to assist and identify ways to better serve communities, framing a message, and the benefits of Standards of Learning in biology, and environmental science. Mrs. Buchanan felt that the conference was extremely worthwhile and informative, and she expressed how she enjoyed networking with professional educators.

Mrs. Buchanan announced a series of monthly prevention programs sponsored by Henrico County Connect, an after-school program for youths aged 6-18. To participate in this program the child must live in one of four underserved Henrico communities. CVWMA will provide recycling, composting, and waste reduction programming at the Oak Avenue complex (the old Highland Springs High School). Mrs. Buchanan thanked Ms. Davis for creating the educational programs for this series.

Mrs. Buchanan reported on upcoming education and outreach events. On March 1, CVWMA will attend Nutzy's Block Party at the Diamond. March 2, she has a speaking engagement at the Henry Clay Women's Club in Hanover. March 3, Ms. Davis will attend the Cub Scouts Education Program at Twin Hickory Library in Henrico. March 13, Bellevue Elementary School will host a STEAM Night, and on March 26, CVWMA has an interview scheduled to be recorded with Channel 8 News to talk about our 35th anniversary.

#### **Item No. 7: Financial Reports for January 2025**

Mrs. Hynes referred the board to the January Financial Report in the board package. She reported that the monthly activity for January is consistent with anticipated levels of service and budget, with a combined net income of \$295,836. She informed the board that the Accounts Receivable schedule reflects 3 accounts that are more than 60 days past due. She noted that Richmond's account had been resolved, and the staff is working with the other localities to resolve their account issues. She reminded the board that she is working on hiring a Financial Manager soon.

Mrs. Hynes opened the floor for questions. Hearing none, Chairman Jones asked for a motion to approve the Financial Reports for January 2025 as submitted. A motion was made by the past chair, Mr. R. Dunn (M-Chesterfield), Immediate Past Chair and seconded by Mr. C. Drane (M-Chesterfield), Secretary and the Financial Reports for January 2025 are approved and filed as submitted.

#### **Item No. 8: Administrative**

Mrs. Hynes mentioned staffing goals and the hiring of an Accounting and Finance Manager and Recycling Coordinator. She announced that December 20, 2025, is CVWMA's 35<sup>th</sup> anniversary and staff is looking forward to touting our accomplishments and celebrating later in the year. The Anniversary Committee has begun planning ways to celebrate, and if anyone else is interested she welcomes everyone to share their thoughts and ideas. Please see Mrs. Hynes, Chairman Jones, or any Executive Committee member to sign up.

Lastly, Mrs. Hynes announced a presentation by Repair Café during the March board meeting. Repair Café is a fairly new organization, and we're very interested to hear what they are doing in the community to support and encourage sustainable materials management. Mrs. Hynes informed the board that "repair" falls higher on the waste management hierarchy than "recycling".



**OLD/NEW BUSINESS**

**ADJOURNMENT**

Chairman Jones reminded the board to introduce themselves to Ms. Booker and Mr. Evan and please stay for the Greenscanr presentation directly following the meeting. With no further business to come before the Board, Chairman Jones opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:36 a.m. The motion was made by Mr. J. Mitchell, Treasurer (M-Henrico), and seconded by the past chair Mr. R. Dunn (M-Chesterfield), and carried that the February 21, 2025, Board of Directors' meeting be adjourned.



**CERTIFICATE**

I, Marilee Tretina, Vice-Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the February 21, 2025, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held on March 21, 2025, at 9:00 a.m. Given under my hand and seal of the CVWMA this 21st day of March 2025.

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**Marilee Tretina, Vice-Chairman**



CENTRAL VIRGINIA  
WASTE MANAGEMENT AUTHORITY

2100 West Laburnum Avenue, Suite 105, Richmond, Virginia 23227 • 804/359-8413 • Fax 804/359-8421 • www.cvwma.com

# Resolution of Appreciation

Presented to

*Miles M. Jones Jr.*

UPON COMPLETION OF HIS SERVICE AS CHAIR AND AS A MEMBER OF THE  
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS

*WHEREAS*, Miles M. Jones Jr. served as Chair of the Central Virginia Waste Management Authority Board of Directors from July 2024 to February 2025; and

*WHEREAS*, Mr. Jones has served as a Member of the Central Virginia Waste Management Authority Board of Directors representing the City of Richmond since April 2018; and

*WHEREAS*, Mr. Jones has provided outstanding leadership with the Authority, serving on the Executive Committee since 2019 in various roles including Vice-Chair and Secretary; and

*WHEREAS*, Mr. Jones has promoted regional cooperation by supporting Authority programs in the City of Richmond, and

*WHEREAS*, Mr. Jones has been instrumental in raising awareness about recycling and solid waste management opportunities throughout the region; and

*WHEREAS*, Mr. Jones’s personal and professional commitment to the environment has been a benefit to the purpose of the Authority; therefore

*BE IT RESOLVED*, that the Board of Directors of the Central Virginia Waste Management Authority recognizes, thanks, and commends Mr. Miles M. Jones Jr. for his outstanding service, efforts, and achievements as an invaluable leader to the Authority and upon completion of his term as Chair and as member of the Authority, presents this Resolution as a token of esteem, and orders a copy to be spread upon the Minutes of this meeting.

**Adopted this 21st day of March 2025**

Attest: \_\_\_\_\_  
**Marilee Tretina, Chairman**



**2025 VIRGINIA GENERAL ASSEMBLY UPDATE**

The session began on January 8th briefly and recessed to Monday, January 13th due to the Richmond water situation. 2025 is a short session and adjourned on February 22nd. Crossover day was February 4<sup>th</sup> and a total of 2,260 bills were introduced during this session, not including bills that had been continued from the last session. <https://lis.virginia.gov/>.

Relevant bills still alive at the time of mailing this Board package are as follows:

**HB1764 Disposable plastic bag tax; distribution to towns.**

<https://lis.virginia.gov/bill-details/20251/HB1764>

Introduced by: [Marty Martinez \(Chief Patron\)](#) (Leesburg)

Provides that any town located within a county that has imposed a disposable plastic bag tax shall receive a distribution of revenues collected by the county based on the local sales tax distribution formula for appropriations to towns. The bill requires that towns use such revenues for the same purposes allowable for a county or city.

1/5/25 Referred to Committee on Counties, Cities and Towns

1/17/25 Reported from Counties, Cities and Towns (13Y-9N)

1/23/25 Passed House (52Y-45N)

1/24/25 Referred to Senate Committee on Local Government

2/10/25 Reported from Local Government and rereferred to Finance and Appropriations (8Y-7N)

2/12/25 Reported from Finance and Appropriations (10Y-5N)

2/14/25 Passed Senate (21Y-15N)

2/22/25 Signed by Speaker of House and President of Senate

**HJ448 Study; Department of Environmental Quality; tax policy options for reforming the litter tax; report.**

<https://lis.virginia.gov/bill-details/20251/HJ448>

Introduced by: [Paul E. Krizek \(Chief Patron\)](#) (Alexandria)

Requests the Department of Environmental Quality to study tax policy options for reforming the litter tax.

1/7/25 Referred to committee on Rules

1/29/25 Reported from Rules w/ substitute (12Y-2N)

2/4/25 Passed the House (60-37)

2/4/25 Referred to Senate Rules Committee

2/14/25 Reported from Rules and referred to Finance and Appropriations

2/17/25 Reported from Finance and Appropriations (9Y-4N)

2/20/25 Agreed to by the Senate

**HJ446 Zero Waste Awareness Week; designating as first full week of Sept. 2025 & each succeeding year.**

<https://lis.virginia.gov/bill-details/20251/HJ446>

Introduced by: [Michael B. Feggans \(Chief Patron\)](#) (Virginia Beach)

Designates the first full week of September, in 2025 and in each succeeding year, as Zero Waste Awareness Week in Virginia.

1/7/25 Referred to Rules

1/29/25 Reported from Rules (11Y-3N)

2/3/25 Passed House (57Y-39N)

2/4/25 Referred to Rules Committee

2/14/25 Reported from Rules

2/18/25 Agreed to by the Senate

**HJ447 Virginia Commission to End Hunger; statewide food desert mapping tool; report.**

<https://lis.virginia.gov/bill-details/20251/HJ447>

Introduced by: [Bonita G. Anthony \(Chief Patron\)](#) (Norfolk)

Directs the Virginia Commission to End Hunger to establish a statewide food desert mapping tool, using geographic, socioeconomic, and demographic data to identify food deserts and food apartheid zones in the Commonwealth in order to create a comprehensive and actionable statewide food desert mapping tool. The Commission is directed to collaborate with the Departments of Health, Agriculture and Consumer Services, and Social Services, in addition to universities and nonprofit organizations with relevant experience and expertise, to build the mapping tool. Technical assistance in building the mapping tool shall be provided to the Commission by Division of Legislative Automated Systems.

1/7/25 Referred to Rules

1/29/25 Reported from Rules (11Y-2N)

2/3/25 Passed House (64Y-31N)

2/4/25 Referred to Senate Rules Committee

2/14/25 Reported from Rules

2/18/25 Agreed to by the Senate

**RESOLUTION 25-10: RENEWAL OF THE CONTRACT FOR CHESTERFIELD MUNICIPAL SOLID WASTE (MSW) COLLECTION SERVICES**

CVWMA entered into a 10-year contract with GFL of Virginia, LLC (GFL) for residential MSW collection and disposal, including leaf vacuuming for Chesterfield’s tax relief customers beginning August 1, 2015 and ending July 31, 2025. The contract has a 5-year renewal option. The program started with about 2,500 households and as the County phases out this service, it is now provided to 910 households.

CVWMA requested GFL’s interest in renewing the Contract and requested a renewal proposal. GFL would like to extend the Contract and asked for an 8.2% price increase from \$9.47 to \$10.25 per household per month. Chesterfield County and the Technical Advisory Committee recommend renewing the Contract for the 5-year period ending July 31, 2030.

**Resolution 25-10** is presented for the Board’s consideration. It would authorize the Executive Director to execute the extension of the Contract for Municipal Solid Waste Collection Services with GFL. A Special Project Service Agreement Amendment will be developed between CVWMA and Chesterfield County for these services.

**Recommended Action:** Approval of **Resolution 25-10**

Attachment

# RESOLUTION 25-10

A resolution authorizing an addendum to the Municipal Solid Waste Collection Services Contract between the Central Virginia Waste Management Authority and GFL of Virginia, LLC (GFL) and authorizing the Special Project Service Agreement Amendment with Chesterfield County for a five (5) year period commencing on August 1, 2025.

**THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:**

**WHEREAS**, the report included as Agenda Item No. 6 of the March 2025 Board Agenda identified the mutual interest of CVWMA and GFL to amend and renew the Chesterfield Municipal Solid Waste Collection Services for an addition five years commencing on August 1, 2025; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an Addendum to the Contract for Municipal Solid Waste Collection Services for Chesterfield County between the Central Virginia Waste Management Authority and GFL; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute and Amendment to the Special Project Service Agreement between the Central Virginia Waste Management Authority and the County of Chesterfield; and

**THEREFORE, BE RESOLVED**, that this resolution shall be in full force and effect upon its passage.

**Adopted 21st of March 2025**

**ATTEST:** \_\_\_\_\_  
**Marilee Tretina, Vice-Chair**

**RESOLUTION 25-11: AWARDING A CONTRACT FOR COMPOSTABLE FOOD WASTE COLLECTION AND PROCESSING SERVICES**

CVWMA currently does not have a compostable food waste collection and processing program, however member jurisdictions and CVWMA recognize the need to initiate a program that can remove food waste from landfill disposal and turn it into a usable, sellable product. In response, CVWMA initiated a procurement for a compostable food waste collection and processing program for the region.

In accordance with the Virginia Public Procurement Act, CVWMA issued RFP 25-01 for Compostable Food Waste Collection and Processing Services. An evaluation committee of Mr. Josh Byerly (A-Henrico), Katrina Entzminger (City of Richmond), Mr. R. Nolan, CVWMA Director of Operations and Kimberly Hynes, CVWMA Executive Director was established.

One company, NOPE Composting Company (NOPE) proposed providing these services. The Evaluation Committee evaluated the proposal and interviewed this firm to further discuss their proposal. NOPE operates primarily in the Richmond Metro area and also serves clients in the Charlottesville, Williamsburg and Virginia Beach areas. They have operated successfully in the collection and processing of food waste for over fifteen years. NOPE collected over 5.5 million pounds of food waste last year for composting.

Their proposal included the provision of 64-gallon carts for the collection of food waste at convenience centers and other public facilities. The material will be processed at the McGill Composting facility in Waverly, VA initially, until such time as a more local facility becomes available.

The Evaluation Committee recommends awarding a contract for Compostable Food Waste Collection and Processing to NOPE. The contract will be effective about April 15, 2025 for an initial term of three (3) years with a three (3) year renewal option.

Attached is Resolution 25-11 authorizing the Executive Director to execute a Contract for Compostable Food Waste Collection and Processing Services with NOPE and Special Project Service Agreements with member localities as requested.

**Recommended Action:** Approval of **Resolution 25-11**

Attachment.

# RESOLUTION 25-11

A resolution awarding a contract for Compostable Food Waste Collection and Processing Services between the Central Virginia Waste Management Authority and NOPE Composting Company. This resolution will also authorize Special Project Service Agreements with member jurisdictions for a three (3) year period commencing on or about April 15, 2025.

**THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:**

**WHEREAS**, the report included as Staff Agenda Item No. 7 of the March 2025 Board Agenda outlined the proposal for Compostable Food Waste Collection and Processing Services to be provided by NOPE Composting Company; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute a contract for Compostable Food Waste Collection and Processing Services between the Central Virginia Waste Management Authority and NOPE Composting Company; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

**THEREFORE, BE RESOLVED**, that this resolution shall be in full force and effect upon its passage.

**Adopted 21st of March 2025**

**ATTEST:** \_\_\_\_\_  
**Marilee Tretina, Vice-Chair**



**OPERATIONS AND TECHNICAL ADVISORY COMMITTEE REPORT**

**Recycling** – Residential Recycling tons for February 2025 were 1,959 tons compared to 2,088 tons in February 2024. Total recycling tonnage collected so far in FY 2025 is 17,477 tons compared to 17,645 tons in FYTD 2024. The Contractor had some minor service disruptions due to weather. Recovery efforts were effective in getting collections back on schedule.

**Commodity Markets**- March 2025 market price for Mixed Paper is \$45.00 per ton, no change from February 2025; Newsprint is at \$65.00, no change from last month; and OCC is \$80.00 per ton, no change from previous month. The steel rebate is \$195/ton for scrap metal recycled in March 2025, an increase of \$30.00 from February 2025.

**Municipal Solid Waste** – Service by Waste Management of Virginia (WM) was hampered in February 2025 by some weather events. All collection issues have since been resolved and all operations are occurring on schedule.

**Upcoming Events:**

- Chesterfield County – e-cycling event – March 22
- Hanover County – HHW Event – April 5
- Hanover County – e-cycling event – April 12
- Prince George County – HHW Event – April 26
- New Kent County – e-recycling and tire recycling – April 26

**Technical Advisory Committee (TAC)** – The February TAC meeting was held on March 6, 2025. The agenda included discussions about yard waste contracts, Goodwill tour, food waste collection and processing and the completion of a white paper resulting from the waste survey. Next meeting is on April 3, 2025 at 9:00am in the CVWMA offices.

**Program Statistics** -Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>

## PUBLIC INFORMATION

### *35th Anniversary*

Mark your calendar! CVWMA will kick off its 35th anniversary celebration at the **May 10** Richmond Ivy soccer match at City Stadium.

### *Outreach*

**Nutzy's Block Party:** CVWMA participated in this event March 1 at The Diamond. Staff interacted with 250 people, and the CVWMA mascot "R3" was part of the festivities with other regional mascots.



**General Federation of Women's Club – Henry Clay Chapter:** CVWMA staff spoke at the group's monthly meeting on March 2 in the Town of Ashland. Group members were from several different localities. They are conscientious recyclers and appreciated the information.

**Cub Scout Troop Program:** CVWMA staff presented a program March 3 for local Cub Scouts at Twin Hickory Library in Henrico.

**Oak Grove Child Care Center:** CVWMA staff presented a story time and craft for 30 young children at this child care center in the City of Richmond.

### ***Goodwill Visit***

Several CVWMA staff members toured the Goodwill of Central and Coastal Virginia headquarters on Midlothian Turnpike on March 3. The 144,000 square-foot facility includes the Goodwill outlet store where shoppers can buy goods that didn't sell in stores, as well as an auction area where auctions are held four times per week. Staff were able to see how various items are collected, sanitized and stored. The facility processed 54 million pounds of material in 2024. Chief Communications Officer Laura Faison led the tour.



### ***Training***

CVWMA staff attended the Virginia Marine Debris Summit in Norfolk March 18-20.

### ***Upcoming Outreach Events***

- 3/25: Story Time at LaPetite Academy (Henrico)
- 3/25: Go Green! Pep Rally at Ecoff Elementary (Chesterfield)
- 3/26: WRIC 8 "Richmond Showcase" Interview Recording
- 4/7 & 9: Jackson Davis Elementary (Henrico)
- 4/8: Chamberlayne Elementary (Henrico)
- 4/8: Midlothian Kiwanis Club (Chesterfield)
- 4/10: Zero-Waste Lunch Workshop at West End Branch Library (Richmond)
- 4/11: Chester Early Learning Academy (Chesterfield)
- 4/12: Chesterfield Earth Day Festival
- 4/16: Genworth Financial Lunch and Learn (Henrico)
- 4/17: Bon Air Elementary (Chesterfield)

**FINANCIAL REPORTS FOR FEBRUARY 2025**

The monthly financial reports for February are included herein. The Authority has a combined net income of \$276,721 as of February 28, 2025. The financial activity in February is consistent with previous months and the Authority remains within total budget in all funds.

The Accounts Receivable schedule is included here in and as of February and all accounts are current.

**Recommended Action:** Approval of the February 2025 Financial Reports

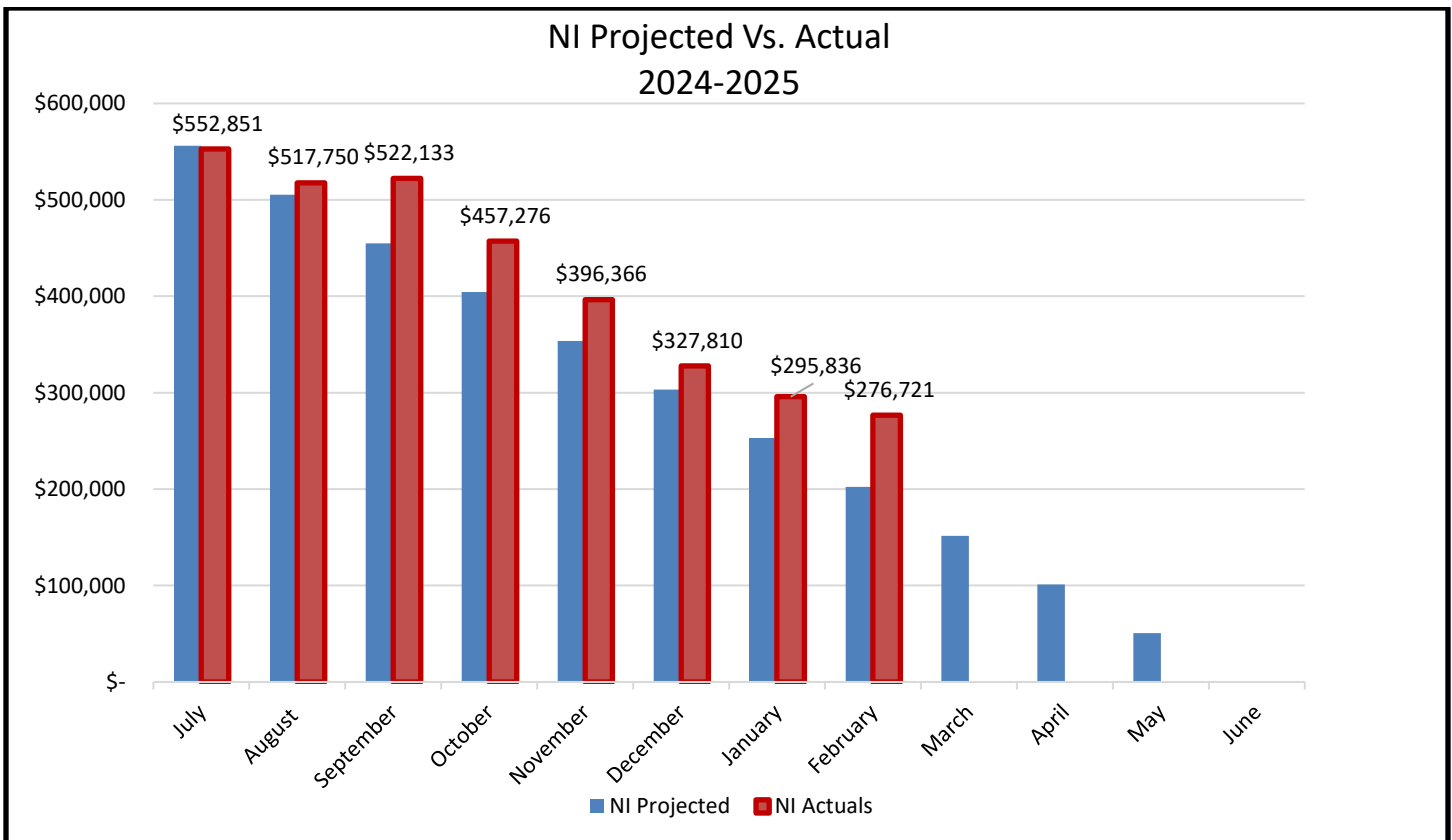
Attachments.

**Central Virginia Waste Management Authority  
Statement of Revenues and Expenses - Summary  
July 1, 2024 through February 28, 2025**

**Summary - All Funds**

	<u><b>Total Revenues</b></u>	<u><b>Total Expenses</b></u>	<u><b>NI Totals</b></u>
General Operating Fund	\$ 616,406	404,940	\$ 211,466
Curbside Project Fund	7,622,027	7,613,742	\$ 8,285
Drop-Off Project Fund	1,295,733	1,239,420	\$ 56,313
Municipal Solid Waste Fund	2,831,625	2,831,338	\$ 287
CFC/HCFC	67,350	67,350	\$ -
Special Waste Collections	240,034	240,034	\$ -
Waste Tire Fund	34,706	34,706	\$ -
Appliance and Scrap Metal Hauling	457,161	457,160	\$ 1
Yard Waste Projects	492,523	492,523	\$ -
Waste Transfer & Disposal	<u>1,474,874</u>	<u>1,474,505</u>	<u>\$ 369</u>
<b><i>Totals</i></b>	<b><u>\$ 15,132,439</u></b>	<b><u>\$ 14,855,718</u></b>	<b><u>\$ 276,721</u></b>

	<u><b>Month to date</b></u>	<u><b>Year to date</b></u>	<u><b>Budget</b></u>
<b><i>Capital Outlay</i></b>	<b><u>\$ 6,435</u></b>	<b><u>\$ 130,485</u></b>	<b><u>\$ 205,000</u></b>



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses - Summary**  
**July 1, 2024, through February 28, 2025**

**General Operating Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>	<b>Variance</b>	<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>		<b><u>Remaining</u></b>
<b>Revenues:</b>					
Annual Gov't Assessments	\$ -	\$ 606,580	\$ 606,580	\$ -	0.0%
Interest on Investments	<u>115</u>	<u>9,826</u>	<u>8,550</u>	<u>(1,276)</u>	<u>-14.9%</u>
<b>Total Revenues</b>	<u>115</u>	<u>616,406</u>	<u>615,130</u>	<u>(1,276)</u>	<u>-0.2%</u>
<b>Expenses:</b>					
Personnel services	23,609	240,788	387,500	146,712	37.9%
Fringe benefits	6,004	66,436	101,900	35,464	34.8%
Professional services	5,776	43,536	67,850	24,314	35.8%
Repairs and maintenance	272	635	1,850	1,215	65.7%
Advertising and promotions	-	904	1,500	596	39.7%
Materials and supplies	518	1,848	2,540	692	27.2%
Other services and charges	670	12,239	18,850	6,611	35.1%
Leases	470	29,417	51,770	22,353	43.2%
Depreciation	<u>1,136</u>	<u>9,137</u>	<u>11,600</u>	<u>2,463</u>	<u>21.2%</u>
<b>Total Expenses</b>	<u>38,455</u>	<u>404,940</u>	<u>645,360</u>	<u>240,420</u>	<u>37.3%</u>
<b>Net Income</b>	<b><u>\$ (38,340)</u></b>	<b><u>\$ 211,466</u></b>	<b><u>\$ (30,230)</u></b>	<b><u>\$ 241,696</u></b>	
<b>Capital Outlay</b>	<b><u>\$ 3,650</u></b>	<b><u>\$ 5,740</u></b>	<b><u>\$ 7,500</u></b>	<b><u>\$ (1,760)</u></b>	

**Central Virginia Waste Management Authority  
Statement of Revenues and Expenses - Summary  
July 1, 2024, through February 28, 2025**

**Curbside Project Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 834,330	\$ 6,642,054	\$ 10,045,120	\$ 3,403,066	33.9%
Public Relations Assessment	25,101	200,811	333,000	132,189	39.7%
Customer Service Assessment	25,230	201,507	305,000	103,493	33.9%
96-gal Cart Revenue	65,622	515,524	760,500	244,976	32.2%
Material Sales Rebate	7,291	58,331	-	(58,331)	0.0%
Contract Admin Costs	-	645	-	(645)	0.0%
Interest on Investments	<u>61</u>	<u>3,155</u>	<u>14,750</u>	<u>11,595</u>	<u>78.6%</u>
<b>Total Revenues</b>	<u>957,635</u>	<u>7,622,027</u>	<u>11,458,370</u>	<u>3,836,343</u>	<u>33.5%</u>
<b>Expenses:</b>					
Personnel services	29,186	259,979	445,000	185,021	41.6%
Fringe benefits	8,839	96,952	149,800	52,848	35.3%
Professional services	4,060	35,643	53,950	18,307	33.9%
Repairs and maintenance	148	204	2,800	2,596	92.7%
Advertising and promotions	12,053	60,464	101,000	40,536	40.1%
Materials and supplies	246	4,892	7,670	2,778	36.2%
Other services and charges	2,785	71,536	91,400	19,864	21.7%
Leases	102	45,092	81,300	36,208	44.5%
Depreciation	49,502	395,974	605,000	209,026	34.5%
Contractual services	834,330	6,642,054	10,045,120	3,403,066	33.9%
96-gal Cart Expense	228	952	1,125	173	15.4%
Material Sales Rebate	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenses</b>	<u>941,479</u>	<u>7,613,742</u>	<u>11,584,165</u>	<u>3,970,423</u>	<u>34.3%</u>
<b>Net Income</b>	<u><b>\$ 16,156</b></u>	<u><b>\$ 8,285</b></u>	<u><b>\$ (125,795)</b></u>	<u><b>\$ 134,080</b></u>	
<b>Capital Outlay</b>	<u><b>\$ 2,785</b></u>	<u><b>\$ 104,865</b></u>	<u><b>\$ 110,000</b></u>	<u><b>\$ (5,135)</b></u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Summary**  
**July 1, 2024, through February 28, 2025**

**Drop Off Project Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 142,022	\$ 1,025,698	\$ 1,672,355	\$ 646,657	38.7%
Materials Sales Rebate	35,195	269,089	250,000	(19,089)	-7.6%
Interest on Investments	<u>18</u>	<u>946</u>	<u>-</u>	<u>(946)</u>	
<b>Total Revenues</b>	<u>177,235</u>	<u>1,295,733</u>	<u>1,922,355</u>	<u>626,622</u>	<u>32.6%</u>
<b>Expenses:</b>					
Personnel services	685	6,083	9,500	3,417	36.0%
Fringe benefits	192	1,754	3,300	1,546	46.8%
Professional services	273	2,937	3,550	613	17.3%
Repairs and maintenance	28	28	150	122	81.3%
Advertising and promotions	-	-	5,000	5,000	0.0%
Materials and supplies	46	227	670	443	66.1%
Other services and charges	29	1,022	900	(122)	-13.6%
Leases	4	265	1,700	1,435	84.4%
Deprecation	15	122	-	(122)	0.0%
Contractual services	142,022	1,025,689	1,672,355	646,666	38.7%
Materials sales rebate	<u>29,147</u>	<u>201,293</u>	<u>200,000</u>	<u>(1,293)</u>	<u>-0.6%</u>
<b>Total Expenses</b>	<u>172,441</u>	<u>1,239,420</u>	<u>1,897,125</u>	<u>657,705</u>	<u>34.7%</u>
<b>Net Income</b>	<b><u>\$ 4,794</u></b>	<b><u>\$ 56,313</u></b>	<b><u>\$ 25,230</u></b>	<b><u>\$ 31,083</u></b>	



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses**  
**July 1, 2024, through February 28, 2025**

**Municipal Solid Waste Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>	<b>Variance</b>	<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>		<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 294,951	\$ 2,664,865	\$ 5,387,470	\$ 2,722,605	50.5%
Customer Service Assessment	2,886	21,482	57,920	36,438	62.9%
Cart Revenue	13,805	114,101	304,220	190,119	62.5%
Contract Admin Costs	-	29,600	-	(29,600)	0.0%
Interest on Investments	<u>30</u>	<u>1,577</u>	<u>10,700</u>	<u>9,123</u>	<u>85.3%</u>
<b>Total Revenues</b>	<u>311,672</u>	<u>2,831,625</u>	<u>5,760,310</u>	<u>2,928,685</u>	<u>50.8%</u>
<b>Expenses:</b>					
Personnel services	1,861	16,389	26,500	10,111	38.2%
Fringe benefits	561	6,241	9,900	3,659	37.0%
Professional services	936	7,725	11,600	3,875	33.4%
Repairs and maintenance	56	56	400	344	86.0%
Advertising and promotions	-	-	1,770	1,770	99.0%
Materials and supplies	92	591	2,120	1,529	72.1%
Other services and charges	205	3,687	4,450	763	17.1%
Leases	7	3,188	5,500	2,312	42.0%
Depreciation	11,174	89,390	213,900	124,510	58.2%
Contractual Services	294,818	2,691,468	5,484,170	2,792,702	50.9%
Cart Expense	<u>3,692</u>	<u>12,603</u>	<u>-</u>	<u>(12,603)</u>	<u>0.0%</u>
<b>Total Expenses</b>	<u>313,402</u>	<u>2,831,338</u>	<u>5,760,310</u>	<u>2,928,972</u>	<u>50.8%</u>
<b>Net Income</b>	<b><u>\$ (1,730)</u></b>	<b><u>\$ 287</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 287</u></b>	
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ 19,880</u></b>	<b><u>\$ 87,500</u></b>	<b><u>\$ (67,620)</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses**  
**July 1, 2024, through February 28, 2025**

**Other Special Projects**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<u><b>Actual</b></u>	<u><b>Actual</b></u>	<u><b>Budget</b></u>	<u><b>Variance</b></u>	<u><b>Remaining</b></u>
<b>Revenues:</b>					
Project Service Fees	\$ 487,952	\$ 2,213,607	\$ 3,990,660	\$ 1,777,053	44.5%
Materials Sales Rebate	<u>75,461</u>	<u>553,041</u>	<u>850,000</u>	<u>296,959</u>	<u>34.9%</u>
<b>Total Revenues</b>	<u>563,413</u>	<u>2,766,648</u>	<u>4,840,660</u>	<u>2,074,012</u>	<u>42.8%</u>
<b>Expenses:</b>					
Contractual services	487,598	2,213,243	3,990,660	1,777,417	90.0%
Materials sales rebate	<u>75,455</u>	<u>553,035</u>	<u>850,000</u>	<u>296,965</u>	<u>34.9%</u>
<b>Total Expenses</b>	<u>563,053</u>	<u>2,766,278</u>	<u>4,840,660</u>	<u>2,074,382</u>	<u>42.9%</u>
<b>Net Income</b>	<u><u>\$ 360</u></u>	<u><u>\$ 370</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 370</u></u>	

**Central Virginia Waste Management Authority**  
**Accounts Receivable**  
**July 1, 2024, through February 28, 2025**

	<b>Total</b>	<b>Over 60 days</b>	<b>Current w/in 60 days</b>
Department of General Services	\$ 3,453	\$ -	\$ 3,453
Ashland	-	-	-
Charles City	-	-	-
Chesterfield	79,689	-	79,689
Colonial Heights	110,988	-	110,988
Goochland	51,783	-	51,783
Hanover	56,468	-	56,468
Henrico	559,130	-	559,130
Hopewell	205,022	-	205,022
New Kent	48,892	-	48,892
Petersburg	112,937	-	112,937
Powhatan	75,563	-	75,563
Prince George	-	-	-
Richmond	296,703	-	296,703
Totals	\$ 1,600,629	\$ -	\$ 1,600,629