



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
MARCH 15, 2024
PRINCE GEORGE LIBRARY
6605 COURTS DRIVE, PRINCE GEORGE, VA 23875**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

9:00 a.m.

CERTIFICATION OF QUORUM

AGENDA

Page(s)

- | | | |
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| 1. | Public Comment Period | |
| 2. | Minutes of the Regular Meeting of February 16, 2024 | 3 - 13 |
| 3. | Chairman's Report | |
| 4. | 2024 Virginia General Assembly Update | 14 – 19 |
| 5. | ByLaws Review Update | 20 |
| 6. | Operations and Technical Advisory Committee Report | 21 |
| 7. | Public Information | 22 – 23 |
| 8. | Financial Reports for February 2024 | 24 – 31 |
| 9. | Strategic Plan Implementation Report | |
| 10. | Administrative | |

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Board of Directors Meeting – Friday, April 19, 2024 – 9:00 a.m.

Executive Committee Meeting – Monday, April 8, 2024 – 10:00 a.m.

Technical Advisory Committee – Thursday, April 4, 2024 – 9:00 a.m.

Executive Committee Meeting – Monday, May 6, 2024 – 10:00am

ByLaws Review Committee – Monday, May 6, 2024 – 10:00 a.m. (tentative)

Board of Directors Meeting – Friday, May 17, 2024

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2024

Minutes of the February 16, 2024, CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes.

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
FEBRUARY 16, 2024
2104 WEST LABURNUM AVE.
RICHMOND, VA 23227**

MEMBERS/ALTERNATES PRESENT

Voting

Robert L. Dunn (M-Chesterfield), Chairman
Miles Jones (M-Richmond), Vice-Chairman
John Mitchell (M-Henrico), Treasurer
Stephen Chidsey (M-Ashland)
Nathanial Richardson (M-Charles City)
John Neal (A-Chesterfield)
Dawn Rowell (A-Chesterfield)
Todd Flippen (A-Colonial Heights)
Dwayne Jones (A-Goochland)
Randy Hardman (M-Hanover)
Theresa Arnold (A-Hanover)
Marcia E. Kelley (M-Henrico)
Marilee Tretina (M-Henrico)
Monique Robertson (M-Hopewell)
Jordan Stewart (M-New Kent)
Dean Simmons (M-Prince George)
Carly Glenn (M-Richmond)
Elizabeth Hall (M-Richmond)

Non-Voting:

J Bentley Chan (A-Henrico)
Josh Byerly (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Adam George, Accounting & Finance Manager
Julie Buchanan, Public Relations Coordinator
Stephanie Breaker, Customer Service Manager
Adam Girard, Recycling Coordinator
Reggie Thompson, Operations Analyst
LaTanya McBride, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Cary Drane (M-Chesterfield), Secretary
Jenny Schontag (A-Ashland)
Michelle Johnson (A-Charles City)
Clay Bowles (M-Chesterfield)
Mindy McKinney (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Wendy Grady (M-Goochland)
Jeff Stoneman (M-Hanover)
John Saunders (A-Hanover)
Jon Clary (A-Henrico)
Rodney Hathaway (A-New Kent)
Jerry Byerly (M-Petersburg)
Randall Williams (A-Petersburg)
Bob Powers (M-Powhatan)
Michael Walker (A-Richmond)
Noah Hillerbrand (A-Richmond)

Visitors:

Kate Rivara, City of Richmond Composting Pilot
Tim Glidewell, Powhatan

Chairman Dunn (M-Chesterfield) welcomed all to the meeting and thanked everyone for coming. He asked all attendees to stand and recite the Pledge of Allegiance. With a quorum in attendance, he called the meeting to order at 9:00 a.m.

Item No. 1: Public Comment Period

Chairman Dunn opened the public comment period and asked if there were any members of the public present who wish to address the Board to come forward. Seeing no one, Chairman Dunn closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of January 19, 2024

Chairman Dunn (M-Chesterfield) opened the floor for a motion to consider the minutes of the January 19, 2024, meeting as submitted. The motion was made by Vice-Chairman M. Jones (M-Richmond) and seconded by Mr. S. Chidsey, (M-Ashland), and so carried that the minutes of the January 19, 2024, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting were approved as submitted.

Item No. 3: Chairman's Report

Chairman Dunn welcomed newly appointed members and alternates: Mr. Nathaniel Richardson (M-Charles City), Ms. Jordan Stewart (M-New Kent), Mr. Rodney Hathaway (A-New Kent), Mr. Bob Powers (M-Powhatan), and Mr. Tim Glidewell (A-Powhatan). Chairman Dunn took a moment to highlight and recognize board member Ms. E. Hall (M-Richmond). Ms. Hall has written four outstanding articles about waste, recycling, and the CVWMA. Chairman Dunn highly recommends reading all four of her articles if not already. Chairman Dunn and the board honored Ms. Hall with a round of applause for her work.

Item No. 4: Presentation: Kate Rivara, City of Richmond Composting Pilot Program

Mrs. K. Hynes, CVWMA Executive Director introduced Ms. Kate Rivara from the City of Richmond. Ms. Rivara runs the composting pilot program. The City was able to implement this pilot with grant funding from the USDA. Mrs. Hynes confirmed that she and the staff had an opportunity to visit the site to see how it works. Mrs. Hynes thanked Ms. Rivara for joining to share details about the composting program and the sustainability of the program going forward.

Ms. Rivara thanked Mrs. Hynes and the board for allowing her to share her presentation, after which Ms. Rivara introduced herself and shared a little bit about her responsibilities as the Community Engagement Manager for Richmond City Parks and Recreation where she currently oversees the community stewardship spaces. Before Ms. Rivara became the Community Engagement Manager, she was the Community Gardens Coordinator, for the City of Richmond and in that position, she received the background to begin exploring better community composting options.

Ms. Rivara explained that composting is a process where food scraps, yard waste, and other organic matter is turned into a nutrient-rich stable soil material. Ms. Rivara noted that almost all food waste can be composted along with many paper products and plant-based materials such as paper plates, napkins, and paper towels.

Ms. Rivara conceptualized the development of the Richmond Composting Initiative in partnership with Parks & Recreation, Public Works, Richmond Grows Gardens, and Real Roots Food Systems which began in July of 2022. She highlighted the importance of Real Roots Food Systems, the program contractor for the pilot program. Ms. Rivara explained that Real Roots owner Mark Davis brings a lot of passion and knowledge to the partnership, and their operation is based on an actual farm, and they are highly involved with community awareness.

The Compost Initiative has 20 drop off locations around the City of Richmond, and the actual community compost pilot is currently operating on a former landfill site. The initiative received a \$90,000 USDA grant which jumpstarted

operations and allowed the program to pay their contractors and hire help to establish the pilot site. Parks and Recreation also has a workforce development program where they train people with difficult work histories, and most of the onsite staff are re-entry participants.

Ms. Rivara reported that last year, the program delivered 137 cubic yards of high quality, unique garden compost to community gardens around the city. Ms. Rivara stated that her goal is to change people's mindset about waste. She wants people to acknowledge that food scraps have a lot of value and compost is not trash. Ms. Rivara hopes to eventually start a curbside composting program. Ms. Rivara wants to open up 20 additional sites if/when more funding is available.

Chairman Dunn asked whether the program involved restaurants or is planning on doing that. Ms. Rivara replied, the program currently has 2 coffee shops, but right now is focused on residents and restaurants on a smaller scale.

Ms. C. Glenn (M-Richmond) asked if they are getting the leaves from the landfill or are those the baggies that get picked up with the trash. Ms. Rivara replied yes some of them are from trash pick-up, but most leaves come from the city vacuum leaf program. Ms. Glenn asked if the compost was only going to community gardens right now, and Ms. Rivara replied no, they also send compost to tree planting sites with highly compacted urban soil.

Mr. R. Thompson, Operations Analyst asked if there is still an oyster shell composting program. Ms. Rivara replied that the oyster shell program still exists at the Robin Hood Road site, but she does not have much involvement with that program.

Mr. S. Chidsey (M-Ashland) asked if the City would eventually have to get a VA DEQ permit. Ms. Rivara stated that if she gets a chance to double the operation, the City will have to get a permit. Mr. S. Chidsey (M-Ashland) commented that a bigger site will require more testing. Ms. Rivara agreed with Mr. Chidsey (M-Ashland).

Chairman Dunn asked, how are this is being communicated with the Richmond public to maximize involvement, and what kind of communications efforts are in place. Mrs. Rivara explained that their community garden program has its own Instagram account, which has a pretty good following. Also, the program utilizes Richmond postcards, RVA.gov, and face to face public outreach at solid waste, electronic, as well as "Bring One for the Chipper" events.

Ms. M. Kelley (M-Henrico) asked how the program keeps contaminated items likes bones etc. separate from the compost. Ms. Rivara stated that they are manual sorting the material, and most of the contamination is plastics, Styrofoam and aluminum cans. Ms. Rivara noted that on rare occasions they might find animal carcasses.

Ms. L. McBride, Administrative Assistant asked about the success of the program and growth potential. Ms. Rivara explained that the program is beginning to grow, but more growth takes funding, permits, and hiring engineers etc. but is always ready for expansion.

Ms. E. Hall (M-Richmond) Do you find that some of the bins are overflowing? What if you have more than your capacity levels will allow, do you need more programs to get involved to help with overflow? Ms. Rivara stated that she relies heavily on her partners to contact her if the bins overflow, for example the bins at the West End library sat for a couple of months, and she received a call that the bins were filling up really fast, so the program picked it up right away.

Ms. C. Glenn (M-Richmond) asked if they work with any of the paid curbside compost services within the city of Richmond. Ms. Rivara responded, yes, Mark Davis (Real Roots Food Services), Marshall Hall (NOPE Compost Co.), and the Compost Council have provided a wealth of information and experience. Ms. Rivara noted that she has not had a lot of conversations with Enrichmond.

Item No. 5: 2024 Virginia General Assembly

Mrs. K. Hynes provided an update on the 2024 Virginia General Assembly activity since the last board meeting, a lot has changed. Crossover day was this past Tuesday, February 13th (crossover day is the last day that each house has to consider their respective bills before they pass to the other houses) so if the bill didn't make it out of its respective house, then it didn't move forward. However, if it did, then it is being considered by the other houses now. Mrs. Hynes reported on relevant bills and legislation of interest, listed as follows:

HB 1227 Recycling Infrastructure Improvement Fund; established; report. Establishes the Virginia Recycling Infrastructure Improvement Fund for the purpose of supporting local government recycling programs through grants. The bill prohibits local governments from discontinuing their recycling programs until after July 1, 2028. **Tabled in subcommittee.**

HB 316 Virginia Recycling Development Center established; report. Establishes the Virginia Recycling Development Center for the purposes of furthering the development of markets and processing for recycled commodities and products, to be run by a Director appointed and supervised by the Secretary of Natural and Historic Resources. **Passed the House and is onto the Senate.**

HB 745 Mattress stewardship program established: civil penalty. Prohibits the disposal of a mattress, as defined in the bill, in a landfill or an incinerator beginning January 1, 2028, and requires producers of mattresses sold at retail in the Commonwealth or a representative organization acting on a producer's behalf to submit a plan for the establishment of a mattress stewardship program. **Continued to 2025.**

Mrs. Hynes informed the board that earlier this week CVWMA sent out a Request for Proposals (RFP) for a Mattress Recycling program.

HB 4 Plastic bag tax; distribution to towns. Provides that any town located within a county that has imposed a disposable plastic bag tax shall receive a distribution of revenues collected by the county based on the local sales tax distribution formula for appropriations to towns. **Passed the House to the Senate.**

HB 496 Waste tire disposal by tire producers and haulers; fee, requirements. Requires a tire producer, as defined in the bill, to (i) dispose of all waste tires to a processing facility or a recycling center through a licensed hauler; (ii) ensure that the waste tires intended to be disposed of are placed in a secure location that is not readily accessible to the public; and (iii) register with the Department of Environmental Quality no later than October 1, 2024, and annually thereafter. The bill expands the purpose of the Waste Tire Trust Fund to include paying the costs of implementing the waste tire disposal requirements of tire haulers. The bill also increases the tire recycling fee from \$0.50 to \$2.00 beginning July 1, 2024. **Passed the House to the Senate.**

SB 414 Tire stewardship program established: report. Requires producers of tires sold in the Commonwealth to join a tire stewardship organization on or before January 1, 2026, which must submit a plan to the Department of Environmental Quality for the establishment of an approved tire stewardship program. **Passed by indefinitely.**

HB 344 Displacement of private waste companies. Reduces from five years to one year the period of time a locality must provide notice to a private waste company before the locality engages in the actual provision of the waste service that displaces the company. **Tabled.**

Mrs. Hynes noted that this bill is coming from James City County because they would like to change from subscription services provided by private companies to potentially franchise trash collection. Mrs. Hynes noted that this bill was opposed by private waste haulers.

HB 953 Local Environmental Impact Fund. Allows localities to create a permanent and perpetual fund to be known as the Local Environmental Impact Fund. The bill provides that the Fund shall consist exclusively of appropriated

local moneys and any gifts, donations, grants, bequests, and other funds received on its behalf, and that the Fund is to be created for the purpose of granting funds to residents or locally owned businesses for the mitigation of environmental impacts. Such grants from the Fund shall be used only for the purchase of energy efficient (i) lawncare and landscaping equipment, (ii) home appliances, (iii) HVAC equipment, or (iv) micro mobility devices. The Fund shall be administered and managed by the locality. **Passed the House to the Senate.**

SB 342 Virginia Waste Management Board; open burning of solid waste; transportation of waste. Requires the Virginia Waste Management Board to amend regulations to allow for vegetative waste to be transported to another location for destruction if it is impractical or unsafe to destroy such waste on the premises of private property. **Passed the House and is onto the Senate.**

HB 1000 Environmental Justice Task Force; report. Establishes the Environmental Justice Task Force for the purpose of furthering environmental justice in the Commonwealth, consisting of the Secretary of Natural and Historic Resources, the Secretary of Health and Human Resources, the Secretary of Commerce and Trade, the Secretary of Agriculture and Forestry, and the Secretary of Transportation, or their designees. The bill requires the Task Force to advise the Governor and state agencies of the Commonwealth on environmental justice issues, particularly as such issues relate to minority and low-income communities. **Left in the Rules Committee and did not move forward.**

HB 1088 Board of Education; instructional materials on climate change and environmental literacy. Requires the Board of Education to make available to each local school board instructional materials on climate change and environmental literacy that are based on and include peer-reviewed scientific sources. The bill requires the Board of Education to develop, adopt, and make available to each local school board model policies and procedures, based on peer-reviewed scientific sources, pertaining to the selection of instructional materials on climate change and environmental literacy, including a requirement for any such selected material to accurately portray changes in weather and climate patterns over time, the impacts of human activity on changes in weather and climate patterns, and the effects of climate change on people and resources. **Passed the House and is onto the Senate.**

HB 1112 / SB545 Auto recyclers; database search. Clarifies the databases to be searched by the Department of Motor Vehicles upon notification by an auto recycler that he possesses a motor vehicle to be demolished but does not possess a certificate of title, salvage certificate, or nonrepairable certificate for such motor vehicle. **Passed to the next House.**

HB 311 Virginia Public Procurement Act; submissions of bids or proposals on electronic procurement system. Mandates that all public bodies provide an option to submit bids or proposals for procurement contracts through the Commonwealth's statewide electronic procurement system, known as eVA. Current law only imposes such a requirement on state public bodies. **Passed the House and the 1st Committee on the Senate side.**

HB 229 Legal notices; locality to advertise on their website. Allows a locality to advertise legal notices on the locality's website instead of, or in addition to, publishing such notices in a newspaper having general circulation in the locality. **Stricken from the docket.**

HB 899 State and Local Government Conflict of Interests Act and the General Assembly. Changes the filing deadline for statements of economic interest and financial disclosure statements from February 1 to December 15. The bill requires the forms to be made public within thirty days of the filing deadline; currently, this is required within six weeks of the filing deadline. **Continued to 2025.**

HB 816 FOIA; meetings held through electronic communication during declared states of emergency. Provides that the provisions for conducting a meeting by electronic means due to a state of emergency stated in the Virginia Freedom of Information Act (FOIA) are declarative of existing law since March 20, 2020, with respect to the Governor's declared state of emergency due to COVID-19. **Passed the House and is onto the Senate.**

HB 894 Virginia Freedom of Information Act; electronic meetings. Amends the number of all-virtual public meetings that public bodies, with certain exceptions, may convene in a calendar year to no more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. **Passed the House and is onto the Senate.**

HJ 24 / SJ 18 Dillon Rule; joint subcommittee to study. Creates a 13-member joint subcommittee for a one-year study of the Dillon Rule and its impact on Virginia's localities. **Continued to 2025.**

Mrs. Hynes noted that Senate Joint 42 celebrating the life of Patricia Paige has gone through and has been signed by both houses and the Governor. Mrs. Hynes informed the board that next month she will report on any remaining bills.

Item No. 6: Consideration of Resolution 24-14: Awarding a Contract for Scrap Metal Delivery, Hauling, and Recycling Services

Mr. Richard Nolan, Director of Operations, requested the Board consider Resolution 24-14, awarding a Contract for Scrap Metal Delivery, Hauling, and Recycling Services. Mr. Nolan informed the board that the current contract between CVWMA and Sims Metal expires on June 30, 2024, with no renewal options. The Evaluation Committee comprised of Mr. D. Jones (A-Goochland), Mr. J. Bourret (Hanover), and Mr. Nolan, interviewed both firms and the Committee recommends Sims Metal. This contract will be effective July 1 for an initial term of five years with a five-year renewal option.

Chairman Dunn opened the floor for a motion to approve Resolution 24-14: Awarding a Contract for Scrap Metal Delivery, Hauling, and Recycling Services to Sims Metal as submitted. A motion was made by Vice-Chairman M. Jones (M-Richmond) and seconded by Mr. T. Flippen (A-Colonial Heights) and carried that Resolution 24-14: Awarding a Contract for Scrap Metal Delivery, Hauling, and Recycling Services is approved and filed as submitted.

Item No. 7: Consideration of Resolution 24-15: Renewal of Contract for Collecting, Transporting and Processing Used Electronic Equipment

Mr. Nolan requested that the Board consider Resolution 24-15, a renewal of the existing Contract for Collecting, Transporting and Processing Used Electronic Equipment. Mr. Nolan explained that this is an early one-year renewal, and the initial term of the contract expires on November 30, 2024. Mr. Nolan reported that Securis is interested in an extension, and the contract will maintain the current pricing that is already in place for Collection Events. Mr. Nolan noted that Securis requested some additional fees for the actual collection of the electronics from some of our convenience centers. Mr. Nolan and the staff discussed this early renewal request with the TAC on February 1st, and at that meeting the TAC recommended the renewal of this contract, effective March 1st and ending November 30, 2025.

Chairman Dunn opened the floor for a motion to approve Resolution 24-15: Renewal of Contract for Collecting, Transporting and Processing Used Electronic Equipment as submitted. A motion was made by Vice-Chairman M. Jones (M-Richmond) and seconded by Ms. M. Tretina (M-Henrico) and carried that Resolution 24-15: Renewal of Contract for Collecting, Transporting and Processing Used Electronic Equipment is approved and filed as submitted.

Item No. 8: Consideration of Resolution 24-16: To Amend the Contract for MSW Collection and Disposal Services

Mr. Nolan is requesting that the board consider Resolution 24-16: To Amend the Contract for MSW Collection and Disposal Services. Mr. Nolan explained that this is a request to amend the Municipal Solid Waste collection and disposal service contract with WM. This is the third addendum to modify this contract and there will be a modification to the collection rates and the removal of the City of Petersburg from this contract. This contract provides residential trash collection for Ashland, Colonial Heights, Hopewell, and Petersburg currently.

Mr. Nolan noted that the contract for Colonial Heights began in July of 2022, and Ashland transitioned into the contract in January of 2023. Hopewell and Petersburg Services are currently under contract with Meridian, and the contracts end on June 30, 2024. Mr. Nolan reported that the City of Petersburg elected not to participate in the program, and they will no longer be a part of the contract effective July 1, 2024. Mr. Nolan noted that as a result of Petersburg's decision, WM requested that CVWMA modify the contract. WM requested to remove Petersburg and increase the fees to Hopewell and Ashland. Mr. Nolan confirmed that both localities agree with these changes. Mr. Nolan opened the floor to questions.

Mr. T. Flippen (A-Colonial Heights) asked for clarification concerning Special project service agreements and whether the respective localities need to sign off on the amended version. Mrs. Hynes and Mr. Nolan both answered yes. Mr. T. Flippen (A-Colonial Heights) asked if the amended contract will need to be approved by the board. Mrs. Hynes responded that this resolution would give the CVWMA the authority to amend the Contract with WM and the associated Service Agreements. The Board will not review the actual contracts Flippen asked once the respective localities have completed that step and what happens next. Mr. Nolan explained that there will be an amendment to the service agreement.

Mr. S. Chidsey (M-Ashland) asked Mr. Nolan to expand on the annual and 5-year financial impact from Petersburg's dropping out of the 5-year contract. Nolan explained that Colonial Heights will not be impacted, their pricing will remain the same because their service started two years before the other jurisdictions. Ashland and Hopewell will have a 0.88 cents per household per month increase. Mr. S. Chidsey (M-Ashland) asked what the additional cost for the full term would be. Mrs. Hynes stated that Ashland's additional cost will be about \$20,000 annually, and \$105,000 over the period of five years. Mrs. Hynes continued, for Hopewell, 0.88 cents per household translates to \$93,000 per year and almost \$500,000 over the five-year period. Mr. S. Chidsey (M-Ashland) confirmed that the numbers total \$600,000 over a five-year period. Mrs. Hynes concurred.

Mr. John Mitchell (M-Henrico) stated that it's his understanding the City of Petersburg is apparently going with Meridian for service, and there's been no procurement process that they've initiated or gone through yet. Mr. Nolan confirmed that is correct from his understanding of the situation. Mr. John Mitchell (M-Henrico) clarified that there is no provision that would allow them to do that without going through a procurement process. Mr. Nolan and Mrs. Hynes both agreed and confirmed that they are unaware of any provisions.

Mr. S. Chidsey (M-Ashland) asked about the licensing issue, Mr. Nolan explained that WM (Waste Management) requested that CVWMA pay \$6,000 to move 3 of the 4 brand new trucks to other markets. This will cost WM \$6,000 in taxes and licenses. Mr. Nolan discussed this issue with the TAC, and the TAC recommends that CVWMA invoice Petersburg for that \$6,000.

Chairman Dunn opened the floor for a motion to approve Resolution 24-16: To Amend the Contract for MSW Collection and Disposal Services as submitted. A motion was made by Mr. S. Chidsey (M-Ashland) and seconded by Mr. T. Flippen (A-Colonial Heights) and carried that Resolution 24-16: To Amend the Contract for MSW Collection and Disposal Services is approved and filed as submitted.

Item No. 9: Operations and Technical Advisory Committee Report

Mr. Nolan provided an update on the recycling commodity markets. The paper markets continue to increase; cardboard is up to \$110 per ton from \$100; mixed paper is up to \$65 from \$55, and newsprint is up to \$75 from \$65 in January 2024. The steel rebate has increased to \$260 compared to \$250 last month. Mr. Nolan noted that this is great news in terms of revenue. Mr. Nolan stated that at next month's meeting he will provide a graphical presentation to illustrate the increase in trends.

Mr. Nolan shared a few upcoming events: Powhatan will host a Tire Amnesty Day next Saturday, February 24, and Chesterfield County will host an e-Cycling Event on March 9th. Mr. Nolan noted that there are a lot of events scheduled for April and they are all listed in the board package. Mr. Nolan stated that he will report on those events at next month's board meeting in March.

Mr. Nolan reported that the TAC (Technical Advisory Committee), discussed the WM price adjustments, which were just approved and other projects including the RFP for mattress recycling. There is a pre-proposal meeting scheduled for next Thursday and those proposals are due on March 15th. Mr. Nolan hopes to receive several responses which will allow us to start that program. Lastly, Mr. Nolan reminded the board that copies of the program statistics are located on the table at the front of the room.

Mr. Nolan also noted that Chesterfield County reported recycling numbers to the CVWMA for the first six months of the fiscal year. These numbers can be found on the CVWMA website. The Chesterfield curbside program (CVWMA and private haulers) collected 5,987 tons over the six-month period July – December 2022 compared to 4,632 tons collected by private haulers July – December 2023. During the same period in FY 2023 the Chesterfield Convenience Centers collected 576 tons of recycling material. In the first six months of FY2024 the Convenience Centers combined with the new Community Recycling Centers collected 1,984.1 tons.

Item No. 10: Central Virginia Solid Waste Management Plan

Mrs. Hynes reported on the updated five-year Regional Solid Waste Management Plan. The updated Plan is due on August 20, 2024. Mrs. Hynes informed the board that they will need to hold three public hearings during the board meeting in May to address the removal of landfill capacity from the plan. Mrs. Hynes informed the board that we are required to amend the plan whenever there is an addition, expansion, or cessation of landfill capacity. Three landfills are closing: Shoesmith closed December 2023, Meridian's landfill in Petersburg was closed by DEQ, and The East End landfill, a construction demolition debris landfill in eastern Henrico doesn't have a conditional use permit to continue operations within the county.

Mrs. Hynes informed the board that a survey was sent to each member of the jurisdiction's chief administrative officers. Ten responses have been received so far. Mrs. Hynes informed the board that letters were sent out requesting information from the waste haulers and landfill owners for their input concerning expansions or cessation. In addition, CVWMA requested information on recycling activities and the ongoing reduction in greenhouse gas emissions. Lastly, Mrs. Hynes noted that a letter was sent to all the closing landfills notifying them that we will be going through this process of holding a public hearing. PlanRVA is helping update maps for the plan, of solid waste facilities and possibly recycling facilities. Staff is also working on population estimates and waste generation rates.

Item No. 8: Public Information

Mrs. J. Buchanan, CVWMA Public Relations Coordinator updated the board on the education outreach activities. We have been doing some messaging about the cart placement issues that were discussed during last month's board meeting. Mrs. Buchanan presented an updated illustrated graphic which now features a mailbox, which details appropriate cart placement. Mrs. Buchanan reported that the updated cart placement graphic was distributed on Facebook, Instagram, emails, CVWMA Newsletter, and NextDoor.com which received 30,000 impressions. Mrs. Buchanan assured the board that she will continue to push correct cart placement guidelines.

Mrs. Buchanan updated the board on paid advertisements, CVWMA had an ad buy with Channel 12, CW, and all the Channel 12 affiliates that started in November and ends on February 18th, CVWMA has advertisement spots detailing cardboard recycling which ran on Channel 12 182 times through the end of January. CVWMA had a total of 248 broadcast spots which equates to 3.5 million impressions. Mrs. Buchanan shared that CVWMA has a new spot on WRVA and the Big 98.5 highlighting cardboard recycling.

Mrs. Buchanan shared her Q & A report, which featured a Richmond couple known as Better Impact, they wrote a creative comic book about reducing plastic waste, the couple also wrote a prior book on composting and Mrs. Buchanan had the opportunity to sit down with them for a Q & A which is featured on the CVWMA website in addition to Super Bowl Party options for composting and waste reduction. Mrs. Buchanan reported on the blog post about the Biltmore Baptist Church in Glen Allen, they are doing a host of programs around reuse. The church has “free” days where people can visit a clothing closet, they recently had an appliance giveaway, and a day for books, puzzles, and games. Mrs. Buchanan explained that events like this are a great way to pass on usable materials and also help the community.

Mrs. Buchanan shared her Valentine’s Day quiz with the board. She asked residents what they love about recycling, and she received 100 comments from the public and she turned them into Instagram stories. Mrs. Buchanan reminded the board that she and the staff will be working on the Hopewell solid waste transition, we have some activities planned and people will be receiving new carts.

Mrs. Buchanan reminded the board that all upcoming events for February and March are listed in the board package. Lastly, Mrs. Buchanan shared a shared a fun fact, recycling one aluminum can save enough energy to power a television for three hours.

Item No. 9: Financial Reports for January 2024

Mr. Adam George, Accounting & Financial Manager, reported a year-to-date net income of 287,115. Mr. George informed the board that midway through the fiscal year, the financial activity is consistent with the projected budget. Mr. George reported that two accounts were more than 60 days old, however most were received prior to the meeting with the exception of \$581.

Chairman Dunn opened the floor for questions. Hearing none, he asked for a motion to approve the Financial Reports for January 2024 as submitted. A motion was made by Mr. M. Jones (M-Richmond), Vice-Chairman, and seconded by Mr. T. Flippen (A-Colonial Heights) and carried that the Financial Reports for January 2024 are approved and filed as submitted.

Item No. 10: Administrative

Mrs. Hynes updated the board on the Strategic Planning Committee meetings that took place over the last couple of weeks. Mrs. Hynes informed the board that the staff will report on the goals and activity from each committee meeting at the next board meeting in March. Mrs. Hynes explained that the Multi-Family Committee will be scheduling a tour of the new Green City, and the Waste Diversion Committee would like to visit McGill composting facility where some of the food waste is processed from our area.

Mrs. Hynes reported that she met with her counterparts from the other solid waste authorities in Virginia. She explained that CVWMA and the other Authorities have a lot of the same challenges, and they intend to discuss those challenges, services, opportunities, and ways to work together in the future. Mrs. Hynes informed the board that SPSA has put out an RFP for alternative waste processing facilities as an alternative to landfills. The refuse drive fuel Plant that makes steam from waste for the Navy is closing at the end of June, the facility processes about 350,000- 400,000 tons of waste per year and they do not want to landfill this waste.

Mrs. Hynes had a meeting with PlanRVA (Richmond Regional Planning District Commission), and on February 2nd, and Chief Administrative Officers from seven localities attended. Mrs. Hynes explained that Richmond and some of the other adjacent areas of the region are the recipients of the Climate Resilience Grant, development of a plan for reducing pollution and greenhouse gas emissions, particularly from transportation and waste sectors.

Mrs. Hynes updated the board on the office renovations, which are underway. The adjacent office space is still in a little bit of disarray, but the main office is operational. Mrs. Hynes hopes that the renovations will be completed in six to eight weeks, and she will continue to update the board as she has been informed. Mrs. Hynes confirmed that when the renovations are completed there will be an open house and all are welcome.

Lastly, Mrs. Hynes reminded the board that next month's meeting will be held on March 15th, and we will meet in the Crater Planning District. Mrs. Hynes has reached out to Prince George County Library about a meeting space, and she will keep the board updated.

OLD/NEW BUSINESS

ADJOURNMENT

With no further business to come before the Board, Chairman Dunn opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:09 a.m. The motion was made by Mr. M. Jones (M-Richmond), Vice-Chairman, seconded by Mr. S. Chidsey (M-Ashland) and carried that the February 16, 2024, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Robert Dunn, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the February 16, 2024, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., March 15, 2024. Given under my hand and seal of the CVWMA this 15th day of March 2024.

Robert Dunn, Chairman

2024 VIRGINIA GENERAL ASSEMBLY UPDATE

Session began January 10 and ended March 9 (long session year); Crossover was February 13. Bills introduced can be found here: <https://lis.virginia.gov/>. 2,531 bills have been introduced and those that were still active as of the February 16 Board meeting are listed below. Those greyed out are no longer alive.

HB 316 Virginia Recycling Development Center established; report.**Introduced by: David L. Bulova (Fairfax)**

Virginia Recycling Development Center established; report. Establishes the Virginia Recycling Development Center for the purposes of furthering the development of markets and processing for recycled commodities and products, to be run by a Director appointed and supervised by the Secretary of Natural and Historic Resources. The bill creates the Virginia Recycling Development Center Advisory Committee, establishes reporting requirements, and creates the Recycling Market Development Fund to be used to fund the Center. The bill requires the Advisory Committee to make recommendations on the sources of potential funding for and detailed qualifying uses of the Fund and report its recommendations to the Secretary no later than October 1, 2024. The bill has an expiration date of July 1, 2038. *Senate substitute removes Va Recycling Development Center and only includes a Recycling Markets Development Fund be established.*

1/5/24 Ref to ACNR
 1/15/24 NR subcommittee
 1/31/24 Reported from subcommittee (10-0) and referred to Appropriations
 2/7/24 Reported from ACNR; referred to Appropriations sub Commerce Ag & NR
 2/9/24 Subcommittee recommends reporting (8-0)
 2/9/24 Reported from Appropriations (20-0)
 2/13/24 Passed House (89-10)
 2/14/24 Referred to ACNR
 2/27/24 Reported from ACNR (14-0); referred to Finance and Appropriations
 2/29/24 Reported from Finance and Appropriations w/ sub (14-0)
 3/5/24 Passed the Senate with substitute (40-0)
 3/6/24 House rejected substitute (1-97)
 3/7/24 Senate insisted on substitute
 3/9/24 Conferees appointed

HB 4 Plastic bag tax; distribution to towns.**Introduced by: Marty Martinez**

Plastic bag tax; distribution to towns. Provides that any town located within a county that has imposed a disposable plastic bag tax shall receive a distribution of revenues collected by the county based on the local sales tax distribution formula for appropriations to towns. The bill requires that towns use such revenues for the same purposes allowable for a county or city.

11/27/23 Ref to Committee on Labor and Commerce
 1/16/24 Referred from Labor and Commerce to Committee on Counties, Cities and Towns
 1/23/24 Subcommittee #1
 2/2/24 Subcommittee recommends reporting (5-3)
 2/2/24 Reported from CCT (13-9)
 2/8/24 Passed House (52-45)
 2/9/24 Senate: Referred to Finance and Appropriations
 2/27/24 Reported from Finance and Appropriations (11-4)
 2/28/24 Passed Senate (22-17)
 3/7/24 Signed by Speaker of House and President of Senate

HB 496 Waste tire disposal by tire producers and haulers; fee, requirements.**Introduced by: Thomas A. Garrett, Jr. (HadenSVille/Goochland)**

Waste tire disposal by tire producers and haulers; fee; requirements. Requires a tire producer, as defined in the bill, to (i) dispose of all waste tires to a processing facility or a recycling center through a licensed hauler; (ii) ensure that the waste tires intended to be disposed of are placed in a secure location that is not readily accessible to the public; and (iii) register with the Department of Environmental Quality no later than October 1, 2024, and annually thereafter. The bill expands the purpose of the Waste Tire Trust Fund to include paying the costs of implementing the waste tire disposal requirements of tire haulers. The bill also increases the tire recycling fee from \$0.50 to \$2.00 beginning July 1, 2024.

1/8/24 Referred to Agriculture, Chesapeake and Natural Resources; Sub Natural Resources

1/24/24 House: Subcommittee recommends reporting (6-4) and referring Appropriations

1/31/24 Reported from ACNR with a substitute (15-7) and referred to Appropriations

2/7/24 Reported from Appropriations with substitute (21-0)

2/13/24 Passed House (79-19-1)

2/14/24 Referred to Senate ACNR

2/26/24 Rereferred from ACNR to Finance & Appropriations

2/27/24 Passed by Indefinitely in Finance and Appropriations (12-3)

HB 953 Local Environmental Impact Fund.**Introduced by: Alfonso H. Lopez (Arlington)**

Local Environmental Impact Fund. Allows localities to create a permanent and perpetual fund to be known as the Local Environmental Impact Fund. The bill provides that the Fund shall consist exclusively of appropriated local moneys and any gifts, donations, grants, bequests, and other funds received on its behalf, and that the Fund is to be created for the purpose of granting funds to residents or locally owned businesses for the mitigation of environmental impacts. Such grants from the Fund shall be used only for the purchase of energy efficient (i) lawn care and landscaping equipment, (ii) home appliances, (iii) HVAC equipment, or (iv) micromobility devices. The Fund shall be administered and managed by the locality.

1/9/24 Referred to Committee on Counties, Cities and Towns; sub 1/23/24

1/25/24 Subcommittee recommends reporting (4-3)

1/26/24 Reported from Counties, Cities and Towns (11-9)

2/1/24 Passed House (52-48)

2/2/24 Referred to Senate Committee on Local Government

2/19/24 Reported from Senate Local Government

2/21/24 Passed Senate (21-19)

3/1/24 Signed by Speaker of the House and President of the Senate

SB 342 Virginia Waste Management Board; open burning of solid wastes; transportation of waste.**Introduced by: Richard H. Stuart (Montross)**

Virginia Waste Management Board; open burning of solid wastes; transportation of vegetative waste. Requires the Virginia Waste Management Board to amend regulations to allow for vegetative waste to be transported to another location for destruction if it is impractical or unsafe to destroy such waste on the premises of private property.

1/9/24 Referred to Senate ACNR

1/16/24 Reported from ACNR (14Y – 0N)

1/22/24 Passed Senate (40Y-0N)

2/13/24 House: Referred to ACNR

2/16/24 ACNR Sub: Natural Resources

2/21/24 NR Sub recommends reporting (10-0)

2/21/24 Reported from ACNR (21-1)

2/26/24 Passed House (92-4)

3/3/24 Signed by the Speaker of the House and President

HB 1088 Board of Education; instructional materials on climate change and environmental literacy.**Introduced by: Betsy B. Carr (Richmond)**

Board of Education; instructional materials on climate change and environmental literacy; model policies and procedures for selection. Requires the Board of Education to make available to each local school board instructional materials on climate change and environmental literacy that are based on and include peer-reviewed scientific sources. The bill requires the Board of Education to develop, adopt, and make available to each local school board model policies and procedures, based on peer-reviewed scientific sources, pertaining to the selection of instructional materials on climate change and environmental literacy, including a requirement for any such selected material to accurately portray changes in weather and climate patterns over time, the impacts of human activity on changes in weather and climate patterns, and the effects of climate change on people and resources.

1/10/24 Ref to Committee on Education

1/26/24 Assigned Sub K-12

1/30/24 Sub recommends reporting (5-3); refers to Appropriations

1/31/24 Reported from Education (12-10); referred to Appropriations; Sub Elementary & Secondary Education

2/5/24 Appropriations Subcommittee recommends reporting (6-2)

2/7/24 Reported from Appropriations (12-10)

2/13/24 Passed House (53-46)

2/14/24 Referred to Committee on Education and Health

2/21/24 Assigned Sub: Public Education

2/29/24 Reported from Education and Health (9-6)

3/5/24 Passed the Senate (20-19)

HB 1112 / SB 545 Auto recyclers; database search.**Introduced by: Scott A. Wyatt (Hanover); Lamont Bagby (Richmond/Henrico)**

Auto recyclers; database search. Clarifies the databases to be searched by the Department of Motor Vehicles upon notification by an auto recycler that he possesses a motor vehicle to be demolished but does not possess a certificate of title, salvage certificate, or nonrepairable certificate for such motor vehicle. [Effective 7/1/25](#)

1/10/24 House: Ref to Transportation 1/10/24 Senate: Referred to Transportation

1/26/24 Assigned Sub: DMV 1/18/24 Reported from Transportation w/ amendment (15-0)

2/6/24 Sub recommends (8-0) 1/24/24 Passed Senate (40-0)

2/8/24 Reported from Trans (22-0) 2/13/24 House: Referred to Comm on Transportation

2/13/24 Passed House (99-0) 2/22/24 House: Reported from Transportation (22-0)

2/14/24 Ref to Transportation 2/27/24 Passed House (97-0)

2/22/24 Reported from Trans (12-0)

2/22/24 Ref to Finance and Appropriation

2/28/24 Rep from F&A (13-0)

3/1/24 Passed Senate (40-0)

3/7/24 Signed by Speaker of House and President of the Senate

HB 311 Virginia Public Procurement Act; submissions of bids or proposals on electronic procurement system.**Introduced by: Patrick A. Hope (Arlington)**

Virginia Public Procurement Act; submissions of bids or proposals on the Commonwealth's electronic procurement system. Mandates that all public bodies provide an option to submit bids or proposals for procurement contracts through the Commonwealth's statewide electronic procurement system, known as eVA. Current law only imposes such requirement on state public bodies.

1/5/24 Referred to General Laws; Sub Procurement/Open Government

1/30/24 Sub recommends reporting with substitute (8-0)

2/1/24 Reported from General Laws with substitute (22-0)

2/7/24 Passed the House (100-0)

2/8/24 Referred to Senate Committee on General Laws

2/14/24 Reported from GL&T (15-0)

2/19/24 Passed Senate w/ amendments (39-0)

2/21/24 Senate amendments agreed to by the House (99-0)
3/1/24 Signed by the Speaker of the House and President of the Senate

HB 1361 (incorporated HB341) Virginia Public Procurement Act; ~~consideration of employment of older Virginia residents.~~

Introduced by: Joshua E. Thomas (Prince William)

~~Virginia Public Procurement Act; consideration of employment of older Virginia residents. Allows public bodies to include as a factor that will be used in evaluating a Request for Proposal the proposer's participation in programs that employ Virginia residents age 55 or older.~~ The bill also provides that in the case of a tie bid between two or more bidders-both of which are eligible for a preference as a bidder for goods produced in Virginia or goods, services, or construction provided by Virginia persons, firms, or corporations-an additional preference shall be given to any bidder that participates in such programs. After preference for Virginia residents and business, preference shall be given to goods produced in the US.

1/15/24 Referred to General Laws
1/26/24 Assigned Procurement/Open Government Subcommittee
2/6/24 Sub recommends reporting with substitute (7-0)
2/8/24 Reported from General Laws w/substitute (20-0)
2/23/24 Passed House (99-0)
2/14/24 Referred to Senate General Laws and Technology
2/21/24 Reported from GL&T with substitute (15-0); Referred to Finance and Appropriations
2/27/24 Reported from Finance and Appropriations (15-0)
2/28/24 Passed Senate with substitute (39-0)) ~~Senate substitute removed~~ **“Must be reenacted by the 2025 GA”.**
3/5/24 House Rejected Senate substitute (0-99-1)
3/6/24 Conferees appointed
3/9/24 House adopted (96-0)
3/9/24 Senate agreed to conferee report (31-9)

HB 816 FOIA; meetings held through electronic communication during declared states of emergency.

Introduced by: Mike A. Cherry (Colonial Heights)

Virginia Freedom of Information Act; effective date of procedures for conducting meetings held through electronic communication means during declared states of emergency. Provides that the provisions for conducting a meeting by electronic means due to a state of emergency stated in the Virginia Freedom of Information Act (FOIA) are declarative of existing law since March 20, 2020, with respect to the Governor's declared state of emergency due to COVID-19. Under the bill, any meeting by a public body using electronic communication means occurring from that date until July 1, 2021, and any otherwise lawful action taken at it is validated with respect to FOIA if the body provided public notice, public access, and public comment commensurate with the requirements of existing FOIA provisions regarding electronic and closed meetings. The bill is a response to the case *Berry v. Bd. of Supervisors* (Va. 2023) and is a recommendation of the Virginia Freedom of Information Advisory Council.

1/9/24 Referred to General Laws; 1/22/24 Sub: Procurement/Open Government
2/6/24 Reported from Sub (7-0)
2/8/24 Reported from GL (20-0)
2/13/24 Passed House (99-0)
2/14/24 Senate: Referred to General Laws & Technology
2/21/24 Reported from GL&T (9-0)
2/26/24 Passed Senate (40-0)
3/3/24 Signed by Speaker of the House and President of the Senate

HB 818 Virginia Freedom of Information Act; definition of meeting.

Introduced by: Mike A. Cherry (Colonial Heights)

Virginia Freedom of Information Act; definition of meeting. Amends the definition of "meeting" as it relates to the Virginia Freedom of Information Act (FOIA) to clarify that a gathering of two or more members of a public

body is not a meeting if there is no discussion or transaction of any public business, defined in the bill, by the members of the public body and that certain educational trainings are not meetings subject to FOIA. The bill is in response to the decision of the Supreme Court of Virginia in *Gloss v. Wheeler* (2023) and is a recommendation of the Virginia Freedom of Information Advisory Council.

1/9/24 Referred to General Laws; 1/22/24 Sub: Procurement/Open Government

2/6/24 Reported from Sub (7-0)

2/8/24 Reported from GL with amendments (20-0)

2/13/24 Passed House (99-0)

2/14/24 Senate: Referred to General Laws & Technology

2/28/24 Reported from GL&T (12-0)

3/4/24 Passes Senate with substitute (39-0) *Substitute adds back definition of Pubic Business (activity that a public body has undertaken or proposed to undertake on behalf of the people it represents).*

3/5/24 House Rejected Senate substitute (1-99)

3/6/24 Senate insisted on substitute (40-0)

3/7/24 Conferees appointed

3/8/24 House adopted (96-0)

3/9/24 Senate agreed to conferee report (40-0)

HB 894 Virginia Freedom of Information Act; electronic meetings.

Introduced by: Elizabeth B. Bennett-Parker (Alexandria)

Virginia Freedom of Information Act; electronic meetings. Amends the number of all-virtual public meetings that public bodies, with certain exceptions, may convene in a calendar year to no more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. Current law limits the number of all-virtual public meetings to no more than two times per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. The bill also provides that with respect to all-virtual public meetings, when audio-visual technology is available, a member of a public body shall, for purposes of a quorum, be considered absent from any portion of the meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails.

1/9/24 Referred to General Laws; 1/22/24 Sub: Procurement/Open Government

1/23/24 Sub recommends reporting (8-0)

1/25/24 Reported from General Laws (22-0)

1/31/24 Passed House (74-26)

2/1/24 Referred to Senate General Laws & Technology

2/14/24 Reported from GL&T (14-0-1)

2/19/24 Passed Senate (32-7)

2/25/24 Signed by Speaker of the House and President of the Senate

SB 645 Local fiscal distress; determination by Auditor of Public Accounts; state intervention.

Introduced by: Lashrecse D. Aird (Petersburg)

Local fiscal distress; determination by Auditor of Public Accounts; state intervention. Sets out a procedure for determining when localities are in fiscal distress, as defined in the bill, and when state intervention may be necessary. The bill requires the Auditor of Public Accounts to develop criteria for a preliminary determination that a locality may be in fiscal distress. The bill also requires the Director of the Department of Planning and Budget to identify any amounts remaining unexpended from general fund appropriations in the state budget as of June 30 of each year, which constitute state aid to local governments. From such unexpended balances, the Governor may reappropriate up to \$750,000 from amounts that would otherwise revert to the balance of the general fund and transfer such amounts as necessary to establish a component of fund balance that may be used for the purpose of providing technical assistance and intervention actions for localities deemed to be fiscally distressed and in need of intervention to address such distress. The bill provides that if a report to the Governor concludes that a locality is either unwilling or unable to comply with the conditions necessary to address its fiscal distress, the Governor shall use all powers available to him to intervene for the purpose of addressing such fiscal distress. The bill further grants authority to the Governor to appoint an emergency fiscal manager and grant the manager with all powers available and necessary to implement a plan to restore sustainable fiscal

health to the locality. The emergency fiscal officer shall give timely notice of any proposed actions to be taken and an opportunity for public input prior to such action and shall establish benchmarks that will allow a locality to exit the state intervention plan upon meeting such benchmarks.

- 1/12/24 Referred to Local Government Committee
- 2/5/24 Reported from Local Government w/ substitute (8-6-1); referred to Appropriations
- 2/7/24 Reported from Finance and Appropriations ((9-5-1)
- 2/12/24 Passed Senate (34-6)
- 2/15/24 House: Referred to Counties, Cities & Towns
- 2/19/24 Assigned Sub #3
- 2/27/24 Sub recommends reporting with amendments (5-2)
- 2/28/24 Reported from Counties, Cities & Towns (19-3)
- 3/4/24 Passed House with amendment (91-7) Adds only applicable to Planning District 19 (Crater Planning District Commission)
- 3/5/24 Senate agreed to House Amendment (34-6)
- 3/9/24 Signed by Speaker of the House and President of the Senate

SJ 42 Celebrating the life of Patricia Paige

- 1/18/24 Senate Presented
- 1/25/24 Engrossed by Senate
- 1/26/24 House Received
- 1/29/24 Agreed to by the House
- 1/29/24 Passed by both Houses

BYLAWS REVIEW UPDATE

The ByLaws Review and Executive Committees continue to review and discuss potential revisions to the CVWMA Articles of Incorporation and ByLaws. The group met again on Monday, March 4 and discussed draft revisions. As discussed in previous meetings and the Board retreat (Sept 2023), the committee is reviewing and may propose changes to the residency requirement of board members and alternates serving at large in the localities with more than one member. Currently, board members are required to be a resident of the locality they serve, and each board member has a specific alternate. In addition, the staff is working with legal counsel on appropriate language and whether or not to remove the old, initial language in the Articles.

From the Board retreat, there was an overwhelming response for CVWMA to amend the residency requirement, which would require amending the Articles of Incorporation. The process to amend the Articles will include a public hearing by the governing bodies of each of the 13 member jurisdictions and an approval of the amended Articles by each of the member localities.

Committee:

Marcia Kelley (M-Henrico)

Clay Bowles (M-Chesterfield)

Bob Dunn (M-Chesterfield), Chair

Miles Jones (M-Richmond), Vice-Chair

John Mitchell (M-Henrico), Treasurer

Cary Drane (M-Chesterfield), Secretary

OPERATIONS AND TECHNICAL ADVISORY COMMITTEE REPORT

Recycling – Residential Recycling tons for the month of January 2024 were 2,546 tons compared to 2,159 tons in January 2023. Total recycling tonnage collected in FY 2024 is 15,541 tons compared to 14,132 tons in FY 2023, an increase of 1,409 during the first seven months of the year, a 10% overall increase. CVWMA is working with TFC and the City of Petersburg on transitioning curbside recycling services from Meridian Waste to TFC on July 1, 2024.

Commodity Markets- February 2024 market price for Mixed Paper is \$65.00 per ton, up \$10.00 from January 2024; Newsprint is \$75.00 per ton, up \$10.00; and OCC is \$110.00 per ton, up \$10.00 from the previous month. The steel rebate is \$260/ton in February 2024 compared to \$250/ton in January 2024.

Municipal Solid Waste – Service by Waste Management of Virginia (WM) and Meridian have been routine in January 2024. The Contract with Meridian for Hopewell residential trash service expires June 30, 2024 and the CVWMA is continuing to work on implementation and transition planning.

Scheduled Events:

Feb 24: Powhatan Tire and Appliance Recycling Day
 March 9: Chesterfield County E-cycling
 April 13: Henrico County E-cycling
 April 13: Hanover HHW
 April 20: Hanover E-cycling
 April 27: Prince George County HHW.

Technical Advisory Committee (TAC) – The March TAC meeting was held on March 7, 2024. The group discussed upcoming changes to the Central Virginia Solid Waste Management Plan, legislation, contracts, including renewals/expiration and RFP status. Next meeting is on April 4, 2024, at 9:00am.

Program Statistics -Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>

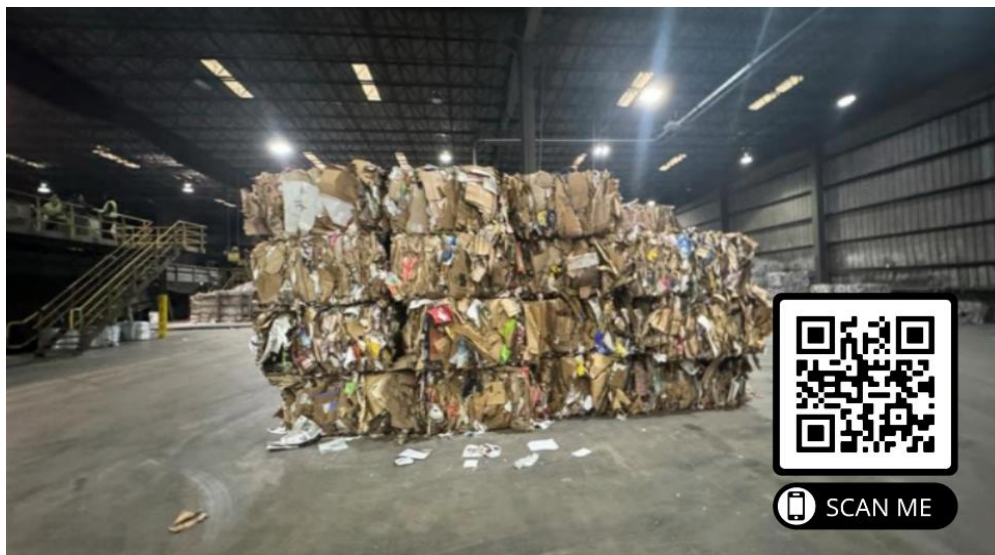
PUBLIC INFORMATION

Outreach

Nutzy's Block Party: CVWMA participated in the Richmond Flying Squirrels' annual Nutzy Block Party on March. 2. This is the celebration for the coming season and kickoff for ticket sales. About 1,000 people attended. CVWMA staff talked with around 270 people and handed out a lot of information and recycled giveaways.



Recycling Behind the Scenes: Recycling Coordinator Adam Girard created a blog post with information and images captured from the Feb. 23 material audit at TFC Recycling. The article gives readers a behind-the-scenes look at how material is sorted from the single stream and packaged for shipment to end-users. It also discusses the importance of recycling rights and the problems with recycling contamination. Scan the QR code to read the article:



PUBLIC INFORMATION

Earth Day Planning: CVWMA will be a part of Earth Day/Month celebrations in Chesterfield, Powhatan, Henrico, Ashland and Richmond. A special Earth Month promo will air on Radio Poder 1380AM, a Richmond-area Spanish-language station, as well as the station Facebook page. CVWMA will have special Earth Day-themed bookmarks to distribute at events.



Upcoming Education & Outreach Events

- March 15 Montrose Elementary
- March 18: Weaver Elementary
Glen Lea Elementary After-School (Build-A-Robot)
- March 22: Seven Pines Elementary
- April 8: Matoaca Elementary
- April 9: John Rolfe Middle Afterschool (Build-A-Robot)
Colonial Trail Elementary
- April 11: Chamberlayne Elementary
- April 13: Chesterfield Outdoor Fest
- April 16: Washington Henry Elementary
Ratcliffe Elementary After-School (Build-A-Robot)
- April 19: Matoaca High
Powhatan Earth Day Celebration
- April 20: Henrico Earth Day Festival
Going Green in the Center of the Universe
- April 22: Stony Point Fashion Park Earth Day Event

FINANCIAL REPORTS FOR FEBRUARY 2024

The monthly financial activity for February is consistent with anticipated levels of service and budget. The Authority has a combined net income of \$222,814 as of February 29, 2024.

The Accounts Receivable schedule is included and reflects one account that has a past due invoice of more than 60 days old.

Recommended Action: Approval of the February 2024 Financial Reports.

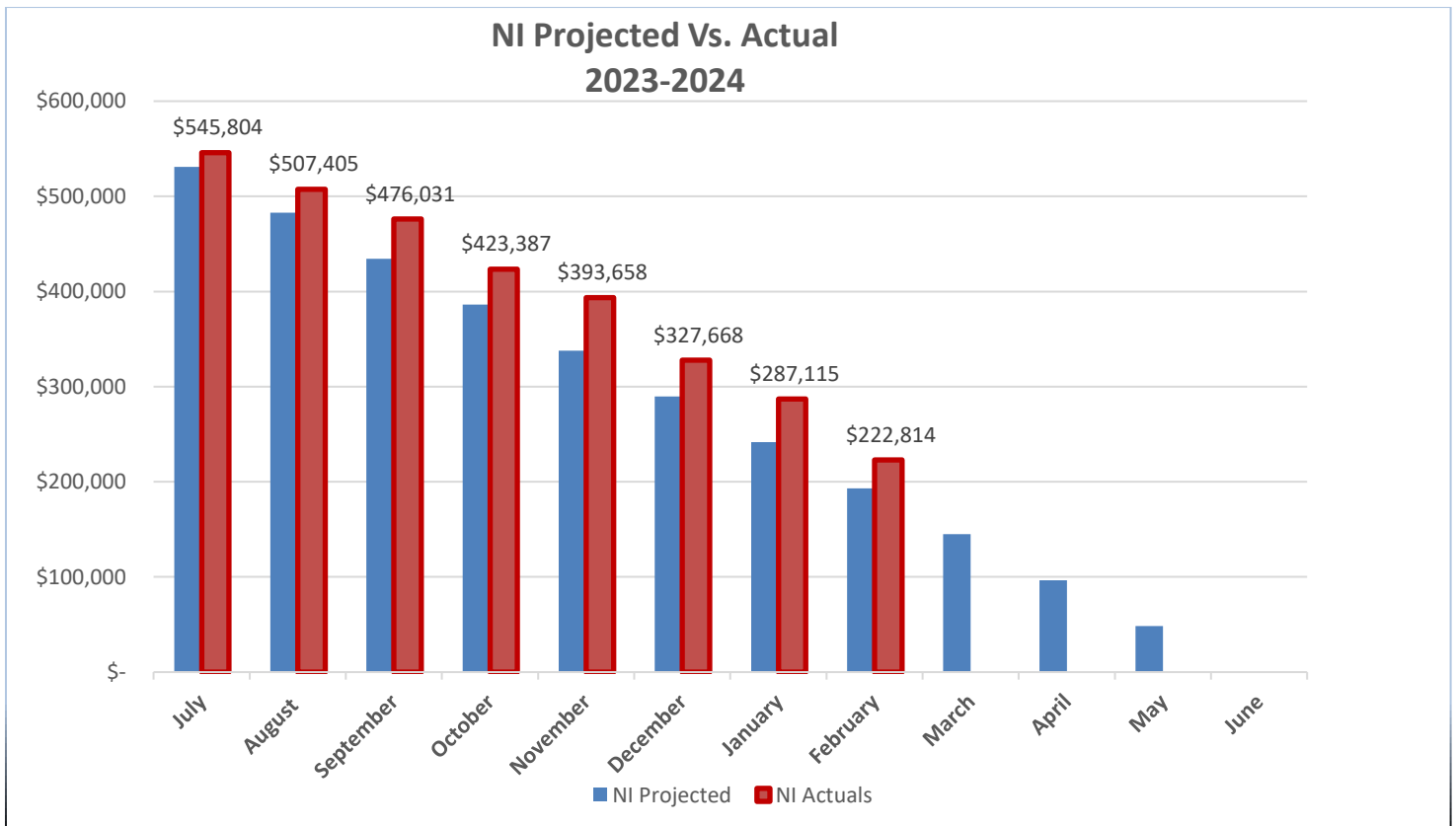
Attachments.

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2023 through February 29, 2024

Summary - All Funds

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 613,951	443,901	\$ 170,050
Curbside Project Fund	7,161,475	7,117,136	\$ 44,339
Drop-Off Project Fund	1,131,917	1,113,358	\$ 18,559
Municipal Solid Waste Fund	3,470,224	3,480,358	\$ (10,134)
CFC/HCFC	69,210	69,210	\$ -
Special Waste Collections	179,653	179,653	\$ -
Waste Tire Fund	24,298	24,298	\$ -
Appliance and Scrap Metal Hauling	450,859	450,859	\$ -
Yard Waste Projects	850,718	850,718	\$ -
Waste Transfer & Disposal	1,265,718	1,265,718	\$ -
Totals	<u>\$ 15,218,023</u>	<u>\$ 14,995,209</u>	<u>\$ 222,814</u>

	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ -</u>	<u>\$ 91,058</u>	<u>\$ 1,907,500</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2023 through February 29, 2024

General Operating Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Annual Gov't Assessments	\$ -	\$ 598,419	\$ 598,420	\$ 1	0.0%
Interest on Investments	<u>2,454</u>	<u>15,532</u>	<u>26,360</u>	<u>10,828</u>	<u>41.1%</u>
<i>Total Revenues</i>	<u>2,454</u>	<u>613,951</u>	<u>624,780</u>	<u>10,829</u>	<u>1.7%</u>
<i>Expenses:</i>					
Personnel services	33,533	276,875	417,000	140,125	33.6%
Fringe benefits	9,879	80,786	113,150	32,364	28.6%
Professional services	2,038	28,929	42,550	13,621	32.0%
Repairs and maintenance	40	691	1,900	1,209	63.6%
Advertising and promotions	-	380	1,500	1,120	74.7%
Materials and supplies	2,491	3,736	3,725	(11)	-0.3%
Other services and charges	4,677	18,012	19,150	1,138	5.9%
Leases	3,585	29,832	49,060	19,228	39.2%
Depreciation	<u>411</u>	<u>4,660</u>	<u>6,800</u>	<u>2,140</u>	<u>31.5%</u>
<i>Total Expenses</i>	<u>56,654</u>	<u>443,901</u>	<u>654,835</u>	<u>210,934</u>	<u>32.2%</u>
<i>Net Income</i>	<u><u>\$ (54,200)</u></u>	<u><u>\$ 170,050</u></u>	<u><u>\$ (30,055)</u></u>	<u><u>\$ 200,105</u></u>	
<i>Capital Outlay</i>					
	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 7,500</u></u>	<u><u>\$ (7,500)</u></u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2023 through February 29, 2024

Curbside Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 764,225	\$ 6,202,344	\$ 9,265,000	\$ 3,062,656	33.1%
Public Relations Assessment	16,097	188,160	310,000	121,840	39.3%
Customer Service Assessment	23,311	259,869	361,000	101,131	28.0%
96-gal Cart Revenue	60,668	505,645	927,800	422,155	45.5%
Material Sales Rebate	-	-	-	-	
Sponsorship and Grants	-	-	-	-	#DIV/0!
Interest on Investments	<u>858</u>	<u>5,457</u>	<u>8,345</u>	<u>2,888</u>	<u>34.6%</u>
Total Revenues	<u>865,159</u>	<u>7,161,475</u>	<u>10,872,145</u>	<u>3,710,670</u>	<u>34.1%</u>
Expenses:					
Personnel services	26,793	240,630	370,600	129,970	35.1%
Fringe benefits	8,220	69,936	115,800	45,864	39.6%
Professional services	2,568	29,486	43,265	13,779	31.8%
Repairs and maintenance	-	841	2,155	1,314	61.0%
Advertising and promotions	17,911	108,066	92,000	(16,066)	-17.5%
Materials and supplies	362	2,520	4,605	2,085	45.3%
Other services and charges	3,065	27,843	77,680	49,837	64.2%
Leases	4,287	35,372	79,365	43,993	55.4%
Depreciation	48,437	384,581	575,440	190,859	33.2%
Contractual services	764,224	6,202,242	9,265,000	3,062,758	33.1%
96-gal Cart Expense	16	15,619	246,235	230,616	93.7%
Material Sales Rebate	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>875,883</u>	<u>7,117,136</u>	<u>10,872,145</u>	<u>3,755,009</u>	<u>34.5%</u>
Net Income	<u>\$ (10,724)</u>	<u>\$ 44,339</u>	<u>\$ -</u>	<u>\$ 44,339</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ 91,058</u>	<u>\$ 335,000</u>	<u>\$ (243,942)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2023 through February 29, 2024

Drop Off Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 142,526	\$ 950,478	\$ 1,721,060	\$ 770,582	44.8%
Materials Sales Rebate	38,510	179,802	250,000	70,198	28.1%
Interest on Investments	<u>257</u>	<u>1,637</u>	<u>2,435</u>	<u>798</u>	<u>32.8%</u>
<i>Total Revenues</i>	<u>181,293</u>	<u>1,131,917</u>	<u>1,973,495</u>	<u>841,578</u>	<u>42.6%</u>
<i>Expenses:</i>					
Personnel services	907	7,038	11,250	4,212	37.4%
Fringe benefits	231	1,997	3,380	1,383	40.9%
Professional services	131	2,920	4,030	1,110	27.5%
Repairs and maintenance	-	50	255	205	80.4%
Advertising and promotions	-	434	-	(434)	0.0%
Materials and supplies	66	290	780	490	62.8%
Other services and charges	63	1,121	1,325	204	15.4%
Leases	79	655	1,360	705	51.8%
Contractual services	142,526	950,480	1,721,060	770,580	44.8%
Materials sales rebate	<u>31,387</u>	<u>148,373</u>	<u>200,000</u>	<u>51,627</u>	<u>25.8%</u>
<i>Total Expenses</i>	<u>175,390</u>	<u>1,113,358</u>	<u>1,943,440</u>	<u>830,082</u>	<u>42.7%</u>
<i>Net Income</i>	<u>\$ 5,903</u>	<u>\$ 18,559</u>	<u>\$ 30,055</u>	<u>\$ (11,496)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2023 through February 29, 2024

Drop Off Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
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<i>Total Expenses</i>	<u>175,390</u>	<u>1,113,358</u>	<u>1,943,440</u>	<u>830,082</u>	<u>42.7%</u>
<i>Net Income</i>	<u><u>\$ 5,903</u></u>	<u><u>\$ 18,559</u></u>	<u><u>\$ 30,055</u></u>	<u><u>\$ (11,496)</u></u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2023 through February 29, 2024**

Other Special Projects

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 378,117	\$ 2,301,656	\$ 4,002,100	\$ 1,700,444	42.5%
Materials Sales Rebate	<u>74,670</u>	<u>538,800</u>	<u>800,000</u>	<u>261,200</u>	<u>32.7%</u>
<i>Total Revenues</i>	<u>452,787</u>	<u>2,840,456</u>	<u>4,802,100</u>	<u>1,961,644</u>	<u>40.8%</u>
<i>Expenses:</i>					
Contractual services	378,117	2,301,656	4,002,100	1,700,444	90.0%
Materials sales rebate	<u>74,670</u>	<u>538,800</u>	<u>800,000</u>	<u>261,200</u>	<u>32.7%</u>
<i>Total Expenses</i>	<u>452,787</u>	<u>2,840,456</u>	<u>4,802,100</u>	<u>1,961,644</u>	<u>40.8%</u>
<i>Net Income</i>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

Central Virginia Waste Management Authority
Accounts Receivable
February 29, 2024

	Total	Over 60 days	Current w/in 60 days
Department of General Services	\$ 2,582	\$ -	\$ 2,582
Ashland	38,270	-	38,270
Charles City	-	-	-
Chesterfield	337,045	-	337,045
Colonial Heights	221,324	-	221,324
Goochland	19,231	-	19,231
Hanover	48,917	516	48,401
Henrico	617,649	-	617,649
Hopewell	3,611	-	3,611
New Kent	11,846	-	11,846
Petersburg	189,520	-	189,520
Powhatan	28,311	-	28,311
Prince George	-	-	-
Richmond	2,137	-	2,137
Totals	\$ 1,520,443	\$ 516	\$ 1,519,927