



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
JUNE 16, 2023
2104 WEST LABURNUM AVE, RICHMOND VA**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

**9:00
a.m.**

CERTIFICATION OF QUORUM

AGENDA

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| 11. | Administrative
Board Retreat – September 15 th ; 9:00-12:30pm | |

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Board of Directors Meeting for July [CANCELLED]

Technical Advisory Committee - Thursday, July 6, 2023 – 9:00 a.m.

Executive Committee Meeting – Tuesday, July 11, 2023 – 11:00 a.m.

Board of Directors Meeting – Friday, August 18, 2023 – 9:00 a.m.

ByLaws Review Committee – Tuesday, August 8, 2023 – 11:00 a.m.

Board Retreat – Friday, September 15, 2023 – 9:00 – 12:30 p.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF MAY 19, 2023

Minutes of the May 19, 2023, CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes.

Attachment.

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
MAY 19, 2023
2104 WEST LABURNUM AVENUE
RICHMOND, VA**

MEMBERS/ALTERNATES PRESENT

MEMBERS/ALTERNATES NOT PRESENT

Voting

Robert L. Dunn (M-Chesterfield), Chairman
Stephen Chidsey (M-Ashland)
Cary Drane (M-Chesterfield)
John Neal (A-Chesterfield)
Dwayne Jones (A-Goochland)
Theresa Arnold (A-Hanover)
Michael Flagg (A-Hanover)
Marilee Tretina (M-Henrico)
Marcia E. Kelley (M-Henrico)
John Mitchell (M-Henrico)
Monique Robertson (M-Hopewell)
John Lockwood (A-New Kent)
Randall Williams (A-Petersburg)
Johnny Melis (A-Powhatan)
Dean Simmons (M-Prince George)
Elizabeth Hall (M-Richmond)

Miles Jones (M-Richmond), Vice-Chairman
Jenny Schontag (A-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Clay Bowles (M-Chesterfield)
Dawn Rowell (A-Chesterfield)
Mindy McKinney (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Todd Flippen (A-Colonial Heights)
Wendy Grady (M-Goochland)
Susan Dibble (M-Hanover)
Randy Hardman (M-Hanover)
Rick Stewart (M-New Kent)
Karin Carmack (M-Powhatan)
Carly Glenn (M-Richmond)
Michael Walker (A-Richmond)
Noah Hillerbrand (A-Richmond)

Non-Voting:

J Bentley Chan (A-Henrico)
Josh Byerly (A-Henrico)
Jon Clary (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Adam George, Accounting & Finance Manager
Reginald “Reggie” Thompson, Operations Analyst
Julie Buchanan, Public Relations Coordinator
Stephanie Breaker, Sr. Customer Service Supervisor
LaTanya McBride, Administrative Assistant

Guest:

None

Chairman Dunn (M-Chesterfield) welcomed all to the meeting and asked all attendees to stand and recite the Pledge of Allegiance. With a quorum in attendance, he called the meeting to order at 9:02 a.m.

Item No. 1: Public Comment Period

Chairman Dunn opened the public comment period and asked if there were any members of the public present who wish to address the Board to come forward. Seeing no one, Chairman Dunn closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of April 21, 2023

Chairman R. Dunn (M-Chesterfield) opened the floor for a motion to consider the minutes of the April 21, 2023, meeting as submitted. The motion was made by Ms. M. Tretina (M-Henrico), seconded by Mr. J. Mitchell (M-Henrico), and carried that the minutes of the April 21, 2023, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting were approved as submitted.

Item No. 3: Chairman's Report

Chairman Dunn welcomed all to the meeting and thanked everyone for their attendance. Chairman Dunn announced that under the Chairman's Report there will be a slight deviation from the original board agenda format for financial line items 8 through 11, to be presented after the Nominating Committee Report.

Item No. 4: Nominating Committee Report

Ms. M. Kelley (M-Henrico) introduced herself and Mr. S. Chidsey (M-Ashland) as members of the 2023 Nominating Committee. Ms. Kelley began the Nominating Committee Report with an exciting announcement, our current Chairman Mr. Bob Dunn (M-Chesterfield) and our current Vice-Chairman Mr. Miles Jones (M-Richmond) have both agreed to serve as our board leaders for another year! Unfortunately, the Nominating Committee has been unable to fill the positions for Secretary, Treasurer, and Director at this time. Ms. Kelley suggested that the topic of board memberships and Executive Committee participation should certainly be addressed more clearly at the upcoming Board Retreat in September. Ms. Kelley concluded her report with a special thanks to our current chairman and vice-chairman for agreeing to continue to serve.

Chairman Dunn stated that the expectation of every board member is to serve on a committee or as an officer. Chairman Dunn explained the importance of board representation in leadership positions. Chairman Dunn reminded the board that the Nominating Committee is actively seeking officers to serve, and if you have said 'no' to a leadership position in the past, please reconsider if by chance you are asked again.

Item No. 8: Financial Reports for April 2023

Mr. Adam George, Accounting and Finance Manager, reported that the month of April is consistent with previous months and the Authority has a combined net income of \$61,504 year to date. To date CVWMA has spent \$44,000 on communications for the cart rollout, which will be reimbursed with grant funding from the Recycling Partnership. Lastly, Mr. George stated that past due Accounts Receivable are currently being addressed and CVWMA has already made progress on some of the outstanding accounts from last month.

Chairman Dunn opened the floor for a motion to approve the Financial Reports for April 2023 as submitted. A motion was made by Mr. J. Mitchell (M-Henrico), seconded by Mr. S. Chidsey (M-Ashland), and so carried that the Financial Reports for April 2023 are approved and filed as submitted.

Item No. 9: Consideration of Resolution 23-17: Amending the 2022-2023 General, Residential and MSW Fund Budgets

Mrs. Kim Hynes, Executive Director presented Resolution 23-17 for consideration, which would amend the Operating Budget for Fiscal Year 2023. Mrs. Hynes reminded the board that the adjusted amendments are mostly related to the cart rollout and the need to appropriate grant funds for the current budget year.

Mrs. Hynes explained she has the authority to move funds between budget categories of up to \$2,500, and any amount over \$2,500 will be brought back to the board for approval.

In the General Fund, Mrs. Hynes noted the request to transfer \$3,000 into the Recruitment line item and \$5,000 into the Computer Support line item. These funds will be allocated directly from Part-Time Salaries, which were established in the budget 18 months ago for a part-time Operations Assistant position which has since been vacated due to retirement.

Continuing, Mrs. Hynes stated the budget transfer requests in the Residential Recycling Fund are related to the purchase and distribution of 95,000 recycling carts in Henrico, Hanover and Goochland and the appropriation of grant funds. The cost of the purchase and distribution of recycling carts is estimated at \$5,654,400 and staff requests the amending of the 2023 Operating Budget to increase Capital Outlay by this amount.

Mrs. Hynes reminded the Board that CVWMA will be receiving grant funds of about \$1,451,600, which includes \$1 per household, approximately \$93,000 for communication and education. Mrs. Hynes indicated she discussed the proper recording of the grant funds with the Authority's audit firm and the proper recognition is to record the grant funds all in one year. Therefore, at the end of the year, it will appear as if CVWMA has a large surplus of over \$1 million and thus a loss of about \$135,860 each subsequent year for the next ten years. Resolution 23-17 requests appropriating \$1,451,600 in grant revenue and \$93,000 in grant expenses for anticipated communication/education.

Mr. J. Mitchell (M-Henrico) asked, what is the amortization period for the carts, to which Mrs. Hynes responded 10 years, which coincides with the warranty period.

Chairman Dunn opened the floor for a motion to approve Resolution 23-17 as submitted. A motion was made by Mr. J. Mitchell (M-Henrico), seconded by Ms. M. Kelley (M-Henrico), and so carried that the Resolution 23-17: Amending the 2022-2023 General, Residential and MSW Fund Budgets are approved and filed as submitted.

Item No. 10: Consideration of Resolution 23-18: Amending the 2023-2024 Residential and MSW Fund Budgets

Mrs. Hynes presented Resolution 23-18, which will amend the 2024 Operating Budget. Mrs. Hynes reminded the Board that the 2024 budget was adopted in December 2022 and includes depreciation and other cart costs in the Residential Recycling fund and the MSW funds. Mrs. Hynes indicated that this resolution requests transferring \$565,440 from the Cart Expense line item into the Depreciation line, to better clarify the expense. The net effect on the budget is \$0.

In addition, Mrs. Hynes indicated the Authority has the opportunity with the property owner to expand the offices into the space adjacent to the existing office. She reminded the Board that the 2024 Operating Budget already includes some funds for the additional space, however not sufficient. She also noted that the Authority budgeted \$19,105 in Contingencies and is requesting moving those funds from Contingencies to use for the expanded office lease.

Ms. M. Tretina (M-Henrico) asked how much more space is anticipated, to which Mrs. Hynes replied, about 2000 more square feet.

Chairman Dunn open the floor for a motion to approve Resolution 23-18 as submitted. A motion was made by Ms. M. Tretina (M-Henrico) and seconded by Ms. M. Robinson (M-Hopewell), and so carried that Resolution 23-18: Amending the 2023-2024 Residential and MSW Fund Budgets is approved and filed as submitted.

Item No. 11: Consideration of Resolution 23-19: Reaffirming the Pay and Classification Plan for Fiscal Year 2023

Mrs. Hynes referred the Board to Resolution 23-19, which will reaffirm the Authority's 2024 pay and classification plan. Mrs. Hynes reminded the board that the 2024 Operating Budget includes an average 3% merit increase for staff effective July 1, 2023. Mrs. Hynes indicated that staff has reviewed the upcoming budget and current and anticipated levels of activity. The 2024 Budget maintains conservative estimates of revenues from recycling markets and investment income. The 3% wage increase budgeted for fiscal year 2024 is deemed sustainable.

Chairman Dunn open the floor for a motion to approve Resolution 23-19 as submitted. A motion was made by Mr. S. Chidsey (M-Ashland) and seconded by Mr. J. Melis (A-Powhatan), and so carried that Resolution 23-19: Reaffirming the Pay and Classification Plan for Fiscal Year 2024 are approved and filed as submitted. Chairman Dunn noted that we will now return to the original agenda format, item number five.

Item No. 5: Operations and Technical Advisory Report

Mr. R. Nolan, Director of Operations, reported on the commodity markets for May 2023. The published market price of cardboard went up to \$50 a ton, price of mixed paper went up to \$15 per ton, and newsprint remained at \$35/ton. Steel prices have decreased from \$300/ton to \$245/ton. Mr. Nolan updated the Board on the annual Recycling Rate Report, which was submitted on April 30th. Mr. Nolan stated at the time of submission the rate was 57.4%, but since that time Operations has received some additional data, and DEQ is allowing an amendment to the report, which will reflect the rate of 57.7% after resubmission.

Mr. Nolan shared the City of Richmond and held an E-cycling and Household Hazardous Waste (HHW) event held last Saturday, May 13th. Mr. Nolan reminded the board that on June 9th CVWMA will host the Annual Disaster Recovery training at the Deep Run Recreational building on Ridgefield Parkway in Henrico. Mr. Nolan encouraged all board members to attend and meet the vendors that provide both recovery and monitoring services.

Mr. Nolan reported that the Technical Advisory Committee (TAC) met on May 3rd, to discuss updating the Solid Waste Management Plan and to provide an update on the current Henrico County recycling cart roll-out. Mr. Nolan stated that the TAC received a petition from Yard Works, one of the Yard Waste grinding vendors, for an additional price increase. The TAC discussed and CVWMA will be responding.

Lastly, Mr. Nolan reminded the board that the next TAC meeting date is Wednesday, June 7th at 9:00am. He invited all board members to attend. Mr. Nolan opened the floor to questions.

Mr. S. Chidsey (M-Ashland) asked Mr. Nolan to double check the program stats for Colonial Heights and Hopewell, to which Mr. Nolan responded he would correct.

Item No. 6: Earth Day

Mrs. J. Buchanan, Public Relations Coordinator indicated that April and May have been busy times for education and outreach opportunities. She referred the board to the agenda packet for all the events and activities for Earth Day and month. Mrs. Buchanan shared some exciting pictures from the ¿Qué Pasa? Festival held on Browns Island, with a fun visit from Nutzy at the CVWMA event table.

Item No. 7 Public Information

Mrs. Buchanan thanked everyone that attended the Cart Roll-Out press event, on Tuesday, May 16th. The event was covered by CBS-6 News, NBC-12 News, Richmond Times Dispatch & Henrico Citizen, and several Waste and

Recycling Trade publications. Mrs. Buchanan also shared a video interview for the cart rollout featuring Mrs. K. Hynes, who did an outstanding job!

Mrs. Hynes shared the cart-roll out is going a lot faster than anticipated. Rehrig had delivered over 25,000 carts already in the first 4 days, although the plan for the first week was 15,000. Mrs. Hynes stated that the CVWMA Contact Center is receiving a lot of calls and inquires and most are positive in nature.

Mrs. Hynes has been in communication with TFC, and they are prepared for collection. The next red week will be the week of Memorial Day and most of the new carts will be on the curb. Mrs. Hynes noted that CVWMA is mailing postcards to each eligible resident, and this communication will reflect collection week changes for those that will change from red to blue week.

Ms. M. Tretina (M-Henrico) commented on the cart roll out update. She stated that her Henrico neighborhood received cart deliveries this week, and today is their recycling day. Mrs. Tretina noted that as she was leaving her neighborhood today, she witnessed her neighbors who had never recycled before taking their carts to the curb to pick up.

Mrs. Hynes was very enthusiastic to hear such positive feedback from the curb. Mrs. Hynes stated that the call center has received calls from residents wondering why they are receiving this trash can, and the team has had to inform many that it is a recycling cart, and only those accepted items can be recycled. In addition, several Henrico residents think they have to participate in Henrico County's trash program to be able to participate in the recycling program. There is some confusion, but CVWMA anticipated that and are educating and answering questions.

Ms. M. Kelley (M-Henrico) commented on how wonderful the event was on Tuesday. It was well planned, and people were very friendly. Mrs. Hynes gave a special thanks to Mrs. Buchanan for her hard work and planning.

Item No. 12: Administrative

Mrs. Hynes reported that CVWMA has a new staff member beginning May 22, 2023. Adam Girard has accepted the Recycling Coordinator position. Mrs. Hynes is looking forward to having him on the team and helping with the cart roll-out project among many future projects. Mrs. Hynes stated that CVWMA has hired two temporary staff to assist with answering calls, and helping with the Chesterfield transition, and the cart rollout communications.

Mrs. Hynes reminded the board that June is the last month of our fiscal year, and there will not be a board meeting in July. Mrs. Hynes stated that June's board meeting presentation will be by TerraCycle. They will be here to share a little bit about what they do and some new initiatives they are rolling out. Mrs. Hynes also mentioned that staff will provide an annual update on the strategic plan implementation at the June meeting.

OLD/NEW BUSINESS

ADJOURNMENT

With no further business to come before the Board, Chairman Dunn opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:40am. The motion was made by Mr. J. Melis (A-Powhatan) seconded by Mr. J. Mitchell (M-Henrico), and carried that the May 19, 2023, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Robert Dunn, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the May 19, 2023, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., June 16, 2023. Given under my hand and seal of the CVWMA this 16th day of June 2023.

Robert Dunn, Chairman



Resolution of Appreciation

Presented to

MICHAEL FLAGG

UPON COMPLETION OF HIS SERVICE AS ALTERNATE MEMBER OF THE
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

WHEREAS, Michael Flagg has served on the Central Virginia Waste Management Authority Board of Directors representing the County of Hanover since April 1998; and

WHEREAS, Mr. Flagg has provided outstanding leadership on the Board and service on various committees; and

WHEREAS, Mr. Flagg has promoted regional cooperation by supporting Authority programs in the County of Hanover; and

WHEREAS, Mr. Flagg has been instrumental in raising awareness about recycling and solid waste management opportunities throughout the region; and

WHEREAS, Mr. Flagg's personal and professional commitment to the environment has been a benefit to the purpose of the Authority; therefore,

BE IT RESOLVED that the Board of Directors of the Central Virginia Waste Management Authority recognizes, thanks, and commends Mr. Michael Flagg for his outstanding service, efforts, and achievements as an invaluable leader to the Authority and upon completion of his service, presents this Resolution as a token of esteem, and orders a copy to be spread upon the Minutes of this meeting.

Adopted this 16th day of June 2023

Attest: _____
Robert L. Dunn, Chairman



NOMINATING COMMITTEE REPORT

Election of Officers for Fiscal Year 2023-24

The Nominating Committee of Mrs. M. Kelley (M-Henrico) and Mr. S. Chidsey (M-Ashland) have been working on a slate of officers for the ensuing fiscal year. We are in need of Board members to serve specifically as Secretary and Treasurer. Please reach out to either the Nominating Committee members or Kim Hynes with your interest in serving. It is the consensus recommendation of the Nominating Committee that the following be nominated as Officers for the Central Virginia Waste Management Authority for fiscal year 2023-2024:

Chairman Robert Dunn (Chesterfield County)

Vice-Chairman Miles Jones (City of Richmond)

The term of the elected officers will begin July 1, 2023, with the installation process scheduled for the first regular meeting in the new fiscal year.

BYLAWS REVIEW COMMITTEE REPORT

The Bylaws Review Committee, in conjunction with the Executive Committee, met on June 6, 2023, to continue the review of the ByLaws and Articles of Incorporation. The Committee discussed the next steps in the review and evaluation process. Specifically, the group discussed the residency requirement for board members and the ability for alternates to serve at large in larger jurisdictions.

Residency Requirement: As a reminder, the Articles of Incorporation state that “*the governing body shall appoint at least one of its residents*” to the Board. This is challenging for the smaller jurisdictions with only one board slot. The Committee discussed the original intent of the charter of the Authority, which was to be a citizen board. As the Authority has evolved and times have changed, the committee recognizes that rule may not be the most feasible for all localities. The committee will be reaching out to governing bodies and chief administrative officers to remind them about requirements and to get their input. This will be a topic for the Board retreat in September.

Alternates: The ByLaws state that each member shall be appointed an alternate to serve in the absence of the member. The committee further discussed and agrees that alternates should serve “at large” to ensure each jurisdiction is fully represented at meetings.

Other: The Committee also revisited implementing an attendance policy and/or informing each locality regularly on the attendance of board members/alternates at monthly Board meetings.

Next Steps: Staff are collaborating with the committee on drafting alternate language for the ByLaws and drafting communications to governing bodies and chief administrative officers.

ByLaws Review Committee:

Bob Dunn (M-Chesterfield)

Miles Jones (M-Richmond) – absent 6/6/23

Clay Bowles (M-Chesterfield)

Marcia Kelley (M-Henrico)

Jon Clary (A-Henrico)

OPERATIONS AND TECHNICAL ADVISORY COMMITTEE REPORT

Recycling – Residential Recycling tons for the month of May 2023 were 2,402 tons compared to 2,269 tons in May 2022. Total recycling tonnage collected year to date in FY 2023 is 29,069 tons compared to 29,688 tons in FY 2022. TFC is short of a few drivers so miss collections are higher than normal and the collection of misses has been delayed. CVWMA is working with TFC to prepare for the July 1, 2023, roll-out of the new Residential Recycling Contract. Rehrig Pacific has made lots of progress towards completing the delivery of recycling carts for the counties of Henrico, Goochland, and Hanover. The deliveries will be completed before the end of June 2023.

Commodity Markets- June 2023 market prices for Mixed Paper are \$15.00 per ton, an increase of \$5.00 from May; Newsprint remains at \$35.00 per ton; and OCC is \$50.00 per ton, an increase of \$5.00 over the previous month. TFC will be paying \$20.00 per ton for recycling collected at the curb until the end of the current Contract, June 30, 2023. The steel rebate is \$245/ton for scrap metal recycled in June 2023 compared to \$245 in May.

Municipal Solid Waste – Service by Waste Management of Virginia (WM) and Meridian have been routine. The Contracts with Meridian for Hopewell and Petersburg residential trash service expire June 30, 2024, and CVWMA is beginning to work on implementation and transition planning.

Annual Disaster Recovery Workshop: CVWMA held its annual disaster recovery training workshop on June 9, 2023 at the Deep Run Recreation Center in Henrico. Presenters included Department of Environmental Quality, Virginia Department of Emergency Management and all four CVWMA Debris Management and Monitoring Contractors: DRC Emergency Services, Ceres Environmental Services, Thompson Consulting and Tetra Tech. There were about 50 attendees.

Technical Advisory Committee (TAC) – The June TAC meeting will be held on June 14, 2023. The group will discuss upcoming changes to the Central Virginia Solid Waste Management Plan and updating the completion of service agreements. Next meeting is on July 6, 2023, at 9:00am.

Program Statistics -Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>

PUBLIC INFORMATION

Cart Rollout Communications

- CVWMA Executive Director and Public Relations Coordinator joined two different Henrico County podcasts to discuss recycling cart rollout and accepted items.
- Public Relations Coordinator appeared on Ch. 12 for a segment about recycling and what is and is not accepted.
- Henrico Citizen continues to feature messaging about carts.
- CVWMA conducted successful in-person outreach at Henrico’s Senior Party in the Park and the Greenwood Elementary School Agriculture Day.



Upcoming events

June 10: Dorey Park Farmers Market (Henrico)

July 19: Cobblestone Neighborhood Watch Meeting (Hopewell)

FINANCIAL REPORTS FOR MAY 2023

The monthly financial activity for May is consistent with anticipated levels of service and budget. The budget amendments approved at the last Board of Directors meeting have been incorporated into the May financial reports. Year to date, CVWMA has a net loss of 34,588. The Authority has spent more than \$90,000 on the recycling cart roll-out communication and outreach, most of which will be covered by the grant from the Recycling Partnership.

The Accounts Receivable schedule is included and reflects two accounts that are more than 60 days past due. CVWMA is working with those localities on bring the account current.

Recommended Action: Approval of the May 2023 Financial Reports.

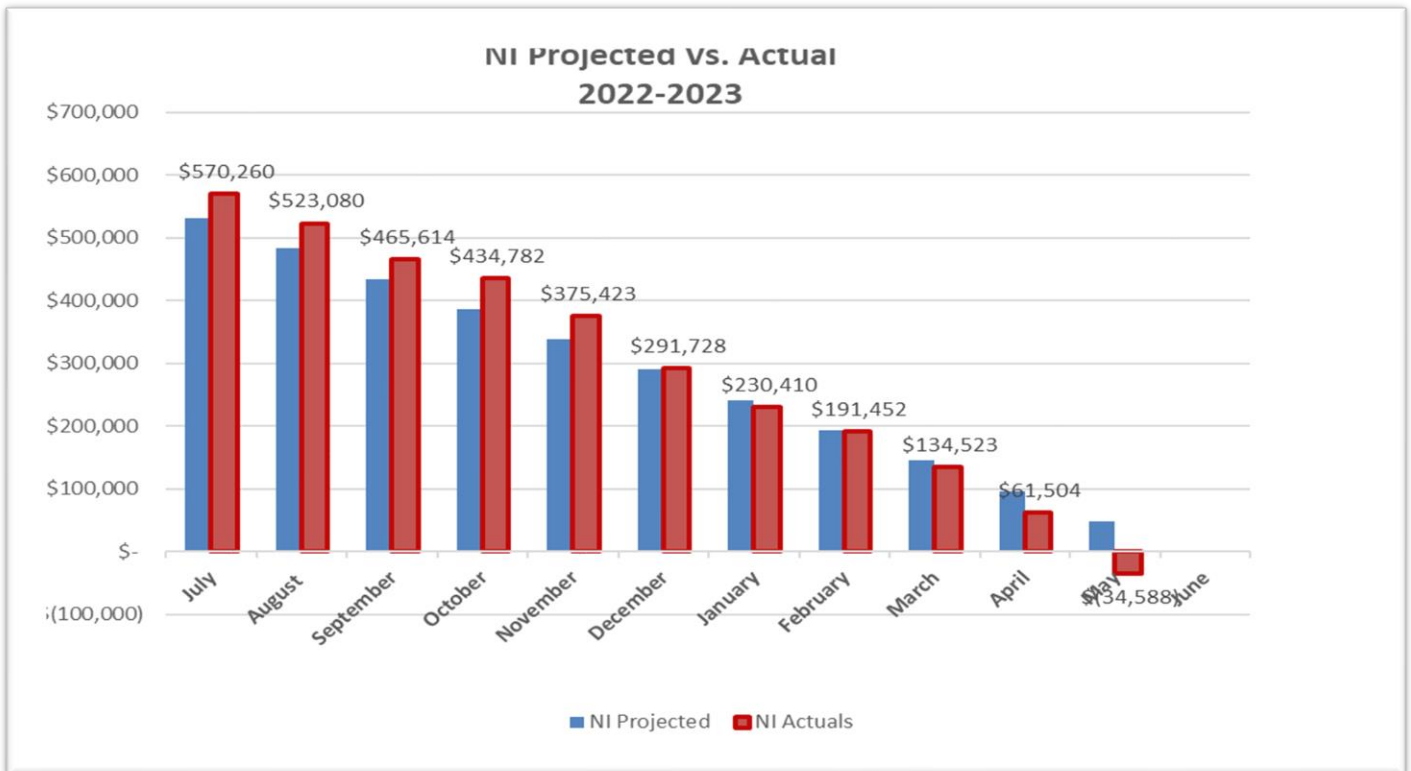
Attachments.

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2022 through May 31, 2023**

Summary - All Funds

	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 606,167	574,790	\$ 31,377
Curbside Project Fund	8,521,334	8,580,381	\$ (59,047)
Drop-Off Project Fund	1,488,960	1,479,763	\$ 9,197
Municipal Solid Waste Fund	4,231,796	4,247,975	\$ (16,179)
CFC/HCFC	94,365	94,365	\$ -
Special Waste Collections	280,807	280,777	\$ 30
Waste Tire Fund	44,885	44,885	\$ -
Appliance and Scrap Metal Hauling	632,295	632,269	\$ 26
Yard Waste Projects	981,977	981,977	\$ -
Waste Transfer & Disposal	1,434,981	1,434,973	\$ 8
Totals	\$ 18,317,567	\$ 18,352,155	\$ (34,588)

	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	\$ -	\$ 41,112	\$ 5,689,400



Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2022 through May 31, 2023

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 594,228	\$ 594,230	\$ 2	0.0%
Interest on Investments	<u>1,861</u>	<u>11,939</u>	<u>32,130</u>	<u>20,191</u>	<u>62.8%</u>
Total Revenues	<u>1,861</u>	<u>606,167</u>	<u>626,360</u>	<u>20,193</u>	<u>3.2%</u>
Expenses:					
Personnel services	43,573	356,139	434,650	78,511	18.1%
Fringe benefits	11,497	90,502	108,250	17,748	16.4%
Professional services	2,566	46,921	45,000	(1,921)	-4.3%
Repairs and maintenance	533	1,296	1,900	604	31.8%
Advertising and promotions	(3,495)	81	1,250	1,169	93.5%
Materials and supplies	519	4,752	4,500	(252)	-5.6%
Other services and charges	1,850	14,102	12,700	(1,402)	-11.0%
Leases	4,398	50,144	52,700	2,556	4.9%
Depreciation	<u>1,264</u>	<u>10,853</u>	<u>12,000</u>	<u>1,147</u>	<u>9.6%</u>
Total Expenses	<u>62,705</u>	<u>574,790</u>	<u>672,950</u>	<u>98,160</u>	<u>14.6%</u>
Net Income	<u>\$ (60,844)</u>	<u>\$ 31,377</u>	<u>\$ (46,590)</u>	<u>\$ 77,967</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ (5,000)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2022 through May 31, 2023

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 683,883	\$ 7,518,898	\$ 9,330,000	\$ 1,811,102	19.4%
Public Relations Assessment	21,310	234,607	255,250	20,643	8.1%
Customer Service Assessment	23,270	260,191	283,500	23,309	8.2%
96-gal Cart Revenue	2,575	88,233	220,800	132,567	60.0%
Material Sales Rebate	44,049	406,357		(406,357)	
Sponsorship and Grants	-	10,000	1,461,600	1,451,600	99.3%
Interest on Investments	469	3,048	12,900	9,852	76.4%
Total Revenues	<u>775,556</u>	<u>8,521,334</u>	<u>11,564,050</u>	<u>3,042,716</u>	<u>26.3%</u>
Expenses:					
Personnel services	21,257	222,249	271,660	49,411	18.2%
Fringe benefits	5,805	61,156	82,475	21,319	25.8%
Professional services	2,516	33,339	30,255	(3,084)	-10.2%
Repairs and maintenance	-	363	1,750	1,387	79.3%
Advertising and promotions	37,794	136,731	179,485	42,754	23.8%
Materials and supplies	246	1,995	2,495	500	20.0%
Other services and charges	6,383	56,647	43,930	(12,717)	-28.9%
Leases	3,438	38,025	41,200	3,175	7.7%
Depreciation	758	4,665	7,200	2,535	35.2%
Contractual services	683,883	7,518,898	9,330,000	1,811,102	19.4%
96-gal Cart Expense	2,975	99,958	215,000	115,042	53.5%
Material Sales Rebate	-	406,355	-	(406,355)	-
Total Expenses	<u>765,055</u>	<u>8,580,381</u>	<u>10,205,450</u>	<u>1,625,069</u>	<u>15.9%</u>
Net Income	<u>\$ 10,501</u>	<u>\$ (59,047)</u>	<u>\$ 1,358,600</u>	<u>\$ (1,417,647)</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ (25,000)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2022 through May 31, 2023

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 120,320	\$ 1,307,234	\$ 1,445,000	\$ 137,766	9.5%
Materials Sales Rebate	12,817	180,773	350,000	169,227	48.4%
Interest on Investments	<u>147</u>	<u>953</u>	<u>2,000</u>	<u>1,047</u>	<u>52.4%</u>
Total Revenues	<u>133,284</u>	<u>1,488,960</u>	<u>1,797,000</u>	<u>308,040</u>	<u>17.1%</u>
Expenses:					
Personnel services	889	9,794	15,730	5,936	37.7%
Fringe benefits	245	2,435	3,720	1,285	34.5%
Professional services	91	2,664	3,180	516	16.2%
Repairs and maintenance	-	43	150	107	71.3%
Advertising and promotions	-	560	-	(560)	0.0%
Materials and supplies	46	346	325	(21)	-6.5%
Other services and charges	159	841	720	(121)	-16.8%
Leases	119	1,601	1,585	(16)	-1.0%
Contractual services	120,320	1,307,234	1,445,000	137,766	9.5%
Materials sales rebate	<u>10,774</u>	<u>154,245</u>	<u>280,000</u>	<u>125,755</u>	<u>44.9%</u>
Total Expenses	<u>132,643</u>	<u>1,479,763</u>	<u>1,750,410</u>	<u>270,647</u>	<u>15.5%</u>
Net Income	<u>\$ 641</u>	<u>\$ 9,197</u>	<u>\$ 46,590</u>	<u>\$ (37,393)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2022 through May 31, 2023

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 420,559	\$ 4,113,582	\$ 4,166,365	\$ 52,783	1.3%
Customer Service Assessment	3,560	39,520	37,100	(2,420)	-6.5%
Cart Revenue	6,398	76,598	-	(76,598)	
Contract Admin Costs	-	-	-	-	0.0%
Interest on Investments	<u>323</u>	<u>2,096</u>	<u>7,970</u>	<u>5,874</u>	<u>73.7%</u>
Total Revenues	<u>430,840</u>	<u>4,231,796</u>	<u>4,211,435</u>	<u>(20,361)</u>	<u>-0.5%</u>
Expenses:					
Personnel services	1,700	19,866	22,095	2,229	10.1%
Fringe benefits	484	5,044	6,910	1,866	27.0%
Professional services	369	7,410	7,465	55	0.7%
Repairs and maintenance	-	128	450	322	71.6%
Advertising and promotions	-	7,449	1,000	(6,449)	99.0%
Materials and supplies	92	565	680	115	16.9%
Other services and charges	638	2,533	1,790	(743)	-41.5%
Leases	275	3,304	3,380	76	2.2%
Depreciation	6,562	56,133	1,300	(54,833)	-4217.9%
Contractual Services	420,559	4,113,618	4,166,365	52,747	1.3%
Cart Expense	<u>2,501</u>	<u>31,925</u>	<u>-</u>	<u>(31,925)</u>	
Total Expenses	<u>433,180</u>	<u>4,247,975</u>	<u>4,211,435</u>	<u>(36,540)</u>	<u>-0.9%</u>
Net Income	<u>\$ (2,340)</u>	<u>\$ (16,179)</u>	<u>\$ -</u>	<u>\$ (16,179)</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ 41,112</u>	<u>\$ 5,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 1, 2022 through May 31, 2023

Other Special Projects

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 354,675	\$ 2,691,363	\$ 3,262,000	\$ 570,637	17.5%
Materials Sales Rebate	<u>108,552</u>	<u>777,947</u>	<u>800,000</u>	<u>22,053</u>	<u>2.8%</u>
Total Revenues	<u>463,227</u>	<u>3,469,310</u>	<u>4,062,000</u>	<u>592,690</u>	<u>14.6%</u>
Expenses:					
Contractual services	354,863	2,691,512	3,262,000	570,488	90.0%
Materials sales rebate	<u>108,365</u>	<u>777,734</u>	<u>800,000</u>	<u>22,266</u>	<u>2.8%</u>
Total Expenses	<u>463,228</u>	<u>3,469,246</u>	<u>4,062,000</u>	<u>592,754</u>	<u>14.6%</u>
Net Income	<u>\$ (1)</u>	<u>\$ 64</u>	<u>\$ -</u>	<u>\$ 64</u>	

Central Virginia Waste Management Authority
Accounts Receivable
July 1, 2022 through May 31, 2023

	Total	Over 60 days	Current w/in 60 days
Department of General Services	\$ 2,647	\$ -	\$ 2,647
Ashland	58,042	-	58,042
Charles City	-	-	-
Chesterfield	118,365	-	118,365
Colonial Heights	103,037	-	103,037
Goochland	17,756	-	17,756
Hanover	58,337	1,130	57,207
Henrico	256,892	-	256,892
Hopewell	148,290	-	148,290
New Kent	2,745	-	2,745
Petersburg	188,747	-	188,747
Powhatan	46,450	-	46,450
Prince George	9,971	-	9,971
Richmond	221,186	13,440	207,747
Totals	\$ 1,232,465	\$ 14,570	\$ 1,217,895