



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
SEPTEMBER 16, 2022
2104 W LABURNUM AVE, RICHMOND VA**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

9:00 a.m.

CERTIFICATION OF QUORUM

AGENDA

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2. Installation of Officers	
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OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Technical Advisory Committee - Thursday, October 6, 2022 – 9:00 a.m.

Executive Committee Meeting – Tuesday, October 11, 2022 – 11:00 a.m.

ByLaws Review Committee – Tuesday, October 11, 2022 – 11:00 a.m.

Board of Directors Meeting – Friday, October 21, 2022 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF AUGUST 19, 2022

Minutes of the August 19, 2022, CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 19, 2022
2104 W LABURNUM AVE
RICHMOND VA**

MEMBERS/ALTERNATES PRESENT

Voting:

Miles Jones (M-Richmond), Vice-Chairman
Patricia Paige (M-New Kent), Chairman
Stephen Chidsey (M-Ashland)
Ricky Hicks (M-Charles City)
Cary Drane (M-Chesterfield)
Clay Bowles (M-Chesterfield)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
John Mitchell (M-Henrico)
Josh Byerly (A-Henrico)
Monique Robertson (M-Hopewell)
Paul Johnson (M-Petersburg)
Johnny Melis (A-Powhatan)
Dean Simmons (M-Prince George)
Elizabeth Hall (M-Richmond)

Non-Voting:

John Neal (A-Chesterfield)
Jon Clary (A-Henrico)
John Lockwood (A-New Kent)
Randall Williams (A-Petersburg)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Kenna Shea, Accounting and Financial Manager
Reginald D. Thompson, Operations Analyst
Julie Buchanan, Public Relations Coordinator
Stephanie Breaker, Sr. Customer Service Supervisor

MEMBERS/ALTERNATES NOT PRESENT

Robert L. Dunn (M-Chesterfield), Chairman
Jenny Schontag (A-Ashland)
Michelle Johnson (A-Charles City)
Dawn Bowyer (A-Chesterfield)
Mindy Ritchey (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Todd Flippen (A-Colonial Heights)
Wendy Grady (M-Goochland)
Dwayne Jones (A-Goochland)
Susan Dibble (M-Hanover)
Randy Hardman (M-Hanover)
Theresa Arnold (A-Hanover)
Bentley Chan (A-Henrico)
Karin Carmack (M-Powhatan)
Carly Glenn (M-Richmond)
Noah Hillerbrand (A-Richmond)
Michael Walker (A-Richmond)

Guests:

Renee Hoyos, Director of the Office of
Environmental Justice, DEQ

Vice-Chairman Jones (M-Richmond) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, he called the meeting to order at 9:00 a.m.

Item No. 1: Public Comment Period

Vice Chairman Jones opened the public comment period and asked for anyone from the public who wishes to address the Board to come forward. Seeing no one, Vice-Chairman Jones closed the public comment period.

Item No. 2: Installation of Officers

Mrs. K. Shea, Accounting and Financial Manager administered the Oath of Office to the new officer for the 2022-2023 fiscal year, requesting that the officer-elect stand and recite the Oath of Office after her. Mrs. K. Hynes indicated that the other Officers will be sworn in at a future meeting of the Board.

Item No. 3: Minutes of the Regular Meeting of June 17, 2022

Vice-Chairman Jones opened the floor for a motion to consider the minutes of the regular meeting of June 17, 2022, as submitted. A motion was made by Mr. S. Chidsey (M-Ashland), seconded by Mrs. M. Kelley (M-Henrico), and carried that the minutes of the June 17, 2022, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 4: Chairman's Report

Vice-Chairman Jones welcomed all to the first meeting of the new fiscal year and asked everyone to introduce themselves to the group.

Resolution of Appreciation for Kenna Shea

Vice Chairman Jones asked Mrs. K. Hynes to read the Resolution of Appreciation for Mrs. Shea. A motion was made by Mrs. P. Paige (M-New Kent), Past Chair, seconded by Mr. J. Melis (M-Powhatan), and carried approving the Resolution of Appreciation for Mrs. Kenna Shea.

Mrs. Hynes thanked Mrs. Shea for her service to her and the Authority. Mrs. Hynes noted that Mrs. Shea has served as her right-hand person on finances and clerk to the Board and many other duties that she might not have planned on when she started. Mrs. Hynes appreciated Mrs. Shea for all of her efforts over the last three years and indicated that she will be missed by the staff and the Board. She wished Mrs. Shea well in her future endeavors. Vice Chairman Jones echoed those comments and thanked Mrs. Shea for her services. Mrs. Shea thanked the Board and was appreciative of her time with the Authority.

Item No. 5: Presentation: Renee Hoyos, Director of the Office of Environmental Justice for the Virginia Department of Environmental Quality

Mrs. Hynes introduced Ms. Renee Hoyos who is the Director of the Office of Environmental Justice within the Virginia Department of Environmental Quality. The office was formed in April 2021. Prior to her role, she was a candidate for the House of Representatives for Tennessee's second congressional district and for 14 years served as the executive director of the Tennessee Clean Water Network to protect Tennessee's rivers and streams. She has two Masters of Science degrees from the University of California, Davis and a Bachelor of Arts from San Francisco State University. Ms. Hoyos provided a presentation on the role of the Office of Environmental Justice and the new policies, tools and resources that have been developed for

localities and all citizens of the Commonwealth to utilize. Mrs. Hynes asked what is or will be changing with the DEQ permitting and compliance procedures. Ms. Hoyos indicated that some guidance documentation will be coming soon in regard to policies and procedures and it could be expected that facilities within environmental justice communities could see more inspections for compliance. Mr. C. Bowles (M-Chesterfield) followed up and asked about engagement with the community regarding the new guidance, policies and procedures. Ms. Hoyos encouraged everyone to use the new guidance as a template for their own unique purposes. In addition, community organizers will be put in place to help inform citizens of decisions that were made and/or opportunities to comment on upcoming permits and other decisions, etc.

Vice-Chairman Jones thanked Ms. Hoyos for her very informative presentation.

Item No. 6: Consideration of Resolution 23-01: Renewal of the Contract for Recycling and Solid Waste Consultant Services with SCS Engineers

Mr. R. Nolan, Director of Operations referred the Board to the resolution to extend the Contract for Recycling and Solid Waste Consultant Services with SCS Engineers. He noted that the Contract for consultant services was one-year contract with four one year renewal options. There are two renewal options remaining and this resolution will extend the contract for another year to September 30, 2023. CVWMA has had a good partnership with SCS and this contract has been utilized by member jurisdictions. SCS is well known in the industry as a leading environmental consulting firm and the CVWMA desires to continue the Contract. This extension was approved by the Technical Advisory Committee (TAC).

A motion was made by Mr. J. Byerly (A-Henrico), seconded by Mrs. P. Paige (M-New Kent) and carried unanimously that **Resolution 23-01** be approved as presented.

Item No. 7: Consideration of Resolution 23-02: Renewal of the Contract for Recycling and Solid Waste Consultant Services with GBB, Inc.

Mr. R. Nolan, Director of Operations referred the Board to the resolution to extend the Contract for Recycling and Solid Waste Consultant Services with Gershman, Brickner and Bracken, Inc (GBB). He noted that this Contract for consultant services also was a one-year contract with four one-year renewal options. There are two renewal options remaining and this resolution will extend the contract for another year to September 30, 2023. CVWMA has had a good partnership with GBB, who provided the evaluation of the CVWMA residential recycling program and helped develop the recently adopted Strategic Plan. GBB is well known in the industry as a leading environmental consulting firm and the CVWMA desires to continue the Contract. This extension was approved by the Technical Advisory Committee (TAC).

A motion was made by Mr. D. Simmons (M-Prince George), seconded by Mr. P. Johnson (M-Petersburg)) and carried unanimously that **Resolution 23-02** be approved as presented.

Item No. 8: Consideration of Resolution 23-03: Renewal of the Contract for Roll-Off Hauling and Front-End Collection and Recycling Services with TFC Recycling

Mr. R. Nolan, Director of Operations referred the Board to the resolution to extend the Contract for Roll-Off Hauling and Front-End Collection and Recycling Services with TFC Recycling. He noted that the initial term of this Contract expires June 30, 2023 and the Contract provides for an option to renew for a five (5) year period. TFC Recycling has provided good service and management is responsive. The TAC reviewed this renewal and approved renewal of the Contract. Resolution 23-03 will authorize the Executive

Director to execute an addendum to the Contract and amendments to the associated Service Agreements with participating jurisdictions.

A motion was made by Mrs. M. Kelley (M-Henrico), seconded by Mr. S. Chidsey (M-Ashland) and carried unanimously that **Resolution 23-03** be approved as presented.

Item No. 9: Operations and Technical Advisory Committee Report

Mr. R. Nolan, CVWMA Director of Operations indicated that commodity pricing has declined slightly in the last month, particularly the mixed paper and cardboard markets. He indicated that this will result in less of rebate that we have been enjoying over the last year. He also reported on the volatility of the steel markets. One month steel prices were \$300/ton and the next down to \$160/ton.

Continuing Mr. Nolan reported that CVWMA is looking into mattress recycling. The TAC met with Van der Lynde, a company in Troy Virginia, where they have a facility where the mattresses are ripped apart and the various components are recycled. Chesterfield is piloting a program. He indicated that mattresses have been a challenge to dispose of in the landfill.

Mr. Nolan provided a summary of annual program activity and statistics for fiscal year 2022. He mentioned that the volume of recycling collected at the curb is down by about 4,800 tons year over year. The drop in tons could be a result of many factors including: 1) the shift back to school and working outside the home post pandemic 2) also as a result of the pandemic, the mix of materials has changed, specifically an increase in cardboard (now 44% vs 35% of the recycling stream) which weighs less than other materials, but still constitutes a lot of volume; and 3) service disruptions experienced in January and February meant residents were finding other ways to get rid of their recyclables, such as drop off centers or even the trash. Mrs. P. Paige (M-New Kent) asked if the delays in collection impacted the amount of material picked up for recycling, to which Mr. Nolan responded that he believes that service do have a negative impact on the volume. Mr. C. Drane (M-Chesterfield) asked if the amount of waste collected at the curb has dropped. Mr. Nolan responded that it seems waste volumes have also dropped somewhat, but not quite back to pre-pandemic levels. Mr. J. Clary (A-Henrico) commented that Henrico's trash program is seeing waste collection stabilizing and getting back to pre-pandemic levels.

Continuing Mr. Nolan reported that the volume collected in the drop off recycling program has remained steady over the previous year. He also shared statistics from other CVWMA programs and highlighted the CFC/HCFC program that saw a reduction in the number of units by 1400, predominantly in Henrico County. Henrico has the largest volume of white goods and inflation and shift back to work could have also impacted the reduction of white goods disposal.

Lastly, Mr. Nolan reminded the Board that several CVWMA contracts generate revenue back to the Authority and participating localities. As a result of strong recycling markets over the last year, CVWMA provided nearly \$1.8 million back to the localities from the sale of various recyclable commodities collected at drop off sites and convenience centers, nearly double the revenue from the previous year. In addition, the residential recycling program earned revenue and for the first time in three years, CVWMA and the localities received a rebate versus paying a processing fee. Nearly \$1.5 million was provided back to participating localities, and the revenue coupled with the savings on the processing cost, resulted in \$2.4 million savings in residential recycling program alone. Mr. J. Melis (A-Powhatan) asked Mr. Nolan if he thought the commodity markets will drop back to a more normal level soon. Mr. Nolan responded that with inflation, used oil prices are up and as we see prices at the pump come down, we will see the price of used oil go down as well. Similarly, we starting to see similar declines in values of other recyclable commodities, such as paper and cardboard.

Item No. 10: Public Information

Mrs. J. Buchanan, CVWMA Public Relations Coordinator recapped public information activities over the last month and previous fiscal year. Although summer is typically a slower time for in-person programs, the Young Scientists have been busy in providing presentations and programs to students in summer camps and schools in Hopewell. Mrs. Buchanan also participated in several farmers markets in Petersburg, New Kent and Goochland, which are good places to reach a different mix of people.

Continuing, Mrs. Buchanan informed the Board that our recycling information cards that are handed out frequently have been translated and printed in Spanish in order to broaden our reach. CVWMA has printed 5,000 and offered to any jurisdiction to provide to their citizens at events.

Mrs. Buchanan reported that CVWMA implemented a campaign regarding the new trash program and contract in Colonial Heights. CVWMA and the City utilized social media, utility bill, website and other mediums to inform residents of the changes. CVWMA made a video that has been viewed on YouTube more than 600 times on everything the resident needs to know about the new trash program from carts to bulky waste.

Mrs. Buchanan indicated that CVWMA has a series of 10 second spots running on NBC12, messaging about contamination and other do's and don'ts. They are airing four times a day and CVWMA is also sharing on social media and are posted on our YouTube Channel. In addition, Carly Glenn (M-Richmond), our very own Board member made a video from the Board's recent meeting and tour of the TFC Recycling Material Recovery Facility (MRF). Mrs. Buchanan shared it on social media and the video got more than 1,600 view s in a couple weeks. She shared the video with the Board. She thanked Ms. Glenn for making the video.

Continuing, Mrs. Buchanan provided some highlights of public information activities in fiscal year 2022. She recognized that the biggest thing to happen in FY22 is the return to in-person learning in the fall of 2021. While it took some time for schools to let outside groups in, CVWMA provided about 50 programs from December to June through the Young Scientists.

On the media front, Mrs. Buchanan noted that CVWMA has worked with NBC and WRIC on spots and messaging about contamination and accepted items for recycling. CVWMA continued its partnership with Richmond Family Magazine and we partnered with Summit media for America Recycles Day activities in November. Beyond airing on TV, our spots are timeless and can and will be shared on social media and other outlets. These partnerships are extremely valuable in broadening our reach.

Lastly, Mrs. Buchanan indicated CVWMA has more followers and people interested in receiving our information. CVWMA has 11,000 on Facebook and 16,000 that have signed up to receive our electronic newsletter. CVWMA just launched a Next Door account in order to monitor and participate in the conversations surrounding Authority programs.

Item No. 11: Financial Reports for July 2022

Mrs. K. Shea, CVWMA Accounting and Financial Manager noted that July was the first month of the fiscal year and financial activity is consistent with anticipated levels of service. The Authority has a combined net income of \$570,260 and she reminded the Board that the annual operating assessment is billed annually at the beginning of the fiscal year, therefore net income will decrease monthly as expenses are incurred. She indicated there were no accounts more than 60 days past due at the end of July.

Continuing Mrs. Shea reported that the onsite portion of the annual audit was completed on July 27 and staff is following up on some items with the auditors and plan to bring the annual financial report to the Board for approval at the September Board meeting.

Vice-Chairman Jones opened the floor for a motion to accept and file the Financial Reports for July 2022 as submitted. A motion was made by Mr. J. Melis (A-Powhatan), seconded by Mrs. P. Paige (M-New Kent), Past Chair and carried that the Financial Reports for July 2022 be approved and filed as submitted.

Item No. 11: Administrative

Mrs. Hynes informed the Board that the Executive Committee will be reviewing the CVWMA ByLaws and potentially making some recommended revisions. She opened it up to any Board member who would like to participate on the ByLaws committee and asked they reach out to her or any member of the Executive Committee.

Mrs. Hynes reminded the Board about their recent adoption of the Strategic Plan. She asked Board members to sign up to serve on one of the goal committees to advise and assist in the implementation of the Plan. The meetings will be quarterly and can be in-person or virtual in the interest of everyone's time. She envisions the committees assisting the staff in ideas on implementation and advising on how to proceed in achieving each of the adopted goals. She thanked all who helped in crafting the goals and the objectives and initiatives as part of the planning process.

She noted the upcoming meetings and mentioned that all are welcome to attend and participate in any and all meetings.

OLD/NEW BUSINESS

Vice-Chairman Jones asked if anyone had any old or new business to bring before the Board. Mr. M. Flagg (A-Hanover) expressed his concern regarding the long-term viability of propane tanks and what we are doing with them as they are starting to pile up. He asked that we put this topic on the list to items to address. Mrs. Hynes mentioned that the TAC is addressing this issue and TAC is considering issuing a procurement for the recycling of the propane tanks. .

ADJOURNMENT

With no further business to come before the Board, Vice-Chairman Jones opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:05am. The motion was made by Mr. J. Byerly (A-Henrico), seconded by Mrs. M. Kelley (M-Henrico) and carried that the August 19, 2022, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Robert Dunn, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the August 19, 2022, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., September 16, 2022. Given under my hand and seal of the CVWMA this 16th day of September 2022.

Robert Dunn, Chairman

AUDIT COMMITTEE REPORT

2022 Annual Comprehensive Financial Report (ACFR)

The CVWMA Audit Committee is meeting with the Authority's audit firm Brown and Edwards on Tuesday, September 13, 2022 to discuss the results of the annual audit and review a draft of the report. The Board will receive a draft of the ACFR prior to the Board meeting for consideration and approval to transmit to the Virginia Auditor of Public Accounts. Staff will also provide the results of the audit and an overview of the ACFR will be provided at the meeting.

Audit Committee Members:

Mr. Robert Dunn (M-Chesterfield), Chairman

Mr. Clay Bowles (M-Chesterfield)

Recommended Action: Approval of the 2022 Annual Comprehensive Financial Report

CONSIDERATION OF RESOLUTION 23-04: TO AWARD A CONTRACT FOR RESIDENTIAL RECYCLING AND TRASH CARTS, PARTS AND RELATED PRODUCTS AND SERVICES

CVWMA issued a Request for Proposals (RFP) for Residential Recycling and Trash Carts, Parts, and Related Products and Services on May 27, 2022, with proposals due on June 24, 2022. The RFP included the purchase of Carts as well as assembly and distribution to eligible households in both the Residential Recycling and MSW Collection programs.

CVWMA received five responsive proposals. The five firms were Cascade, IPL, Rehrig Pacific, Schaffer and Sierra Containers. An Evaluation Committee was formed consisting of Torrence Robinson (Richmond), Jon Clary (Henrico), Kim Hynes (CVWMA) and Rich Nolan (CVWMA). The Committee followed up and conducted interviews with Cascade, IPL, and Rehrig Pacific.

The Committee recommends Rehrig Pacific for a number of reasons including their ability to provide all the components requested in the RFP at a reasonable price. In addition to meeting the requirements of producing standard 95-gallon carts for trash and recycling, Rehrig Pacific meets the required 30% recycled content, including at least 5% of Residential Post-Consumer Plastic, with the ability to include climate positive material. All of these factors as well as their ability to meet the delivery timelines required for the delivery of about 100,000 recycling carts by July 1, 2023 led the Committee to recommend awarding the contract to Rehrig. \

Resolution 23-04 will authorize the Executive Director to execute a Contract for Residential Recycling and Trash Carts, Parts, and Related Products and Services between CVWMA and Rehrig Pacific as outlined above.

Recommended Action: Approval of **Resolution 23-04**

Attachment.

RESOLUTION 23-04

A resolution awarding a contract for Residential Recycling and Trash Carts, Parts, and Related Products and Services between the Central Virginia Waste Management Authority and Rehrig Pacific Company.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 6 of the September 2022 Board Agenda outlined the proposals for Residential Recycling and Trash Carts, Parts, and Related Products and Services by Rehrig Pacific Company; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute a contract for Residential Recycling and Trash Carts, Parts, and Related Products and Services between the Central Virginia Waste Management Authority and Rehrig Pacific Company; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 16th day of September 2022

ATTEST:

Robert Dunn, Chairman

CONSIDERATION OF RESOLUTION 23-05: TO AWARD CONTRACTS FOR COLLECTING, TRANSPORTING, AND PROCESSING USED ELECTRONIC EQUIPMENT SERVICES

The initial term of the current Collecting, Transporting, and Processing Used Electronic Equipment between the Central Virginia Waste Management Authority (CVWMA) and VB Dam Investment Corp, dba Securis of Hampton Roads (Securis) was for a one (1)-year period beginning December 1, 2017, and ending November 30, 2018. As allowed by the Contract, it was extended for four additional one (1) year periods with the last extension expires on November 30, 2022. The CVWMA issued a Request for Proposals (RFP) on July 11, 2022, with proposals due August 12, 2022.

The Contract currently provides Collection Events and Scheduled Picks Ups and recycling of Used Electronic Equipment from any of the Participating Member Jurisdictions. This RFP requested the same services that are currently being provided. The two firms that responded to the RFP were Securis and Techno Rescue.

An Evaluation Committee was formed consisting of Richard Stewart (New Kent) and Rich Nolan (CVWMA). Upon completion of the evaluation process, the evaluation committee recommend that CVWMA enter into contracts with both Securis and Techno Rescue. The Committee recommends both firms with Securis being the primary contractor and Techno Rescue as a secondary source for these services. Both firms provided the necessary documentation that demonstrates they are R2 certified and both use the same downstream vendor for CRT (cathode ray tube) recycling.

Resolution 23-05 will authorize the Executive Director to execute contracts for Collecting, Transporting, and Processing Used Electronic Equipment with Securis and Techno Rescue as outlined above and authorizes the Executive Director to execute corresponding Service Agreements with Member Jurisdictions as requested.

Recommended Action: Approval of **Resolution: 23-05**

Attachment

RESOLUTION 23-05

A resolution awarding contracts for Collecting, Transporting, and Processing Used Electronic Equipment between the Central Virginia Waste Management Authority and VB Dam Investment Corp. Inc, dba Securis of Hampton Roads (Securis) and Techno Rescue, LLC. This resolution will also authorize Special Project Service Agreements with member jurisdictions as requested for a two (2) year period beginning on or by December 1, 2022.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 8 of the September 2022 Board Agenda outlined the proposals for Collecting, Transporting, and Processing Used Electronic Equipment by Securis and Techno Rescue, LLC; and

WHERAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute contracts for Collecting, Transporting, and Processing Used Electronic Equipment between the Central Virginia Waste Management Authority and Securis and Techno Rescue, LLC; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 16th of September 2022

ATTEST:

Robert Dunn, Chairman

OPERATIONS AND TECHNICAL ADVISORY COMMITTEE REPORT

Recycling – Residential Recycling tons for the month of August 2022 were 2,797, compared to 2,793 in August 2021. Service has been consistent and there are no major service issues to report. CVWMA is working with TFC to prepare for the July 1, 2023 roll-out of the new Residential Recycling Contract.

Commodity Markets- Paper market prices have dropped dramatically in September 2022. Mixed Paper is down \$30.00 per ton; Newsprint is down \$20.00 per ton; and OCC is down \$45.00 per ton from August 2022. As a result, CVWMA and the localities will not receive a rebate on the recyclables collected at the curb in September 2022. The steel rebate is \$205/ton for scrap metal recycled in August 2022, up from \$160/ton in July

Municipal Solid Waste - The new contract with Waste Management of Virginia for Colonial Heights started July 1, 2022 and start up service issues have been resolved and service is going well. The other three Contracts for residential trash service expire June 30, 2024. Service in Ashland, Hopewell and Petersburg is inconsistent, most recently due to truck issues and no inventory of carts.

Scheduled Events - September 17th – Chesterfield County e-cycling and paper shredding
October 8th – Henrico County e-cycling and paper shredding

Technical Advisory Committee (TAC) - The September TAC meeting was held on September 1, 2022. The group discussed Yard Waste contract renewal, formation of Strategic Plan committees, and award of e-cycling and cart contracts.

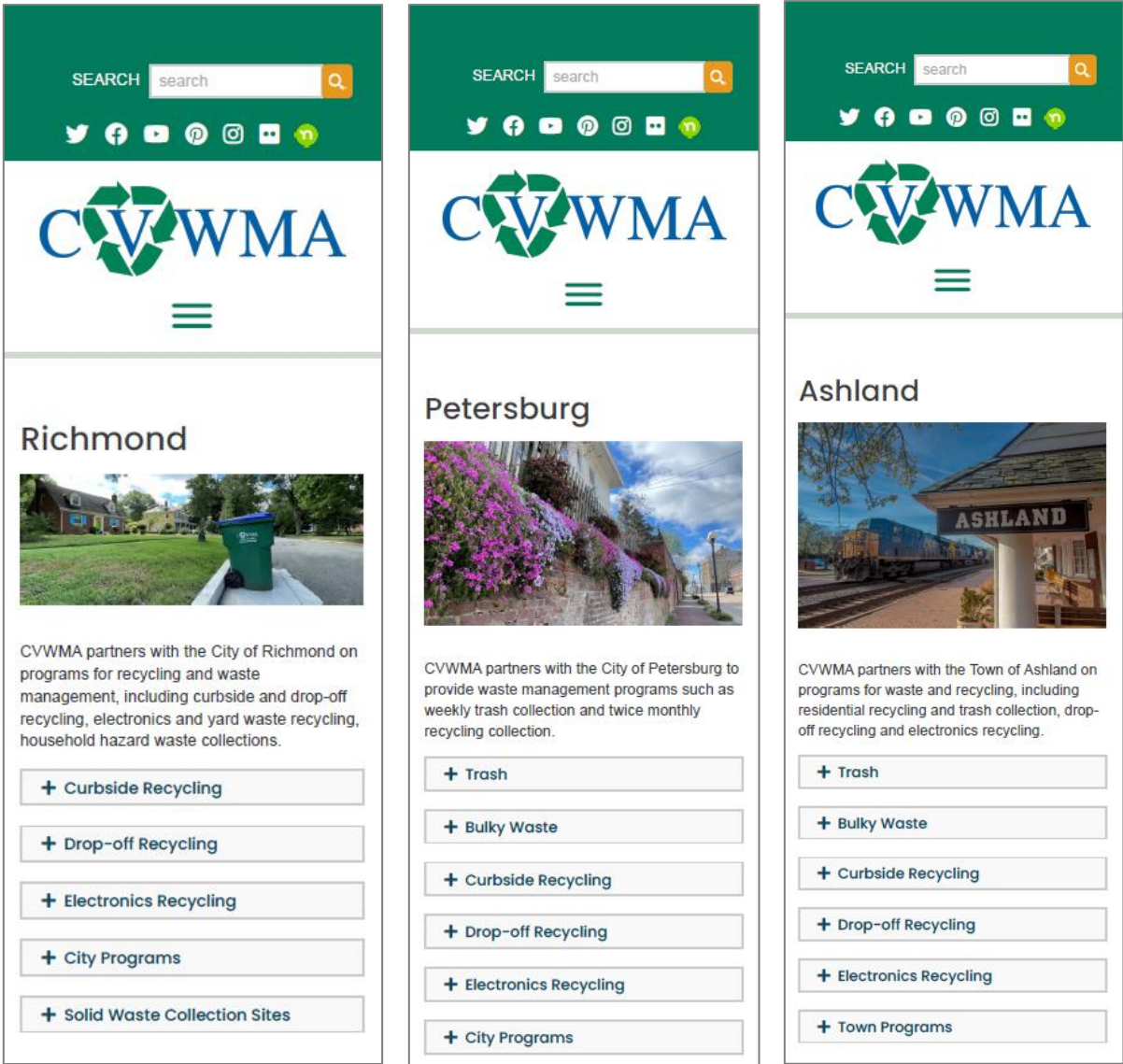
Program Statistics -Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>

PUBLIC INFORMATION

Signup for Recycling Day Email Reminders - 674 people signed up for recycling day email reminders in August.

Outreach:

Location Page Updates. Content has been updated and design streamlined on several CVWMA location webpages. The design is much friendlier for mobile viewing. Between 60-70% of traffic to CVWMA.com is through a mobile device.



Self-Service Customer Updates. CVWMA has softly launched new self-service features through the online web tool. Users may enter their address to view a menu of available options, including reporting missed collections and scheduling bulky waste pickup. An announcement about these features is planned for the fall.

Plastic Bag Repurposing. The September e-newsletter featured Dorcas Daughters at the West End Assembly of God. The group repurposes plastic grocery bags into comfort mats for people sleeping on the streets. More than 600 people have viewed the article at CVWMA's website since Sept. 1, and Dorcas Daughters has received several inquiries from people who want to contribute bags and fabric. The article addresses the fact that plastic bags are not recyclable through CVWMA programs.



September/October Outreach Events:

September 17: Manakin Farmers Market

October 12: Henrico County Energy Fair

October 15: ¡Virginia Fiesta! At Science Museum of Virginia (Hispanic Heritage Month celebration)

FINANCIAL REPORTS FOR AUGUST 2022

The monthly financial activity for August is consistent with anticipated levels of service and budget. The Authority has a combined Net Income of \$523,080. The annual operating assessment is billed annually at the beginning of the year; therefore, net income will continue to decrease monthly as operating expenses are incurred.

The Accounts Receivable schedule is included and reflects the amounts due to the Authority as of July 31. There are no accounts 60 days past due on August 31. There are 2 accounts that are more than 60 days past due and staff is working to get them current.

Recommended Action: Approval of the August 2022 Financial Reports

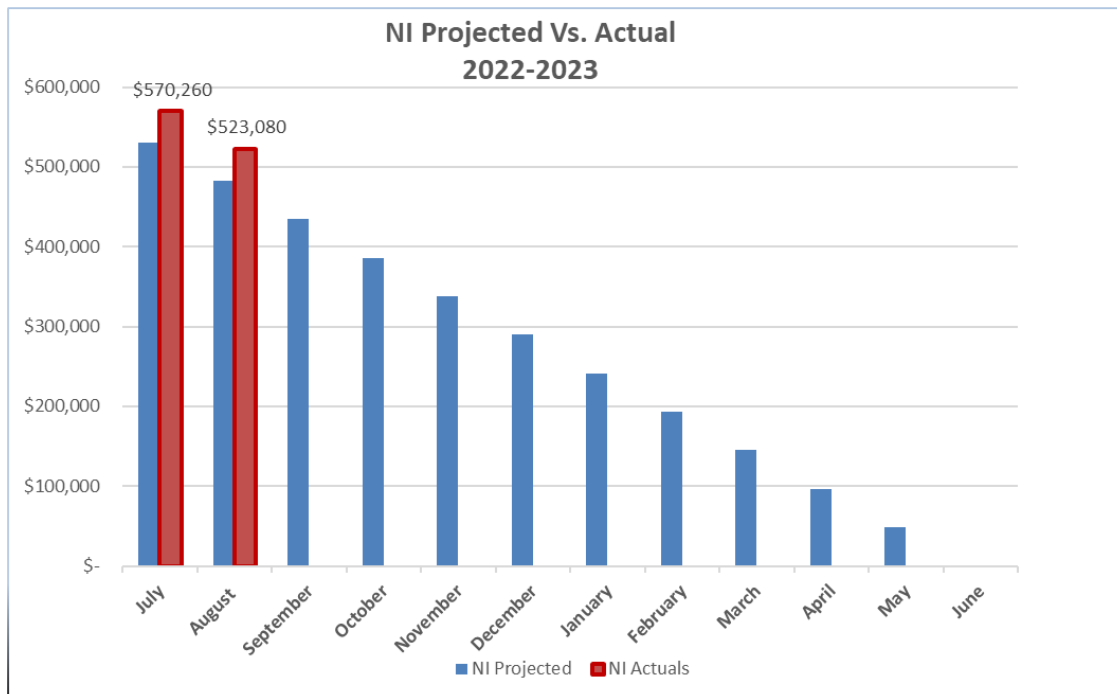
Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses by Fund
July-August 2022

Summary - All Funds

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 595,703	117,665	\$ 478,038
Curbside Project Fund	1,650,639	1,609,807	\$ 40,832
Drop-Off Project Fund	189,558	184,757	\$ 4,801
Municipal Solid Waste Fund	707,850	708,417	\$ (567)
CFC/HCFC	7,230	7,230	\$ -
Special Waste Collections	49,689	49,714	\$ (25)
Waste Tire Fund	2,905	2,905	\$ -
Appliance and Scrap Metal Hauling	118,379	118,379	\$ -
Yard Waste Projects	66,193	66,193	\$ -
Waste Transfer & Disposal	281,400	281,399	\$ 1
<i>Totals</i>	<u>\$ 3,669,546</u>	<u>\$ 3,146,466</u>	<u>\$ 523,080</u>

	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
<i>Capital Outlay</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,000</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-August 2022

General Operating Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 594,228	\$ 594,230	\$ 2	0.0%
Interest on Investments	<u>667</u>	<u>1,475</u>	<u>32,130</u>	<u>30,655</u>	<u>95.4%</u>
Total Revenues	<u>667</u>	<u>595,703</u>	<u>626,360</u>	<u>30,657</u>	<u>4.9%</u>
Expenses:					
Personnel services	36,265	70,549	442,650	372,101	84.1%
Fringe benefits	8,191	15,861	108,250	92,389	85.3%
Professional services	9,116	11,995	37,000	25,005	67.6%
Repairs and maintenance	36	570	1,900	1,330	70.0%
Advertising and promotions	151	151	1,250	1,099	87.9%
Materials and supplies	549	549	4,500	3,951	87.8%
Other services and charges	2,053	6,650	12,700	6,050	47.6%
Leases	5,591	9,422	52,700	43,278	82.1%
Depreciation	<u>958</u>	<u>1,918</u>	<u>12,000</u>	<u>10,082</u>	<u>84.0%</u>
Total Expenses	<u>62,910</u>	<u>117,665</u>	<u>672,950</u>	<u>555,285</u>	<u>82.5%</u>
Net Income	<u>\$ (62,243)</u>	<u>\$ 478,038</u>	<u>\$ (46,590)</u>	<u>\$ 524,628</u>	
Capital Outlay					
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ (5,000)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-August 2022

Curbside Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 683,618	\$ 1,391,157	\$ 9,330,000	\$ 7,938,843	85.1%
Public Relations Assessment	21,169	43,941	255,250	211,309	82.8%
Customer Service Assessment	23,017	47,861	283,500	235,639	83.1%
96-gal Cart Revenue	25,582	42,196	220,800	178,604	80.9%
Contract Admin Costs	-	-	-	-	
Material Sales Rebate	125,108	125,108		(125,108)	
Sponsorship and Grants	-	-	10,000	10,000	100.0%
Interest on Investments	<u>166</u>	<u>376</u>	<u>12,900</u>	<u>12,524</u>	<u>97.1%</u>
Total Revenues	<u>878,660</u>	<u>1,650,639</u>	<u>10,112,450</u>	<u>8,461,811</u>	<u>83.7%</u>
Expenses:					
Personnel services	18,153	35,073	271,660	236,587	87.1%
Fringe benefits	6,098	11,976	82,475	70,499	85.5%
Professional services	6,717	8,776	30,255	21,479	71.0%
Repairs and maintenance	-	363	1,750	1,387	79.3%
Advertising and promotions	1,594	2,507	86,485	83,978	97.1%
Materials and supplies	427	486	2,495	2,009	80.5%
Other services and charges	2,678	6,446	43,930	37,484	85.3%
Leases	3,520	6,825	41,200	34,375	83.4%
Depreciation	391	782	7,200	6,418	89.1%
Contractual services	683,618	1,391,157	9,330,000	7,938,843	85.1%
96-gal Cart Expense	19,871	20,308	215,000	194,692	90.6%
Material Sales Rebate	<u>-</u>	<u>125,108</u>	<u>-</u>	<u>(125,108)</u>	<u>-</u>
Total Expenses	<u>743,067</u>	<u>1,609,807</u>	<u>10,112,450</u>	<u>8,502,643</u>	<u>84.1%</u>
Net Income	<u>\$ 135,593</u>	<u>\$ 40,832</u>	<u>\$ -</u>	<u>\$ 40,832</u>	
Capital Outlay	<u>\$ -</u>		<u>\$ 25,000</u>	<u>\$ (25,000)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-August 2022

Drop Off Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 127,190	\$ 127,190	\$ 1,445,000	\$ 1,317,810	91.2%
Materials Sales Rebate	46,337	62,250	350,000	287,750	82.2%
Interest on Investments	<u>52</u>	<u>118</u>	<u>2,000</u>	<u>1,882</u>	<u>94.1%</u>
<i>Total Revenues</i>	<u>173,579</u>	<u>189,558</u>	<u>1,797,000</u>	<u>1,607,442</u>	<u>89.5%</u>
<i>Expenses:</i>					
Personnel services	827	1,588	15,730	14,142	89.9%
Fringe benefits	243	475	3,720	3,245	87.2%
Professional services	763	1,021	3,180	2,159	67.9%
Repairs and maintenance	-	43	150	107	71.3%
Materials and supplies	123	123	325	202	62.2%
Other services and charges	29	461	720	259	36.0%
Leases	121	234	1,585	1,351	85.2%
Contractual services	127,190	127,190	1,445,000	1,317,810	91.2%
Materials sales rebate	<u>37,709</u>	<u>53,622</u>	<u>280,000</u>	<u>226,378</u>	<u>80.8%</u>
<i>Total Expenses</i>	<u>167,005</u>	<u>184,757</u>	<u>1,750,410</u>	<u>1,565,653</u>	<u>89.4%</u>
<i>Net Income</i>	<u>\$ 6,574</u>	<u>\$ 4,801</u>	<u>\$ 46,590</u>	<u>\$ (41,789)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-August 2022

Municipal Solid Waste Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 370,873	\$ 682,970	\$ 4,166,365	\$ 3,483,395	83.6%
Customer Service Assessment	3,410	6,719	37,100	30,381	81.9%
Cart Revenue	12,502	17,902	-	(17,902)	
Contract Admin Costs	-	-	-	-	0.0%
Interest on Investments	<u>115</u>	<u>259</u>	<u>7,970</u>	<u>7,711</u>	<u>96.8%</u>
Total Revenues	<u>386,900</u>	<u>707,850</u>	<u>4,211,435</u>	<u>3,503,585</u>	<u>83.2%</u>
Expenses:					
Personnel services	1,846	3,544	22,095	18,551	84.0%
Fringe benefits	501	978	6,910	5,932	85.8%
Professional services	1,939	2,570	7,465	4,895	65.6%
Repairs and maintenance	-	128	450	322	71.6%
Advertising and promotions	180	180	1,000	820	99.0%
Materials and supplies	119	119	680	561	82.5%
Other services and charges	117	1,008	1,790	782	43.7%
Leases	281	544	3,380	2,836	83.9%
Depreciation	9,847	9,914	1,300	(8,614)	-662.6%
Contractual Services	370,873	682,970	4,166,365	3,483,395	83.6%
Cart Expense	<u>3,194</u>	<u>6,462</u>	<u>-</u>	<u>(6,462)</u>	
Total Expenses	<u>388,897</u>	<u>708,417</u>	<u>4,211,435</u>	<u>3,503,018</u>	<u>83.2%</u>
Net Income	<u>\$ (1,997)</u>	<u>\$ (567)</u>	<u>\$ -</u>	<u>\$ (567)</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-August 2022

Other Special Projects

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 203,639	\$ 372,105	\$ 3,262,000	\$ 2,889,895	88.6%
Materials Sales Rebate	<u>59,360</u>	<u>153,691</u>	<u>800,000</u>	<u>646,309</u>	<u>80.8%</u>
<i>Total Revenues</i>	<u>262,999</u>	<u>525,796</u>	<u>4,062,000</u>	<u>3,536,204</u>	<u>87.1%</u>
<i>Expenses:</i>					
Contractual services	203,638	372,129	3,262,000	2,889,871	90.0%
Materials sales rebate	<u>59,360</u>	<u>153,691</u>	<u>800,000</u>	<u>646,309</u>	<u>80.8%</u>
<i>Total Expenses</i>	<u>262,998</u>	<u>525,820</u>	<u>4,062,000</u>	<u>3,536,180</u>	<u>87.1%</u>
<i>Net Income</i>	<u>\$ 1</u>	<u>\$ (24)</u>	<u>\$ -</u>	<u>\$ (24)</u>	

Central Virginia Waste Management Authority
Accounts Receivable
August 31, 2022

	Total	Over 60 days	Current w/in 60 days
Department of General Services	2,385		2,385
Ashland	16,463		16,463
Charles City			-
Chesterfield	65,565		65,565
Colonial Heights	68,112		68,112
Goochland	43,179		43,179
Hanover	57,976		57,976
Henrico	42,410		42,410
Hopewell	140,037		140,037
New Kent	34,504		34,504
Petersburg	155,727	16,060	139,667
Powhatan	70,070		70,070
Prince George			-
Richmond	471,133	108,773	362,361
Totals	\$ 1,167,561	\$ 124,833	\$ 1,042,728