

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
MAY 20, 2022  
2104 W LABURNUM AVE  
RICHMOND VA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Patricia Paige (M-New Kent), Chairman  
Robert L. Dunn (M-Chesterfield), Vice-Chairman  
J. Allen Lane (M-Henrico), Treasurer  
Miles Jones (M-Richmond), Secretary  
Stephen Chidsey (M-Ashland)  
Cary Drane (M-Chesterfield)  
Dawn Bowyer (A-Chesterfield)  
Wendy Grady (M-Goochland)  
Michael Flagg (A-Hanover)  
Jon Clary (A-Henrico)  
William Rigglesman (A-Petersburg)  
Johnny Melis (A-Powhatan)  
Dean Simmons (M-Prince George)  
Elizabeth Hall (M-Richmond)  
Carly Glenn (M-Richmond)

**Non-Voting:**

Dwayne Jones (A-Goochland)  
Josh Byerly (A-Henrico)

**Staff:**

Kimberly A. Hynes, Executive Director  
Reginald D. Thompson, Operations Analyst  
Stephanie Breaker, Sr. Customer Service Supervisor

**MEMBERS/ALTERNATES NOT PRESENT**

Tangela Innis (M-Petersburg), Director  
Jenny Schontag (A-Ashland)  
Ricky Hicks (M-Charles City)  
Michelle Johnson (A-Charles City)  
Clay Bowles (M-Chesterfield)  
Mindy Ritchey (A-Chesterfield)  
Doug Smith (M-Colonial Heights)  
Todd Flippen (A-Colonial Heights)  
Susan Dibble (M-Hanover)  
Randy Hardman (M-Hanover)  
Marcia E. Kelley (M-Henrico)  
John Mitchell (M-Henrico)  
Bentley Chan (A-Henrico)  
Monique Robertson (M-Hopewell)  
John Lockwood (A-New Kent)  
Karin Carmack (M-Powhatan)

**Guests:**

Jeffrey Steers, VA Dept of Environmental Quality

Chairman Paige (M-New Kent) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:01 a.m.

#### **Item No. 1: Public Comment Period**

Chairman Paige (M-New Kent) opened the public comment period and asked for anyone from the public who wishes to address the Board to come forward. Seeing no one, Chairman Paige closed the public comment period.

#### **Item No. 2: Minutes of the Regular Meeting of April 15, 2022**

Chairman Paige opened the floor for a motion to consider the minutes of the regular meeting of April 15, 2022, as submitted. A motion was made by Mr. J. Clary (A-Henrico), seconded by Mr. C. Drane (M-Chesterfield), and carried that the minutes of the April 15, 2022, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

#### **Item No. 3: Chairman's Report**

Chairman Paige welcomed all to the meeting.

#### **Item No. 4: Presentation – Jeff Steers, Director of Central Operations, Virginia Department of Environmental Quality**

Mrs. K. Hynes introduced Jeff Steers, Director of Central Operations for the Virginia Department of Environmental Quality (DEQ). Mr. Steers presented to the Board the mission, vision, values and goals of the DEQ. He also provide an update on current guidance documents, the work of the Waste Diversion and Recycling Task Force and the Plastic Waste Prevention Advisory Council, recent legislation, the solid waste regulations, recent DEQ regulatory actions, Governor Youngkin's Executive Order 17 and priorities of the new administration.

Mr. J. Melis (A-Powhatan) asked about the proposed landfill in Cumberland County is in the permit process. Mr. Steers responded that the applicant is still in the Part A (siting) stage. He indicated the Department would be providing significant notice for input.

Mr. J. Melis (A-Powhatan) asked if anyone is looking into federal funding to assist water treatment plants in the costly testing for PFAS (polyfluoroalkyl substances). Mr. Steers responded that DEQ has been researching funding sources and indicated that funding is available for monitoring public water supplies, public water intakes and intermediates.

Mr. J. Clary (A-Henrico) asked if there were any updates from DEQ on The East End Landfill (TEEL) to which Mr. Steers indicated that it is still in litigation.

Mr. J. Clary (A-Henrico) commended Mr. Steers on his leadership and thanked him for his responsiveness and partnership. Mrs. Hynes echoed those comments and thanked Mr. Steers for his time and partnership over the years.

Chairman Paige asked about industrial sludge. Mr. Steers explained that industrial residuals that are non-hazardous have some value. For example, West Rock and their industrial residuals have been approved for its nutrient value to be used as a product. As such, DEQ is not involved in siting or how the materials are used. However, the paper industry is a source of PFAS, and DEQ will be looking carefully to ensure PFAS is not included in those industrial residuals being sold or used as a product. DEQ cannot get involved yet because EPA

has not yet determined that PFAS is a hazardous constituent under the federal superfund law or the federal RCRA hazardous waste laws. There are several other industries that are getting these substances certified as a nutrient product.

Mr. J. Clary (A-Henrico) asked about the Bristol VA landfill. Mr. Steers noted that the landfill was originally approved back in the early 2000s and includes putting waste in the old quarry. Recently, there have been significant odors that have become problematic and an investigation determined the odor is from elevated temperatures of waste mass. The issues with this landfill are still under investigation.

Mr. C. Drane (M-Chesterfield) asked about HB148/SB674 and if Mr. Steers sees any issues political subdivisions now being able to certify their own pollution control equipment. Mr. Steers indicated that DEQ cannot be the decision maker on the zoning, suitability or the appropriateness of siting a facility. That decision rests with the local community. DEQ's primary role is to ensure the facility meets the technical and siting criteria required in the regulations.

Chairman Paige thanked Mr. Steers for his time and updates and for sharing his wealth of knowledge and expertise with the CVWMA Board.

#### **Item No. 5: Nominating Committee Report**

Mrs. Hynes reported that Mr. C. Bowles (M-Chesterfield) and Mr. T. Flippen (A-Colonial Heights) were appointed to the Nominating Committee and have been working on establishing a slate of officers for the next fiscal year. She noted that we need to fill some positions and encouraged Board members to volunteer. Chairman Paige reiterated that and requested Board members to volunteer.

#### **Item No. 6: Strategic Plan**

Mrs. Hynes reported that we have a good draft of the strategic plan and all should have been provided a copy for final review. She thanked the goal committees for their time and input. The plan is ready for final consideration by the Board and she asked the Board to review the draft plan and to provide any suggested revisions prior to the next Board meeting where the Board will consider and adopt the Strategic Plan.

Chairman Paige appreciated all of the committee members and the staff for the time and energy that went into drafting the entire plan. She asked the Board to take the time to look over the draft prior to the next Board meeting so when we come to the next meeting, the adoption of the strategic plan will go smoothly.

#### **Item No. 7: Operations and Technical Advisory Committee Report**

Mrs. Hynes referred the Board to the agenda packet for the monthly report on operations. She highlighted that recycling markets continue to be very strong for all commodities. She updated the Board on collections. There have not been any recent delays in the recycling program. The trash program continues to experience delays in collections. CVWMA is working with Colonial Heights and WM on implementing the contract for MSW Collection on July 1. CVWMA has purchased the Carts under a cooperative procurement and will be working with Meridian on removal of their carts. Mrs. Hynes mentioned the TAC meeting was held earlier in the week and discussed contract updates, strategic plan, filing of Recycling Rate report and propane tank recycling concerns and procurement. She noted that CVWMA will be hosting the annual Disaster Recovery Training at the Henrico Training Center on June 8 from 8:30am-12:30pm. The next TAC meeting is June 2 at 9am and anyone is welcome to attend and participate.

Mr. J. Clary (A-Henrico) thanked Mr. Nolan and Mr. Thompson for figuring out a way to handle propane tanks. He indicated that we may need to look at what to do with fire extinguishers. Ms. D. Bowyer (A-Chesterfield) indicated Chesterfield does not accept them, but they do get them anyway.

#### **Item No. 8: Public Information**

Mrs. Hynes referred the Board to the agenda packet for the monthly public information activity and report. She indicated April was Earth Month and were very busy at events and in the schools. She also mentioned that CVWMA staff has developed a communication plan and materials for the new trash program in Colonial Heights.

#### **Item No. 9: Financial Reports for April 2022**

Mrs. Hynes indicated that monthly financial activity for April is consistent with previous months. Year to date, net income is \$209,098 and she indicated CVWMA is in a good financial position with only two months left of the fiscal year. She indicated there is one small past due amount and that issue has already been resolved.

Chairman Paige opened the floor for a motion to accept and file the Financial Reports for April 2022 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. C. Drane (M-Chesterfield) and carried that the Financial Reports for April 2022 be approved and filed as submitted.

#### **Item No. 10: 2022 Budgetary Transfers**

Mrs. Hynes informed the Board that CVWMA staff has reviewed revenues and expenses by line item and made projections through the end of the fiscal year. Each line item was compared to budget to identify any necessary transfers in excess of \$2,500 between categories in the 2022 Budget. CVWMA has deemed no budgetary transfers are necessary for the 2022 fiscal year. She also noted that CVWMA is and will be within total budget through the end of the year. Any transfers that do not meet the \$2,500 criteria will be presented and reviewed with the CVWMA Audit Committee at the completion of the 2022 audit.

#### **Item No. 11: Consideration of Resolution 22-16: Reaffirming the Pay and Classification Plan for Fiscal Year 2022-2023**

Mrs. Hynes noted this is the time of year staff comes back to the Board to reaffirm the salary increase for the next fiscal year. In December the Board adopted the 2023 Operating Budget including an average 3.0% salary increase. Mrs. Hynes stated based on review of the 2023 budget, the Authority had made conservative revenue estimates from the recycling markets and the markets have significantly increased. In addition, investment income and cost savings make the 3.0% wage increase budgeted for fiscal year 2023 sustainable. She noted this increase includes the staff, with the exception of the Executive Director.

Chairman Paige commented that she believes the Executive Director should be included in the 3% increase as well and she asked that be included in the motion to approve **Resolution 21-16**. A motion was made by Mr. M. Jones (M-Richmond), Secretary, seconded by Mr. R. Dunn (M-Chesterfield), Vice-Chair and carried unanimously that **Resolutions 21-16** be approved and amended to include the Executive Director.

#### **Item No. 12: Administrative**

Mrs. Hynes informed that Board that Mr. A. Lane (M-Henrico), Treasurer is retiring from the Board at the end of June, and the June 17 Board meeting will be his last meeting. He has served Henrico County on the Board

for over 10 years, has served on the Executive Committee for many of those years and served a term as Chairman. He has been a great resource and it has been a pleasure working with him over the years.

Mrs. Hynes also mentioned that CVWMA has a new team member filling the Customer Service Representative position and will introduce her at a future Board meeting. In addition, she mentioned that she and Mr. R. Nolan, CVWMA Operations Director appreciated the opportunity to go to Waste Expo in Las Vegas and to also visit Wasatch Utah and their relatively new Mixed Waste Processing Facility. She plans to share what was learned on this trip. The featured speaker at next month's Board meeting will Kemrey Kidd of Rehrig, the provider of CVWMA's initial purchase of Carts for the Colonial Heights trash program. They will talk about their Carts and technology.

## **OLD/NEW BUSINESS**

Chairman Paige thanked Mr. Lane for his service and he will be missed. She thanked everyone for providing 'swag' for the customer service appreciation last month. She also thanked everyone for dedicating their time for the meetings, especially the goal committees in establishing a thoughtful strategic plan. She asked if there was any old or new business to come before the Board.


## **ADJOURNMENT**

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:36am. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. M. Jones (M-Richmond) and carried that the May 20, 2022, Board of Directors' meeting be adjourned.



## **CERTIFICATE**

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the May 20, 2022, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., June 17, 2022. Given under my hand and seal of the CVWMA this 17<sup>th</sup> day of June 2022.

  
Patricia Paige, Chairman

