



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA  
APRIL 15, 2022  
TFC RECYCLING, 12200 OLD STAGE ROAD, CHESTER VA**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**9:00 a.m.**

**CERTIFICATION OF QUORUM**

**AGENDA**

	<b>Page(s)</b>
1. Public Comment Period	
2. Minutes of the Regular Meeting of March 18, 2022	<b>3 – 10</b>
3. Chairman's Report Appointment of the Nominating Committee Team Recognitions	
4. 2022 Virginia General Assembly Update	
5. Strategic Plan Goal Committee Reports	
6. 2021 Recycling Rate Report	
7. Financial Reports for March 2022	<b>11 - 18</b>
8. Operations, Public Information and Administrative	<b>19 - 21</b>

**OLD/NEW BUSINESS**

**ADJOURNMENT**

**PRESENTATION AND TOUR OF MATERIALS RECOVERY FACILITY**

**Upcoming Meetings:**

Technical Advisory Committee - Thursday, May 5, 2022 – 9:00 a.m.

Executive Committee Meeting - TBD – 11:00 a.m.

Board of Directors Meeting – Friday May 20, 2022 – 9:00 a.m.

**Strategic Plan Goal Committee Meetings:**

Thursday, April 19, 2pm - Goal #1 – *Increase recycling rate to 80% (DEQ Recycling Rate Report), while exploring and implementing alternative options to landfilling non-recyclable waste.*

TBD - Goal #2 – *Ensure positive customer experience by providing 24/7 access to customer service.*

Wednesday, April 27, 2:30pm - Goal #3 – *To provide and expand educational services based on the Sustainable Materials Management Hierarchy to meet the needs of schools, local governments, and citizens in all localities.*

Thursday, April 28, 2pm - Goal #4 – *Increase access to recycling services to multi-family units.*

Wednesday, April 13, 10am - Goal #5 – *Spur regional economic development opportunities to support the Sustainable Material Management Hierarchy through education and research.*

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

**MINUTES OF THE REGULAR MEETING OF MARCH 18, 2022**

Minutes of the March 18, 2022, CVWMA Board of Directors meeting are attached for review and consideration.

**Recommended Action:** Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
MARCH 18, 2022  
2104 W LABURNUM AVE  
RICHMOND, VA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Patricia Paige (M-New Kent), Chairman  
Robert L. Dunn (M-Chesterfield), Vice-Chairman  
Jenny Schontag (A-Ashland)  
Cary Drane (M-Chesterfield)  
Clay Bowles (M-Chesterfield)  
Todd Flippen (A-Colonial Heights)  
Michael Flagg (A-Hanover)  
Marcia E. Kelley (M-Henrico)  
John Mitchell (M-Henrico)  
Josh Byerly (A-Henrico)  
Monique Robertson (M-Hopewell)  
Johnny Melis (A-Powhatan)  
Dean Simmons (M-Prince George)  
Elizabeth Hall (M-Richmond)  
Carly Glenn (M-Richmond)

**MEMBERS/ALTERNATES NOT PRESENT**

J. Allen Lane (M-Henrico), Treasurer  
Miles Jones (M-Richmond), Secretary  
Tangela Innis (M-Petersburg), Director  
Stephen Chidsey (M-Ashland)  
Ricky Hicks (M-Charles City)  
Michelle Johnson (A-Charles City)  
Dawn Boyer (A-Chesterfield)  
Mindy Ritchey (A-Chesterfield)  
Doug Smith (M-Colonial Heights)  
Wendy Grady (M-Goochland)  
Dwayne Jones (A-Goochland)  
Susan Dibble (M-Hanover)  
Randy Hardman (M-Hanover)  
Bentley Chan (A-Henrico)  
John Lockwood (A-New Kent)  
William Riggleman (A-Petersburg)  
Karin Carmack (M-Powhatan)

**Non-Voting:**

Jon Clary (A-Henrico)

**Staff:**

Kimberly A. Hynes, Executive Director  
Richard Nolan, Director of Operations  
Kenna Shea, Accounting & Financial Manager  
Julie Buchanan, Public Relations Coordinator  
Reginald D. Thompson, Operations Analyst  
Stephanie Breaker, Sr. Customer Service Supervisor

**Guests:**

Chairman Paige (M-New Kent) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:00 a.m.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Chairman Paige (M-New Kent) opened the public comment period and asked for anyone from the public who wishes to address the Board to come forward. Seeing no one, Chairman Paige closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of February 18, 2022**

Chairman Paige opened the floor for a motion to consider the minutes of the regular meeting of February 18, 2022, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. C. Drane (M-Chesterfield), and carried that the minutes of the February 18, 2022, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

### **Item No. 3: Chairman's Report**

Chairman Paige welcomed all to the meeting. She mentioned she has noticed more and more trash along the roadways in New Kent and other areas and if members have any suggestions to prevent litter and trash along the roads to pass them along. She commented that the staff works hard in putting together an agenda for these meetings and going forward we will have lots of good information being shared with us and while she recognizes everyone's busy and sometimes needs to attend to calls, emails etc., she respectfully asked members to be present and engaged during the meetings.

### **Item No. 4: Presentation – Mr. Al Jenik of Securis Electronics Recycling**

Mr. Al Jenik, President of Securis provided the Board with an overview of Securis and discussed the electronics recycling services provided under the contract with CVWMA for the participating localities. He also reminded the Board of their new location in Henrico County and host an electronics recycling event for residents of the region on the first Saturday of every month.

Mr. J. Melis (A-Powhatan) asked what the most desirable items from a profitability standpoint. Mr. Jenik responded that I-series computers and laptops, even if the processors are broken are the most profitable. He mentioned that they don't sell cell phones or tablets as those are destroyed, versus refurbished.

Mrs. M. Kelley (M-Henrico) commented that she has gone to one of Securis' Saturday events and it was fantastic and easy. She asked if they take paper at the Henrico facility, to which Mr. Jenik responded no, only electronics. She also asked about Compact Discs with confidential information. Mr. Jenik responded she can bring those to the facility in Henrico and they would be shredded.

Mr. C. Drane (M-Chesterfield) asked if providing dry material would help. Mr. Jenik responded, yes for the material that can be resold. The material collected from the public is stored outside and sometimes gets mold and/or bugs in it but since it isn't being resold, it doesn't hurt the value.

Mr. Drane asked about pre-security. Mr. Jenik responded that pre-security is provided at the facility, before destruction or refurbishment occurs. Securis maintains a strict chain of custody and security protocol at all

of its facilities, including employee background checks to ensure protection of classified and personal information. He further explained the extensive security process.

Mr. M. Flagg (A-Hanover) asked if there was anything Hanover could do to help. Mr. Jenik mentioned storing in a dryer place may help with value if the County wanted to resell some of the material versus destroying.

Mrs. M. Kelley (M-Hanover) asked if any of the cell phones Securis received are being donated to various causes. Mr. Jenik replied that the cell phones they receive are destroyed as they don't have an easy way to wipe in the data from the phones. He also mentioned the batteries in cell phones can create problems as well. Mr. J. Clary (A-Henrico) mentioned that cell phones were not on the original accepted list and questioned whether we should be accepting them for recycling if they can create a hazardous situation. Most people can turn in their phones when they get a new one and there is a secondary market for cell phones.

Mr. J. Clary (A-Henrico) asked if Securis is seeing any reduction in the number of CRT (Cathode Ray Tubes) televisions. Mr. Jenik responded he is seeing a gradual shift to LCD TVs but is more gradual than expected. Securis is still receiving a significant amount of the old CRT TVs, even those with the wooden consoles, at the collection events.

Mrs. Kim Hynes, Executive Director asked Mr. Jenik to share where the electronic material ends up after it goes through their process, especially the CRT material. Mr. Jenik indicated the CRTs are going to URT Solutions in Janesville Wisconsin where they are being broken down and recycled properly. This company is also R2 certified. All of the downstream vendors are certified and all of the material gets recycled. The electronic material that gets shredded goes to a smelter in New Jersey where the metals and other materials get separated and recycled accordingly.

Mr. Jenik thanked the Board for the business and for the partnership with the CVWMA and member localities. Chairman Paige thanked Mr. Jenik for the valuable information. She indicated she now has a greater appreciation for what Securis does and she commented on how it's wonderful his whole family is involved. On behalf of CVWMA, Chairman Paige thanked him for the commitment and dedication to CVWMA.

## **Item No. 5: Strategic Plan Goal Committee Reports**

Mrs. Hynes mentioned that each of the five goal committees have met and scheduled the second meetings. She reminded the Board that each goal committee would provide a report to the Board on the status of their work over the next couple of months, with the ultimate goal of the Board adopting a comprehensive strategic plan, including vision, mission, goals, objectives and initiatives.

Mr. J. Clary (A-Henrico) updated that Board on Goal #1: *Increase recycling rate to 80% (DEQ Recycling Rate Report) while exploring alternative options to landfilling non-recyclable waste.* He reported that much of the first meeting was focused around understanding what we can do, while at the same time balancing economics. Much of the first meeting was brainstorming ideas of actionable items, which are the 'low-hanging fruit' and which ones might take some time and research. The committee talked about organics and composting and Mr. C. Drane (M-Chesterfield) commented that there may be some business development opportunities, in composting for instance.

Mrs. J. Buchanan, CVWMA Public Relations Coordinator updated the Board on Goal#2: *Ensure positive customer experience by providing 24/7 access to customer service.* She reported the committee met on March 8 and discussed implementation strategies, such as taking stock of the customer service program,

identifying strengths and weaknesses, possibly by surveying customers, conducting an audit of the customer experience from many angles. The committee also developed some measurable, actionable items to achieve the goal to achieve a balance between in person human interaction and use of more technology.

Mrs. J. Buchanan updated the Board on Goal#3: *to provide and expand educational services based on the Sustainable Materials Management Hierarchy to meet the needs of schools, local governments, and citizens in all localities.* She reported this committee discussed measurable goals for an education strategy to reach all audiences. There is some overlap with the customer experience goal. The committee talked about ways to incorporate the Sustainable Materials Management Hierarchy and ways to simplify our messaging, especially around topics such as our collection schedule, contamination and overall waste reduction. The group also talked about the CVWMA brand and how we increase brand awareness and also discussed balancing digital information and in-person events and programs. The next meeting is March 30. Mrs. M. Kelley (M-Henrico) remembered CVWMA conducting a service recently. Mrs. Hynes responded CVWMA did a survey a few years ago which not only included customer engagement but also operations.

Ms. C. Glenn (M-Richmond) reported on Goal#4: increase access to recycling services to multi-family units. She indicated this goal is near and dear to her as she lives in a multi-family unit. She reported that the group discussed the survey that took place in 2020 that needs to be completed to determine how many units there are in the region to determine the scale. The committee discussed determining best practices utilizing national experts and also what we can do now to ensure new developments are planning for recycling. Mr. J. Clary (A-Henrico) mentioned that there is a lot of work to be done on this goal. He mentioned that Chesterfield, Richmond and Henrico leaders are committed to this goal. Chairman Paige mentioned there are very few multi-family in New Kent County, however there are 214 units being built in her district now. After this goal meeting, she reached out to the developer and was pleasantly surprised to hear they are and will be providing recycling.

Mrs. M. Kelley (M-Henrico) reported on Goal#5: *spur regional economic development opportunities to support the Sustainable Materials Management Hierarchy through education and research.* She reported the committee consists of Mr. C. Drane (M-Chesterfield), Mr. R. Dunn (M-Chesterfield) and herself. She indicated that the topic of economic development is a large topic. The committee realized that the first task is self-education and to find out the priorities of our thirteen member localities for economic development. The committee may be reaching out to fellow Board members to help connecting with the appropriate people in your jurisdiction who are knowledgeable about economic development. Also, as part of self-education, we need to be more familiar with the sustainable materials management hierarchy. She sees a lot of interaction with Goal#1 as we look at economic development opportunities that support increasing recycling and finding alternative technologies to landfilling. Mr. R. Dunn (M-Chesterfield) commented that all of our goals will need to be working together as they each impact each other.

Mrs. Hynes thanked everyone for their participation in input. She recognized the extra time and more meetings, but the ultimate outcome will be very important in moving us forward. She also mentioned that even if you weren't part of the initial meetings, anyone can join at anytime.

## **Item No. 6: 2022 Virginia General Assembly Wrap Up**

Mrs. K. Hynes provided an update on the 2022 General Assembly Session. SB 250 Nonhazardous Solid Waste Fees, increases the annual fees for nonhazardous solid waste management facilities and indexes the fees annually based on the change in the Consumer Price Index. This bill was presented after stakeholder recommendation to cover the cost of the compliance and permitting program at DEQ. This bill has passed the Senate 24-16 and passed the House 67-30 and is on to the Governor.

Continuing, she noted that HB 831/SB 248 Composting; definition of anaerobic digestion has passed both Houses with no issues.

SB 732 requires localities to include climate resilience plans as part of their comprehensive plans. Several other bills similar to this one were been tabled in committee. SB732 passed the Senate and on to the House. Mrs. Hynes noted that SB 14 Prescription drug donation; awareness and coordination program has passed the Senate and the House and on to the Governor.

Mrs. Hynes reported on HB 1261 State environmental board; members to be appointed by the Governor, Senate Rules Committee and Speaker of the House. Currently, the Boards are appointed solely by the Governor. Mrs. Hynes mentioned much support and opposition to this bill. It passed the House narrowly 52-48, was rejected by the Senate. The Senate recommended revisions, however the House rejected the revisions and the bill is currently in Conference. In addition, one of the suggested revisions that is in debate is to limit the Air and Water Boards ability to issue, amend or deny any environmental permit.

The one HB 1287 Public Procurement Act – preference for recycled materials. This Bill has passed the House and Senate and is on to the Governor for signature.

### **Item No. 7: Operations and Technical Advisory Committee (TAC) Report**

Mr. Rich Nolan, CVWMA Director of Operations reported on operations. He reported recycling markets have remained strong. CVWMA and participating jurisdictions are enjoying higher rebates as a result, including receiving the maximum \$50 per ton on tons collected in the residential recycling program.

Mr. Nolan updated the Board on recent recycling collection delays. CVWMA has been working closely with TFC to get back on schedule and they are currently back on schedule. They have made some adjustments with staffing that have helped.

Continuing, Mr. Nolan mentioned the events of the past weekend. New Kent hosted a good tire, recycling and paper shredding event, despite the weather. Chesterfield postponed their event and we working on rescheduling. He also mentioned upcoming events in April in several member jurisdictions.

Mr. Nolan mentioned program statistics can be found on our website and there are a few copies on the table at the front of the room.

The TAC met on March 3 virtually. The committee discussed briefly the strategic plan goals and went over recent and upcoming contracts. The group discussed the propane tank recycling program. CVWMA and participating localities have had issues with the current contractor Massey Wood and West on picking up the propane tanks. Staff has researched and is going to test selling the propane tanks on Govdeals.com, a website for governments to sell various items. Chesterfield has already tested this. Mrs. M. Kelley (M-Henrico) asked if we would be putting it out to bid, to which Mr. Nolan responded affirmatively. Chairman Paige asked when the contract with Massey Wood and West ends, to which Mr. Nolan responded June 30, 2022. Mr. J. Clary (A-Henrico) noted that Massey Wood and West was the only bidder originally. Mr. D. Simmons (M-Prince George) mentioned that he has had an overwhelming response to procurement recently versus three or five years ago, thus a new procurement might yield better results. Mr. J. Clary (A-Henrico) mentioned that there is no cost for collection and recycling of propane tanks under the current contract.

## **Item No. 8: Public Information**

Mrs. Julie Buchanan, CVWMA's Public Relations Coordinator directed the Board to the information provided in the agenda packet. She provided the Board an overview on the website traffic over the last month. We have had 91,300 page views to the site, a 137% increase from the same period last year. This is likely mostly related to the collection delays we have been experiencing. The average time spend on our website is about 90 seconds, so we have about 90 seconds to make sure they get what they need. The most visited pages include the homepage, residential recycling collection schedule page, Chesterfield County page, Henrico County page, residential recycling page, Richmond's page and the holiday collection information. reported notification efforts of CVWMA regarding collection delays which includes updating the website daily and sometimes twice a day, social media, press releases and emails to over 45,000 residents. Chairman Paige asked CVWMA to explore options to work with the Contractor and the media jointly to inform residents on what's happening in the industry to cause the significant delays. About 75% of users that came to the homepage, left from the homepage. That indicates they were there to check the alert at the top of home page for updates on collection.

Continuing, Mrs. Buchanan noted how people get to our page. The top three ways are 1) direct, either typing in cvwma.com or bookmarked 2) Google and 3) coming from Chesterfield County's website.

Lastly, Mrs. Buchanan shared with the Board she has updated the Drop Off page to include a map, address and operating hours of each site in order for users to find that information easily and quickly.

## **Item No. 9: Financial Reports for February 2022**

Mrs. K. Shea, Accounting and Financial Manager, reported the February financial activity is consistent with previous months. The Authority has a combined Net Income of \$307,261 and the Authority remains in total budget in all funds as of February 28, 2022. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month and there was one account more than 60 days past due for \$281 and the payment has already been received.

Chairman Paige opened the floor for a motion to accept and file the Financial Reports for February as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chair seconded by Mr. J. Melis (A-Powhatan), and carried that the Financial Reports for February 2022 be approved and filed as submitted.

## **Item No. 10: Administrative**

Mrs. Hynes mentioned that the April Board meeting will be at TFC Recycling in Chester. The Board will conduct its normal business and upon adjournment will tour the Material Recovery Facility. She reminded the Board of other upcoming meetings of the TAC, Executive Committee and the Goal Committees.

## **OLD/NEW BUSINESS**

Chairman Paige asked if there was any old or new business to come before the Board. Chairman Paige reported that for the first time, Authority staff will be attending Waste Expo in Las Vegas, and while out west will be visiting a mixed waste processing facility in Utah. This is an awesome opportunity and will align with the goals we are currently working on. She is excited to hear and learn about what others are doing and other technologies to better handle our waste.

Chairman Paige mentioned to Board members to be on the look out for more information regarding recognition of individuals in the future.

## **ADJOURNMENT**

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:30am. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. J. Byerly (A-Henrico) and carried that the March 18, 2022, Board of Directors' meeting be adjourned.



## **CERTIFICATE**

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the March 18, 2022, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., April 15, 2022. Given under my hand and seal of the CVWMA this 15<sup>th</sup> day of April 2022.

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**Patricia Paige, Chairman**

## FINANCIAL REPORTS

The monthly financial activity is consistent with the anticipated monthly level of service. The Authority has a combined Net Income of \$257,196 year to date and remains within total budget in all funds.

The Accounts Receivable schedule is included and reflects the amounts due to the Authority as of March 31st. There is one account more than 60 days past due on March 31st and staff is working with the locality on becoming current.

**Recommended Action:** Approval of the Financial Reports

Attachments

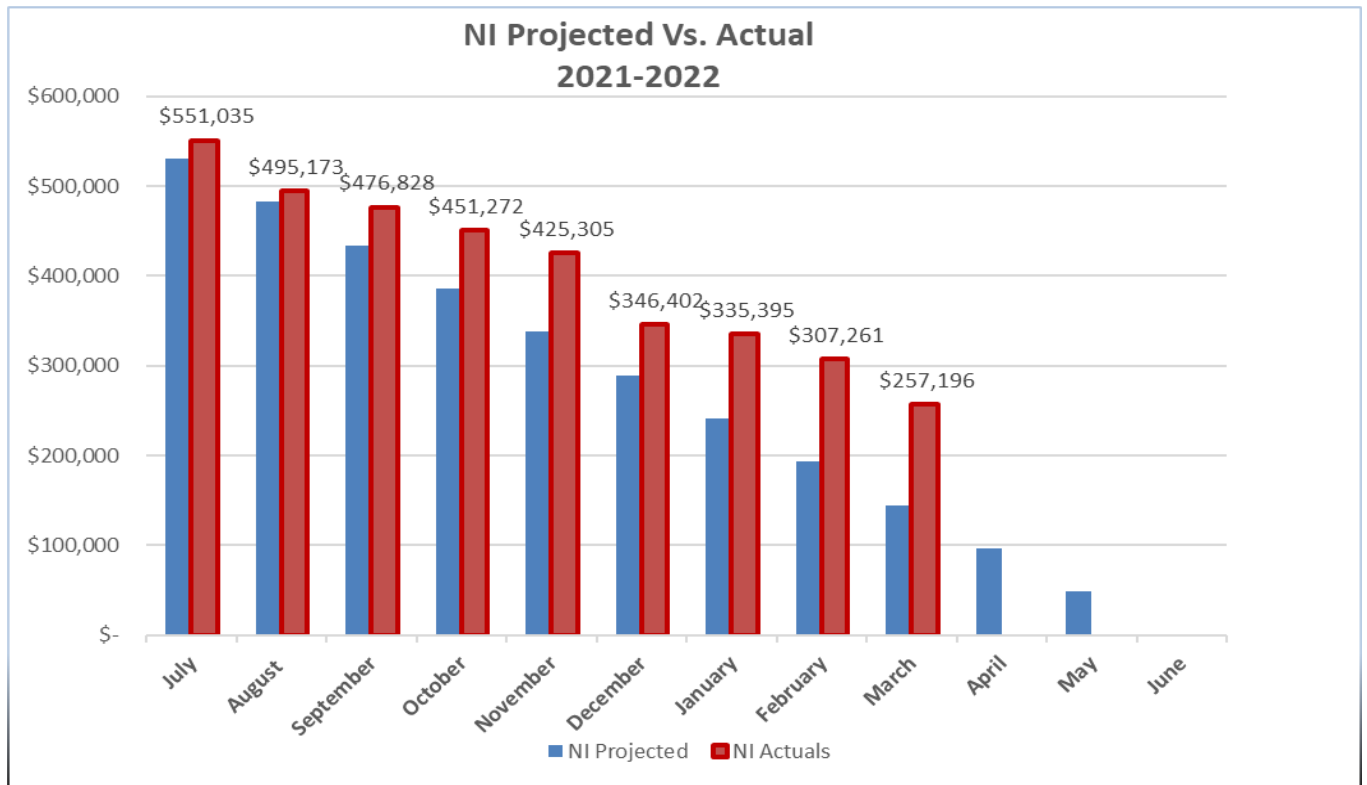
**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July-March 2022**

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**Summary - All Funds**

	<u><b>Total</b></u> <u><b>Revenues</b></u>	<u><b>Total</b></u> <u><b>Expenses</b></u>	<u><b>NI Totals</b></u>
General Operating Fund	\$ 596,926	470,286	\$ 126,640
Curbside Project Fund	6,811,617	6,763,582	\$ 48,035
Drop-Off Project Fund	1,472,255	1,399,812	\$ 72,443
Municipal Solid Waste Fund	2,662,284	2,652,219	\$ 10,065
CFC/HCFC	63,810	63,810	\$ -
Special Waste Collections	155,070	155,070	\$ -
Waste Tire Fund	34,161	34,161	\$ -
Appliance and Scrap Metal Hauling	702,063	702,063	\$ -
Yard Waste Projects	364,022	364,022	\$ -
Waste Transfer & Disposal	<u>1,243,406</u>	<u>1,243,393</u>	<u>\$ 13</u>
<b><i>Totals</i></b>	<b><u>\$ 14,105,614</u></b>	<b><u>\$ 13,848,418</u></b>	<b><u>\$ 257,196</u></b>

	<u><b>Month to date</b></u>	<u><b>Year to date</b></u>	<u><b>Budget</b></u>
<b><i>Capital Outlay</i></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 20,000</u></b>



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-March 2022**

**General Operating Fund**

	<b>Month to Date <u>Actual</u></b>	<b>Year to Date <u>Actual</u></b>	<b>Total <u>Budget</u></b>	<b><u>Variance</u></b>	<b>% Budget <u>Remaining</u></b>
<i>Revenues:</i>					
Annual Gov't Assessments	\$ -	\$ 579,188	\$ 579,190	\$ 2	0.0%
Interest on Investments	<u>789</u>	<u>17,082</u>	<u>40,870</u>	<u>23,788</u>	<u>58.2%</u>
<i>Total Revenues</i>	<u>789</u>	<u>596,270</u>	<u>620,060</u>	<u>23,790</u>	<u>3.8%</u>
<i>Expenses:</i>					
Personnel services	29,479	263,465	435,185	171,720	39.5%
Fringe benefits	7,566	65,010	93,980	28,970	30.8%
Professional services	2,989	25,687	34,550	8,863	25.7%
Repairs and maintenance	36	1,752	1,950	198	10.2%
Advertising and promotions	-	163	1,250	1,087	87.0%
Materials and supplies	199	4,929	3,800	(1,129)	-29.7%
Other services and charges	1,531	13,789	9,515	(4,274)	-44.9%
Leases	4,024	34,322	50,710	16,388	32.3%
Depreciation	<u>798</u>	<u>6,384</u>	<u>12,000</u>	<u>5,616</u>	<u>46.8%</u>
<i>Total Expenses</i>	<u>46,622</u>	<u>415,501</u>	<u>642,940</u>	<u>227,439</u>	<u>35.4%</u>
<i>Net Income</i>	<u>\$ (45,833)</u>	<u>\$ 180,769</u>	<u>\$ (22,880)</u>	<u>\$ 203,649</u>	
 <i>Capital Outlay</i>					
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-March 2022**

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**Curbside Project Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 651,309	\$ 5,011,316	\$ 9,100,000	\$ 4,088,684	44.9%
Public Relations Assessment	20,495	186,083	253,000	66,917	26.4%
Customer Service Assessment	22,333	202,851	276,000	73,149	26.5%
96-gal Cart Revenue	17,744	219,031	238,800	19,769	8.3%
Contract Admin Costs	-	-	-	-	
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	105,772	1,180,618		(1,180,618)	
Interest on Investments	168	1,718	9,780	8,062	82.4%
<b>Total Revenues</b>	<b>817,821</b>	<b>6,811,617</b>	<b>9,887,580</b>	<b>3,075,963</b>	<b>31.1%</b>
<b>Expenses:</b>					
Personnel services	16,776	144,568	262,565	117,997	44.9%
Fringe benefits	5,624	49,339	74,330	24,991	33.6%
Professional services	1,732	23,824	28,855	5,031	17.4%
Repairs and maintenance	-	1,081	1,750	669	38.2%
Advertising and promotions	463	44,588	82,000	37,412	45.6%
Materials and supplies	210	2,036	2,800	764	27.3%
Other services and charges	2,650	60,837	63,780	2,943	4.6%
Leases	3,371	29,341	38,000	8,659	22.8%
Depreciation	230	2,068	5,500	3,432	62.4%
Contractual services	651,309	5,011,316	9,100,000	4,088,684	44.9%
96-gal Cart Expense	33,694	213,966	228,000	14,034	6.2%
Material Sales Rebate	-	1,180,618	-	(1,180,618)	-
<b>Total Expenses</b>	<b>716,059</b>	<b>6,763,582</b>	<b>9,887,580</b>	<b>3,123,998</b>	<b>31.6%</b>
<b>Net Income</b>	<b>\$ 101,762</b>	<b>\$ 48,035</b>	<b>\$ -</b>	<b>\$ 48,035</b>	
<b>Capital Outlay</b>					
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	

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**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-March 2022**

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**Drop Off Project Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b><i>Revenues:</i></b>					
Project Service Fees	\$ 117,899	\$ 1,011,672	\$ 1,420,000	\$ 408,328	28.8%
Materials Sales Rebate	48,005	460,046	195,000	(265,046)	-135.9%
Interest on Investments	<u>53</u>	<u>537</u>	<u>3,000</u>	<u>2,463</u>	<u>82.1%</u>
<b><i>Total Revenues</i></b>	<u>165,957</u>	<u>1,472,255</u>	<u>1,618,000</u>	<u>145,745</u>	<u>9.0%</u>
<b><i>Expenses:</i></b>					
Personnel services	663	6,375	11,135	4,760	42.7%
Fringe benefits	209	1,876	3,100	1,224	39.5%
Professional services	95	1,784	2,395	611	25.5%
Repairs and maintenance	-	104	150	46	30.7%
Materials and supplies	13	268	235	(33)	-14.0%
Other services and charges	37	320	530	210	39.6%
Leases	144	1,246	1,575	329	20.9%
Contractual services	117,899	1,011,672	1,420,000	408,328	28.8%
Materials sales rebate	<u>39,129</u>	<u>376,167</u>	<u>156,000</u>	<u>(220,167)</u>	<u>-141.1%</u>
<b><i>Total Expenses</i></b>	<u>158,189</u>	<u>1,399,812</u>	<u>1,595,120</u>	<u>195,308</u>	<u>12.2%</u>
<b><i>Net Income</i></b>	<b><u>\$ 7,768</u></b>	<b><u>\$ 72,443</u></b>	<b><u>\$ 22,880</u></b>	<b><u>\$ 49,563</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-March 2022**

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**Municipal Solid Waste Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 305,866	\$ 2,625,202	\$ 3,525,285	\$ 900,083	25.5%
Customer Service Assessment	2,942	23,241	35,500	12,259	34.5%
Contract Admin Costs	-	12,660	-	(12,660)	0.0%
Interest on Investments	<u>116</u>	<u>1,181</u>	<u>6,350</u>	<u>5,169</u>	<u>81.4%</u>
<b>Total Revenues</b>	<u>308,924</u>	<u>2,662,284</u>	<u>3,567,135</u>	<u>904,851</u>	<u>25.4%</u>
<b>Expenses:</b>					
Personnel services	1,452	12,950	21,590	8,640	40.0%
Fringe benefits	444	3,923	6,290	2,367	37.6%
Professional services	300	5,072	7,020	1,948	27.7%
Repairs and maintenance	-	314	550	236	42.9%
Advertising and promotions	-	-	-	-	99.0%
Materials and supplies	28	641	615	(26)	-4.2%
Other services and charges	147	1,082	1,715	633	36.9%
Leases	281	2,429	3,170	741	23.4%
Depreciation	68	606	900	294	32.7%
Contractual Services	<u>305,899</u>	<u>2,625,202</u>	<u>3,525,285</u>	<u>900,083</u>	<u>25.5%</u>
<b>Total Expenses</b>	<u>308,619</u>	<u>2,652,219</u>	<u>3,567,135</u>	<u>914,916</u>	<u>25.6%</u>
<b>Net Income</b>	<b><u>\$ 305</u></b>	<b><u>\$ 10,065</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 10,065</u></b>	
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-MarchF022**

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**Other Special Projects**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<i><b>Revenues:</b></i>					
Project Service Fees	\$ 183,333	\$ 1,797,557	\$ 3,359,000	\$ 1,561,443	46.5%
Materials Sales Rebate	<u>102,960</u>	<u>764,975</u>	<u>620,000</u>	<u>(144,975)</u>	<u>-23.4%</u>
<i><b>Total Revenues</b></i>	<u>286,293</u>	<u>2,562,532</u>	<u>3,979,000</u>	<u>1,416,468</u>	<u>35.6%</u>
<i><b>Expenses:</b></i>					
Contractual services	183,332	1,797,544	3,359,000	1,561,456	90.0%
Materials sales rebate	<u>102,960</u>	<u>764,975</u>	<u>620,000</u>	<u>(144,975)</u>	<u>-23.4%</u>
<i><b>Total Expenses</b></i>	<u>286,292</u>	<u>2,562,519</u>	<u>3,979,000</u>	<u>1,416,481</u>	<u>35.6%</u>
<i><b>Net Income</b></i>	<u><u>\$ 1</u></u>	<u><u>\$ 13</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 13</u></u>	

**Central Virginia Waste Management Authority**  
**Accounts Receivable**  
**March 31, 2022**

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	<b>Total</b>	<b>Over 60 days</b>	<b>Current w/in 60 days</b>
Department of General Services	2,285		2,285
Ashland	-		-
Charles City	-		-
Chesterfield	69,347		69,347
Colonial Heights	46		46
Goochland	52,158	977	51,182
Hanover	7,833		7,833
Henrico	152,334		152,334
Hopewell	3,145		3,145
New Kent	32,801		32,801
Petersburg	2,043		2,043
Powhatan	17,318		17,318
Prince George	-		-
Richmond	853		853
Totals	\$ 340,162	\$ 977	\$ 339,186

## OPERATIONS, PUBLIC INFORMATION AND ADMINISTRATIVE

### Operations and Technical Advisory Committee Report

**Recycling** – Residential Recycling tons for the month of March 2022 were 2,748 tons, compared to 3,273 in March 2021. Residential Recycling tons collected year to date is 24,305 tons, 4,279 tons less than the same period last year. Service delays due to COVID infections, weather and labor shortages have cleared up and service has resumed back to normal.

Paper markets have maintained solid pricing in April 2022. Mixed Paper and Newsprint are unchanged; OCC has dropped \$5.00 per ton from March 2022. CVWMA and the localities are receiving \$45/ton on the recyclables collected at the curb. The steel rebate is \$415/ton delivered in April 2022.

**Municipal Solid Waste** - Meridian Waste has been fairly consistent in collections over the past few weeks, however truck and personnel issues are resulting in delays in the last week. The current contract for Colonial Heights expires June 30, 2022. The other three expire June 30, 2024. CVWMA, Waste Management of Virginia, and the Participating Jurisdictions have finalized a Contract and are completing Service Agreements. CVWMA staff, representatives of the City of Colonial Heights and Waste Management have been working on transition plans.

Technical Advisory Committee (TAC) - The April TAC meeting was cancelled and has not yet been rescheduled.

**Program Statistics** -Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>

## Earth Day and Public Information

### Public Information

#### *Signup for Recycling Day Email Reminders & E-newsletter*

- A total of 1,129 people signed up for biweekly email reminders about their recycling day between March 5 and April 5.
- 71 people signed up to receive the e-newsletter.

#### *Updates to CVWMA.com*

The following pages have been revamped to enhance readability and recycle some engaging content.

<https://cvwma.com/education-and-outreach/journey-to-the-mrf/>

<https://cvwma.com/cvwma-education/earth-day/>

<https://cvwma.com/programs/residential-recycling/>

<https://cvwma.com/programs/residential-recycling/cvwma-recycling-collection-schedule/>

<https://cvwma.com/programs/residential-recycling/what-to-recycle/>

<https://cvwma.com/cvwma-education/special-patch-program/> \*

*\*We are boosting the Recycling Steward Special Patch Program during Earth Month.*



#### *Earth Day and Other Events April-May*

**April 13:** Maymont Preschool Event with R3

**April 19:** Recycling Presentation to Federal Reserve Bank of Richmond (virtual)

**April 20:** Matoaca High School Earth Day Fair

**April 22:** Henrico County Earth Day and Energy Fair

**April 22:** Powhatan Earth Day Celebration\*

**April 22:** Think Green: Earth Day in Hopewell\*

**April 23:** Earth Day Celebration with Chesterfield County Public Library

**April 23:** Celebrate Earth Day and Spring at Pine Fork Park (New Kent)\*

**April 30:** Henrico County Native Plant Festival

**April 30:** National Prescription Drug Take-Back Day (local events posted to CVWMA calendar)

**May 15:** Virginia Association of Soil and Water Conservation Districts Envirothon Competition

(CVWMA representative will serve as a judge for student oral presentations)

**May 17:** Recycling Presentation for Western Henrico Rotary Club

*\*CVWMA cannot attend these events in person but will provide materials for distribution.*

***WRIC Spots Rerunning***

CVWMA advertising spots will air again April 11-June 6 on WRIC. The four spots (two :30s and two :15s) deal with contamination and knowing the recycling schedule.

***Colonial Heights New Trash Service with WM***

CVWMA is working on several ways to communicate with Colonial Heights residents about changes to their trash service beginning in July. These include a flier to go out in April/May utility bills, a landing page, social media posts, an article for the city's newsletter and more.