

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
NOVEMBER 19, 2021
2104 WEST LABURNUM AVENUE
RICHMOND, VA**

MEMBERS/ALTERNATES PRESENT

Voting:

Patricia Paige (M-New Kent), Chairman
Robert L. Dunn (M-Chesterfield), Vice-Chairman
J. Allen Lane (M-Henrico), Treasurer
Stephen Chidsey (M-Ashland)
Clay Bowles (M-Chesterfield)
Cary Drane (M-Chesterfield)
Todd Flippen (A-Colonial Heights)
Dwayne Jones (A-Goochland)
David Howard (A-Hanover)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
John Mitchell (M-Henrico)
Monique Robertson (M-Hopewell)
Johnny Melis (A-Powhatan)
Elizabeth Hall (M-Richmond)

Non-Voting:

Scott Zarembo (A-Chesterfield)
Jeffrey Howard (A-Chesterfield)
Jon Clary (A-Henrico)
Josh Byerly (A-Henrico)
John Lockwood (A-New Kent)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Kenna Shea, Accounting & Financial Manager
Julie Buchanan, Public Relations Coordinator
Reginald D. Thompson, Operations Analyst
Stephanie Breaker, Sr. Customer Service Supervisor

MEMBERS/ALTERNATES NOT PRESENT

Miles Jones (M-Richmond), Secretary
Tangela Innis (M-Petersburg), Director
Jenny Schontag (A-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Al Pace (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Wendy Grady (M-Goochland)
Randy Hardman (M-Hanover)
Susan Dibble (M-Hanover)
Bentley Chan (A-Henrico)
William Riggelman (A-Petersburg)
Karin Carmack (M-Powhatan)
Dean Simmons (M-Prince George)
Percy Ashcraft (A-Prince George)
Carly Glenn (M-Richmond)

Guests:

Matt Terrell, TFC Recycling
Michael Benedetto, TFC Recycling
Tad Phillips, TFC Recycling
Bob Pfister, Meridian Waste
Dan Ciesla, Republic Services
Chris Wilson, Republic Services

Chairman Paige (M-New Kent) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:02 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Paige (M-New Kent) opened the public comment period and with no one in attendance to address the Board and no one had contacted staff previously, she closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of October 15, 2021

Chairman Paige opened the floor for a motion to consider the minutes of the regular meeting of October 15, 2021, as submitted. Mr. J. Melis (A-Powhatan) noted that Mr. J. Mitchell (M-Henrico) was not included as attending the October meeting. Mrs. Hynes responded that this has been corrected on the official copy. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. A. Lane (M-Henrico), and carried that the minutes of the October 15, 2021, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as amended herein.

Item No. 3: Chairman's Report

Chairman Paige welcomed all to the meeting. She introduced Ms. Elizabeth Hall (M-Richmond) as the newest member of the Board representing the City of Richmond.

Item No. 4: Presentation – TFC Recycling

Mrs. K. Hynes, Executive Director introduced Matt Terrell, Vice President of Operations for TFC Recycling. Mr. Terrell is here to provide a summary of the challenges TFC has experienced causing delays in recycling collection and the steps that have and are being taken to ensure timely collection in the future.

Mr. Terrell introduced Mr. Michael Benedetto, President and Owner and Mr. Tad Phillips, Vice President of Business Development of TFC Recycling. Mr. Terrell extended his and TFC's appreciation for CVWMA's support and patience over the last several months as they worked through work force and supply issues, causing significant delays in collection. He indicated the biggest issue that happened is they lost their temporary agency with 72 hours notice. The temp agency supplies helpers on the trucks. In addition, weather over 100 degrees and truck issues coupled with employee shortages resulted in 2-days delay in service. As a result, TFC made some changes including hiring temporary help as employees, relying less on temporary agencies, and changing their wage and benefit program to attract and retain drivers and helpers. Lastly, TFC was able to get parts and supplies for trucks to minimize breakdowns. Mr. Terrell reported they are back on schedule and there have been no delays in collection for the last four cycles.

Mr. Terrell assured the Board TFC is fully staffed and in a good position going forward and is confident in their ability to provide timely service, especially in anticipation of the holidays. He indicated the delays are not indicative of TFC's service and he again extended his thanks to the Board for support and patience. Concluding, Mr. Terrell expressed TFC looks forward to finalizing the new contract and working together for at least 10 more years.

Mrs. M. Kelley (M-Henrico) asked how TFC feels about the potential reduction in the minimum age to 18 to obtain a Commercial Driver's License (CDL). Mr. Terrell responded that TFC would like to work with high

school students on career opportunities in driving a recycling truck. TFC started an apprentice program in their Chesapeake location and is looking to start the same here in Chester.

Chairman Paige thanked Mr. Terrell and TFC Recycling for providing the update.

Item No. 5: Consideration of Resolution 22-03: Renewal of the Contract for Collecting, Transporting and Processing Used Electronic Equipment

Mr. R. Nolan, Director of Operations informed the Board the current term of the contract between CVWMA and Securis of Hampton Roads for electronics recycling expires November 30, 2021. There is one more one (1) year renewal option. Securis has been a good contractor and has requested minimal increases in fees, averaging 3-5% overall. The Technical Advisory Committee (TAC) has reviewed the renewal request and supports renewing the contract for the last one-year period through November 30, 2022. Mr. Nolan indicated that CVWMA would be conducting a procurement for these services after the first of the year.

A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. S. Chidsey (M-Ashland), and carried that Resolution 22-03 be approved as submitted.

Item No. 6: Consideration of Resolution 22-04: To Award Contracts for Solid Waste Transporting and Disposal

Mr. Nolan informed the Board CVWMA currently has contracts with Waste Management for hauling and disposal of municipal solid waste (MSW) from the convenience centers in Goochland, New Kent and Powhatan. In addition, CVWMA has a contract with GFL (formerly County Waste) for disposal from the Chesterfield convenience centers. The initial term of these contracts expires June 30, 2023. It was decided by CVWMA and the Participating Jurisdictions to issue a procurement for these services for a 10-year term to begin on or about July 1, 2023.

The selection committee, consisting of CVWMA staff, Mr. J. Melis (A-Powhatan), Mr. D. Jones (A-Goochland), Mr. J. Howard (A-Chesterfield), and Mr. Richard Stewart (New Kent), recommends awarding and entering into contracts with two (2) companies: Republic Services and Waste Management. The committee recommends Republic Services for hauling and disposal from the Goochland and Powhatan convenience centers and Waste Management to continue those services from the New Kent convenience centers. In addition, both contractors will accept waste delivered from Chesterfield County as well as other localities that might have a disposal need in the future.

Mr. Nolan reported that this is a significant increase in costs from the current contract, ranging from 35%-70% increases for the localities. CVWMA and participating jurisdictions have enjoyed low rates for many years, however as landfill capacity changes and shrinks, there have been significant increases in costs.

Mr. J. Clary (A-Henrico) asked which landfill Republic Services would be using. Mr. Nolan responded Old Dominion Landfill in Henrico County.

Mr. S. Chidsey (M-Ashland) asked if the vendors would be allowed to substitute Marathon compactors for another company. Mr. Nolan replied, the procurement requested Marathon equipment. Mr. Chidsey asked if vendors wanted to provide an alternative to Marathon if that would be considered. Mr. Nolan indicated it could be considered and the request would be evaluated by TAC members.

Mr. J. Howard (A-Chesterfield) clarified that the contracts for the convenience center operations would begin in 2023, however the disposal portion could begin sooner. Mr. Nolan confirmed.

Mr. J. Melis (A-Powhatan) confirmed this is a 10 year contract and asked about the renewal options. Mr. Nolan responded there are two (2) five (5) year renewal options.

Mr. J. Mitchell (M-Henrico) noted that one or more of the Henrico delegation will probably abstain from voting on this contract because Henrico County is the host locality for one of the landfills and receives a fee for disposal, however does not object to the contract.

A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. S. Chidsey (M-Ashland), and carried with abstentions by Mrs. M. Kelley (M-Henrico) and Mr. J. Mitchell (M-Henrico) that Resolution 22-04 be approved as submitted.

Item No. 7: Consideration of Resolution 22-05: To Award a Contract for Municipal Solid Waste (MSW) Collection and Disposal Services

Mr. Nolan reported that the CVWMA currently has contracts with Meridian Waste (formerly CFS Group, LLC) for Municipal Solid Waste (MSW) Collection and Disposal Services for the Cities of Colonial Heights, Hopewell and Petersburg and the Town of Ashland. The contract for Colonial Heights expires on June 30, 2022 prompting a procurement. The contracts for Ashland, Hopewell and Petersburg expire June 30, 2024. Although, there are nearly 3 years left on those Contracts, all 4 localities were included in the Requests for Proposals for economies of scale purposes.

Mr. Nolan indicated the CVWMA received five proposals and referred the Board for proposed pricing information. He indicated significant increase in prices from the current contract, due in part to the closing of the Petersburg Landfill for proximity and current vendor increasing market share in the last procurement.

An Evaluation Committee was formed and included Todd Evans (Ashland), Ed Watson (Hopewell), Todd Flippen (Colonial Heights), Bill Rigglesman (Petersburg), Kim Hynes (CVWMA) and Rich Nolan (CVWMA). The evaluation committee recommends awarding a contract for all four (4) jurisdictions to Waste Management.

Mr. S. Chidsey (M-Ashland) asked if carts were included in the pricing. Mr. Nolan responded the purchase of carts is not included in the pricing, however the pricing includes storage, inventorying, maintaining, delivering and removing carts throughout the contract. Mrs. Hynes responded that the current costs include the carts but the proposal prices do not.

Mr. T. Flippen (A-Colonial Heights) asked if the rates proposed for Hopewell, Petersburg and Ashland will begin in 2024 or will there be a CPI added prior to the start date. Mr. Nolan responded that the rates would be for a 2022 start, and would include a maximum CPI increase of 3% prior to the start in 2024. Mr. J. Clary (A-Henrico) asked if the increase would be automatic. Mr. Nolan responded that the contractor would have to request the increase and it would be the lesser of the index or 3%.

A motion was made by Mr. S. Chidsey (M-Ashland), seconded by Mr. T. Flippen (A-Colonial Heights), and carried that Resolution 22-05 be approved as submitted.

Item No. 8: Consideration of Resolution 22-06: To Award a Contract for Subscription Level Service of the Residential Recycling Services and Drop-Off Processing Services

Mrs. K. Hynes reminded the Board it issued an RFP for Residential Recycling and Drop-Off Processing Services in November 2020. Portions of the contract were awarded by the Board at the June Board meeting. In the procurement, there were two parts of residential recycling service requested. The base level option included approximately 200,000 eligible households in eight jurisdictions. A subscription type service was requested for

Chesterfield County and Prince George was also included in the event they wanted to take advantage of those services. At the regular meeting of June 22, 2021, the Board of Directors awarded the Base Level of Service portion of the Residential Recycling Services and the Drop Off Processing Services procurement to TFC Recycling. As discussions continued for a Subscription Level Service program in Chesterfield County, this portion was not awarded at the same time as the Base Level Service.

Continuing Mrs. Hynes indicated Resolution 22-06 will award the Subscription Level Service for Chesterfield County to TFC Recycling and allow us to continue the negotiations and enter into a contract. Mrs. Hynes reminded the Board the RFP included working towards an executed contract with the selected vendor(s) by December 31, 2021. She referred the Board to the slide indicating price proposed for collection, cart costs and billing and account management as the resident would contact TFC directly to signup, cancel service, etc.

Mrs. M. Kelley (M-Henrico) asked if we can proceed with the eight jurisdictions formulating the baseline services contract if we can't finalize the subscription portion by the end of December. Mrs. Hynes responded affirmatively and indicated that CVWMA will continue moving forward with the base level of service and drop off processing contract. She indicated staff is about 85%-90% complete in drafting the contract. The subscription level could be a separate contract under the RFP or could be an addendum to the contract that includes the base level service.

Mrs. M. Kelley (M-Henrico) asked if we were to need more time working on a subscription service contract, do we need to have a timeline on that or an optimal finishing date. Mrs. Hynes responded we probably should. The contract is so large that as soon as we execute a contract, we need to start on implementation and she indicated CVWMA would work with the County and TFC on a timeline.

Chairman Paige asked about the December deadline. Mrs. Hynes responded that the RFP included working towards an executed contract by December 31, 2021. After that, CVWMA would be working with each of the participating jurisdictions after the first of the year on the Service Agreements.

Chairman Paige asked if the County would be contracting directly with TFC. Mrs. Hynes responded typically, CVWMA would contract with the selected vendor and in turn would have a service agreement with the participating localities, although the County could execute an agreement directly with TFC via the Authority's procurement.

Mr. J. Mitchell (M-Henrico) asked if there is any precedent for a contract where the public is billed directly by the vendor. Mrs. Hynes responded that CVWMA has not had a contract for that type of service in the past. Mrs. Hynes mentioned that TFC has a contract with the Town of Nags Head where they bill directly to the resident.

Mr. S. Chidsey (M-Ashland) commented that even though this is a subscription program, there could be some impact to the Authority of oversight, public relations and customer service. Mrs. Hynes responded staff would be working out the nuances of those concerns during the negotiations process.

Mrs. M. Kelley (M-Henrico) said it seems the CVWMA would not be involved once a contract is negotiated. Mrs. Hynes responded that if CVWMA enters into a contract with TFC for the service, then CVWMA would be involved and responsible for implementation and administration of the contract. She asked to what extent would CVWMA be involved in terms of customer relations, complaints from customers, billing issues that come up, information provided, adding and subtracting homes from the program, etc. Mrs. Hynes responded that CVWMA, the County and TFC would be working out those details in the process in addition to working with legal counsel on ensuring any contract is enforceable. Further, Mrs. Hynes said CVWMA would be responsible for enforcing the contract, however the contractor would be responsible under the contract for everything

mentioned. Mr. M. Flagg (A-Hanover) commented that its his understanding that their stated goal would be to minimize that interaction under the new contract as the CVWMA proceeds to negotiate.

Mr. J. Clary (A-Henrico) asked where the money comes from to provide education and outreach, such as school programs to the participating jurisdictions. Mrs. Hynes responded CVWMA charges a public relations assessment in the curbside recycling program which is a monthly cost per household. That money is used to promote the program and provide education and outreach, publications, tools and resources in the participating jurisdictions. Currently that rate is 7.5 cents per household per month. Similarly, CVWMA charges a customer service assessment. Mr. J. Clary (A-Henrico) asked what the total of the two assessments are, to which Mrs. Hynes responded about 15 cents per household per month. Mr. J. Clary (A-Henrico) asked about the projected assessments going forward of about 20 cents. Mrs. Hynes responded the CVWMA hasn't come up with final numbers and will need to make some cost projections beginning in FY24 to determine what the assessments should be.

Mr. J. Mitchell (M-Henrico) asked if Chesterfield has provided any estimates of who might use this program. Mrs. Hynes responded that it would be available to all single family homes who call and sign up for the service. Mr. C. Bowles (M-Chesterfield) confirmed it would be available to anyone who wants to use it.

Chairman Paige asked why CVWMA issued the RFP versus the jurisdiction. Mrs. Hynes responded the RFP was part of a regional effort to continue residential recycling in the region. Chesterfield is part of the existing contract, so all were put out for procurement together. Chairman Paige confirmed staff wants the Board to approve a contract but the Board doesn't have the agreed upon terms. Mrs. Hynes responded the vote today would give CVWMA the authority to continue the negotiations and enter into a contract. CVWMA Board does not typically vote on the contracts themselves, but gives the staff the authority to enter into a contract with legal approval. Mrs. Hynes noted that if something changes dramatically from what is included in the proposal or from what has been presented here today, staff will bring this back to the Board.

Mr. S. Chidsey (M-Ashland) asked what the annual impact of the loss of customer service and public relations assessment would be without Chesterfield in the base level program. Mrs. Hynes responded the financial impact would be about \$170,000 annually.

Chairman Paige confirmed this is a 10 year contract and asked if Chesterfield wanted to change their mind later, is the contract amendable. Mrs. Hynes responded yes, any contract can be amended by mutual agreement of all parties.

Chairman Paige requested that once this has been negotiated, staff bring this topic back to the Executive Committee.

Chairman Paige asked if there were further questions and then opened the floor for consideration of Resolution 22-06. A motion was made by Mr. C. Bowles (M-Chesterfield), seconded by Ms. M. Robertson (M-Hopewell), and the Chairman asked for a roll call vote. The ayes included: Mr. C. Bowles (M-Chesterfield), Ms. M. Robertson (M-Hopewell), Mr. S Chidsey (M-Ashland), Mr. C. Drane (M-Chesterfield), Mr. R. Dunn (M-Chesterfield), Mr. T. Flippen (A-Colonial Heights), Mr. D. Jones (A-Goochland), Mr. M. Flagg (A-Hanover), Mr. D. Howard (A-Hanover), Mr. A. Lane (M-Henrico), Mrs. M. Kelley (M-Henrico), Mr. J. Mitchell (M-Henrico), Mr. J. Melis (A-Powhatan), Ms. E. Hall (M-Richmond) and Chairman Paige. There was no opposition and no abstentions. Motion carried 14-0-0.

Item No. 9: Operations and Technical Advisory Committee (TAC) Report

Mr. Rich Nolan, CVWMA Director of Operations indicated there are a few copies on the table of the September program statistics as well as online. He reported that the published market prices for the various commodities, fiber and steel in particular, remain very strong, however have dropped somewhat. Paper prices have dropped by \$10/ton since last month.

Mr. Nolan informed the Board, the Technical Advisory Committee (TAC) met on November 4, 2021 for a tour of Republic Services' Old Dominion Landfill in Henrico.

Mr. S. Chidsey (M-Ashland) referring to the program statistics noticed that yard waste is now reported in cubic yards vs tons and asked if the cubic yards is incoming or outgoing yards. Mr. Nolan responded this is reported in outgoing cubic yards.

Mr. M. Flagg (A-Hanover) asked about the drastic changes in Hanover's set out rate in the residential recycling program. Mr. Nolan indicated he would check that and indicated that he did not account for the canceled collection day in September. Mr. Flagg (A-Hanover) asked for a note or explanation on the program statistics for that change.

Mrs. Hynes reported that the TAC met subsequent to the tour to discuss CVWMA purchasing carts in the residential recycling and trash collection programs. As CVWMA has just awarded these two contracts, which will require purchase and distribution of more than 100,000 carts. In the proposals for these contracts, monthly amortization of cart costs is significant and CVWMA believes we could save the jurisdictions money by purchasing them ourselves. On the recycling carts, there is significant grant money out there for municipalities in addition to free financing that the private sector can't get. In addition, the CVWMA can amortize the cost of carts for a longer term and the carts would survive any contract change. In addition, a CVWMA cart would result in uniformity of color, phone number, information etc. and would lessen the confusion with different color containers, particularly in the trash program. The TAC is supportive of CVWMA issuing a procurement for the purchase and distribution of carts for both the trash and recycling program. A procurement will be issued in the next month or so in order to obtain carts to start the trash collection contract in Colonial Heights in July.

Mrs. M. Kelley (M-Henrico) asked how we will control giving another recycling cart to those who already have them. Mrs. Hynes noted that the Authority will work with the jurisdictions on those details so that we are not delivering new carts to folks who don't want a new can. Ideally, information would be put out in advance so that residents could let us know if they do not want another can or don't want one at all. Chairman Paige commented then you would still have the different color carts. Mrs. Hynes indicated that the standard green carts for recycling will probably remain the same. There are some jurisdictions whose recycling cans are green but have a different color lid.

Mr. J. Clary (A-Henrico) indicated there would be some details to work out, but generally the TAC is supportive of this. Mrs. Hynes indicated the staff will solicit the TAC's help and will bring back to the Board the results of the procurement.

Item No. 10: Public Information and America Recycles Days

Mrs. Hynes introduced Ms. Julie Buchanan, CVWMA's new Public Relations Coordinator. She began on November 15, ironically America Recycles Day (ARD). Julie has spent the last 11 years in a similar capacity with the Virginia Department of Conservation and Recreation. Prior to DCR she worked in the Chesterfield Public Affairs Department and as a staff writer for the Progress Index. Mrs. Hynes indicated she has a plethora

of experience and has already hit the ground running. She encouraged the Board to introduce themselves and to feel free to reach out with any questions related to public information.

Mrs. Hynes continued noting that CVWMA has been working in the last month promoting ARD by working with WRIC channel 8 and K95 radio as noted in the Board package. In addition, the 2022 collection schedule is at the printer and is on schedule to be mailed after the Christmas holiday.

Item No. 11: Financial Reports for October 2021

Mrs. K. Shea, Accounting and Financial Manager reported the October financial activity is consistent with previous months. The Authority has a combined Net Income of \$451,272 and she reminded the Board the net income will continue to decrease each month as expenses are incurred throughout the fiscal year. The Authority remains in total budget in all funds as of October 31, 2021. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month and there are no accounts more than 60 days past due.

Chairman Paige opened the floor for a motion to accept and file the Financial Reports for October 2021 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chair seconded by Mr. T. Flippen (A-Colonial Heights) and carried that the Financial Reports for October 2021 be approved and filed as submitted.

Item No. 12: 2022-2023 Proposed Operating Budget

Mrs. Hynes reminded the Board that the budget for the ensuing fiscal year is required to be adopted by December 31, 2021 in accordance with the ByLaws. She informed the Board that there are copies of the proposed budget for board members to take and after the meeting, she will send out an electronic copy to all board members for review. She encouraged the Board members to review the proposed budget and reach out to her with any questions prior to next month's Board meeting, when it will be brought before the Board for approval. She reminded the Board that a 2/3 affirmative vote is needed to approve the budget, meaning 14 members.

Mrs. Hynes presented the proposed budget. She indicated that the budget continues to provide the level of service to our members that they have come to expect. The budget was developed keeping in mind our strategic plan while balancing the economic challenges. We are continuing with the vision and mission in mind and planning for the implementation of the plan. The budget includes for planning for all of our recent and upcoming procurements and operational changes that will occur with new and existing contracts. Overall, the budget is balanced with a little more than \$20 million. It's the first time that our budget will exceed \$20 million. The budget is increased by 5.8% over the 2022 adopted budget.

Mrs. Hynes reminded the Board that approximately 94% of revenues are programmatic and are passed through to member localities based on participation. Program revenues are increased by inflation adjustments and estimated volumes as well as new contract terms. The Customer Service and Public Relation assessments are increased by the Consumer Price Index. Material sales revenue is increased slightly as we have seen improvement in the recycling markets. CVWMA keeps a portion of the revenue in the drop-off recycling program. This revenue is budgeted conservatively as the markets are volatile. The revenue received from the sale of carts in the residential recycling program is reduced as at the end of FY 23, carts will be provided to everyone as part of the program. The annual operating assessment will remain at \$.48 per capita and is adjusted by the increase in population resulting in additional revenue of \$15,000. Lastly, this budget places less reliance on interest income, however anticipates increases in the purchasing card rebate with the change in contractors.

Mrs. Hynes indicated administrative expenses are increased by an overall 3.8%. The budget provides for 11.875 full time equivalents, which is an increase of .5. This is 11 full-time and 2 part-time staff. The increase is

converting a part-time Administrative Assistant to full-time. Currently this position is vacant and this position is needed full-time to fully support the Executive Director, staff and the Board. The proposed budget also provides for a 3% wage increase for staff, and this will be brought back to the Board in May to reaffirm the wage increase prior to the start of the fiscal year. The health insurance cap remains the same at \$650/month. The office lease, another large expense, has a 3% annual escalator that is also included. Capital outlay is budgeted at \$35,000, which is significantly more than budgeted in previous years. As the CVWMA moves toward implementation of new contracts in our 3 largest programs, many of our systems, such as phones and website application, need to be upgraded in order to provide the highest level of customer service.

Mrs. Hynes asked the Board to take the next few weeks to review the document and to reach out with any questions. The resolutions to approve the 2023 Operating budget will be on the December 10 agenda for consideration. She reminded the Board that 14 affirmative votes are needed to adopt the budget.

Item No. 13: Strategic Plan Update

Mrs. Hynes updated the Board on the strategic plan process. The Board has spent the last few meetings solidifying the vision, mission and goals. After the holidays, the compilation of the vision, mission and goals will be brought back to the Board for formal adoption. After that, we will start working in committees on initiatives to achieve those goals.

Mr. M. Flagg (A-Hanover) encouraged staff and the Board to look at disposal capacity in the region. Over the next 20 years, it is going to look drastically different. With regard to disposal, we have elements in the strategic plan to specifically evaluate these topics in combination with waste reduction, recycling and overall landfill capacity, and what it means in terms of increasing costs.

Mrs. M. Kelley (M-Henrico) asked if we finished goal #5. She wanted to be clear that since we were talking about economic development opportunities that we are concentrating on the sustainable materials hierarchy.

Item No. 14: Administrative

Mrs. Hynes reminded the Board that next month's meeting is one week earlier than normal on December 10. She reported that the meeting will not be in the normal location, so be on the look-out for information on the location. In addition, she informed the Board that after the December meeting, we will have our traditional holiday reception and include our contractors.

OLD/NEW BUSINESS

Chairman Paige asked if there was any old or new business to come before the Board. Chairman Paige again welcomed Ms. E. Hall (M-Richmond) and Mrs. Julie Buchanan to the CVWMA and wished everyone a wonderful Thanksgiving.

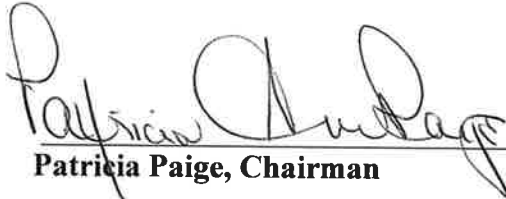
ADJOURNMENT

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:15am. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. T. Flippen (A-Colonial Heights) and carried that the November 19, 2021, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the November 19, 2021, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., December 10, 2021. Given under my hand and seal of the CVWMA this 10th day of December 2021.



Patricia Paige, Chairman