

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 21, 2022
2104 W LABURNUM AVE
RICHMOND, VA**

MEMBERS/ALTERNATES PRESENT

Voting:

Patricia Paige (M-New Kent), Chairman
Robert L. Dunn (M-Chesterfield), Vice-Chairman
J. Allen Lane (M-Henrico), Treasurer
Miles Jones (M-Richmond), Secretary
Tangela Innis (M-Petersburg), Director
Stephen Chidsey (M-Ashland)
Ricky Hicks (M-Charles City)
Clay Bowles (M-Chesterfield)
Cary Drane (M-Chesterfield)
Todd Flippen (A-Colonial Heights)
Dwayne Jones (A-Goochland)
David Howard (A-Hanover)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
Jon Clary (A-Henrico)
Johnny Melis (A-Powhatan)
Dean Simmons (M-Prince George)
Elizabeth Hall (M-Richmond)
Carly Glenn (M-Richmond)

Non-Voting:

Bentley Chan (A-Henrico)
Josh Byerly (A-Henrico)
John Lockwood (A-New Kent)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Kenna Shea, Accounting & Financial Manager
Julie Buchanan, Public Relations Coordinator
Reginald D. Thompson, Operations Analyst
Stephanie Breaker, Sr. Customer Service Supervisor

MEMBERS/ALTERNATES NOT PRESENT

Jenny Schontag (A-Ashland)
Michelle Johnson (A-Charles City)
Al Pace (A-Chesterfield)
Mindy Ritchey (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Wendy Grady (M-Goochland)
Randy Hardman (M-Hanover)
Susan Dibble (M-Hanover)
John Mitchell (M-Henrico)
Monique Robertson (M-Hopewell)
William Rigglesman (A-Petersburg)
Karin Carmack (M-Powhatan)

Guests:

Jeffrey Howard, Chesterfield County

Chairman Paige (M-New Kent) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:01 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Paige (M-New Kent) opened the public comment period and with no one in attendance to address the Board and no one had contacted staff previously, she closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of December 10, 2021

Chairman Paige opened the floor for a motion to consider the minutes of the regular meeting of December 10, 2021, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. S. Chidsey (M-Ashland), and carried that the minutes of the December 10, 2021, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Paige welcomed all to the meeting and thanked everyone for their flexibility to meet virtually with impending weather concerns.

Item No. 4: Treasurer's Report

Financial Reports for December 2021

On behalf of Treasurer, Mr. A. Lane (M-Henrico) Mrs. K. Shea, Accounting and Financial Manager, reported the December financial activity is consistent with previous months. The Authority has a combined Net Income of \$346,402 and she reminded the Board the net income will continue to decrease each month as expenses are incurred throughout the fiscal year. The Authority remains in total budget in all funds as of December 31, 2021. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month and there was one account more than 60 days past due for \$993 and the payment has already been received.

Chairman Paige opened the floor for a motion to accept and file the Treasurer's Report for December 2021 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chair seconded by Ms. T. Innis (M-Petersburg), Director and carried that the Treasurer's Report be approved and filed as submitted.

Item No. 5: 2022 Virginia General Assembly

Mrs. K. Hynes, Executive Director reported the 2022 General Assembly Session convened January 12 and will run through March. A total of 2,195 bills have been introduced to date. She reported on bills of interest:

SB 250 Nonhazardous Solid Waste Fees, increases the annual fees for nonhazardous solid waste management facilities and indexes the fees annually based on the change in the Consumer Price Index. This bill was presented after stakeholder recommendation to cover the cost of the compliance and permitting program at DEQ.

HB 826 Beverage container deposit and redemption program; established, civil and criminal penalties. Beverage deposit on containers, made of any material, including glass, plastic, aseptic packaging or multi-materials and includes cartons and pouches of 10 cents on containers less than 24 ounces and 15 cents on containers 24 or more ounces and less than one gallon.

HB 1200 Landfill siting; proximity to private wells, would require that no landfill could be sited within one mile upgradient of any private well.

HB 831/SB 248 Composting; definition of anaerobic digestion.

SB 520/HB 712 Regional planning; climate resilience – requires regional planning commissions to include climate resilience as part of their strategic plan.

HB 712 Pharmacy, Board of; safe sharps disposal containers required for pharmacies for public use.

SB 14 Prescription drug donation; awareness and coordination program.

HB 1261 State environmental board; members to be appointed by the Governor, Senate Rules Committee and Speaker of the House. Currently, the Boards are appointed solely by the Governor.

HB 1287 Public Procurement Act – preference for recycled materials.

Mr. R. Dunn (M-Chesterfield), Vice-Chairman asked about HB 1261 and why they might be going in that direction on appointing the State Boards. Mrs. Hynes responded that she did not know but indicated she would try and find out.

Chairman Paige indicated to let her know when staff would be going to any of the committee meetings as she may like to attend if available. Mrs. M. Kelley (M-Henrico) requested the same. Chairman Paige also requested Mrs. Hynes send the link to the website to track the bills to the full Board.

Item No. 6: Operations and Technical Advisory Committee (TAC) Report

Mr. Rich Nolan, CVWMA Director of Operations reported on operations. He reported recycling markets have dropped somewhat in the last month but remain strong. The price for steel has jumped to \$300/ton.

Mr. Nolan updated the Board on recent recycling collection delays, due to Covid outbreaks at TFC coupled with weather issues and volume of recycling after the holidays. He reported that collections are behind by one week and CVWMA has been working with the localities and TFC on a plan to get back on schedule by Monday, February 7. Mrs. Hynes reported the CVWMA has been working on notifying residents on the website, through social media, sending out press releases, and sending emails to the 50,000 email subscribers. Some of the TV stations have picked up the story, which helps get the word out.

Continuing, Mr. Nolan informed the Board of some events coming up: March 12, electronics recycling event in Chesterfield; and April 16, household hazardous waste event in Prince George.

Mr. Nolan indicated program statistics can be found on the CVWMA website. He pointed out the revenue received and given back to the localities from the sale of recyclable material collected in the curbside program. He reminded the Board that we were once paying a \$30/ton processing fee to the Contractor and now under our agreement we are receiving \$50/ton in rebate because of the strong recycling markets. That has resulted in about a \$1.5 million savings to the participating localities in the last six months.

Mr. Nolan reported the Technical Advisory Committee (TAC) met this month and discussed the committee's role in the strategic planning process. In addition, the committee discussed renewing the textiles, disaster recovery and debris monitoring contracts that will be coming up for renewal soon. The group also discussed the collection delays. The next TAC meeting will be February 3 at 9:00am virtually.

Item No. 7: Public Information and America Recycles Days

Mrs. Julie Buchanan, CVWMA's Public Relations Coordinator reported on public information activities, which includes updating the website, social media and sending press releases on the recycling collection delays. She indicated while some have been upset the majority of residents have been understanding and positive. She noted that CVWMA paused the email reminder until collections are back on schedule to lessen the confusion.

Continuing, Mrs. Buchanan reported the 2022 recycling collection schedules were mailed at the end of December. She also reported staff sent out press releases on Christmas tree recycling and the 2020 recycling rate recently approved by DEQ. The recycling rate story was reported in Waste Advantage Magazine.

CVWMA is continuing our relationship with Richmond Family Magazine and will have three ads in six of their magazines. Mrs. Buchanan also reported that staff continues to work with the Young Scientists to provide programs in the schools. There have been some delays in-person programs to weather closings and Covid issues, however, have reached 329 students last month, some in person and some virtually.

Mrs. Buchanan reminded the Board of the partnership with WRIC and the recycling spots that are currently running on the station through the end of the month.

The City of Richmond held their annual Bring One for the Chipper event, which included Christmas tree recycling, electronics recycling and paper shredding. Nearly 800 cars came through and CVWMA staff was there with R3, our mascot.

Chairman Paige reported she saw an interesting program by the Lions Club that provides scholarships and grants. In order to receive those scholarships and grants, they had to collect 500 pounds of soft plastic. An event was held in New Kent County collecting plastic bags. It may be worth reaching out to the area Lions Clubs to continue education efforts on properly recycling plastic bags and film.

Item No. 8: Strategic Plan

Mrs. Hynes updated the Board on the strategic plan process and what to expect going forward. She reminded the Board has already agreed on the vision, mission and five goals and she briefly went over them with the Board.

Ms. C. Glenn (M-Richmond) asked how often the goals will be revisited. Mrs. Hynes responded that the first strategic plan was developed in 2016 for a four-year period and staff provided progress of the implementation every quarter to the Board and would plan to provide progress updates routinely. The strategic plan will also be a living working document where the goals and objectives can be reevaluated at any time and adjusted if necessary.

Mr. S. Chidsey (M-Ashland) asked about Goal #1. The goal is a little confusing as to whether we are trying to increase the rate by 20% from 58% to 78% or by 20% of the current rate. Also, if we could say we are using the DEQ reporting methodology as the baseline would be clearer. Mr. J. Howard, Chesterfield County suggested removal of the "increase by 20%" and just say we want to recycle 80% based on the DEQ reporting methodology. The goal was revised to read *"increase recycling rate to 80% (DEQ Recycling Rate Report), while exploring and implementing alternative options to landfilling non-recyclable waste."*

Continuing, Mrs. Hynes indicated that the next step is to develop initiatives to achieve each of the goals and the plan is for the Board and Staff to work in committees to establish objectives and initiatives. It is anticipated to have a committee for each goal that will be established by the next Board meeting February 18. Between

February 18 and the May 20 Board meetings, committees will meet and develop objectives and initiatives and report to the Board at each meeting. The plan is to have a complete plan with vision, mission, goals, objectives and initiatives for the Board to consider at the June 17 regular meeting. She added that the TAC will likely take Goals #1 and #4, but if anyone else is interested in either of those, she encouraged them to join the discussion. She asked everyone to volunteer to be on at least one committee.

Item No. 14: Administrative

Mrs. Hynes reported that staff has begun working on gathering the data for the 2021 Recycling Rate. In addition, staff are finalizing the large contracts that were recently awarded by the Board and beginning to work on implementation of those contracts. She also noted future meeting dates and planning on the February 18 Board meeting to be in person.

OLD/NEW BUSINESS

Chairman Paige asked if there was any old or new business to come before the Board.


ADJOURNMENT

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:47am. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. J. Clary (A-Henrico) and carried that the January 21, 2022, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the January 21, 2022, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., February 18, 2022. Given under my hand and seal of the CVWMA this 18th day of February 2022.


Patricia Paige, Chairman

