



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA  
FEBRUARY 18, 2022  
2104 W. LABURNUM AVE, RICHMOND VA 23227**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**9:00 a.m.**

**CERTIFICATION OF QUORUM**

**AGENDA**

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1. Public Comment Period	
2. Minutes of the Regular Meeting of January 21, 2022	<b>3 – 8</b>
3. Chairman's Report	
4. 2022 Virginia General Assembly	
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7. Consideration of Resolution 22-15: Renewal of Professional Debris Monitoring Services Contracts	<b>13 – 14</b>
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11. Strategic Plan - Committees	
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**OLD/NEW BUSINESS**

**ADJOURNMENT**

**Upcoming Meetings:**

Executive Committee Meeting - Tuesday, March 8, 2022 – 11:00 a.m.

Technical Advisory Committee - Thursday, March 3, 2022 – 9:00 a.m.

Board of Directors Meeting – Friday March 18, 2022 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

**MINUTES OF THE REGULAR MEETING OF JANUARY 21, 2022**

Minutes of the January 21, 2022, CVWMA Board of Directors meeting are attached for review and consideration.

**Recommended Action:** Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
JANUARY 21, 2022  
2104 W LABURNUM AVE  
RICHMOND, VA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Patricia Paige (M-New Kent), Chairman  
Robert L. Dunn (M-Chesterfield), Vice-Chairman  
J. Allen Lane (M-Henrico), Treasurer  
Miles Jones (M-Richmond), Secretary  
Tangela Innis (M-Petersburg), Director  
Stephen Chidsey (M-Ashland)  
Ricky Hicks (M-Charles City)  
Clay Bowles (M-Chesterfield)  
Cary Drane (M-Chesterfield)  
Todd Flippen (A-Colonial Heights)  
Dwayne Jones (A-Goochland)  
David Howard (A-Hanover)  
Michael Flagg (A-Hanover)  
Marcia E. Kelley (M-Henrico)  
Jon Clary (A-Henrico)  
Johnny Melis (A-Powhatan)  
Dean Simmons (M-Prince George)  
Elizabeth Hall (M-Richmond)  
Carly Glenn (M-Richmond)

**Non-Voting:**

Bentley Chan (A-Henrico)  
Josh Byerly (A-Henrico)  
John Lockwood (A-New Kent)

**Staff:**

Kimberly A. Hynes, Executive Director  
Richard Nolan, Director of Operations  
Kenna Shea, Accounting & Financial Manager  
Julie Buchanan, Public Relations Coordinator  
Reginald D. Thompson, Operations Analyst  
Stephanie Breaker, Sr. Customer Service Supervisor

**MEMBERS/ALTERNATES NOT PRESENT**

Jenny Schontag (A-Ashland)  
Michelle Johnson (A-Charles City)  
Al Pace (A-Chesterfield)  
Mindy Ritchey (A-Chesterfield)  
Doug Smith (M-Colonial Heights)  
Wendy Grady (M-Goochland)  
Randy Hardman (M-Hanover)  
Susan Dibble (M-Hanover)  
John Mitchell (M-Henrico)  
Monique Robertson (M-Hopewell)  
William Riggelman (A-Petersburg)  
Karin Carmack (M-Powhatan)

**Guests:**

Jeffrey Howard, Chesterfield County

Chairman Paige (M-New Kent) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:01 a.m.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Chairman Paige (M-New Kent) opened the public comment period and with no one in attendance to address the Board and no one had contacted staff previously, she closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of December 10, 2021**

Chairman Paige opened the floor for a motion to consider the minutes of the regular meeting of December 10, 2021, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. S. Chidsey (M-Ashland), and carried that the minutes of the December 10, 2021, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

### **Item No. 3: Chairman's Report**

Chairman Paige welcomed all to the meeting and thanked everyone for their flexibility to meet virtually with impending weather concerns.

### **Item No. 4: Treasurer's Report**

#### ***Financial Reports for December 2021***

On behalf of Treasurer, Mr. A. Lane (M-Henrico) Mrs. K. Shea, Accounting and Financial Manager, reported the December financial activity is consistent with previous months. The Authority has a combined Net Income of \$346,402 and she reminded the Board the net income will continue to decrease each month as expenses are incurred throughout the fiscal year. The Authority remains in total budget in all funds as of December 31, 2021. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month and there was one account more than 60 days past due for \$993 and the payment has already been received.

Chairman Paige opened the floor for a motion to accept and file the Treasurer's Report for December 2021 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chair seconded by Ms. T. Innis (M-Petersburg), Director and carried that the Treasurer's Report be approved and filed as submitted.

### **Item No. 5: 2022 Virginia General Assembly**

Mrs. K. Hynes, Executive Director reported the 2022 General Assembly Session convened January 12 and will run through March. A total of 2,195 bills have been introduced to date. She reported on bills of interest:

SB 250 Nonhazardous Solid Waste Fees, increases the annual fees for nonhazardous solid waste management facilities and indexes the fees annually based on the change in the Consumer Price Index. This bill was presented after stakeholder recommendation to cover the cost of the compliance and permitting program at DEQ.

HB 826 Beverage container deposit and redemption program; established, civil and criminal penalties. Beverage deposit on containers, made of any material, including glass, plastic, aseptic packaging or multi-

materials and includes cartons and pouches of 10 cents on containers less than 24 ounces and 15 cents on containers 24 or more ounces and less than one gallon.

HB 1200 Landfill siting; proximity to private wells, would require that no landfill could be sited within one mile upgradient of any private well.

HB 831/SB 248 Composting; definition of anaerobic digestion.

SB 520/HB 712 Regional planning; climate resilience – requires regional planning commissions to include climate resilience as part of their strategic plan.

HB 712 Pharmacy, Board of; safe sharps disposal containers required for pharmacies for public use.

SB 14 Prescription drug donation; awareness and coordination program.

HB 1261 State environmental board; members to be appointed by the Governor, Senate Rules Committee and Speaker of the House. Currently, the Boards are appointed solely by the Governor.

HB 1287 Public Procurement Act – preference for recycled materials.

Mr. R. Dunn (M-Chesterfield\_, Vice-Chairman asked about HB 1261 and why they might be going in that direction on appointing the State Boards. Mrs. Hynes responded that she did not know but indicated she would try and find out.

Chairman Paige indicated to let her know when staff would be going to any of the committee meetings as she may like to attend if available. Mrs. M. Kelley (M-Henrico) requested the same. Chairman Paige also requested Mrs. Hynes send the link to the website to track the bills to the full Board.

#### **Item No. 6: Operations and Technical Advisory Committee (TAC) Report**

Mr. Rich Nolan, CVWMA Director of Operations reported on operations. He reported recycling markets have dropped somewhat in the last month but remain strong. The price for steel has jumped to \$300/ton.

Mr. Nolan updated the Board on recent recycling collection delays, due to Covid outbreaks at TFC coupled with weather issues and volume of recycling after the holidays. He reported that collections are behind by one week and CVWMA has been working with the localities and TFC on a plan to get back on schedule by Monday, February 7. Mrs. Hynes reported the CVWMA has been working on notifying residents on the website, through social media, sending out press releases, and sending emails to the 50,000 email subscribers. Some of the TV stations have picked up the story, which helps get the word out.

Continuing, Mr. Nolan informed the Board of some events coming up: March 12, electronics recycling event in Chesterfield; and April 16, household hazardous waste event in Prince George.

Mr. Nolan indicated program statistics can be found on the CVWMA website. He pointed out the revenue received and given back to the localities from the sale of recyclable material collected in the curbside program. He reminded the Board that we were once paying a \$30/ton processing fee to the Contractor and now under our agreement we are receiving \$50/ton in rebate because of the strong recycling markets. That has resulted in about a \$1.5 million savings to the participating localities in the last six months.

Mr. Nolan reported the Technical Advisory Committee (TAC) met this month and discussed the committee's role in the strategic planning process. In addition, the committee discussed renewing the

textiles, disaster recovery and debris monitoring contracts that will be coming up for renewal soon. The group also discussed the collection delays. The next TAC meeting will be February 3 at 9:00am virtually.

#### **Item No. 7: Public Information and America Recycles Days**

Mrs. Julie Buchanan, CVWMA's Public Relations Coordinator reported on public information activities, which includes updating the website, social media and sending press releases on the recycling collection delays. She indicated while some have been upset the majority of residents have been understanding and positive. She noted that CVWMA paused the email reminder until collections are back on schedule to lessen the confusion.

Continuing, Mrs. Buchanan reported the 2022 recycling collection schedules were mailed at the end of December. She also reported staff sent out press releases on Christmas tree recycling and the 2020 recycling rate recently approved by DEQ. The recycling rate story was reported in Waste Advantage Magazine.

CVWMA is continuing our relationship with Richmond Family Magazine and will have three ads in six of their magazines. Mrs. Buchanan also reported that staff continues to work with the Young Scientists to provide programs in the schools. There have been some delays in-person programs to weather closings and Covid issues, however, have reached 329 students last month, some in person and some virtually.

Mrs. Buchanan reminded the Board of the partnership with WRIC and the recycling spots that are currently running on the station through the end of the month.

The City of Richmond held their annual Bring One for the Chipper event, which included Christmas tree recycling, electronics recycling and paper shredding. Nearly 800 cars came through and CVWMA staff was there with R3, our mascot.

Chairman Paige reported she saw an interesting program by the Lions Club that provides scholarships and grants. In order to receive those scholarships and grants, they had to collect 500 pounds of soft plastic. An event was held in New Kent County collecting plastic bags. It may be worth reaching out to the area Lions Clubs to continue education efforts on properly recycling plastic bags and film.

#### **Item No. 8: Strategic Plan**

Mrs. Hynes updated the Board on the strategic plan process and what to expect going forward. She reminded the Board has already agreed on the vision, mission and five goals and she briefly went over them with the Board.

Ms. C. Glenn (M-Richmond) asked how often the goals will be revisited. Mrs. Hynes responded that the first strategic plan was developed in 2016 for a four-year period and staff provided progress of the implementation every quarter to the Board and would plan to provide progress updates routinely. The strategic plan will also be a living working document where the goals and objectives can be reevaluated at any time and adjusted if necessary.

Mr. S. Chidsey (M-Ashland) asked about Goal #1. The goal is a little confusing as to whether we are trying to increase the rate by 20% from 58% to 78% or by 20% of the current rate. Also, if we could say we are using the DEQ reporting methodology as the baseline would be clearer. Mr. J. Howard, Chesterfield County suggested removal of the "increase by 20%" and just say we want to recycle 80% based on the DEQ reporting methodology. The goal was revised to read *"increase recycling rate to 80% (DEQ Recycling Rate Report), while exploring and implementing alternative options to landfilling non-recyclable waste."*

Continuing, Mrs. Hynes indicated that the next step is to develop initiatives to achieve each of the goals and the plan is for the Board and Staff to work in committees to establish objectives and initiatives. It is anticipated to have a committee for each goal that will be established by the next Board meeting February 18. Between February 18 and the May 20 Board meetings, committees will meet and develop objectives and initiatives and report to the Board at each meeting. The plan is to have a complete plan with vision, mission, goals, objectives and initiatives for the Board to consider at the June 17 regular meeting. She added that the TAC will likely take Goals #1 and #4, but if anyone else is interested in either of those, she encouraged them to join the discussion. She asked everyone to volunteer to be on at least one committee.

#### **Item No. 14: Administrative**

Mrs. Hynes reported that staff has begun working on gathering the data for the 2021 Recycling Rate. In addition, staff are finalizing the large contracts that were recently awarded by the Board and beginning to work on implementation of those contracts. She also noted future meeting dates and planning on the February 18 Board meeting to be in person.

#### **OLD/NEW BUSINESS**

Chairman Paige asked if there was any old or new business to come before the Board.

#### **ADJOURNMENT**

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:47am. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. J. Clary (A-Henrico) and carried that the January 21, 2022, Board of Directors' meeting be adjourned.



#### **CERTIFICATE**

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the January 21, 2022, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., February 18, 2022. Given under my hand and seal of the CVWMA this 18<sup>th</sup> day of February 2022.

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**Patricia Paige, Chairman**

**CONSIDERATION OF RESOLUTION 22-13: RENEWAL OF TEXTILE COLLECTION AND RECYCLING CONTRACT**

The initial term of the Contract between the CVWMA and Goodwill of Central and Coastal Virginia for collecting and recycling textiles expires on April 30, 2022. This request is to renew the contract for an additional five-year period as allowed for under the Contract.

The service level for this vendor has been consistent and reliable and there is no cost for this contract. Goodwill has expressed interest in renewing the contract. This renewal was reviewed by the TAC during the January 2022 TAC meeting and the staff and TAC recommend renewal.

**Resolution 22-13** is attached for consideration. It would authorize the Executive Director to execute an addendum to renew the Contract for Textile Collection and Recycling Services with Goodwill and authorize amendments to the Special Project Agreements between CVWMA and the participating jurisdictions.

**Recommended Action:**                      **Approval of Resolution: 22-13**

Attachment

# RESOLUTION 22-13

A resolution authorizing renewal of the contract for Textile Collection and Recycling Services between the Central Virginia Waste Management Authority (CVWMA) and Goodwill of Central and Coastal Virginia and the Special Project Service Agreements with participating jurisdictions for a five (5) year period commencing on May 1, 2022.

## **THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:**

**WHEREAS**, the report included as Staff Agenda Item No. 5 of the February 2022 Board Agenda outlined the mutual interest of CVWMA, Goodwill of Central and Coastal Virginia and the participating jurisdictions to amend and renew the contract for Textile Collection and Recycling Services; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contract for the Textile Collection and Recycling Services between the CVWMA and Goodwill of Central and Coastal Virginia; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an amendment to the Special Project Service Agreement between CVWMA and member localities as requested; and

**THEREFORE, BE IT RESOLVED**, that this resolution shall be in full force and effect upon its passage.

**Adopted this 18th day of February 2022**

**ATTEST:**

\_\_\_\_\_  
**Patricia Paige, Chairman**

**CONSIDERATION OF RESOLUTION 22-14: RENEWAL OF DISASTER RECOVERY SERVICES CONTRACTS**

The initial terms of the contracts between CVWMA and DRC Emergency Services, LLC and Ceres Environmental Services, Incorporated for Disaster Recovery Services expire May 30, 2022. These contracts have a five (5) year renewal term.

The CVWMA has not had to use these contract(s) but both DRC Emergency Services, LLC and Ceres Environmental Services, Incorporated have made themselves available for annual training sessions with the CVWMA and member jurisdictions and have also established and maintained relationships and offered assistance in planning and mobilization in the aftermath of a debris generating event.

Both DRC and Ceres expressed interest in renewal under the same terms with CPI increases in costs. The renewal of these contracts was reviewed by the TAC during the January 2022 TAC meeting and the staff and TAC recommend renewal.

**Resolution 22-14** is attached for consideration. It would authorize the Executive Director to execute an addendum to renew the Contracts for Disaster Recovery Services with DRC and Ceres Environmental and authorize amendments to the Special Project Agreements between CVWMA and the participating jurisdictions.

**Recommended Action:**            **Approval of Resolution: 22-14**

Attachment

# RESOLUTION 22-14

A resolution authorizing renewal of the contracts Disaster Recovery Services between the Central Virginia Waste Management Authority (CVWMA) and DRC Emergency Services, Inc. and Ceres Environmental Services, Inc. and the Special Project Service Agreements with participating jurisdictions for a five (5) year period commencing on June 1, 2022.

## **THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:**

**WHEREAS**, the report included as Staff Agenda Item No. 6 of the February 2022 Board Agenda outlined the mutual interest of CVWMA, DRC Emergency Services, Inc., Ceres Environmental Services, Inc. and the participating jurisdictions to amend and renew the contract for Disaster Recovery Services; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contracts for the Disaster Recovery Services between the CVWMA and DRC Emergency Services, Inc. and Ceres Environmental Services, Inc.; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an amendment to the Special Project Service Agreement between CVWMA and member localities as requested; and

**THEREFORE, BE IT RESOLVED**, that this resolution shall be in full force and effect upon its passage.

**Adopted this 18th day of February 2022**

**ATTEST:**

\_\_\_\_\_  
**Patricia Paige, Chairman**

**CONSIDERATION OF RESOLUTION 22-15: RENEWAL OF PROFESSIONAL DEBRIS MONITORING SERVICES**

The initial terms of the contracts between CVWMA and Tetra Tech, Inc. and Thompson Consulting Services, LLC for Professional Debris Monitoring Services expire May 30, 2022. These contracts have a five (5) year renewal term.

The CVWMA has not had to use these contract(s) but both Tetra Tech and Thompson Consulting have made themselves available for annual training sessions with the CVWMA and member jurisdictions and have also established and maintained relationships and offered assistance in planning and mobilization in the aftermath of a debris generating event.

Both Tetra Tech and Thompson Consulting have expressed interest in renewal under the same terms with CPI increases in costs. The renewal of these contracts was reviewed by the TAC during the January 2022 TAC meeting and the staff and TAC recommend renewal.

**Resolution 22-15** is attached for consideration. It would authorize the Executive Director to execute an addendum to renew the Contracts for Professional Debris Monitoring with Tetra Tech and Thompson Consulting and authorize amendments to the Special Project Agreements between CVWMA and the participating jurisdictions.

**Recommended Action:**      **Approval of Resolution: 22-15**

Attachment

# RESOLUTION 22-15

A resolution authorizing renewal of the contracts Professional Debris Monitoring between the Central Virginia Waste Management Authority (CVWMA) and Tetra Tech, Inc. and Thompson Consulting Services LLC and the Special Project Service Agreements with participating jurisdictions for a five (5) year period commencing on June 1, 2022.

## **THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:**

**WHEREAS**, the report included as Staff Agenda Item No. 7 of the February 2022 Board Agenda outlined the mutual interest of CVWMA, Tetra Tech, Inc., Thompson Consulting Services LLC and the participating jurisdictions to amend and renew the contract for Professional Debris Monitoring; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contracts for the Professional Debris Monitoring Services between the CVWMA and Tetra Tech, Inc. and Thompson Consulting Services LLC; and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an amendment to the Special Project Service Agreement between CVWMA and member localities as requested; and

**THEREFORE, BE IT RESOLVED**, that this resolution shall be in full force and effect upon its passage.

**Adopted this 18th day of February 2022**

**ATTEST:**

\_\_\_\_\_  
**Patricia Paige, Chairman**

## OPERATIONS AND TECHNICAL ADVISORY COMMITTEE REPORT

**Recycling** - Residential Recycling tons for the month of January 2022 were 2,586 tons, compared to 3,248 in January 2021. Residential Recycling tons collected year to date is 19,108 tons, 3,436 tons less than last year. Service delays due to COVID infections and weather have contributed to the large decrease in January and back in the fall.

Service delays that had dropped off dramatically in November and December increased significantly in late December into January due to COVID illness amongst the drivers.

Paper markets have maintained the solid pricing in February 2022. Mixed Paper and OCC, prices have dropped \$5.00 per ton from January 2022. Newsprint has remained flat. CVWMA and the localities are still receiving the maximum \$50/ton on the recyclables collected at the curb.

**Municipal Solid Waste** - Meridian Waste has been collecting MSW in a timely manner over the past few weeks. Meridian has been improved new cart requests for the citizens of the Tri-Cities. Staff is meeting with Meridian Waste staff monthly to discuss the service issues. The current contract for Colonial Heights expires June 30, 2022. The other three expire June 30, 2024. CVWMA, Waste Management of Virginia, and the Participating Jurisdictions are finalizing a Contract and Service Agreements to start new service in Colonial Heights on July 1, 2022.

Technical Advisory Committee (TAC) - The TAC met virtually on February 3, 2022, and discussed the newly awarded contracts, renewal of existing contracts, improvement ideas for communicating service delays to the citizens, and the CVWMA Strategic Plan.

**Program Statistics** -Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>

## PUBLIC INFORMATION

### ***PR Response to Delayed Recycling Collections***

CVWMA has made more than 50 posts on social media to alert customers about delayed collections and schedule changes. Posts resulted in 850+ comments and direct messages from customers. Two email messages about collections were distributed to CVWMA's 50,000 email subscribers. Messages encouraged customers to share the content with their neighbors, especially those without Internet access.

People want to hear from us! During the delays, CVWMA's Facebook engagement was up 266%. A total of 675 new people followed us on Facebook; 144 followed us on Twitter. More than 360 people subscribed to the Waste Reduction E-newsletter in a 30-day period. These are significant jumps compared to previous audience growth.

On Jan. 20, the CVWMA website received 16,094 pageviews. This is twice the amount of activity as compared to the next highest day (Jan. 17 with 8,292 pageviews).

CVWMA received many positive comments and words of encouragement on social media during this time.

*"Just saw your post re: being able to resume the normal schedule. Thank you so much for all you do!! The guys are always so nice and have gone above and beyond for myself and my neighbors a handful of times.*

*I'm sure you've received a number of frustrated calls over the past month due to delays - so I wanted to make sure there were some positive vibes as well. If only we could all control the weather, pandemic, and staffing."* - Abbi Ct

### ***News Releases***

- **Feb. 4: CVWMA Curbside Recycling Collections Return to Regular Schedule**

<https://cvwma.com/news/cvwma-curbside-recycling-collections-return-to-regular-schedule/>

*Covered by NBC12*

### ***Education and Outreach***

The Young Scientists continue educational outreach in area schools, in spite of challenges due to COVID-19 and winter closings. In February, programs are planned for a total of 305 students in Chesterfield, Goochland and Henrico counties (preschool and elementary). PR Coordinator is completing paperwork to conduct education and outreach programs in Richmond Public Schools (this is a new requirement since COVID).

### ***Media Contact***

Kim Hynes was interviewed by WRIC Channel 8 Reporter Nicole Dantzler about causes for recycling collection delays and the plan to return to schedule.

### ***Richmond Family Magazine***

CVWMA will be featured in the March-April issue of Richmond Family Magazine for the “Kids Can-Do” craft feature. CVWMA was invited to participate with an Earth-themed craft in honor of Earth Day. The issue will be on stands starting March 1.

### ***James River Week***

CVWMA staff is working with partners to plan James River Week, Sept. 10-17, 2022. The James River Regional Cleanup serves as the kickoff event for the week, which will feature a variety of programming for people of all ages. Find information at <https://thejamesriver.org/james-river-week/> (more information to come).

### ***WRIC Recycling Spots***

CVWMA’s six-week ad campaign with WRIC Channel 8 ended Jan. 28. Spots aired a total of 145 times. QR codes were scanned by viewers a total of 200 times, taking them to either the customer app or the “Recycle Right” handout.



## FINANCIAL REPORTS

The monthly financial activity is consistent with the anticipated monthly level of service. The Authority has a combined Net Income of \$335,395 year to date and remains within total budget in all funds.

The Accounts Receivable schedule is included and reflects the amounts due to the Authority as of January 31. There is one account more than 60 days past due on January 31 and staff is working with the locality on becoming current.

**Recommended Action:** Approval of the Financial Reports

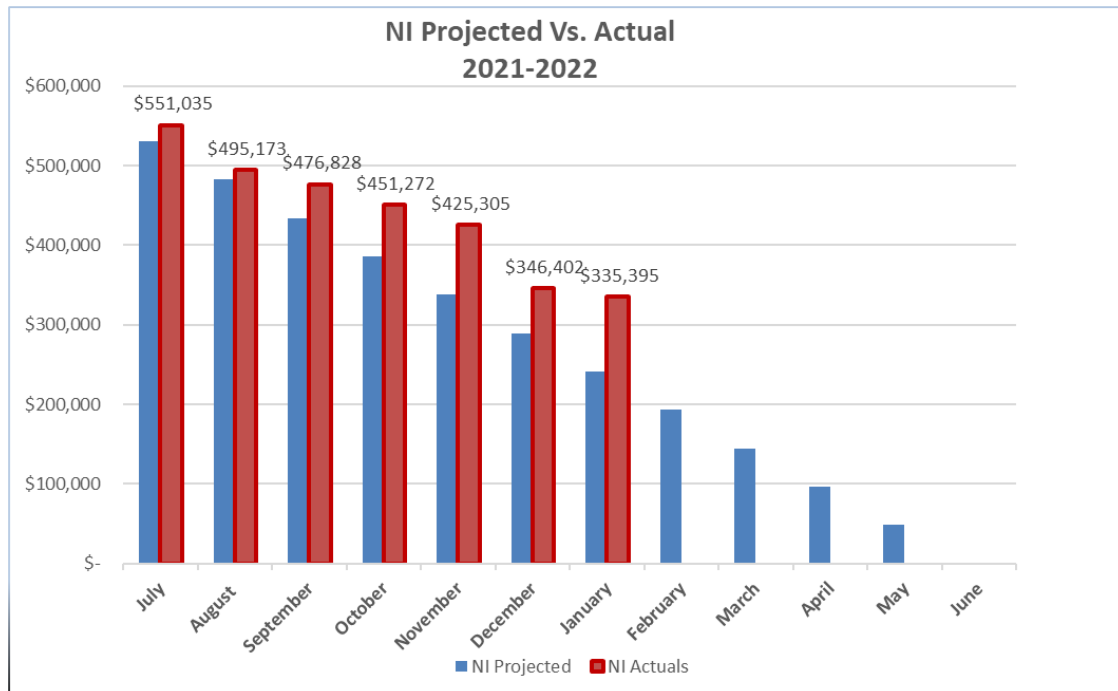
Attachments

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July-January 2022**

**Summary - All Funds**

	<u><b>Total Revenues</b></u>	<u><b>Total Expenses</b></u>	<u><b>NI Totals</b></u>
General Operating Fund	\$ 595,481	368,879	\$ 226,602
Curbside Project Fund	5,137,154	5,093,674	\$ 43,480
Drop-Off Project Fund	1,115,152	1,059,475	\$ 55,677
Municipal Solid Waste Fund	2,058,053	2,048,428	\$ 9,625
CFC/HCFC	52,695	52,695	\$ -
Special Waste Collections	130,353	130,353	\$ -
Waste Tire Fund	28,459	28,459	\$ -
Appliance and Scrap Metal Hauling	534,409	534,409	\$ -
Yard Waste Projects	234,960	234,960	\$ -
Waste Transfer & Disposal	1,003,683	1,003,672	\$ 11
<b>Totals</b>	<b>\$ 10,890,399</b>	<b>\$ 10,555,004</b>	<b>\$ 335,395</b>

	<u><b>Month to date</b></u>	<u><b>Year to date</b></u>	<u><b>Budget</b></u>
<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-January 2022**

**General Operating Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Annual Gov't Assessments	\$ -	\$ 579,188	\$ 579,190	\$ 2	0.0%
Interest on Investments	<u>772</u>	<u>16,293</u>	<u>40,870</u>	<u>24,577</u>	<u>60.1%</u>
<b>Total Revenues</b>	<u>772</u>	<u>595,481</u>	<u>620,060</u>	<u>24,579</u>	<u>4.0%</u>
<b>Expenses:</b>					
Personnel services	31,028	233,986	435,185	201,199	46.2%
Fringe benefits	8,327	57,444	93,980	36,536	38.9%
Professional services	358	22,698	34,550	11,852	34.3%
Repairs and maintenance	36	1,716	1,950	234	12.0%
Advertising and promotions	88	163	1,250	1,087	87.0%
Materials and supplies	110	4,730	3,800	(930)	-24.5%
Other services and charges	1,231	12,258	9,515	(2,743)	-28.8%
Leases	4,214	30,298	50,710	20,412	40.3%
Depreciation	<u>798</u>	<u>5,586</u>	<u>12,000</u>	<u>6,414</u>	<u>53.5%</u>
<b>Total Expenses</b>	<u>46,190</u>	<u>368,879</u>	<u>642,940</u>	<u>274,061</u>	<u>42.6%</u>
<b>Net Income</b>	<u><b>\$ (45,418)</b></u>	<u><b>\$ 226,602</b></u>	<u><b>\$ (22,880)</b></u>	<u><b>\$ 249,482</b></u>	
<b>Capital Outlay</b>					
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-January 2022**

**Curbside Project Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 651,570	\$ 3,702,094	\$ 9,100,000	\$ 5,397,906	59.3%
Public Relations Assessment	20,494	145,092	253,000	107,908	42.7%
Customer Service Assessment	22,332	158,191	276,000	117,809	42.7%
96-gal Cart Revenue	41,298	171,239	238,800	67,561	28.3%
Contract Admin Costs	-	-	-	-	
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	148,984	949,190		(949,190)	
Interest on Investments	<u>195</u>	<u>1,348</u>	<u>9,780</u>	<u>8,432</u>	<u>86.2%</u>
<b>Total Revenues</b>	<u>884,873</u>	<u>5,137,154</u>	<u>9,887,580</u>	<u>4,750,426</u>	<u>48.0%</u>
<b>Expenses:</b>					
Personnel services	13,974	112,569	262,565	149,996	57.1%
Fringe benefits	5,690	38,294	74,330	36,036	48.5%
Professional services	397	19,903	28,855	8,952	31.0%
Repairs and maintenance	194	1,081	1,750	669	38.2%
Advertising and promotions	20,106	44,030	82,000	37,970	46.3%
Materials and supplies	43	1,694	2,800	1,106	39.5%
Other services and charges	1,008	56,176	63,780	7,604	11.9%
Leases	3,450	22,830	38,000	15,170	39.9%
Depreciation	229	1,608	5,500	3,892	70.8%
Contractual services	651,570	3,702,094	9,100,000	5,397,906	59.3%
96-gal Cart Expense	15,189	144,205	228,000	83,795	36.8%
Material Sales Rebate	<u>-</u>	<u>949,190</u>	<u>-</u>	<u>(949,190)</u>	<u>-</u>
<b>Total Expenses</b>	<u>711,850</u>	<u>5,093,674</u>	<u>9,887,580</u>	<u>4,793,906</u>	<u>48.5%</u>
<b>Net Income</b>	<b><u>\$ 173,023</u></b>	<b><u>\$ 43,480</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 43,480</u></b>	
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 10,000</u></b>	<b><u>\$ -</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-January 2022**

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**Drop Off Project Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 151,009	\$ 764,697	\$ 1,420,000	\$ 655,303	46.1%
Materials Sales Rebate	58,285	350,034	195,000	(155,034)	-79.5%
Interest on Investments	<u>61</u>	<u>421</u>	<u>3,000</u>	<u>2,579</u>	<u>86.0%</u>
<b>Total Revenues</b>	<u>209,355</u>	<u>1,115,152</u>	<u>1,618,000</u>	<u>502,848</u>	<u>31.1%</u>
<b>Expenses:</b>					
Personnel services	637	5,087	11,135	6,048	54.3%
Fringe benefits	213	1,462	3,100	1,638	52.8%
Professional services	15	1,418	2,395	977	40.8%
Repairs and maintenance	-	104	150	46	30.7%
Materials and supplies	6	235	235	-	0.0%
Other services and charges	33	250	530	280	52.8%
Leases	148	970	1,575	605	38.4%
Contractual services	151,009	764,697	1,420,000	655,303	46.1%
Materials sales rebate	<u>47,590</u>	<u>285,252</u>	<u>156,000</u>	<u>(129,252)</u>	<u>-82.9%</u>
<b>Total Expenses</b>	<u>199,651</u>	<u>1,059,475</u>	<u>1,595,120</u>	<u>535,645</u>	<u>33.6%</u>
<b>Net Income</b>	<b><u>\$ 9,704</u></b>	<b><u>\$ 55,677</u></b>	<b><u>\$ 22,880</u></b>	<b><u>\$ 32,797</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-January 2022**

**Municipal Solid Waste Fund**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 293,015	\$ 2,027,090	\$ 3,525,285	\$ 1,498,195	42.5%
Customer Service Assessment	2,923	17,376	35,500	18,124	51.1%
Contract Admin Costs	-	12,660	-	(12,660)	0.0%
Interest on Investments	<u>134</u>	<u>927</u>	<u>6,350</u>	<u>5,423</u>	<u>85.4%</u>
<b>Total Revenues</b>	<u>296,072</u>	<u>2,058,053</u>	<u>3,567,135</u>	<u>1,509,082</u>	<u>42.3%</u>
<b>Expenses:</b>					
Personnel services	1,377	10,159	21,590	11,431	52.9%
Fringe benefits	451	3,042	6,290	3,248	51.6%
Professional services	56	4,096	7,020	2,924	41.7%
Repairs and maintenance	-	314	550	236	42.9%
Advertising and promotions	-	-	-	-	99.0%
Materials and supplies	16	565	615	50	8.1%
Other services and charges	133	800	1,715	915	53.4%
Leases	289	1,890	3,170	1,280	40.4%
Depreciation	67	471	900	429	47.7%
Contractual Services	<u>293,016</u>	<u>2,027,091</u>	<u>3,525,285</u>	<u>1,498,194</u>	<u>42.5%</u>
<b>Total Expenses</b>	<u>295,405</u>	<u>2,048,428</u>	<u>3,567,135</u>	<u>1,518,707</u>	<u>42.6%</u>
<b>Net Income</b>	<b><u>\$ 667</u></b>	<b><u>\$ 9,625</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 9,625</u></b>	
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July-January 2022**

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**Other Special Projects**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b><i>Revenues:</i></b>					
Project Service Fees	\$ 159,608	\$ 1,397,534	\$ 3,359,000	\$ 1,961,466	58.4%
Materials Sales Rebate	<u>61,869</u>	<u>587,025</u>	<u>620,000</u>	<u>32,975</u>	<u>5.3%</u>
<b><i>Total Revenues</i></b>	<u>221,477</u>	<u>1,984,559</u>	<u>3,979,000</u>	<u>1,994,441</u>	<u>50.1%</u>
<b><i>Expenses:</i></b>					
Contractual services	159,695	1,397,523	3,359,000	1,961,477	90.0%
Materials sales rebate	<u>61,781</u>	<u>587,025</u>	<u>620,000</u>	<u>32,975</u>	<u>5.3%</u>
<b><i>Total Expenses</i></b>	<u>221,476</u>	<u>1,984,548</u>	<u>3,979,000</u>	<u>1,994,452</u>	<u>50.1%</u>
<b><i>Net Income</i></b>	<u><u>\$ 1</u></u>	<u><u>\$ 11</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 11</u></u>	

**Central Virginia Waste Management Authority**  
**Accounts Receivable**  
**January 31, 2021**

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	<b>Total</b>	<b>Over 60 days</b>	<b>Current w/in 60 days</b>
Department of General Services	2,400		2,400
Ashland	19,735		19,735
Charles City	-		-
Chesterfield	228,532		228,532
Colonial Heights	58,656		58,656
Goochland	43,881		43,881
Hanover	33,161		33,161
Henrico	193,813		193,813
Hopewell	110,340		110,340
New Kent	7,239		7,239
Petersburg	127,554		127,554
Powhatan	73,327	20,042	53,286
Prince George	-		-
Richmond	570		570
Totals	\$ 899,207	\$ 20,042	\$ 879,166