



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
NOVEMBER 19, 2021
2104 WEST LABURNUM AVENUE
RICHMOND, VA, 23227**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

9:00 a.m.

CERTIFICATION OF QUORUM

AGENDA

	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of October 15, 2021	3-7
3. Chairman's Report	
4. Presentation – TFC Recycling	
5. Consideration of Resolution 22-03 : Renewal of the Contract for Collecting, Transporting and Processing Used Electronic Equipment	8-9
6. Consideration of Resolution 22-04 : To Award Contracts for Solid Waste Transporting and Disposal Services	10-11
7. Consideration of Resolution 22-05 : To Award a Contract for Municipal Solid Waste (MSW) Collection and Disposal Services	12
8. Consideration of Resolution 22-06 : To Award a Contract for Subscription Level Service of the Residential Recycling Services and Drop-Off Processing Services Contract	13-14
9. Operations and Technical Advisory Committee Report	15
10. Public Information and America Recycles Day	16
11. Financial Reports for October 2021	17-24
12. 2022-2023 Proposed Operating Budget	
13. Strategic Planning Process Update	

14. Administrative

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Executive Committee Meeting - Tuesday, November 30, 2021 – 11:00 a.m.

Technical Advisory Committee - Thursday, December 2, 2021 – 9:00 a.m.

Board of Directors Meeting – Friday December 10, 2021 – 9:00 a.m. (Holiday Reception)

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF OCTOBER 15, 2021

Minutes of the October 15, 2021, CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
OCTOBER 15, 2021
2104 WEST LABURNUM AVENUE
RICHMOND, VA**

MEMBERS/ALTERNATES PRESENT

Voting:

Patricia Paige (M-New Kent), Chairman
Robert L. Dunn (M-Chesterfield), Vice-Chairman
J. Allen Lane (M-Henrico), Treasurer
Miles Jones (M-Richmond), Secretary
Stephen Chidsey (M-Ashland)
Cary Drane (M-Chesterfield)
Todd Flippen (A-Colonial Heights)
Dwayne Jones (A-Goochland)
David Howard (A-Hanover)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
Monique Robertson (M-Hopewell)
Johnny Melis (A-Powhatan)
Dean Simmons (M-Prince George)

Non-Voting:

Al Pace (A-Chesterfield)
Jon Clary (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Kenna Shea, Accounting & Financial Manager
Reginald D. Thompson, Operations Analyst
Stephanie Breaker, Sr. Customer Service Supervisor

MEMBERS/ALTERNATES NOT PRESENT

Tangela Innis (M-Petersburg), Director
Jenny Schontag (A-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Clay Bowles (M-Chesterfield)
Scott Zaremba (A-Chesterfield)
Jeffrey Howard (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Wendy Grady (M-Goochland)
Randy Hardman (M-Hanover)
Susan Dibble (M-Hanover)
Bentley Chan (A-Henrico)
Josh Byerly (A-Henrico)
John Lockwood (A-New Kent)
William Riggleman (A-Petersburg)
Karin Carmack (M-Powhatan)
Percy Ashcraft (A-Prince George)
Nathan Joyce (M-Richmond)

Guests:

Chairman Paige (M-New Kent) welcomed all to the meeting and started the meeting by having all attendees recite the Pledge of Allegiance. With a quorum in attendance, she called the meeting to order at 9:03 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Paige (M-New Kent) opened the public comment period and with no one in attendance to address the Board and no one had contacted staff previously, she closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of September 17, 2021

Chairman Paige opened the floor for a motion to approve the minutes of the regular meeting of September 17, 2021, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice Chairman, seconded by Mr. J. Melis (A-Powhatan), and carried that the minutes of the September 17, 2021, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Paige welcomed all to the meeting and asked everyone to introduce themselves and who they represent. She indicated there is wealth of institutional knowledge on the Board as well as several that come to the table with a fresh perspective, all of who are invaluable in moving the CVWMA forward.

Chairman Paige reported there are two Resolutions of Appreciation for former staff members for the Board's consideration. Mrs. K. Shea, Accounting and Financial Manager read the Resolution of Appreciation for Mary Beth Mains. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mrs. M. Kelley (M-Henrico) and carried approving the Resolution of Appreciation for Ms. Mary Beth Mains.

Mrs. K. Shea read the Resolution of Appreciation for Denise Gammon. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. M. Jones (M-Richmond) and carried approving the Resolution of Appreciation for Ms. Denise Gammon.

Mrs. K. Hynes, Executive Director indicated that she would pass along the Board appreciation to both former staff members.

Item No. 4: Treasurer's Report

Financial Reports for September 2021

Mr. A. Lane (M-Henrico), Treasurer asked Mrs. Shea to present the Financial Reports for September. Mrs. K. Shea reported the September financial activity is consistent with previous months. The Authority has a combined Net Income of \$476,828 and she reminded the Board the net income will continue to decrease each month as expenses are incurred throughout the fiscal year. The Authority remains in total budget in all funds as of September 30, 2021. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month and there are no accounts more than 60 days past due.

Mrs. Shea reported that the 2021 Annual Comprehensive Financial Report was transmitted and filed with the Virginia Auditor of Public Accounts by the deadline of September 30.

Chairman Paige opened the floor for a motion to accept and file the Financial Reports for September 2021 as submitted. A motion was made by Mr. M. Jones (M-Richmond), Secretary seconded by Mr. R. Dunn (M-Chesterfield) and carried that the Financial Reports for August 2021 be approved and filed as submitted.

Item No. 5: Operations and Technical Advisory Committee (TAC) Report

Mr. Rich Nolan, CVWMA Director of Operations provided an update on recycling service delays. He reported that TFC has experienced driver/worker shortages and supply chain issues with trucks and truck parts. TFC will be working a full crew for the next 2 Saturdays and should be caught up and back on regular schedule by October 25. He indicated CVWMA received a letter from TFC outlining the steps they are taking to get back on schedule and stay current in the future.

Continuing, Mr. Nolan noted that collection delays have improved in the MSW collection program, with the fewest misses and issues this past week in comparison to the last several months.

Mr. Nolan also reported that CVWMA has issued a couple of Requests for Proposals recently (Solid Waste Transfer and Disposal and MSW Collection) and next month, should have recommendations for award of those contracts at the November Board meeting.

Mr. Nolan reported that the published market prices for the various commodities, fiber and steel in particular, remain very strong. He also reported on upcoming events. Petersburg, Prince George and Hopewell are hosting clean up days beginning October 16. October 23 is National Drug Take Back Day and each of the jurisdictions will have sites for drop off through the police departments, hospitals and/or pharmacies. Next month Hanover is hosting an recycling event on November 6 and a Household Hazardous Waste event on November 13. He reminded the Board, that CVWMA electronics recycling vendor Securis hosts an event on the first Saturday of every month from 10am-2pm at their location in Henrico County and is open to all.

Mr. Nolan indicated the Technical Advisory Committee (TAC) met on October 7, 2021 and discussed the service delays as well as the strategic plan. He also noted a copy of the monthly Program Statistics are provided and can also be found on the CVWMA website. Mr. J. Clary (A-Henrico) provided further update on the TAC discussions. Chesterfield County is conducting an audit of Tri-City Appliance, CVWMA's CFC/HCFC vendor and he thanked Chesterfield County and CVWMA Staff for working together to ensure compliance with the contracts in regards to recycling and/or proper disposal of material. He mentioned Hanover has been working on a solution for mattresses and tires. Chairman Paige asked Hanover representatives to share information on their research. Mr. D. Howard (A-Hanover) indicated they have been looking at a grinder for reduction of mattresses. Hanover is also looking into a tire grinder, and Mr. Howard indicated they are still early in the information gathering process and will keep the TAC updated. Mr. Nolan informed the Board the next TAC meeting will be November 4 and he is coordinating a tour of Republic's Old Dominion Landfill and invited all who are interested.

Item No. 6: Public Information Report

Chairman Paige reported that the Board received a thank you note from Nancy Drumheller and she read the note to the Board. Mrs. Hynes asked if there were any questions on the written public information

report. She reported that the Young Scientists will be participating in the Maggie Walker STEM event on CVWMA's behalf and are assisting with other school programs. CVWMA is also working on America Recycles Day promotion and have completed the 2022 Collection Schedule. Nancy Drumheller is continuing with our social media on a contract basis until we get someone on board. Mrs. Hynes reported that she is closer to hiring a Public Relations Coordinator.

Item No. 7: Administrative

Mrs. Hynes informed the Board she presented at the Virginia Recycling Association conference the previous week. Her presentation was on the State of Recycling in central Virginia and others made similar presentations on different regions around the State. On the same day, she also presented to the Goochland Board of Supervisors and Petersburg City Council. She also reported she was selected to serve on the Waste Diversion and Recycling Task Force with DEQ. This committee was formed as a result of legislation in 2020. The first meeting was Wednesday, October 13 and the committee will meet a few times more before issuing a report to the General Assembly in November of next year.

OLD/NEW BUSINESS

Chairman Paige asked if there was any old or new business to come before the Board. Mr. S. Chidsey (M-Ashland) thanked the staff for providing the program statistics at the meeting today. Mrs. M. Kelley (M-Henrico) asked about providing TFC some sort of appreciation. She mentioned this has been a tough year for everybody and suggested we look into providing some sort of appreciation, like a box lunch. Mrs. Hynes responded that CVWMA did provide box lunches to government refuse workers as well as for some of our contractors. Mr. S. Chidsey (M-Ashland) mentioned it was labor intensive for staff and all also expensive. Chairman Paige thanked her for the suggestion.

ADJOURNMENT

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:35am. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. T. Flippen (A-Colonial Heights) and carried that the October 15, 2021, Board of Directors' meeting be adjourned.



CERTIFICATE

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the October 15, 2021, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., November 19, 2021. Given under my hand and seal of the CVWMA this 19th day of November 2021.

Patricia Paige, Chairman

CONSIDERATION OF RESOLUTION 22-03: RENEWAL OF THE CONTRACT FOR COLLECTING, TRANSPORTING, AND PROCESSING USED ELECTRONIC EQUIPMENT

The current term of the Contract between the CVWMA and Securis of Hampton Roads (Securis) for Collecting, Transporting, and Processing Used Electronic Equipment expires on November 30, 2021. This request is to renew the contract for an additional one-year period as allowed for under the Contract. This is the last extension of this Contract and a Request for Proposals for these services will be issued in early 2022.

The service level for this vendor has been consistent and reliable and the renewal proposal was reviewed and approved by the TAC during their October 2021 meeting.

Securis is R2 Certified and their certification is current. Securis will be subject to an updated environmental audit to include current downstream vendors for CRTs and other electronic components.

Resolution 22-03 will authorize the Executive Director to execute an addendum to renew the Contract for Collecting, Transporting, and Processing Used Electronic Equipment. Amendments to the Special Project Agreement will also be developed between CVWMA and the participating jurisdictions.

Recommended Action: Approval of **Resolution: 22-03**

Attachment

RESOLUTION 22-03

A resolution authorizing renewal of the contract for Collecting, Transporting, and Processing Used Electronic Equipment Services between the Central Virginia Waste Management Authority (CVWMA) and Securis of Hampton Roads and the Special Project Service Agreements with participating jurisdictions for a one (1) year period commencing on December 1, 2021.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 5 of the November 2021 Board Agenda outlined the mutual interest of CVWMA, Securis of Hampton Roads and the participating jurisdictions to amend and renew the contract for Collecting, Transporting, and Processing Used Electronic Equipment Services; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contract for the Collecting, Transporting, and Processing Used Electronic Equipment between the CVWMA and Securis of Hampton Roads; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an amendment to the Special Project Service Agreement between CVWMA and participating localities; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 19th day of November 2021

ATTEST: _____

Patricia Paige, Chairman

CONSIDERATION OF RESOLUTION 22-04: TO AWARD CONTRACTS FOR SOLID WASTE TRANSPORTING AND DISPOSAL SERVICES

The initial term of the current Solid Waste Transporting and Disposal Services Contracts between the Central Virginia Waste Management Authority (CVWMA) and GFL (formerly County Waste LLC, formerly, Virginia Waste Services (VWS)) and Waste Management are for a 10-year period beginning July 1, 2013 and ending June 30, 2023.

The Contracts currently provide for the hauling and disposal of Municipal Solid Waste (MSW) from the Convenience Centers in Chesterfield, Powhatan, Goochland and New Kent.

The Contracts include two (2) five (5) year renewal options. Upon renewal request, GFL indicated no interest in renewal. The increase in pricing requested by Waste Management was significantly beyond a Consumer Price Index. Therefore, CVWMA issued a Request for Proposals (RFP 22-01) on July 9, 2021 for services to begin by July 1, 2023 for an initial ten (10) year period. Three firms submitted proposals: Republic Services, Waste Management, and Tidewater Express.

An Evaluation Committee was formed consisting of Johnny Melis (Powhatan), Dwayne Jones (Goochland), Jeff Howard (Chesterfield), Richard Stewart (New Kent), Kim Hynes (CVWMA) and Rich Nolan (CVWMA). The Committee conducted interviews with Republic Services and Waste Management.

Upon completion of the evaluation process, it was decided that both Waste Management and Republic should be awarded a contract for different portions of the RFP. The Committee recommends Waste Management to provide hauling and disposal from the convenience centers in New Kent County and for disposal options for Chesterfield County and other Member Jurisdictions as requested. The Committee recommends awarding a contract to Republic Services for hauling and disposal from the convenience centers in Goochland and Powhatan and for disposal options for Chesterfield County and other Member Jurisdictions, as requested. Republic is also being recommended for emergency assistance with the hauling of solid waste from the Chesterfield County Convenience Centers.

Resolution 22-04 will authorize the Executive Director to execute Solid Waste Transporting and Disposal Service Contracts with Waste Management and Republic Services as outlined above and authorizes the Executive Director to execute corresponding Service Agreements with Member Jurisdictions as requested.

Recommended Action: Approval of **Resolution 22-04**

Attachment.

RESOLUTION 22-04

A resolution awarding contracts for Solid Waste Transporting and Disposal Services between the CVWMA and Waste Management and Republic Services. This resolution will also authorize Special Project Service Agreements with member jurisdictions as requested for a ten (10) year period beginning on or by July 1, 2023.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 6 of the November 2021 Board Agenda outlined the proposed Solid Waste Transporting and Disposal Services by Waste Management and Republic Services; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute contracts for Solid Waste Transporting and Disposal Services between the Central Virginia Waste Management Authority and Waste Management and Republic Services; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 19th of November 2021

ATTEST:

Patricia Paige, Chairman

CONSIDERATION OF RESOLUTION 22-05: TO AWARD A CONTRACT FOR MUNICIPAL SOLID WASTE (MSW) COLLECTION AND DISPOSAL SERVICES

The contract between CVWMA and Meridian Waste (formerly CFS Group, LLC) for Municipal Solid Waste (MSW) Collection and Disposal Services for the City of Colonial Heights expires on June 30, 2022. A renewal proposal was provided by Meridian, however the increase in pricing requested was significantly beyond a Consumer Price Index. Therefore, it was decided to procure for these services instead of renewing.

The CVWMA has separate MSW Collection and Disposal Contracts with Meridian Waste for the Town of Ashland, and the Cities of Hopewell and Petersburg that expire June 30, 2024. The Contracts for the Cities of Hopewell and Petersburg do not have any remaining renewal options. Although, there is nearly 3 years left on those Contracts, all 4 localities were included in the Requests for Proposals for economies of scale purposes.

In accordance with the Virginia Public Procurement Act, a Request for Proposal (RFP 22-02) was issued July 15, 2021, for the MSW Collection and Disposal for the Cities of Colonial Heights, Hopewell and Petersburg, and the Town of Ashland. Five companies submitted proposals. These companies included: Meridian Waste, Choice Waste, Republic Waste, Zan's Refuse and Waste Management of Virginia.

An Evaluation Committee was formed and included Todd Evans (Ashland), Ed Watson (Hopewell), Todd Flippen (Colonial Heights), Bill Rigglesman (Petersburg), Kim Hynes (CVWMA) and Rich Nolan (CVWMA). Interviews were conducted with Waste Management and Zan's Refuse.

The Evaluation Committee and Staff are finalizing the recommendation and an updated report and **Resolution 22-05** will be provided to the Board in advance of the Board meeting on November 19, 2021 for consideration.

CONSIDERATION OF RESOLUTION 22-06: TO AWARD THE CONTRACT FOR SUBSCRIPTION LEVEL SERVICE OF THE RESIDENTIAL RECYCLING SERVICES AND DROP-OFF PROCESSING SERVICES CONTRACT

At the regular meeting of June 22, 2021, the Board of Directors awarded the Base Level of Service portion of the Residential Recycling Services and the Drop Off Processing Services procurement to TFC Recycling. As discussions continued for a Subscription Level Service program in Chesterfield County, this portion was not awarded at the same time as the Base Level Service. **Resolution 22-06** (attached) will formally award the Subscription Level Service for Chesterfield County to TFC Recycling to continue the negotiations and enter into a contract.

As a reminder, the current contract for residential recycling and drop-off processing expires June 30, 2023. Currently, the Town of Ashland, the Counties of Chesterfield, Goochland, Hanover and Henrico and the Cities of Colonial Heights, Hopewell, Petersburg and Richmond participate in the Residential Recycling Program. In addition, Colonial Heights, Goochland, Hanover, Henrico, Hopewell, New Kent, Petersburg, Powhatan, and Richmond participate in the Drop-Off Recycling Program.

Because this is such a large contract and to attract competition, CVWMA issued the procurement with more than two and a half years left on the current contract. A procurement/selection committee was formed and began working on identifying the future parameters of the regional program and crafting the procurement in January 2020. A Request for Proposals (RFP) for these services was issued on November 16, 2020. Proposals were due March 12, 2021, and CVWMA received 2 proposals and began discussions, interviews and negotiations with the top ranked proposer TFC Recycling.

The Subscription Level of Service is defined as *providing residential recycling service only to those Residential Units that Opt-In and sign up for the Residential Recycling Services program.*

Resolution 22-06 is attached which will authorize the Executive Director to negotiate and execute a contract for the Subscription Level Service of the Residential Recycling Services and Drop Off Processing with TFC Recycling and to execute a Special Project Service Agreement with Chesterfield County.

Recommended Action: Approval of **Resolution 22-06**

Attachment.

RESOLUTION 22-06

A resolution awarding a contract for the Subscription Level of Service of the Residential Recycling Services and the Drop-Off Processing Services Contract between the Central Virginia Waste Management Authority and TFC Recycling. This resolution will also authorize a Special Project Service Agreement with Chesterfield County for a ten (10) year period commencing on or about July 1, 2023.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 8 of the November 2021 Board Agenda outlined the proposed Subscription Level of Service of the Residential Recycling Services and Drop-Off Processing Services Contract by TFC Recycling; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute contracts for the Services identified herein between the Central Virginia Waste Management Authority and TFC Recycling; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute a Special Project Service Agreements between the Central Virginia Waste Management Authority and Chesterfield County; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 19th day of November 2021

ATTEST: _____

Patricia Paige, Chairman

OPERATIONS AND TECHNICAL ADVISORY COMMITTEE REPORT

Recycling - Residential Recycling tons for the month of October 2021 were 2,478 tons, compared to 3,157 in October 2020. Residential Recycling tons collected year to date is 10,526 tons. Year to date, this is 1,877 tons less than last year. More people back at work and school coupled with service delays has attributed to less tons collected at the curb.

As of October 25, 2021, recycling collection has been back on a regular schedule. Representatives of TFC will attend the Board meeting to discuss further plans to ensure sustained and consistent service.

Paper markets have maintained solid pricing in November 2021. Mixed Paper, OCC, and Newsprint prices have drop \$10.00 per ton from October 2021. CVWMA and the localities are still receiving the maximum \$50/ton on the recyclables collected at the curb, as a result.

Municipal Solid Waste - Staff is meeting with Meridian Waste monthly to address service issues and delays. Although, we are still addressing some service issues, collections are mostly back on regular schedule in the MSW program.

Technical Advisory Committee (TAC) - The TAC met on November 4, 2021 and toured the Old Dominion Landfill in Henrico County on November 4, 2021. The TAC will meet again on Monday, November 15 to discuss Cart purchases and other topics. The next regularly scheduled meeting is December 2, 2021 at 9:00am.

Program Statistics - Monthly program statistics can be found on our website <https://cvwma.com/about-us/monthly-program-statistics/>.

PUBLIC INFORMATION AND AMERICA RECYCLES DAY

Welcome Julie Buchanan - Please welcome Julie Buchanan as Public Relations Coordinator and our newest staff member! Julie comes to CVWMA after eleven years in a similar capacity with the Virginia Department of Conservation and Recreation. Prior to that she served as Public Affairs Officer in Chesterfield County and as a Staff Writer for the Progress-Index. November 15 will be Julie's first day with CVWMA and we look forward to introducing her to the Board.

America Recycles Day – America Recycles Day (ARD) is celebrated each year on November 15. ARD focuses on individual actions we can all take collectively to reduce waste and properly recycle. This year, CVWMA has partnered with WRIC Channel 8 and K95 radio.

WRIC is running a contest, where in order to be entered to win, you must complete a recycling quiz <https://www.wric.com/cvwma-recycling-quiz/#/>. WRIC is sharing the contest through social media and several email blasts throughout the month of November. In addition, WRIC is working on 2 :30 second spots to air between ARD and the end of the year. One will focus on contamination and the other will focus on the collection schedule coming out at the end of December.



K95's Garret Doll has pre-recorded messages about recycling and what to put in your bin and what to leave out. These messages are airing now on the radio. In addition, they are conducting a contest as well for their listeners with CVWMA swag and environmentally friendly prizes. Kim Hynes was interviewed for their Focus Richmond talk show that airs on Sunday mornings at 9:00am. The interview aired on November 7 and will air again on November 14.

FINANCIAL REPORTS FOR OCTOBER 2021

The monthly financial activity is consistent with anticipated levels of service for the third month of the fiscal year. The Authority has a combined Net Income of \$451,272 year to date and remains within total budget in all funds.

The Accounts Receivable schedule is included and reflects the amounts due to the Authority as of September 30. There are no accounts more than 60 days past due on October 31.

Recommended Action: Approval of the October 2021 Financial Reports

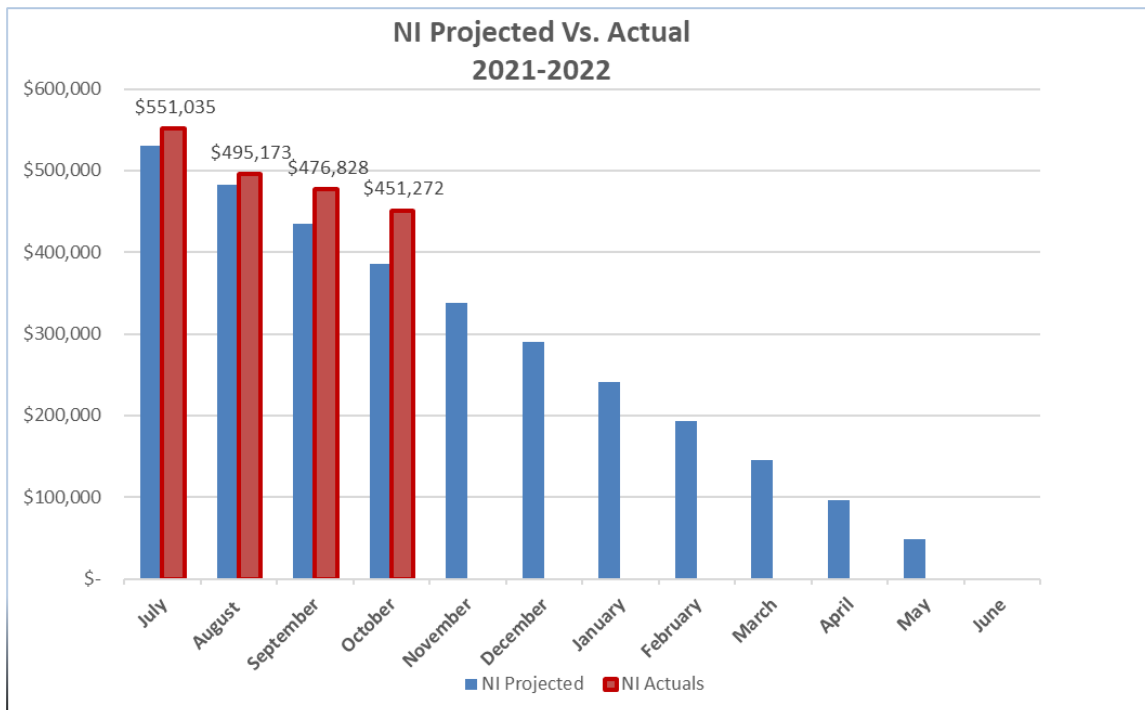
Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses by Fund
July-October 2021

Summary - All Funds

	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 593,104	214,456	\$ 378,648
Curbside Project Fund	2,544,534	2,492,992	\$ 51,542
Drop-Off Project Fund	526,568	501,087	\$ 25,481
Municipal Solid Waste Fund	1,153,076	1,157,483	\$ (4,407)
CFC/HCFC	29,295	29,295	\$ -
Special Waste Collections	59,790	59,790	\$ -
Waste Tire Fund	9,864	9,864	\$ -
Appliance and Scrap Metal Hauling	323,802	323,802	\$ -
Yard Waste Projects	151,124	151,124	\$ -
Waste Transfer & Disposal	593,772	593,764	\$ 8
Totals	\$ 5,984,929	\$ 5,533,657	\$ 451,272

	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	\$ -	\$ -	\$ 20,000



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-October 2021

General Operating Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 579,188	\$ 579,190	\$ 2	0.0%
Interest on Investments	<u>629</u>	<u>13,916</u>	<u>40,870</u>	<u>26,954</u>	<u>66.0%</u>
Total Revenues	<u>629</u>	<u>593,104</u>	<u>620,060</u>	<u>26,956</u>	<u>4.3%</u>
Expenses:					
Personnel services	30,852	131,872	435,185	303,313	69.7%
Fringe benefits	5,072	31,645	93,980	62,335	66.3%
Professional services	3,306	18,748	34,550	15,802	45.7%
Repairs and maintenance	-	1,325	1,950	625	32.1%
Advertising and promotions	75	75	1,250	1,175	94.0%
Materials and supplies	797	2,246	3,800	1,554	40.9%
Other services and charges	486	7,854	9,515	1,661	17.5%
Leases	4,569	17,499	50,710	33,211	65.5%
Depreciation	<u>798</u>	<u>3,192</u>	<u>12,000</u>	<u>8,808</u>	<u>73.4%</u>
Total Expenses	<u>45,955</u>	<u>214,456</u>	<u>642,940</u>	<u>428,484</u>	<u>66.6%</u>
Net Income	<u>\$ (45,326)</u>	<u>\$ 378,648</u>	<u>\$ (22,880)</u>	<u>\$ 401,528</u>	
Capital Outlay					
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-October 2021

Curbside Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ (31,639)	\$ 1,733,748	\$ 9,100,000	\$ 7,366,252	80.9%
Public Relations Assessment	20,487	83,608	253,000	169,392	67.0%
Customer Service Assessment	22,327	91,192	276,000	184,808	67.0%
96-gal Cart Revenue	20,112	86,721	238,800	152,079	63.7%
Contract Admin Costs	-	-	-	-	
Sponsorship and Grants	10,000	10,000	10,000	-	0.0%
Material Sales Rebate	538,501	538,501		(538,501)	
Interest on Investments	<u>186</u>	<u>764</u>	<u>9,780</u>	<u>9,016</u>	<u>92.2%</u>
<i>Total Revenues</i>	<u>579,974</u>	<u>2,544,534</u>	<u>9,887,580</u>	<u>7,343,046</u>	<u>74.3%</u>
<i>Expenses:</i>					
Personnel services	14,025	67,451	262,565	195,114	74.3%
Fringe benefits	4,581	21,418	74,330	52,912	71.2%
Professional services	3,121	15,154	28,855	13,701	47.5%
Repairs and maintenance	-	887	1,750	863	49.3%
Advertising and promotions	11,561	11,909	82,000	70,091	85.5%
Materials and supplies	376	1,052	2,800	1,748	62.4%
Other services and charges	1,385	7,179	63,780	56,601	88.7%
Leases	3,175	12,909	38,000	25,091	66.0%
Depreciation	230	919	5,500	4,581	83.3%
Contractual services	(31,639)	1,733,748	9,100,000	7,366,252	80.9%
96-gal Cart Expense	23,808	81,865	228,000	146,135	64.1%
Material Sales Rebate	<u>-</u>	<u>538,501</u>	<u>-</u>	<u>(538,501)</u>	<u>-</u>
<i>Total Expenses</i>	<u>30,623</u>	<u>2,492,992</u>	<u>9,887,580</u>	<u>7,394,588</u>	<u>74.8%</u>
<i>Net Income</i>	<u>\$ 549,351</u>	<u>\$ 51,542</u>	<u>\$ -</u>	<u>\$ 51,542</u>	
<i>Capital Outlay</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-October 2021

Drop Off Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 116,455	\$ 361,508	\$ 1,420,000	\$ 1,058,492	74.5%
Materials Sales Rebate	56,576	164,821	195,000	30,179	15.5%
Interest on Investments	<u>58</u>	<u>239</u>	<u>3,000</u>	<u>2,761</u>	<u>92.0%</u>
Total Revenues	<u>173,089</u>	<u>526,568</u>	<u>1,618,000</u>	<u>1,091,432</u>	<u>67.5%</u>
Expenses:					
Personnel services	744	3,136	11,135	7,999	71.8%
Fringe benefits	187	824	3,100	2,276	73.4%
Professional services	306	1,300	2,395	1,095	45.7%
Repairs and maintenance	-	104	150	46	30.7%
Materials and supplies	50	131	235	104	44.3%
Other services and charges	35	145	530	385	72.6%
Leases	135	548	1,575	1,027	65.2%
Contractual services	116,454	361,507	1,420,000	1,058,493	74.5%
Materials sales rebate	<u>46,036</u>	<u>133,392</u>	<u>156,000</u>	<u>22,608</u>	<u>14.5%</u>
Total Expenses	<u>163,947</u>	<u>501,087</u>	<u>1,595,120</u>	<u>1,094,033</u>	<u>68.6%</u>
Net Income	<u>\$ 9,142</u>	<u>\$ 25,481</u>	<u>\$ 22,880</u>	<u>\$ 2,601</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-October 2021

Municipal Solid Waste Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 319,880	\$ 1,143,955	\$ 3,525,285	\$ 2,381,330	67.5%
Customer Service Assessment	2,837	8,596	35,500	26,904	75.8%
Contract Admin Costs	-	-	-	-	0.0%
Interest on Investments	<u>128</u>	<u>525</u>	<u>6,350</u>	<u>5,825</u>	<u>91.7%</u>
<i>Total Revenues</i>	<u>322,845</u>	<u>1,153,076</u>	<u>3,567,135</u>	<u>2,414,059</u>	<u>67.7%</u>
<i>Expenses:</i>					
Personnel services	1,615	5,914	21,590	15,676	72.6%
Fringe benefits	409	1,699	6,290	4,591	73.0%
Professional services	758	3,554	7,020	3,466	49.4%
Repairs and maintenance	-	314	550	236	42.9%
Advertising and promotions	-	-	-	-	99.0%
Materials and supplies	120	313	615	302	49.1%
Other services and charges	137	579	1,715	1,136	66.2%
Leases	262	1,066	3,170	2,104	66.4%
Depreciation	67	269	900	631	70.1%
Contractual Services	<u>319,700</u>	<u>1,143,775</u>	<u>3,525,285</u>	<u>2,381,510</u>	<u>67.6%</u>
<i>Total Expenses</i>	<u>323,068</u>	<u>1,157,483</u>	<u>3,567,135</u>	<u>2,409,652</u>	<u>67.6%</u>
<i>Net Income</i>	<u><u>\$ (223)</u></u>	<u><u>\$ (4,407)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (4,407)</u></u>	
<i>Capital Outlay</i>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July-October 2021

Other Special Projects

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 213,652	\$ 818,144	\$ 3,359,000	\$ 2,540,856	75.6%
Materials Sales Rebate	<u>52,548</u>	<u>349,503</u>	<u>620,000</u>	<u>270,497</u>	<u>43.6%</u>
<i>Total Revenues</i>	<u>266,200</u>	<u>1,167,647</u>	<u>3,979,000</u>	<u>2,811,353</u>	<u>70.7%</u>
<i>Expenses:</i>					
Contractual services	213,651	818,136	3,359,000	2,540,864	90.0%
Materials sales rebate	<u>52,548</u>	<u>349,503</u>	<u>620,000</u>	<u>270,497</u>	<u>43.6%</u>
<i>Total Expenses</i>	<u>266,199</u>	<u>1,167,639</u>	<u>3,979,000</u>	<u>2,811,361</u>	<u>70.7%</u>
<i>Net Income</i>	<u><u>\$ 1</u></u>	<u><u>\$ 8</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 8</u></u>	

Central Virginia Waste Management Authority
Accounts Receivable
October 31, 2021

	Total	Over 60 days	Current w/in 60 days
Department of General Services	2,552		2,552
Ashland	36,017		36,017
Charles City	-		-
Chesterfield	243,969		243,969
Colonial Heights	73,100		73,100
Goochland	42,320		42,320
Hanover	51,366		51,366
Henrico	426,315		426,315
Hopewell	108,894		108,894
New Kent	31,483		31,483
Petersburg	253,901		253,901
Powhatan	86,651		86,651
Prince George	-		-
Richmond	148,176		148,176
Totals	\$ 1,504,743	\$ -	\$ 1,504,743