



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY**  
**REQUEST FOR PROPOSAL (RFP)**

Request for Proposal Title: MSW Collection and Disposal Services  
Solicitation Number: 22-02  
Addendum: 02  
Issue Date: August 23, 2021  
Solicitation Coordinator: Rich Nolan, Director of Operations, [rnolan@cvwma.com](mailto:rnolan@cvwma.com)

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1. The CVWMA is extending the proposal due date to **September 14, 2021 at 2:00 PM**. The following sections shall be updated to include these changes:

**Section 1 INVITATION TO RESPOND and REQUEST FOR PROPOSALS (RFP)**, Remove fourth paragraph, and replace with the following:

Offerors must submit to the CVWMA sealed responses (hereinafter “Response” or “Proposal”) to this Request for Proposals (“RFP”) for Residential Municipal Solid Waste (MSW) Collection and Disposal Services to be provided by the Offeror(s) in any one or multiple Participating Jurisdictions (Cities of Colonial Heights, Hopewell and Petersburg and/or the Town of Ashland). Proposals are due by **2:00 p.m. September 14, 2021**. Responses must be received at the CVWMA Administrative Offices, 2100 W. Laburnum Avenue Suite 105, Richmond VA 23227. An Offeror may be an individual, partnership, corporation, limited liability company, or other legal entity. Certain other terms are defined in Section 5 and 6 of this RFP. Please refer to these definitions while preparing your response.

**SECTION 3 INSTRUCTIONS TO OFFERORS**, replace **1. Receipt and Opening of the Proposals a. – f.** with the following:

**1. Receipt and Opening of the Proposals:**

- a. Sealed proposals must be received by the CVWMA at its Administrative Offices located at 2100 West Laburnum Avenue, Suite 105, Richmond, Virginia 23227, by **2:00 p.m. Tuesday, September 14, 2021**. At that time, in the Conference Room of the CVWMA, the sealed responses will be publicly opened, and all Offerors names recorded.
- b. Proposals must be enclosed in a sealed envelope that is clearly labeled with the words *"PROPOSAL FOR MUNICIPAL SOLID WASTE COLLECTION AND DISPOSAL SERVICES"* Proposals shall be addressed as follows:

Kimberly A. Hynes, Executive Director  
Central Virginia Waste Management Authority  
2100 West Laburnum Avenue, Suite 105  
Richmond, Virginia 23227

The face of the sealed envelope shall contain the Offeror's name, a contact person, and return address. Any proposal received after the time and date specified shall not be considered and will be returned to the Offeror unopened.

- c. Any proposal may be withdrawn by or before 2:00 p.m., September 14, 2021. No Offeror may withdraw a proposal after this time unless otherwise allowed by law.
- d. The CVWMA will address questions or concerns via email or phone call. If it deems it appropriate, the CVWMA will prepare written responses to questions raised that relate to interpretation of, or changes to, the RFP that the CVWMA deems appropriate for clarification. The responses will be divided into two (2) categories:
  - Items requiring only clarification, interpretation or explanation, and
  - Items requiring an addition, deletion or change to the original RFP. Responses to items in this category will be accompanied by the appropriate amended portion of the RFP.
- e. All concerns, protests or objections related to the proposal process shall be raised in writing by Offerors not later than **August 31, 2021**.
- f. Only written interpretations of or changes to the RFP received from or issued by the CVWMA shall be relied upon by prospective respondents in preparing their proposals. Such written interpretations or changes will be issued by the CVWMA by 4:00 p.m. September 9, 2021.

**SECTION 3 INSTRUCTIONS TO OFFERORS, 23. Tentative Procurement and Contract Dates**, delete this part and replace with following:

**23. Procurement and Contract Dates:** Although the following dates are subject to change, it is anticipated that the following schedule will apply.

RFP Released	July 15, 2021
Mandatory Pre-Proposal Conference	July 28, 2021
Deadline for Offeror's Requests for Clarification	September 4, 2021
Issuance of addendum, if needed	September 9, 2021
Proposals Due	September 14, 2021
Interviews with Offerors	September 20– 30, 2021
Recommendation to CVWMA Board	October 15, 2021
Contract execution (Colonial Heights; others tentative)	by December 31, 2021
Contract commencement (Colonial Heights)	July 1, 2022
Contract commencement (Hopewell, Petersburg, Ashland)	by or before July 1, 2024

