



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
JANUARY 15, 2021
RICHMOND, VIRGINIA & VIRTUAL**

To join the meeting, Board members and Alternates should find the login information in your email.

If you are not a member of the Board, Alternate or Staff member and wish to attend the meeting, please email khynes@cvwma.com or call 804-612-0552 for call in and login information.

CALL TO ORDER **9:00 a.m.**

CERTIFICATION OF QUORUM

CHAIRMAN'S AGENDA

ITEM NO.	Page(s)
1. Public Comment Period– to address and/or provide input to the Board, please email your comments to khynes@cvwma.com or call 804-612-0552 and leave a voicemail and your comments will be read aloud during the meeting or contact for meeting login information	
2. Minutes of Regular Meeting of December 11, 2020	3-11
3. Chairman's Report	
4. Treasurer's Report Financial Report for December 2020	12-18

STAFF AGENDA

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5. 2021 Virginia General Assembly	19
6. Residential Recycling Program	
7. Municipal Solid Waste (MSW) Program	
8. Operations and Program Statistics	
9. Technical Advisory Committee (TAC) Report	
10. Public Information	

11. Administrative

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Strategic Planning Kick-Off meeting - Wednesday, January 20, 2021 - 9:00 a.m.- 12:00 p.m.

Technical Advisory Committee - Thursday, February 4, 2021 – 9:00 a.m.

Executive Committee Meeting – Tuesday, February 9, 2021 – 11:00 a.m.

Board of Directors Meeting – Friday, February 19, 2021 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF DECEMBER 11, 2020

Minutes of the December 11, 2020 CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 11, 2020
RICHMOND, VIRGINIA & VIRTUAL**

MEMBERS/ALTERNATES PRESENT

Voting:

Patricia Paige (M-New Kent), Chairman
Robert L. Dunn (M-Chesterfield), Vice-Chairman
Miles Jones (M-Richmond), Secretary
Tangela Innis (M-Petersburg), Director
Marcia Phillips (M-Chesterfield), Past Chair
Jennifer Schontag (M-Ashland)
Scott Zaremba (M-Chesterfield)
Todd Flippen (A-Colonial Heights)
Wendy Grady (M-Goochland)
Stephen Chidsey (M-Hanover)
Michael Flagg (A-Hanover)
J. Allen Lane (M-Henrico)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
Monique Robertson (M-Hopewell)
Johnny Melis (A-Powhatan)
Nathan Joyce (M-Richmond)

Non-Voting:

Jeffrey Howard (A-Chesterfield)
Al Pace (A-Chesterfield)
Josh Byerly (A-Henrico)
Bentley Chan (A-Henrico)
Jon Clary (A-Henrico)
John Lockwood (A-New Kent)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Nancy Drumheller, Public Affairs Manager
Kenna Shea, Accounting and Financial Manager
Reginald D. Thompson, Operations Analyst
Stephanie Breaker, Sr. Customer Service Supervisor
Mary Beth Mains, Part-Time Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Michael Purvis (M-Prince George), Treasurer
Lee Sloppy (A-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Clay Bowles (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Dwayne Jones (A-Goochland)
Susan Dibble (M-Hanover)
Randy Hardman (A-Hanover)
William Riggelman (A-Petersburg)
Karin Carmack (M-Powhatan)
Rod Compton (A-Prince George)

Guests:

Jeff Steers, DEQ
Chris Lund, GBB
Jennifer Porter, GBB

Addressing the Board, Mrs. K. Hynes, CVWMA Executive Director, welcomed the attendees and she reminded members on how to cast their votes using the meeting's electronic functions. Mrs. Hynes instructed members who would like to vote verbally could take themselves off of mute. She also noted all of the Board Members should have received a goody bag from the staff to celebrate the season and the CVWMA 30th Anniversary. Mrs. M. Phillips, Past Chairman, stated she liked the new slogan on the bag, Eat. Sleep. Recycle. Repeat.

Chairman Paige started the meeting by having all attendees recite the Pledge of Allegiance. She welcomed all to the meeting, and with a quorum in attendance she called the meeting to order at 9:05 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Paige (M-New Kent) opened the floor for public comment. Without any requests to address the Board, she closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of November 20, 2020

Chairman Paige (M-New Kent) opened the floor for a motion to approve the minutes of the regular meeting of November 20, 2020, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. R. Whiteman (M-Henrico) and carried that the minutes of the November 20, 2020, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Paige noted that some Board members joined the meeting early to reminisce as they viewed the 30th Anniversary PowerPoint presentation and that she appreciated seeing the history of this great organization.

Resolution of Appreciation for Mr. Robert Whiteman

Chairman Paige asked Mrs. K. Shea, Accounting and Financial Manager, to read the Resolution of Appreciation for Mr. R. Whiteman (M-Henrico). A motion was made by Mrs. M. Phillips (M-Chesterfield), Past Chairman, seconded by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, and carried approving the Resolution of Appreciation for Mr. Robert Whiteman.

Mr. R. Dunn (M-Chesterfield), Vice-Chairman, stated he has worked with Mr. Whiteman for a long time and he thanked Mr. Whiteman for his outstanding contributions, ideas, and efforts that made CVWMA what it is today.

Mrs. K. Hynes echoed Mr. Dunn's comments and thanked Mr. Whiteman for his ongoing support and input to the Authority, to the region, to Henrico County, and to herself and the staff. Mrs. Hynes stated that she has thoroughly enjoyed working with Mr. Whiteman and noted she cannot believe it has been 20 years but she has appreciated everything he has done to make the CVWMA a stronger organization and noted he will be missed.

Chairman Paige stated she agrees with everyone's sentiments and added that he is a hope for new members, like herself. Patricia Paige thanked Mr. Whiteman and his wife.

Resolution of Appreciation for Mrs. Kimberly A. Hynes

Chairman Paige asked Mrs. K. Shea to read the Resolution of Appreciation for Mrs. Kimberly A. Hynes, CVWMA Executive Director, thanking her for her 25 years of service to CVWMA. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mrs. M. Phillips (M-Chesterfield), Past Chairman, and carried approving the Resolution of Appreciation for Mrs. Kimberly Hynes. Chairman Paige thanked Mrs. Hynes for a job well done and for representing the Authority for 25 years. Mrs. Hynes stated she did not expect to be here for 25 years and it has been a great journey. She shared that the CVWMA has been very good to her and she is appreciative of all that has been afforded to her. Mrs. Hynes thanked everyone for their support and recognition.

Item No. 4: 2021 Proposed Meeting Dates

Mrs. K. Hynes noted the Board meeting dates for calendar year 2021 were listed in the board agenda. She reminded the Board that July's meeting is cancelled, all other meetings will be held on the usual 3rd Friday of the month, except the December meeting will take place one week earlier to avoid the holidays. She also noted that now that Lee Jackson Day is no longer a state holiday, January's meeting will be held on the third Friday also.

Chairman Paige opened the floor for a motion to accept the 2021 Board meeting dates as presented. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. R. Whiteman (M-Henrico) and carried that the 2021 Central Virginia Waste Management Authority Board of Directors meeting dates be approved as presented.

Item No. 5: Presentation by Jeff Steers, Director of Central Operations, Virginia Department of Environmental Quality

Mrs. Hynes introduced Mr. Steers, Director of Central Operations, Virginia DEQ who updated the Board on the DEQ activities. Mr. Steers discussed teleworking during Covid-19; DEQ actively inspecting landfills in the field; ability to hire staff again; underfunding of the Solid Waste program; advertisement for a Director of Environmental Justice; Waste Recycling Task Force created and looking into waste diversion opportunities; dealing with organics and opportunities for litter control; emerging contaminants (Perfluoroalkyl acids-PFAAs); and a new website which will be rolled out soon.

Mrs. M. Phillips (M-Chesterfield), Past Chairman, noted that 30 and 40 years ago when she was working for the Department of Waste Management, there was discussion then about environmental justice and she stated she is glad that DEQ is addressing it now. Mrs. Hynes and Chairman Paige thanked Mr. Steers for the update and for his comments.

Item No. 6: Resolution 21-11: Strategic Planning

Chairman Paige stated that a strategic plan is a visionary plan; a living and working document and that after seeing the presentation for the 30th Anniversary showing how CVWMA has grown over the past 30 years as an organization, and now is living through times that we have never seen before, it is very important to be efficient and effective as we plan for our future.

Mrs. Hynes introduced **Resolution 21-11**: appropriating funds for the Strategic Planning. Mrs. Hynes stated that four years ago the Board went through the strategic planning process with a facilitator, developed a vision, mission, goals and objectives. She stated that many of the goals are timeless but as we look to the future, things are changing every day in the solid waste and the recycling world. In addition, most of the leadership in the region has changed in the last 10 years and she suggested getting everyone involved from a regional perspective on what our direction is for the future.

Mrs. Hynes introduced Mr. Chris Lund, Senior Vice President of Gershman, Brickner & Bratton, Inc. (GBB) and Ms. Jennifer Porter, Vice-President of GBB. They each presented their proposal of the process and answered questions from the Board. Mr. R. Dunn (M-Chesterfield), Vice-Chairman, asked if there would be communication and reporting to measure and show the Board how we are doing and if we are on track. Mrs. Porter answered affirmatively stating the Board would receive a comparison analysis to show where CVWMA is a baseline and then how to evaluate progress. Mr. S. Chidsey (M-Hanover) stated he wanted to make sure that the TAC is involved and asked how we plan on incorporating what could be significant changes resulting from the curbside procurement and the scope of the authority. Mrs. Hynes stated that this is a collaborative effort, and the kickoff meeting is open to everyone in the Authority, including both the Executive Committee and the TAC. Continuing, Mrs. Hynes stated she believes simultaneously going through the procurement process and strategic planning will be a good thing in planning for the future of the authority and Mrs. Porter agreed.

Mrs. Hynes thanked Mr. Lund and Ms. Porter and introduced **Resolution 21-11** for the Board to consider. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mr. M. Jones (M-Richmond), Secretary, and carried approving the **Resolution 21-11**: appropriating funds for Strategic Planning. In a roll-call vote, all votes were affirmative.

STAFF AGENDA

Item No. 7: Consideration of Resolutions 21-05 through 21-10: 2022 Operating Budget

Mrs. Hynes reminded the Board she presented the 2022 Proposed Budget at the November Board meeting and after, sent an electronic copy of the Proposed 2022 Budget to all Board members and alternates. A few questions were received but none that resulted in changing the budget document, Mrs. Hynes noted. Questions asked were as follows: 3% salary increase, what are our member localities doing? Mrs. Hynes stated that we do not know at this time what our members will include in their budgets but staff will be coming back to the Board in May 2021 to reaffirm or make adjustments prior to the start of the fiscal year; and would there be compensation in the lease for not being able to use the conference rooms, or common areas and Mrs. Hynes stated there has not been any reduction to the lease.

Chairman Phillips opened the floor for a vote on the 2022 Proposed Operating Budget and a motion was made by Mrs. J. Schontag (M-Ashland), seconded by Mr. M. Jones (M-Richmond), Secretary, and carried that **Resolutions 21-05, 21-06, 21-07, 21-08, 21-09, and 21-10** be approved as submitted. In a roll-call vote, all votes were affirmative.

Item No. 8: Residential Recycling Program

Mr. R. Nolan reported that the total tonnage of residential recyclables collected in the CVWMA program for November 2020 was 3,118 tons. This is 325 tons more than November 2019. Mr. Nolan added that there was a total of 15,521 tons collected year to date November 2020, 1,115 tons more than the same period in FY 2020.

Mr. Nolan noted there were 1,273 misses for the month of November compared to 1,040 in October.

Mr. Nolan stated 276 carts were sold in October and in November 305 were sold. Mr. Nolan note this is significantly above the average of 150 per month. Mrs. M. Kelley (M-Henrico) asked about the low Petersburg numbers reflected on the slide. Mr. Nolan stated he believes that it is due to more accurate reporting of tonnage collected and because the recycling collected is less contaminated.

Mrs. Hynes stated that last month she gave a summary of the Residential Recycling and Drop-Off processing procurement issued November 16. Next Tuesday is the mandatory pre-proposal conference and there are nine companies signed up to participate so far. The Procurement Committee will attend the meeting and she reminded the Board that the proposals are due back in March.

Mrs. Hynes stated staff had received questions resulting from the recent articles in the Chesterfield Observer and the Richmond Times Dispatch. Mrs. Hynes stated the reporters would be correcting some of the information they reported inaccurately. She stated that Chesterfield County continues to be a part of the curbside recycling program, continuing through this current contract and as a part of the new procurement.

Item No. 9: Municipal Solid Waste (MSW)

Mr. R. Thompson, CVWMA Operations Analyst, reported 46 misses were recorded in Ashland for Meridian Waste (MW) and 57 misses in the Chesterfield tax relief program for County Waste in November. In the Tri-City area, 113 misses were recorded in Colonial Heights, 161 misses in Hopewell, and 175 misses in Petersburg for Meridian Waste.

Item No. 10: Operations and Program Statistics

Mr. Nolan stated the November program statistics will be available online next week. He reported the November commodity pricing for Mixed Paper is \$35/ton; Old Corrugated Cardboard (OCC) increased to \$80/ton, and newsprint increased to \$55/ton. Steel increased from \$140/ton to \$190/ton. Oil prices are still at \$0 per gallon.

Mr. Nolan updated the Board on one upcoming event: City of Richmond; Paper Shredding, e Waste, Tree Chipping event – January 9, 2021.

Item No. 11: Technical Advisory Committee (TAC) Report

Mr. Nolan stated the TAC met on December 3rd virtually and topics discussed included: a glass recycling presentation; and strategic planning.

The next TAC meeting is scheduled for January 7th at 9 a.m.

Mrs. M. Kelley (M-Henrico) asked if we had been marketing to China, or are the shipments going to other countries. Mr. Nolan noted, material collected in the CVWMA programs hasn't been going to China but to Indonesia and other countries. Mrs. Hynes stated she believes the uptick in price is related to the Covid-19 volume and the demand for paper towels, toilet paper and the cores that go into them.

Item No. 12: Public Information

Education and Outreach

Mrs. N. Drumheller, Public Affairs Manager, stated this year's America Recycles Day regional recycling education campaign and contest were a great success. According to final data provided to us by our media partner WRIC TV8, we had 2,330 contest entries, with 1,548 of those opting-in to receive more information from CVWMA. The educational campaign/contest focused on the importance of reduce, reuse, repurpose and then to recycle right. Each participant who chose to enter our online contest had to answer three questions about contamination education to be eligible. This educational campaign was for anyone living within our 13 member localities who have recycled at home or at a drop-off recycling

location. The random winner selected for the gift card was a Richmond resident. Mrs. Drumheller stated the outreach was a great success for all of our member localities.

Website, Social Media, Curbside Email Reminder

Staff continues to work on keeping the website content updated as the public uses it on a daily basis as a resource for collection day/holiday collection information, what items can be recycled and locality special collection events to name the most popular pages visited.

The November statistics for our website show 16,737 unique visitors, made 24,338 visits to over 48,635 pages. The top downloads included the 2020 collection schedule and the Chesterfield County education MP4 video with Jonathan Austin. Staff continues to promote those educational videos and has taken the liberty of using locality member photos to enhance our outreach on social media as the public enjoys seeing familiar faces promoting regional recycling education with Mr. Austin.

Our social media platforms continue to keep staff busy posting and tweeting multiple times each day as our followers stay engaged with us. Our followers are active and engaged and during the month of November, online analytics show a broad reach of users. Our Pinterest page had over 5,600 monthly viewers, as well as over 12,000 impressions, and the top boards included Educational Resources (3,207), Environmental Club (2,130), and Free Printables (1,120), as well as the November and December Holiday Reuse resources. There were 453 new email signups to the Curbside Email Reminder for the month Mrs. Drumheller stated.

Mrs. Drumheller stated everyone should have received the December 2020 Waste Reduction News electronically and noted it is also available on the CVWMA website. The publication included “CVWMA Celebrates 30 Years”, “A Message from our Executive Director”, “Shopping Local and Sustainability”, “Christmas Tree Recycling”, Upcoming Holidays and delays to Friday’s collections, and the 2021 collection schedule. Mrs. Drumheller thanked the Board Members who sent their locality tree recycling information.

2021 CVWMA Recycling Collection Schedule

Continuing, Mrs. Drumheller stated the most visible and popular educational resource is our annual CVWMA Recycling Collection Schedule. She noted it will be bulk mailed on Monday, December 28th. People are already asking for it and some have even stopped by the CVWMA office for copies. A link to the latest collection schedule will be uploaded to our website and provided to all nine Residential Recycling localities. Staff and the Customer Service team members are reminding everyone asking that the 2020 collection schedule has January 2021 on it.

Lastly, Mrs. Drumheller reported, staff is in the process of posting the position to hire a fulltime Recycling Education and Outreach Specialist.

Item No. 13: Financial Reports October 2020

Mrs. K. Shea, Accounting and Financial Manager, reported the November financial activity is consistent with previous months. The Authority has a combined net income of \$384,997 and the net income continues to decrease each month as expenses are incurred throughout the fiscal year. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month and two accounts are 60 days past due and staff is in communication with those localities regarding payment.

Chairman Paige opened the floor for a motion to accept and file the Financial Reports for November 2020 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mrs.

M. Phillips (M-Chesterfield), Past Chairman, and carried that the Financial Reports for November 2020 be approved and filed as submitted.

Item No. 14: Administrative

Mrs. Hynes again thanked Mr. Whiteman for his more than twenty years of service to the Authority, to the region and to Henrico County and hoped that he will not be a stranger and that he will keep in touch.

Mrs. Hynes stated that this meeting would be Mrs. M. Phillip's (M-Chesterfield), Past Chairman, last Board meeting. Mrs. Hynes stated that we will have her back at a future meeting to recognize her and celebrate her for her 29 years of service. Her input has been invaluable to the Authority and the region, noting she has been a Chairman twice, served on the Executive Committee, and a leader for the CVWMA. Mrs. Phillips stated working on the Board has been really interesting, often exciting and challenging. Mrs. Phillips stated it has been one of the most responsive organizations that she has been a part of and it has been a pleasure. Mrs. Hynes asked her to not be a stranger and to stay in touch. Mrs. Phillips stated she will continue to be a strong advocate of curbside recycling.

She reminded the Board that the Executive Committee will meet on Tuesday, January 5th at 11:00 a.m. and TAC Meeting will be held on Thursday, January 7th at 9:00 a.m. The Board will meet virtually on January 15th at 9:00 a.m. The kickoff meeting for the strategic planning will be scheduled for January 20th, and an email will be sent to all.

Mrs. Hynes thanked everyone again for the surprise recognition and for the continued support of her and the CVWMA over the region and noted it is very special. She wished everyone a happy and safe holiday.

Old/New Business

Chairman Paige stated that she hopes that Mrs. M. Phillips (M-Chesterfield), Past Chairman, knows that we care about her and look forward to seeing and hearing from her in the future. Chairman Paige stated that her heart is a sad heart that the Board will come to a meeting in January and she will not be there. She looks forward to celebrating her 29 years of service, hopefully in person at a safer time. Chairman Paige thanked everyone for their tolerance of her and for their assistance. She stated she is honored to be the Chairman and wished everyone a merry Christmas and a very happy New Year.

With no further business to come before the Board, Chairman Paige opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:30 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), Vice-Chairman, seconded by Mrs. M. Phillips (M-Chesterfield), Past Chairman, and carried that the December 11, 2020 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the December 11, 2020, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., January 15, 2021. Given under my hand and seal of the CVWMA this 15th day of January 2021.

Patricia Paige, Chairman

TREASURER'S REPORT

Financial Reports for December 2020

The financial activity for December is consistent with previous months and the Authority continues to remain within total budget as of December 31, 2020. The Authority has a combined net income of \$251,133, year to date and the net income will continue to decrease as expenses are incurred throughout the fiscal year. All of the expenses related to the printing and mailing of the 2021 collection schedule have been recorded in the Residential Recycling Program Fund.

In addition, the budget has been amended for the \$81,000 appropriated at the December 2020 Board meeting for the Strategic Plan.

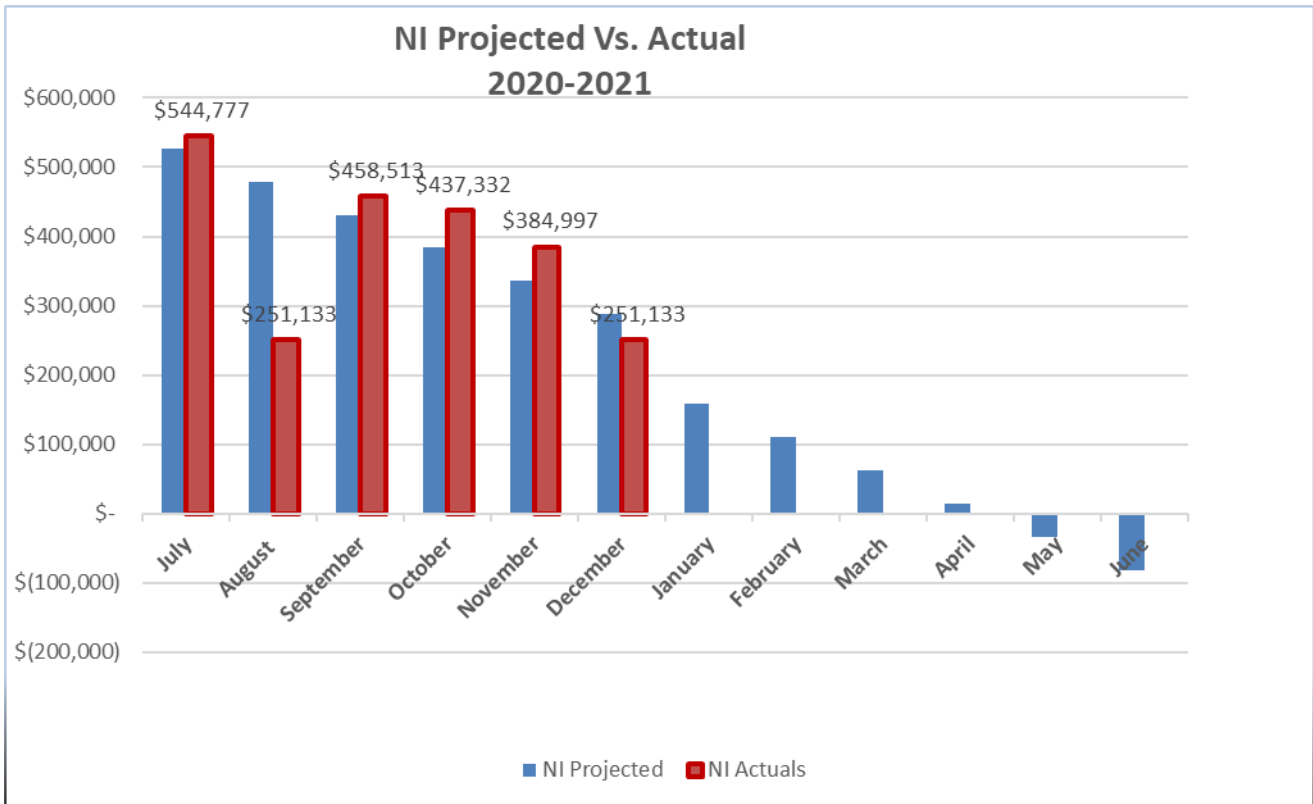
The Accounts Receivable schedule is included and reflects the details of the amounts due to the Authority as of December 31. All accounts are current as of December 31.

Recommended Action: Approval of the Financial Reports for December 2020

Attachments

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July – December 2020**

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 579,180	334,490	\$ 244,690
Curbside Project Fund	4,610,893	4,617,117	\$ (6,223)
Drop-Off Project Fund	669,945	662,951	\$ 6,993
Municipal Solid Waste Fund	1,743,387	1,737,729	\$ 5,657
CFC/HCFC	58,680	58,680	\$ -
Special Waste Collections	58,185	58,185	\$ -
Waste Tire Fund	29,885	29,885	\$ -
Appliance and Scrap Metal Hauling	219,352	219,352	\$ -
Yard Waste Projects	402,695	402,695	\$ -
Waste Transfer & Disposal	<u>890,237</u>	<u>890,221</u>	<u>16</u>
Totals	<u>\$ 9,262,439</u>	<u>\$ 9,011,306</u>	<u>\$ 251,133</u>
	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>



**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2020**

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 575,228	\$ 575,230	\$ 2	0.0%
Interest on Investments	776	3,952	52,900	48,948	92.5%
Total Revenues	776	579,180	628,130	48,950	7.8%
Expenses:					
Personnel services	41,090	216,411	432,785	216,374	50.0%
Fringe benefits	16,470	48,412	90,800	42,388	46.7%
Professional services	1,663	24,398	115,525	91,127	78.9%
Repairs and maintenance	7	1,429	3,075	1,646	53.5%
Advertising and promotions	-	558	1,250	692	55.4%
Materials and supplies	1,503	3,234	4,000	766	19.1%
Other services and charges	4,402	10,513	13,855	3,342	24.1%
Leases	4,375	24,509	50,775	26,266	51.7%
Depreciation	732	5,027	10,000	4,973	49.7%
Total Expenses	70,242	334,490	722,065	387,575	53.7%
Net Income	<u>\$ (69,466)</u>	<u>\$ 244,690</u>	<u>\$ (93,935)</u>	<u>\$ 338,625</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2020

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	Actual	Actual	Budget	Variance	Remaining
Revenues:					
Project Service Fees	\$ 700,194	\$ 4,230,113	\$ 8,820,000	\$ 4,589,887	52.0%
Public Relations Assessment	18,571	112,920	229,000	116,080	50.7%
Customer Service Assessment	19,681	119,677	242,000	122,323	50.5%
96-gal Cart Revenue	23,309	136,424	199,800	63,376	31.7%
Contract Admin Costs	-	-	-	-	
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	-	-	-	-	
Interest on Investments	264	1,760	15,020	13,260	88.3%
Total Revenues	762,019	4,610,893	9,515,820	4,904,927	51.5%
Expenses:					
Personnel services	19,053	96,997	228,990	131,993	57.6%
Fringe benefits	6,994	39,450	59,875	20,425	34.1%
Professional services	1,632	19,853	29,655	9,802	33.1%
Repairs and maintenance	53	1,788	2,740	952	34.8%
Advertising and promotions	25,462	36,955	79,000	42,045	53.2%
Materials and supplies	178	1,345	3,230	1,885	58.4%
Other services and charges	48,328	56,631	63,850	7,219	11.3%
Leases	3,120	18,604	35,685	17,081	47.9%
Depreciation	147	1,675	2,500	825	33.0%
Contractual services	700,134	4,230,053	8,820,000	4,589,947	52.0%
96-gal Cart Expense	22,397	113,766	190,295	76,529	40.2%
Contingencies	-	-	-	-	-
Total Expenses	827,497	4,617,117	9,515,820	4,898,703	51.5%
Net Income	\$ (65,478)	\$ (6,223)	\$ -	\$ (6,223)	
Capital Outlay	\$ -	\$ -	\$ 5,000	\$ -	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2020

Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 113,538	\$ 577,957	\$ 1,000,000	\$ 422,043	42.2%
Materials Sales Rebate	19,036	91,586	150,000	58,414	38.9%
Interest on Investments	<u>40</u>	<u>401</u>	<u>2,240</u>	<u>1,839</u>	<u>82.1%</u>
Total Revenues	<u>132,614</u>	<u>669,945</u>	<u>1,152,240</u>	<u>482,295</u>	<u>41.9%</u>
Expenses:					
Personnel services	568	2,477	9,715	7,238	74.5%
Fringe benefits	287	1,583	2,480	897	36.2%
Professional services	61	1,244	1,505	261	17.3%
Repairs and maintenance	1	134	170	36	21.3%
Advertising and promotions	811	824	500	(324)	-64.8%
Materials and supplies	14	105	150	45	30.1%
Other services and charges	41	231	435	204	47.0%
Leases	108	653	1,350	697	51.6%
Contractual services	113,538	577,957	1,000,000	422,043	42.2%
Materials sales rebate	<u>15,598</u>	<u>77,744</u>	<u>123,000</u>	<u>45,256</u>	<u>36.8%</u>
Total Expenses	<u>131,027</u>	<u>662,951</u>	<u>1,139,305</u>	<u>476,354</u>	<u>41.8%</u>
Net Income	<u>\$ 1,587</u>	<u>\$ 6,993</u>	<u>\$ 12,935</u>	<u>\$ (5,942)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July –December 2020

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 290,705	\$ 1,714,959	\$ 3,442,000	\$ 1,727,041	50.2%
Customer Service Assessment	2,838	17,018	35,000	17,982	51.4%
Contract Admin Costs	-	10,900	-	(10,900)	0.0%
Interest on Investments	<u>79</u>	<u>510</u>	<u>4,840</u>	<u>4,330</u>	<u>89.5%</u>
Total Revenues	<u>293,622</u>	<u>1,743,387</u>	<u>3,481,840</u>	<u>1,738,453</u>	<u>49.9%</u>
Expenses:					
Personnel services	1,825	9,464	19,515	10,051	51.5%
Fringe benefits	652	3,674	5,360	1,686	31.5%
Professional services	305	5,377	7,085	1,708	24.1%
Repairs and maintenance	5	422	965	543	56.2%
Advertising and promotions	-	(21)	500	521	99.0%
Materials and supplies	54	428	745	317	42.5%
Other services and charges	166	875	1,765	890	50.4%
Leases	412	2,324	3,055	731	23.9%
Depreciation	51	304	850	546	64.2%
Contractual Services	<u>290,660</u>	<u>1,714,881</u>	<u>3,442,000</u>	<u>1,727,119</u>	<u>50.2%</u>
Total Expenses	<u>294,131</u>	<u>1,737,729</u>	<u>3,481,840</u>	<u>1,744,111</u>	<u>50.1%</u>
Net Income	<u>\$ (509)</u>	<u>\$ 5,657</u>	<u>\$ -</u>	<u>\$ 5,657</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2020

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 260,254	\$ 1,436,243	\$ 2,370,000	\$ 933,757	39.4%
Materials Sales Rebate	<u>29,863</u>	<u>222,791</u>	<u>745,000</u>	<u>522,209</u>	<u>70.1%</u>
Total Revenues	<u>290,117</u>	<u>1,659,035</u>	<u>3,115,000</u>	<u>1,455,965</u>	<u>46.7%</u>
Expenses:					
Advertising and Promotions	-	-	-	-	0.0%
Contractual services	260,252	1,436,227	2,370,000	933,773	90.0%
Materials sales rebate	<u>29,863</u>	<u>222,791</u>	<u>745,000</u>	<u>522,209</u>	<u>70.1%</u>
Total Expenses	<u>290,115</u>	<u>1,659,019</u>	<u>3,115,000</u>	<u>1,455,981</u>	<u>46.7%</u>
Net Income	<u>\$ 1</u>	<u>\$ 16</u>	<u>\$ -</u>	<u>\$ 16</u>	

Central Virginia Waste Management Authority
Accounts Receivables
December 31, 2020

	Total	Over 60 days	Current w/in 60 days
Department of General Services	4,657		4,657
Ashland			-
Charles City			-
Chesterfield	385,882		385,882
Colonial Heights	93		93
Goochland	6,136		6,136
Hanover	62,259		62,259
Henrico	271,660		271,660
Hopewell	146,423		146,423
New Kent	38,114		38,114
Petersburg	127,343		127,343
Powhatan	43,280		43,280
Prince George			-
Richmond	241,836		241,836
Totals	\$ 1,327,683	\$ -	\$ 1,327,683

2021 VIRGINIA GENERAL ASSEMBLY

Session begins January 13 and ends February 27 (short session year)

Bills introduced can be found here: <https://lis.virginia.gov/>. As of this agenda release, 293 bills have been introduced and those of interest are detailed herein.

HB 1801 Disposing of litter; penalty.

Introduced by: [James E. Edmunds, II](#) (Halifax) |

Disposing of litter; penalty. Increases the fine for dumping or disposing of litter, trash, or other unsightly matter on public or private property from a minimum of \$250 and a maximum of \$2,500 to a minimum of \$500 and a maximum of \$5,000. The bill also increases the mandatory minimum period of community service in lieu of confinement in jail from 10 hours to 40 hours.

SB 1141 Hampton Roads area refuse collection authority; financial planning.

Introduced by: [John A. Cosgrove, Jr.](#) (Chesapeake) | [all patrons](#) ... [notes](#) | [add to my profiles](#)

Hampton Roads area refuse collection authority; financial planning. Changes various requirements of the Southeastern Public Service Authority (the Authority) when budgeting or incurring debt, including (i) changing the required five-year overall strategic plan to a financial plan, (ii) specifying that detailed financial plans be made only when incurring long-term debt or issuing new debt, (iii) authorizing other qualified financial consultants instead of a certified public accountant to assist in the creation of the detailed financial plan, (iv) changing from the Authority's Board of Directors to the Authority the body that performs a due diligence investigation of the appropriateness of issuing new debt, and (v) and raising the permissible threshold for the executive director of the authority to execute or commit the authority to a contract, memorandum of agreement, or memorandum of understanding without acquiring Board approval.

HB 1836 Secretary of Natural Resources.

Introduced by: [Kenneth R. Plum](#) (Reston)

Secretary of Natural Resources. Renames the Secretary of Natural Resources as the Secretary of Natural and Cultural Resources. The bill also designates the Secretary as the Chief Resilience Officer and removes the Virginia Museum of Natural History from the purview of the Secretary.

HB 1741 Va. Public Procurement Act; contract clause requiring subcontractor reporting of certain payments.

Introduced by: [Ronnie R. Campbell \(Rockbridge County\)](#) |

Virginia Public Procurement Act; contract clause requiring subcontractor reporting of payments to employees and independent contractors. Requires any contract awarded by a state agency or an agency of local government to require the contractor to include in each of its subcontracts a provision requiring the subcontractor to report to the contractor on a monthly basis (i) payroll records for all of the subcontractor's employees; (ii) records of all payments made by the subcontractor to individuals classified as independent contractors; and (iii) the total number of individuals on the jobsite, including the number classified as employees and the number classified as independent contractors. The bill requires the contractor to compile such information and submit it in a monthly report to the Department of Labor and Industry.

HB 1789 Auditor of Public Accounts; audits of certain political subdivisions.

Introduced by: [Joseph P. McNamara](#) (Roanoke) |

Auditor of Public Accounts; audits of certain political subdivisions. Extends from three months to five months after the end of its fiscal year the period within which certain authorities, commissions, districts, or other political subdivisions with an unelected governing body must have an annual financial transactions audit performed and filed with Auditor of Public Accounts.

HJ 521 Commending the Crater Planning District Commission on 50th Anniversary.

Introduced by: [Roslyn C. Tyler](#) (Amelia) |