



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
AUGUST 21, 2020
Electronic Meeting via Zoom**

To join the meeting, Board members and Alternates should find the login information in your email.

If you are not a member of the Board, Alternate or Staff member and wish to attend the meeting, please email khynes@cvwma.com or call 804-612-0552 for call in and login instructions.

CALL TO ORDER **9:00 a.m.**

CERTIFICATION OF QUORUM

CHAIRMAN'S AGENDA

ITEM NO.

Page(s)

1. Public Comment Period– to address and/or provide input to the Board, please email your comments to khynes@cvwma.com or call 804-612-0552 and leave a voicemail and your comments will be read aloud during the meeting or contact for meeting login information.
2. Minutes of Regular Meeting of June 26, 2020 **3-9**
3. Chairman's Report
4. a. Election of Director for Fiscal Year 2020-2021
Tangela Innis (M-Petersbur)
b. Installation of Officers for Fiscal Year 2020-2021

STAFF AGENDA

ITEM NO.

5. 2020 Education and Outreach and Program Statistics Presentation
6. Consideration of **Resolution 21-01**: Renewal of the Contract for Lead Acid Battery Collection and Recycling Service **10-11**
7. Consideration of **Resolution 21-02**: Renewal of Contracts for Recycling and Solid Waste Consultant Services **12-13**

8. Residential Recycling Program
9. Municipal Solid Waste (MSW) Program
10. Operations and Program Statistics
11. Technical Advisory Committee (TAC) Report
12. Public Information
13. Financial Reports for July 2020
14. Administrative

14-21

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Technical Advisory Committee - Thursday, September 3, 2020 – 9:00 a.m.

Executive Committee Meeting – Tuesday, September 8, 2020 – 11:00 a.m.

Board of Directors Meeting (Richmond) – Friday, September 18, 2020 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF JUNE 26, 2020

Minutes of the June 26, 2020 CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
JUNE 26, 2020
Electronic Meeting via ZOOM**

MEMBERS/ALTERNATES PRESENT

Voting:

Marcia Phillips (M-Chesterfield), Chairman
Patricia Paige (M-New Kent), Vice-Chairman
Michael Purvis (M-Prince George), Treasurer
Robert L. Dunn (M-Chesterfield), Director
Allen Lane (M-Henrico)
Jennifer Schontag (M-Ashland)
Scott Zaremba (M-Chesterfield)
Todd Flippen (A-Colonial Heights)
Wendy Grady (M-Goochland)
Stephen Chidsey (M-Hanover)
Robert C. Whiteman (M-Henrico)
Marcia E. Kelley (M-Henrico)
Johnny Melis (A-Powhatan)

Non-Voting:

Clay Bowles (A-Chesterfield)
Jeff Howard (A-Chesterfield)
Dwayne Jones (A-Goochland)
Bentley P. Chan (A-Henrico)
Jon Clary (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Nancy Drumheller, Public Affairs Manager
Stephanie Breaker, Sr. Customer Service Supervisor
Mary Beth Mains, Part-time Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Miles Jones (M-Richmond), Secretary
Lee Sloppy (M-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Al Pace (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Susan Dibble (M-Hanover)
Randy Hardman (A-Hanover)
Michael Flagg (A-Hanover)
Monique Robertson (M-Hopewell)
John Lockwood (A-New Kent)
Tangela Innis (M-Petersburg)
William Riggleman (A-Petersburg)
Karin Carmack (M-Powhatan)
Rod Compton (A-Prince George)

Guests:

Addressing the Board, Mrs. K. Hynes, CVWMA Executive Director, instructed members on how to cast their votes using the meeting's electronic functions and she noted the Chat option that could be used for questions and comments. Mrs. Hynes also instructed that those on the phone who would like to vote verbally could take themselves off of mute.

Chairman Phillips welcomed all to the meeting. She stated that she hoped the Board would be able to meet in person for the August Board meeting.

With a quorum in attendance Chairman M. Phillips (M-Chesterfield) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Phillips (M-Chesterfield) opened the floor for public comment. Without any requests to address the Board, she closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of May 15, 2020

Chairman Phillips (M-Chesterfield) opened the floor for a motion to approve the minutes of the regular meeting of May 15, 2020, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mr. S. Chidsey (M-Hanover) and carried that the minutes of the May 15, 2020 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Phillips noted no report.

Item No. 4: Nominating Committee Report

Mr. J. Lane (M-Henrico), past Chairman and Nominating Committee Chair, introduced the recommended slate of officers for fiscal year 2020-2021: Ms. Patricia Paige (Chairman); Robert Dunn (M-Chesterfield), Vice Chairman; Miles Jones (M-Richmond), Secretary; Michael Purvis (M-Prince George), Treasurer; and Marcia Phillips (M-Chesterfield), Past Chairman. Mr. Lane noted that there is still one opening for Director.

Chairman Phillips opened the floor for nominations from the floor. With no nominations from the floor, Mr. A. Lane (M-Henrico) motioned to close nominations, Mr. S. Zaremba (M-Chesterfield) seconded and it was carried to close nominations.

Chairman Phillips asked if there was a motion to approve the slate of officers as presented by the nominating committee and it was moved by Mr. R. Whiteman (M-Henrico), seconded by Mrs. M. Kelley (M-Henrico) and the slate of officers was approved as presented.

Item No. 5: Strategic Plan – Final Year Update

Mrs. K. Hynes presented the Strategic Plan Implementation report. She went over the Strategic Plan dashboard which included the four goals: Protection of Environmental Resources, Customer Focus, Educational Resources and Financial Stewardship Through a Well-run Organization. She provided details

on each goal, objective and initiative and the progress being made toward each. Mrs. K. Hynes mentioned that each goal defines which committee has the lead to ensure that it happens.

Mrs. K. Hynes noted the Strategic Plan which was developed four years ago, ends in June. She stated discussions have started with the Executive Committee on what direction to go in, in going forward.

Mrs. M. Kelley (M-Henrico) stated good job. Mr. R. Dunn (M-Chesterfield), Director, commended staff for their hard work and stated he thinks this has kept the organization focused and the organization has done an excellent job. Chairman Phillips agreed and noted she has been involved with a number of Boards and has found the Strategic Plan usually goes by the wayside and CVWMA is the only place where the Board has stayed focused and kept their eyes and activities firmly in line. She stated staff is to be greatly commended. Mrs. Hynes thanked everyone for their support and input over the years and for the help in getting the goals and objectives achieved. She stated it has been a good process and that Mr. Dunn was correct, it has helped to keep the staff focused on the goals of the Board. Chairman Phillips stated it is nice to see things working in reality and not just in theory.

STAFF AGENDA

Item No. 6: Residential Recycling Program

Mr. R. Nolan, CVWMA Director of Operations, reported the total tonnage of recyclables collected in May in the Residential Recycling program was 3,310 tons, 260 tons more than last May. Fiscal year to date tonnages totaled 33,520 tons. For the same period last fiscal year, 33,507 tons were collected equating to a difference of 13 tons more year over year. The setout rate had a 1.5 % increase. May had the largest amount of monthly cart sales to date, at 461.

Mr. Nolan noted that the issues previously reported in Petersburg have been resolved to date. He noted staff checks in with TFC every Tuesday which is Petersburg's residential recycling collection day, to verify that Meridian has delivered collected recyclables from curbside to an approved (MRF) Materials Recovery Facility.

Goochland is adding 158 residents to the curbside program.

Mrs. M. Kelley (M-Henrico) asked if staff had been getting calls to see if CVWMA recycling is really getting recycled and not going to the landfill and that TFC is still marketing the materials. Mr. Nolan noted there were more questions soon after the newspaper articles ran, asking if we were sending recycling to the landfill. He stated there had not been many calls recently and staff does check regularly with TFC to make sure they are marketing the material.

Mrs. Kelley asked, based on Mr. Nolan's slide, if the number two contamination issue is now garbage instead of polystyrene bags? Mr. Nolan noted that plastic bags are still number one and garbage is the number two contamination. He stated the new vendor in Hopewell is cracking down more than the previous vendor.

Lastly, Mrs. Kelley asked if all of the participating localities were on board with the renewal of the Residential Curbside Recycling contract. Mr. Nolan stated all current participants are still on board but at the Curbside Procurement meetings there are variations on what each locality wants in their program. He noted Chesterfield and Prince George Counties want something that looks like a subscription type program and the majority of the others are going to keep their programs as they are with the exception of adding carts to all of them. Mrs. Kelley asked if the Board would be updated on the progress of the procurement.

Mr. Nolan stated Mrs. Hynes would be giving an update. Mrs. Hynes stated that everyone is involved and continuing to meet every two weeks and discuss the scope of services and determine a baseline of services. She explained that the plan is to keep it all under the regional umbrella but also making sure we are meeting every one's needs. Mrs. Hynes stated they will continue to meet every two weeks but she didn't think that it would be shared with the board until it was a little more final. Mrs. Hynes stated all are welcome to attend the meetings. Chairman Phillips invited Mrs. Kelley (M-Henrico) to attend the next Residential Recycling Procurement Committee meeting on July 2, 2020 at 10 am.

Item No. 7: Municipal Solid Waste (MSW) Program

In the month of May, Mr. R. Nolan reported 11 misses were recorded in Ashland and 14 misses in the Chesterfield tax relief program; 40 misses were recorded in Colonial Heights, 152 misses in Hopewell; and 77 misses in Petersburg. Mr. Nolan stated that staff has been focusing on the large number of misses in Hopewell. He also stated that County Waste and Meridian have reinstated their bulky waste collection.

Mr. Nolan noted Robert Guidry, Virginia Vice President, and Keith Watkins, Route Supervisor, are no longer with Meridian and that several drivers have left the company too. Mr. Nolan stated there are several new management members added to the Meridian staff and he is hopeful that they will be able to correct the Hopewell service issues.

Item No. 8: Operations and Program Statistics

Mr. Nolan stated the statistics could be found on the CVWMA website. Mr. Nolan noted that May was the first month in 2020 that a rebate was received for Mixed Paper and that the drop off volumes are up as well.

Mr. Nolan remarked that the commodity pricing for June 2020 for Mixed Paper has stayed at \$15; Old Corrugated Cardboard (OCC) went from \$125 to \$90, and newsprint has stayed at \$35. Steel went from \$110 to \$120 in June. The curbside processing fee decreased to \$25 per ton from \$30 and Waste Oil is still zero.

Mr. Nolan shared that the June 13th E-cycling event in New Kent was a success and that the pandemic did not stifle the event. The following recycling events are planned in the coming months: Henrico County E-cycling Event – October 3; Hanover County HHW - November 14 and E-cycling November 7th; Prince George HHW October 17th; and Goochland Waste Tire event some time in November.

Item No. 9: Technical Advisory Committee

Mr. Nolan stated the TAC met on June 4th virtually and topics of discussion included the Covid-19 response; virtual Disaster Recovery Webinar; and the next virtual TAC meeting will be July 2nd.

Mr. S. Chidsey asked if Mr. Nolan would get more information on the oyster recycling program for Mechanicsville specifically.

Item No. 10: Public Information

Mrs. N. Drumheller, Public Affairs Manager, reminded the Board that CVWMA customers are digitally savvy and continue to stay connected and engaged with staff online through all of our social media platforms. Pinterest is one of the most popular platforms. From May 1-31 our monthly viewers went from 3,000 to 4,500 and we had over 11,000 impressions which is the number of times our "pins/resources"

were seen. With families at home, the Educational Resources Board had over 4,300 impressions and the Upcycled & DIY Craft Projects had over 1,600 impressions for the month. In addition, staff added 54 new “pins/or resources”. Staff shares programs and resources offered virtually by our member localities and community partners too.

Covid-19 has changed how we live our lives, do business and engage with the public. With the cancelling of summer camps and childcare facilities, library story times, etc. not allowing outside visitors, staff is working with the Young Scientists to offer online programs for summer camps, try working with homeschool groups and to revamp the Scout Patch to a virtual program. In addition, staff and Jonathan Austin are working on filming a virtual recycling education show customized for each locality that will include some of his magic and juggling as well as reading a book. Each locality can use this virtual show in libraries, at camps, and even at schools.

Referring to Mrs. M. Kelley’s (M-Henrico) earlier question about the types of contamination staff is seeing, Mrs. Drumheller stated staff continues to educate the public on items that can and cannot be recycled through online social media. The public is confused as they read or see online stories about programs in other areas of the state or nationwide. Staff uses visuals all the time and continually ask local recyclers to only recycle items accepted in the CVWMA program.

Staff partnered with one of the Librarians with Appomattox Regional Library in Hopewell to provide recycling education on Instagram. Two times a week a library patron asked a recycling question and staff answered it as an Instagram story. The one on this slide about Styrofoam was viewed 87 times. Margaret Thompson, the Publisher with Richmond Family Magazine (RFM) magazine, has asked staff to be part of the “What’s in Your Bin?” educational video.

Holiday Messaging

Staff provided Memorial Day holiday messaging as well as a recent press release that collections will be on regular schedule on Friday, July 3.

CVWMA Website, Electronic Newsletter, Social Media and Collection Day Email Reminder

Mrs. Drumheller stated social media is ongoing and is as important and impactful as programs and events. Each month, staff shares collected data that reflects the activity by users on our website and social media platforms. Statistical data for month of May shows that 18,222 unique visitors made 28,403 visits to over 58,698 pages. CVWMA had over 1,000 new subscribers sign up for the email reminder in the month of May.

The monthly electronic newsletter was distributed to over 1,400 email subscribers and staff continues to try to keep the website current. The top pages for the month of May are typical with heavy traffic on our holiday collection page as well as the annual collection schedule and what to recycle. Mrs. Drumheller asked that if anyone sees anything that needs updated or corrected to please let her know.

Staff worked with the City of Petersburg on the residential recycling and trash page included in the city’s Covid-19 Resource Guide for their residents. This guide provides vital information to residents during and after Covid-19.

As mentioned by Mr. Nolan, Goochland County is adding over 100 homes in July. Staff sent out a welcome packet which includes a letter what on what to recycle, and a plastic bag keeper.

Mrs. Drumheller noted that the locality special collection events are on the CVWMA Event Calendar.

Item No. 11: Financial Reports for May 2020

Mrs. K. Hynes relayed that the financial activity for May is consistent with previous months and the Authority continues to remain within total budget in all funds as of May 31, 2020. CVWMA has a combined Net Income of \$11,797 year to date with one month left in the fiscal year. The accounts receivable schedule reflects the details of the amounts due to the Authority as of the end of the month. Mrs. Hynes noted there are a few small amounts older than 60 days and staff is working with those jurisdictions to bring their accounts current.

Mrs. Hynes stated that the annual audit will begin in July and the audited financial report will be presented at the September meeting for approval.

Chairman M. Phillips (M-Chesterfield), opened the floor for a motion to accept the Financial Reports for May 2020. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Ms. P. Paige (M-New Kent) and carried that the Financial Reports for May 31, 2020 be approved and filed as submitted.

Item No. 12: Administrative

Mrs. Hynes reminded the Board that this is the 30th anniversary of CVWMA coming up in the fall and a logo will be created and staff would be working on ways to commemorate the occasion. Mrs. Hynes noted the upcoming meetings and noted the July Board Meeting is cancelled. The August 21st Board meeting is scheduled for somewhere in the Crater area.

Mrs. Hynes introduced Todd, interim Colonial Heights Public Works Director, who has worked with the TAC for several years and has been appointed as the alternate to the Board.

Old/New Business

Chairman Phillips asked if there was any old or new business to come before the Board. Mr. J. Clary (A-Henrico) stated he would like to see the option to meet online as well as in person for the August Board meeting. Mr. Clary also stated that an email was forwarded from SWANA that they were providing cloth masks at no cost to public and private entities.

With no further business to come before the Board, Chairman Phillips opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:30 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Chidsey (M-Hanover) and carried that the June 26, 2020 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Patricia Paige, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the June 26, 2020, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., August 21, 2020. Given under my hand and seal of the CVWMA this 21st day of August 2020.

Patricia Paige, Chairman

CONSIDERATION OF RESOLUTION 21-01: RENEWAL OF THE CONTRACT FOR LEAD-ACID BATTERY COLLECTION AND RECYCLING SERVICE CONTRACT

The term of the current Contract between CVWMA and Battery Barn of Virginia Inc. for Lead-Acid Battery Collection and Recycling Service expires September 30, 2020. This request is to renew the contract for the additional five-year period as allowed for under the contract.

The service level for this vendor has been consistent and reliable. Battery Barn has collected Lead-Acid Batteries from various participating member jurisdictions in a timely and efficient manner. At the request of several participating member jurisdictions, an addition to the contract will be made for the collection and recycling of rechargeable batteries. Currently CVWMA staff are collecting rechargeable batteries for the localities. There will be no additional charge or rebate for this added service.

This renewal was reviewed and approved by the TAC members during the August 2020 TAC meeting.

Attached is **Resolution 21-01** authorizing the Executive Director to execute an Addendum to the Contract for Lead-Acid Battery Collection and Recycling Service and for the associated Special Project Service Agreements with member jurisdictions as requested.

Recommended Action: Approval of **Resolution: 21-01**

Attachment

RESOLUTION 21-01

A resolution authorizing an addendum to the contract for Lead-Acid Battery Collection and Recycling Service between the Central Virginia Waste Management Authority and Battery Barn of Virginia, Incorporated. This resolution will also authorize extending the Special Project Service Agreements with participating local jurisdictions for a five (5) year period commencing on October 1, 2020.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 6 of the August 2020 Board Agenda identified the mutual interest of CVWMA, Battery Barn of Virginia, Inc. and the participating local jurisdictions to amend and renew the contract for Lead-Acid Battery Collection and Recycling Service for an additional five year period commencing October 1, 2020; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contract for Lead-Acid Battery Collection and Recycling Service between the Central Virginia Waste Management Authority and Battery Barn of Virginia, Inc.; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an amendment to the Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 21st day of August 2020

ATTEST:

Patricia Paige, Chairman

CONSIDERATION OF RESOLUTION 21-02: RENEWAL OF CONTRACTS FOR RECYCLING AND SOLID WASTE CONSULTANT SERVICES

The terms of the current Contracts between CVWMA and Gershman, Bricker, & Bratton, Incorporated (GBB) and SCS Engineers (SCS) for the Recycling and Solid Waste Consultant Services expire September 30, 2020. The current contracts have four one-year renewal options. This request is to renew the contracts for the same terms.

GBB assisted the CVWMA in evaluating the current Residential Recycling Contract and made recommendations to participating jurisdictions. Their presentation was well received and met the requirements of scope of work. SCS is well known in the industry as a leading environmental consulting firm and has worked with some of our localities under our Contract. The CVWMA may utilize them in the future. Both Contractors can be utilized by members of the CVWMA through this Contract.

This renewal was reviewed and approved by the TAC members during the August 2020 TAC meeting.

Attached is **Resolution 21-02** authorizing the Executive Director to execute an Addendum to the Contracts for Recycling and Solid Waste Consultant Services.

Recommended Action: Approval of **Resolution: 21-02**

Attachment

RESOLUTION 21-02

A resolution authorizing an addendum to the contracts for Recycling and Solid Waste Consultant Services between the Central Virginia Waste Management Authority and Gershman, Bricker, & Bratton, Incorporated (GBB) and SCS Engineers (SCS).

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 7 of the August 2020 Board Agenda identified the mutual interest of CVWMA, GBB, and SCS to amend and renew the contracts for Recycling and Solid Waste Consultant Services for an additional one year period commencing September 30, 2020; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contracts for Recycling and Solid Waste Consultant Services between the Central Virginia Waste Management Authority and Gershman, Bricker, & Bratton, Incorporated (GBB) and SCS Engineers (SCS); and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 21st day of August 2020

ATTEST:

Patricia Paige, Chairman

FINANCIAL REPORTS FOR JULY 2020

July is the first month of the new fiscal year and monthly financial activity is consistent with anticipated levels of service and budget. The Authority has a combined Net Income of \$544,777. The annual operating assessment is billed annually at the beginning of the year; therefore, you will see net income decrease monthly as operating expenses are incurred.

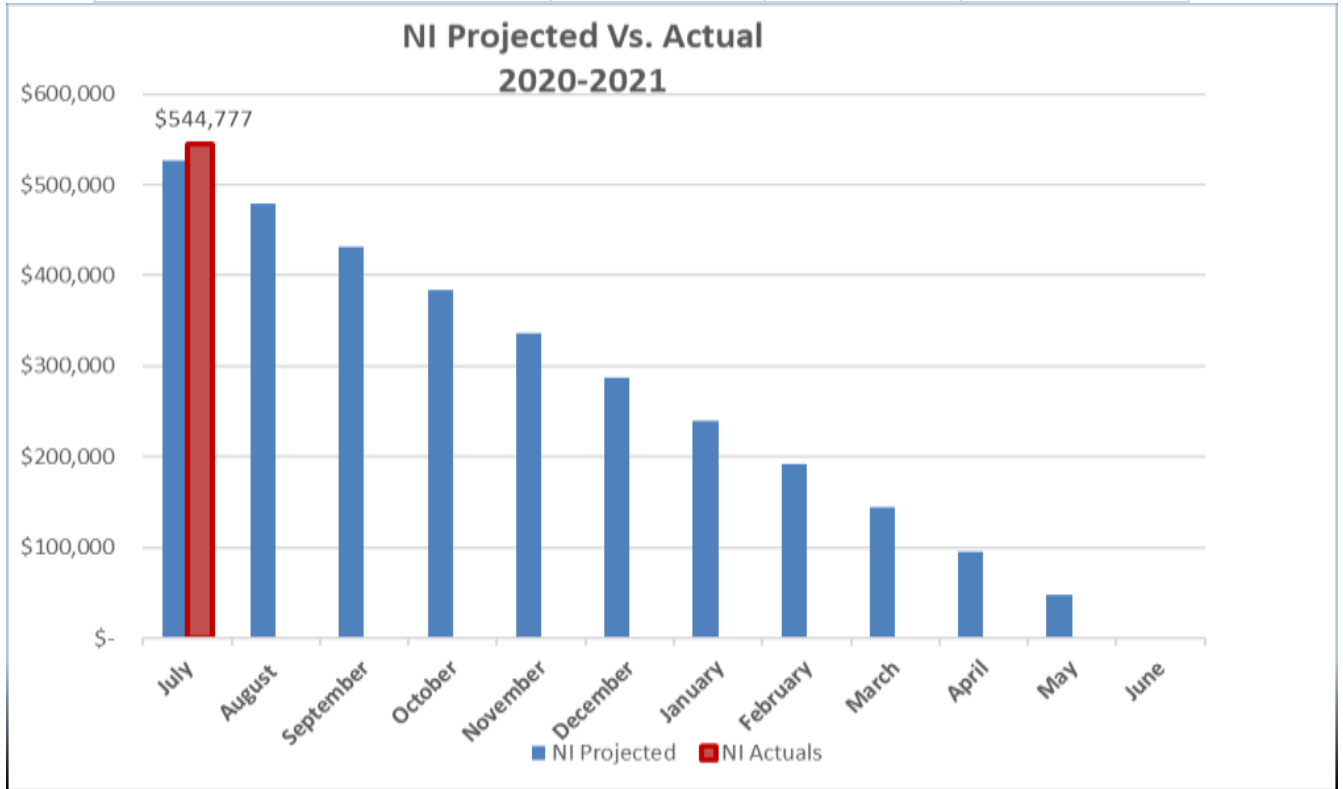
2020 Annual Audit

CVWMA audit firm Brown Edwards conducted their fieldwork the week of July 27th and the Audit Committee met with representatives of Brown Edwards on July 11th. Staff is working to complete the 2020 Comprehensive Annual Financial Report (CAFR) and will be discussing the results of the audit and draft CAFR with the Audit Committee in early September. The CAFR will be presented at the September Board of Directors meeting for consideration and approval.

Recommended Action: Approval of the Financial Reports for July 2020

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 2020**

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 575,991	56,678	\$ 519,313
Curbside Project Fund	737,993	709,936	\$ 28,057
Drop-Off Project Fund	10,992	12,044	\$ (1,052)
Municipal Solid Waste Fund	264,699	266,240	\$ (1,541)
CFC/HCFC	14,550	14,550	\$ -
Special Waste Collections	10,556	10,556	\$ -
Waste Tire Fund	5,160	5,160	\$ -
Appliance and Scrap Metal Hauling	49,769	49,769	\$ -
Yard Waste Projects	53,555	53,555	\$ -
Waste Transfer & Disposal	<u>140,758</u>	<u>140,758</u>	<u>-</u>
Totals	<u>\$ 1,864,022</u>	<u>\$ 1,319,245</u>	<u>\$ 544,777</u>
	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2020

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ 575,228	\$ 575,228	\$ 575,230	\$ 2	0.0%
Interest on Investments	763	763	52,900	52,137	98.6%
Total Revenues	<u>575,991</u>	<u>575,991</u>	<u>628,130</u>	<u>52,139</u>	<u>8.3%</u>
Expenses:					
Personnel services	36,588	36,588	432,785	396,197	91.5%
Fringe benefits	6,730	6,730	90,800	84,070	92.6%
Professional services	6,290	6,290	34,525	28,235	81.8%
Repairs and maintenance	1,305	1,305	3,075	1,770	57.6%
Advertising and promotions	-	-	1,250	1,250	100.0%
Materials and supplies	68	68	4,000	3,932	98.3%
Other services and charges	864	864	13,855	12,991	93.8%
Leases	3,974	3,974	50,775	46,801	92.2%
Depreciation	859	859	10,000	9,141	91.4%
Total Expenses	<u>56,678</u>	<u>56,678</u>	<u>641,065</u>	<u>584,387</u>	<u>91.2%</u>
Net Income	<u>\$ 519,313</u>	<u>\$ 519,313</u>	<u>\$ (12,935)</u>	<u>\$ 532,248</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2020

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 671,793	\$ 671,793	\$ 8,820,000	\$ 8,148,207	92.4%
Public Relations Assessment	20,056	20,056	229,000	208,944	91.2%
Customer Service Assessment	21,236	21,236	242,000	220,764	91.2%
96-gal Cart Revenue	24,359	24,359	199,800	175,441	87.8%
Contract Admin Costs	5,000	-	-	-	#DIV/0!
Sponsorship and Grants	-	-	10,000	10,000	0.0%
Material Sales Rebate	-	-	-	-	
Interest on Investments	<u>549</u>	<u>549</u>	<u>15,020</u>	<u>14,471</u>	<u>96.3%</u>
Total Revenues	<u>742,993</u>	<u>737,993</u>	<u>9,515,820</u>	<u>8,777,827</u>	<u>92.2%</u>
Expenses:					
Personnel services	15,787	15,787	228,990	213,203	93.1%
Fringe benefits	6,523	6,523	59,875	53,352	89.1%
Professional services	4,978	4,978	29,655	24,677	83.2%
Repairs and maintenance	888	888	2,740	1,852	67.6%
Advertising and promotions	2,813	2,813	79,000	76,188	96.4%
Materials and supplies	46	46	3,230	3,184	98.6%
Other services and charges	2,676	2,676	63,850	61,174	95.8%
Leases	3,196	3,196	35,685	32,489	91.0%
Depreciation	306	306	2,500	2,194	87.8%
Contractual services	671,793	671,793	8,820,000	8,148,207	92.4%
96-gal Cart Expense	931	931	190,295	189,364	99.5%
Contingencies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>709,936</u>	<u>709,936</u>	<u>9,515,820</u>	<u>8,805,884</u>	<u>92.5%</u>
Net Income	<u>\$ 33,057</u>	<u>\$ 28,057</u>	<u>\$ -</u>	<u>\$ 28,057</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2020

Drop Off Project Fund					
	Month to Date	Year to Date	Total		
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Budget Remaining</u>
Revenues:					
Project Service Fees	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	100.0%
Materials Sales Rebate	10,772	10,772	150,000	139,228	92.8%
Interest on Investments	220	220	2,240	2,020	90.2%
Total Revenues	<u>10,992</u>	<u>10,992</u>	<u>1,152,240</u>	<u>1,141,248</u>	<u>99.0%</u>
Expenses:					
Personnel services	465	465	9,715	9,250	95.2%
Fringe benefits	253	253	2,480	2,227	89.8%
Professional services	322	322	1,505	1,183	78.6%
Repairs and maintenance	78	78	170	92	53.9%
Advertising and promotions	-	-	500	500	100.0%
Materials and supplies	5	5	150	145	96.4%
Other services and charges	38	38	435	397	91.3%
Leases	110	110	1,350	1,240	91.8%
Contractual services	-	-	1,000,000	1,000,000	100.0%
Materials sales rebate	<u>10,772</u>	<u>10,772</u>	<u>123,000</u>	<u>112,228</u>	<u>91.2%</u>
Total Expenses	<u>12,044</u>	<u>12,044</u>	<u>1,139,305</u>	<u>1,127,261</u>	<u>98.9%</u>
Net Income	<u>\$ (1,052)</u>	<u>\$ (1,052)</u>	<u>\$ 12,935</u>	<u>\$ (13,987)</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2020**

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Budget Remaining</u>
Revenues:					
Project Service Fees	\$ 261,725	\$ 261,725	\$ 3,442,000	\$ 3,180,275	92.4%
Customer Service Assessment	2,828	2,828	35,000	32,172	91.9%
Contract Admin Costs	-	-	-	-	0.0%
Interest on Investments	<u>147</u>	<u>147</u>	<u>4,840</u>	<u>4,693</u>	<u>97.0%</u>
Total Revenues	<u>264,699</u>	<u>264,699</u>	<u>3,481,840</u>	<u>3,217,141</u>	<u>92.4%</u>
Expenses:					
Personnel services	1,470	1,470	19,515	18,045	92.5%
Fringe benefits	584	584	5,360	4,776	89.1%
Professional services	1,482	1,482	7,085	5,603	79.1%
Repairs and maintenance	339	339	965	626	64.8%
Advertising and promotions	-	-	500	500	99.0%
Materials and supplies	16	16	745	729	97.8%
Other services and charges	151	151	1,765	1,614	91.4%
Leases	423	423	3,055	2,632	86.2%
Depreciation	51	51	850	799	94.0%
Contractual Services	<u>261,725</u>	<u>261,725</u>	<u>3,442,000</u>	<u>3,180,275</u>	<u>92.4%</u>
Total Expenses	<u>266,240</u>	<u>266,240</u>	<u>3,481,840</u>	<u>3,215,600</u>	<u>92.4%</u>
Net Income	<u>\$ (1,541)</u>	<u>\$ (1,541)</u>	<u>\$ -</u>	<u>\$ (1,541)</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2020**

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 223,714	\$ 223,714	\$ 2,370,000	\$ 2,146,286	90.6%
Contract Admin Costs	-	-	-	-	0.0%
Materials Sales Rebate	<u>50,634</u>	<u>50,634</u>	<u>745,000</u>	<u>694,366</u>	<u>93.2%</u>
Total Revenues	<u>274,348</u>	<u>274,348</u>	<u>3,115,000</u>	<u>2,840,652</u>	<u>91.2%</u>
Expenses:					
Advertising and Promotions	-	-	-	-	0.0%
Contractual services	223,714	223,714	2,370,000	2,146,286	90.0%
Materials sales rebate	<u>50,634</u>	<u>50,634</u>	<u>745,000</u>	<u>694,366</u>	<u>93.2%</u>
Total Expenses	<u>274,348</u>	<u>274,348</u>	<u>3,115,000</u>	<u>2,840,652</u>	<u>91.2%</u>
Net Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

Central Virginia Waste Management Authority
Accounts Receivables
July 31, 2020

Receivables 7/31/2020	Total	Over 60 days	Current w/in 60 days
Department of General Services	1,801		1,801
Ashland	19,766		19,766
Charles City	-		-
Chesterfield	36,613		36,613
Colonial Heights	85,276		85,276
Goochland	2,142		2,142
Hanover	22,581		22,581
Henrico	230,047		230,047
Hopewell	6,691		6,691
New Kent	2,996		2,996
Petersburg	8,239		8,239
Powhatan	19,344		19,344
Prince George	-		-
Richmond	858,260	400	857,860
Totals	\$ 1,293,758	\$ 400	\$ 1,293,358