



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA  
MARCH 15, 2019  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA**

**CALL TO ORDER** **9:00 a. m.**

**CHAIRMAN'S AGENDA**

**CERTIFICATION OF QUORUM**

<b>ITEM NO.</b>	<b>Page(s)</b>
1. Public Comment Period	
2. Minutes of the Regular Meeting of February 15, 2019	<b>3-12</b>
3. Chairman's Report	

**STAFF AGENDA**

<b>ITEM NO.</b>	
4.	2019 Virginia General Assembly Wrap up <b>13-17</b>
5.	Residential Recycling Program
6.	Municipal Solid Waste (MSW) Program
7.	Operations and Program Statistics
8.	Technical Advisory Committee (TAC) Report
9.	Earth Day 2019
10.	Public Information
11.	Curbside Education Advisory Committee Update
12.	Financial Reports for February 2019 <b>18-25</b>
13.	Administrative

**\*\*Executive Session Pursuant to Virginia Code Section 2.2-511 (A)(1) of the Freedom of Information Act to Discuss Matters of Personnel\*\***

**OLD/NEW BUSINESS**

**ADJOURNMENT**

**Upcoming Meetings:**

Technical Advisory Committee Meeting - Thursday, April 4, 2019 – 9:00 a.m.

Executive Committee Meeting - Tuesday, April 9, 2019 – 2:00 p.m.

Board of Directors Meeting (Prince George) - Friday, April 19, 2019 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

**MINUTES OF THE REGULAR MEETING OF FEBRUARY 15, 2019**

Minutes of the February 15, 2019 CVWMA Board of Directors meeting are attached for review and consideration.

**Recommended Action:** Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
FEBRUARY 15, 2019  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Marcia Phillips (M-Chesterfield), Chairman  
Scott A. Wyatt (M-Hanover), Vice Chairman  
Patricia Paige (M-New Kent), Secretary  
Mark Kukoski (M-Richmond), Treasurer  
Robert L. Dunn (M-Chesterfield), Director  
J. Allen Lane (M-Henrico), Past Chair  
Lee Sloppy (M-Ashland)  
Scott Zaremba (M-Chesterfield)  
William E. Henley (A-Colonial Heights)  
Leigh Dunn (M-Goochland)  
Stephen Chidsey (M-Hanover)  
Marcia E. Kelley (M-Henrico)  
Robert C. Whiteman (M-Henrico)  
Monique Robertson (M-Hopewell)  
Johnny Melis (A-Powhatan)  
Michael Purvis (M-Prince George)  
Darlene Jenkins (M-Richmond)

**Non-Voting:**

Al Pace (A-Chesterfield)

**Staff:**

Kimberly A. Hynes, Executive Director  
Richard Nolan, Director of Operations  
Kenna Shea, Accounting and Financial Manager  
Reginald Thompson, Operations Technician  
Stephanie Breaker, Customer Service Supervisor  
Mary Beth Mains, Part-time Administrative Assistant

**MEMBERS/ALTERNATES NOT PRESENT**

Jennifer Schontag (A-Ashland)  
Ricky Hicks (M-Charles City)  
Michelle Johnson (A-Charles City)  
Clay Bowles (A-Chesterfield)  
Jeffrey Howard (A-Chesterfield)  
Doug Smith (M-Colonial Heights)  
Dwayne Jones (A-Goochland)  
Randy Hardman (A-Hanover)  
Michael Flagg (A-Hanover)  
Chip England (A-Henrico)  
Bentley P. Chan (A-Henrico)  
Jon Clary (A-Henrico)  
James H. Burrell (A-New Kent)  
Tangela Innis (M-Petersburg)  
William Riggelman (A-Petersburg)  
Rod Compton (A-Prince George)  
Miles Jones (M-Richmond)

**Guests:**

With a quorum in attendance Chairman Marcia Phillips (M-Chesterfield), called the meeting to order at 9:00 a.m.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Chairman Phillips opened the floor for public comment. Without any requests to address the Board, she closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of January 17, 2019**

Chairman Phillips opened the floor for a motion to approve the minutes of the regular meeting of January 17, 2019, as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mr. M. Kukoski (M-Richmond), Treasurer, and carried that the minutes of the January 17, 2019, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

### **Item No. 3: Chairman's Report**

Chairman Phillips welcomed all attendees and stated she was grateful for the pleasant, warmer day.

## **STAFF AGENDA**

### **Item No. 4: 2019 Virginia General Assembly Update**

Mrs. Hynes, CVWMA Executive Director, reminded the Board that the General Assembly short session convened on January 9 and will end February 23. As of February 14<sup>th</sup>, 2,319 bills were introduced.

Mrs. Hynes stated that many bills staff was following have died. One of the coal ash bills is still alive and relates to closing the surface impoundments and moving it to be recycled or to an MSW landfill. Mrs. Hynes noted the TAC has discussed the impact this will have on solid waste planning if coal ash has to be disposed of in landfills in Virginia. All of the related bills have been combined into one SB1355 which has passed the Senate and the House Agricultural, Conservation and Natural Resources (ACNR) Committee. HB1614 and SB1248 would authorize the localities to create a Storm Water Management Fund to provide grants to private entities for storm water management and erosion prevention. SB2395 would require the Department of Environmental Quality (DEQ) to provide, on their website, a Hazardous Waste Site Inventory by July 1, 2020.

SB1761 and SB1762 were both introduced since the last Board meeting but quickly died, Mrs. Hynes explained. Both SB1761 and SB1762 were introduced by Senator Sturtevant whose districts include all of Powhatan County, part of Chesterfield County, and a part of Richmond City. SB1761 would have required approval by neighboring localities within 5 miles of a new landfill or a landfill expansion. The second, SB1762, would have required localities to submit to the Department of Transportation a traffic impact analysis for new landfills or expansions. Neither SB1761 or SB1762 made it out of committee. SB1745 would have required DEQ to create a permitting technical assistance grant fund to issue grant assistance and information regarding applications for permits, either air, water, or solid waste.

On the administrative side, HB2101 has died. It would have eliminated licensure requirements for several jobs including Waste Management Facilities Operators. HB1629, the Newspaper Publication and Public Procurement Act, eliminating the requirement for newspaper publishing when procuring professional services, passed both the House and the Senate. Public Agencies will no longer be required to publish in the newspaper when procuring professional services like audit and banking, Mrs. Hynes explained. HB1866 requires localities to submit an annual

audit to the Auditors of Public Accounts (APA) and if not completed timely, their website would have to state that it is pending and the reasons for the delay. It has passed the House and Senate Committee on Local Government.

SB1191 and HB2002, clarifying the articles of election for the Hopewell charter by asking for clarification of appointment, versus election of President and Vice-President of Council, has passed the House and Senate. SB1194 permits the City of Richmond to adopt an ordinance prohibiting former officers and employees from representing clients, people, or any group for compensation for one year after their position ended, has passed both the House and Senate. HJ700 and SJ310 commends Hanover County on its 300<sup>th</sup> anniversary.

Chairman Phillips stated that as a former educator from DEQ she was happy to see that SB1561 has passed. It will require the DEQ and the Department of Education to update the "Window into a Green Virginia" curriculum developed by the Departments for sixth grade science to include a unit on the benefits, including the energy benefits, of recycling and reuse.

### **Item No. 5: Residential Recycling Program**

Mr. R. Nolan, CVWMA Director of Operations, reported the total tonnage of recyclables collected in the month of January in the residential recycling program was 3,519 tons, 100 tons more than last January. Mr. Nolan added that there was a total of 711 misses for the month compared to 2,148 last year in January due to two snow storms. Continuing, Mr. R. Nolan reported that year to date through January 31, 2019, 22,052 tons were collected versus 22,049 for the same period last fiscal year, a difference of 3 tons.

Mr. Nolan shared the Oops! reporting for the month of January. A total of 858 Oops! stickers were issued by TFC – 242 included trash, 414 were rejected for plastic bags, 82 for Styrofoam, and 73 for food contamination. There were 259 homes that received rejections in Petersburg - 122 included trash, 109 were rejected for plastic bags, and 23 for Styrofoam. Mr. Nolan noted the recycling volumes have decreased because many of the “repeat offender” carts were removed.

Mr. Nolan noted TFC’s Oops! Audit team is now concentrating on Chesterfield and Henrico Counties and there is very little contamination being found, mostly plastic bags. Mr. Nolan stated he will have more information at the March Board meeting.

Mr. R. Dunn (M-Chesterfield) asked if there had been a reaction from the folks in Petersburg whose carts had been removed. Mr. Nolan stated staff is hearing the question, “Why did you take my trash can?”. Mr. Nolan noted that many Petersburg customers are now using multiple trash carts since their recycling cart was removed.

### **Item No. 6: Municipal Solid Waste (MSW) Program**

In the month of January, Mr. R. Thompson, CVWMA Operations Technician, reported 7 misses were recorded in Ashland and 18 misses in the Chesterfield tax relief program for County Waste; 104 misses were recorded in Colonial Heights, 113 misses in Hopewell; and 130 misses in Petersburg by CFS. Mr. Thompson noted that CFS continued to take trash to the Lunenburg Landfill which has added extra time to their routes and on a few occasions have been out collecting as late as 7 p.m. or after.

### **Item No. 7: Consideration of Resolution 19-14 Renewing the Contract with Care Environmental Corporation for Household Hazardous Waste Event Collection, Hauling, And Disposal Services**

Mr. R. Nolan stated that **Resolution 19-14** is a request to renew the terms of the contract between CVWMA and Care Environmental Corporation for Household Hazardous Waste Event Collection, Hauling, and Disposal Services which expires on June 30, 2019. The current contract is for five years with one five-year renewal option. Mr. Nolan

stated that Care Environmental Corporation has been collecting and disposing of Household Hazardous Waste from participating member jurisdictions for the past five years and has done a good job. After discussions with representatives of CARE and TAC members, renewal of this contract and corresponding service agreements is recommended. **Resolution 19-14** authorizes the Executive Director to execute an addendum to the Contract for Household Hazardous Waste Event Collection, Hauling, and Disposal Services and an amendment to the associated Special Project Service Agreements, to extend the terms to June 30, 2024.

Chairman Phillips opened the floor for a motion to approve **Resolution 19-14** as submitted. A motion was made by Mr. S. Chidsey (M-Hanover), seconded by Mr. S. Wyatt (M-Hanover), Vice-Chairman, and carried that **Resolution 19-14** be approved as submitted.

#### **Item No. 8: Consideration of Resolution 19-15 Renewing the Contract with Sims Metal Management For Appliance And Scrap Metal Delivery, Hauling and Recycling Services**

Mr. R. Nolan stated the terms of the contract between CVWMA and Sims Metal Management (Sims) for Appliance and Scrap Metal Delivery, Hauling and Recycling Services expires June 30, 2019. The current contract is for five years with one five-year renewal option. Mr. Nolan stated that Sims Metal Management has been collecting Scrap Metal from participating member jurisdictions for over 15 years and have done a good job. After discussions with representatives of Sims and the TAC members, CVWMA is recommending renewal of this contract and corresponding service agreements. Sims has requested a nominal increase for hauling the Scrap Metal. The rebate would remain the same as previously agreed to in the Contract and is tied to the published index price for metal.

Chairman Phillips opened the floor for a motion to approve **Resolution 19-15** as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mr. R. Whiteman (M-Henrico) and carried that **Resolution 19-15** be approved as submitted.

#### **Item No. 9: Operations and Program Statistics**

Mr. R. Thompson informed the Board that Staff has begun collecting 2018 annual tonnages from various recycling processors in the area for the Annual Recycling Rate Report. The results will be reported at the April Board meeting and it will be sent to DEQ by the April 30<sup>th</sup> deadline.

Mr. Nolan noted the January statistics were available at each Board member's seat and they contain estimated numbers due to missing information for MSW tonnages. He stated the updated information will be posted to the CVWMA webpage next week.

Mr. Nolan informed the Board of the following confirmed spring events: Household Hazardous Waste collection events in Hanover and Prince George Counties on April 20<sup>th</sup>; Electronic Recycling events in New Kent County on March 30<sup>th</sup>, Hanover County on April 27<sup>th</sup>, and in Henrico County on May 4<sup>th</sup>. Mr. Nolan noted that Chesterfield County is working with Virginia State University for an recycling event and he will share that information when it is confirmed.

Mr. Nolan stated the February commodity pricing for Mixed Paper dropped from \$5 to \$0; Old Corrugated Cardboard (OCC) went from \$85 to \$75, and newsprint dropped from \$35 to \$30. He noted the downturn appears to be due to the glut of material from the holidays. Continuing, Mr. Nolan also stated the steel market price dropped from \$200 to \$175 per ton.

Mrs. M. Kelley (M-Henrico) asked if the Henrico event includes paper shredding. Mr. Nolan stated he had not confirmed that with Mr. J. Clary (A-Henrico) but he would. Mrs. M. Kelley then asked for an update on the China situation. Mr. Nolan stated there was nothing new with their contamination restriction but from what he has read in periodicals, they are letting some paper into the country because of their need for it.

Mr. R. Dunn (M-Chesterfield), Director, asked if there has been action taken on the reports of stolen carts. Mr. Nolan stated he and Mr. R. Thompson have not had good results from police in Petersburg, but they have had better results from the Petersburg Enforcement Officer. Mr. Nolan noted that they have asked CFS to do a cart audit and to pull carts that are sitting at addresses where they do not belong but CFS has not done so yet.

#### **Item No. 10: Technical Advisory Committee**

Mr. Nolan stated the TAC met on February 7th and the main topic was the CFS landfills. CFS is no longer taking materials to the Petersburg Tri-Cities Landfill but they are taking trash to the Lunenburg Landfill. CVWMA staff has been in touch with DEQ regarding the Lunenburg Landfill and found that the Lunenburg Landfill recently was given a warning letter citing inadequate daily cover and stormwater and erosion issues, similar to the problems at the Tri-Cities Landfill.

Mr. Nolan stated that staff is working with TFC on transitioning the Roll Off portion of the Drop Off Recycling contract before July 1. They would start the transition in Henrico County with two of the busier sites.

The five year update to the Solid Waste Plan Update is due in August of 2019. Planning discussions have included impacts from Coal Combustion Residuals (CCR) from Coal Ash Plants; Petersburg Landfill staying open; and when County Waste will open a landfill in Cumberland County. The next TAC meeting will be March 7, 2019 Mr. Nolan noted.

#### **Item No. 11: Public Information**

##### ***Reduce Contamination in Recycling Campaign Update***

Mrs. K. Hynes filled in for Mrs. N. Drumheller, Public Affairs Manager, who was participating in the Virginia Statewide Life Smart Competition. Mrs. Hynes stated there has been much talk about reducing contamination in our recycling programs so that when the markets do come back around CVWMA and participating jurisdictions will benefit and be able to sustain our programs. Mrs. Hynes noted that staff are living, eating, and breathing the Oops! Recycle Right campaign now. Staff worked with Channel 6 in the Fall through February and the “Oops! Will You Be Next?” commercial ran two times on WTVR CBS6 during Pre-Super Bowl programming on February 3<sup>rd</sup>. The added value for this exposure from our local media partner was priceless and shows their commitment to recycling education and to the Authority.

Coming up staff has speaking engagements as well as educational booths, and a second zip code specific messaging educational campaign. This time, CVWMA staff will be working with WRIC TV 8. In addition, a series of educational advertisements continue to run in local publications.

Mrs. Hynes thanked Ms. M. Robertson (M-Hopewell) for arranging several educational opportunities in Hopewell and Mrs. M. Kelley (M-Henrico) for getting staff set up with Supervisor Patricia O’Bannon at her Town Hall meeting on February 28<sup>th</sup>. The focus of the meeting is proper waste disposal and recycling education. Staff also had the opportunity to speak to the Town of Ashland Citizen Academy group.

##### ***2019 CVWMA Recycling Collection Schedule and Call Center Impact***

Continuing, Mrs. Hynes reported at the end of December, CVWMA mailed the annual recycling collection schedule to about 280,000 households which sparks a renewed interest in the recycling program. CVWMA staff received over 15,000 calls; 4,513 of those calls were for curbside recycling; over 1,100 emails from the public including trash and recycling; and over 1,000 information requests which include extra container stickers, plastic bag keepers and Oops! Recycle Right Rack Cards. This compares to over 14,000 calls, 700 emails from the public, and 1,000 information requests for January 2018 compared to over 11,000 calls, 600 emails, and 900 information requests in January of 2017. Bin requests and bin and cart purchases for the month of January were: 661 bins requested, compared to 1,036



in 2018, in Henrico. In January 2019, 71 bins were purchased compared to 72 bins in 2018 and 322 carts were purchased, compared to 304 in 2018.

### ***Promotion and Education***

Statistical data for the month of January shows that there were 22,141 unique visitors, compared to 22,135 in 2018 and they made 50,602 visits, compared to 45,353 in 2018, to over 116,650 pages, compared to 103,097 in 2018. The average visit time was 3 minutes for all pages. The Top Web Pages Viewed include: Homepage cvwma.com, Curbside Recycling What to Recycle, 2019 CVWMA Recycling Collection Schedule.pdf, Curbside Recycling and Collection Schedule page. News feed had 1,139 views compared to 724 views in 2018. The Event Calendar had 1,381 views compared to 1,250 views in 2018 and the Recycling Wizard had 1,048 views. This data aligns with our recycling contamination campaign and the public looking for information on how to recycle right.

Mrs. Hynes reported social media has been very busy with Oops! education, inclement weather and holiday impacts to collections as well as promoting local programs and events. There were 602 new email subscribers added to the Curbside Collection Day email reminder, compared to 453 last month.

Public Information staff reported that there were 42 requests for education and outreach during the month of January, compared to 22 requests in 2018. These requests included 14 presentations, compared to 15 last year, 16 requests for educational materials, compared to 4 in 2018, 8 requests for events, compared to 3 last year, and 4 media interviews. Staff estimates impacting 1,029 people, compared to 1,220 in 2018, and distributing 4,695 educational materials, compared to 2,961 in 2018.

### ***Curbside Education Advisory Committee***

The next quarterly meeting of the Curbside Education Advisory Committee will be on Thursday, February 28, 2019, at 10 a.m. in the Hanover County Board of Supervisors Conference Room. Mr. S. Chidsey (M-Hanover) and the Hanover County Public Works Department will be hosting the meeting and will be the Member Focus. Thank you to Hanover for hosting.

### **Item No. 12: Financial Reports for January 2019**

Mrs. K. Hynes introduced Mrs. K. Shea, the new Accounting and Financial Manager who started on Tuesday. Mrs. Shea conducted with the Personnel Study and Mrs. Hynes noted that Mrs. Shea's experience in human resources in addition to accounting will come in handy with the Strategic Planning goal of updating the Employee Handbook.

Mrs. Hynes continued, reporting that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of January 31, 2019. The Authority has a combined Net Income of \$210,466 year to date. Mrs. Hynes noted the year to date net loss in the Curbside Project Fund of \$20,634 and explained all of the expenses for the Collection Calendar, including mailing and printing, have already been recorded. Also, additional monies were appropriated to expand the Contamination Reduction Campaign. The accounts receivable schedule is included and reflects the details of the amounts due to the Authority. There is an outstanding amount of \$215 more than 60 days old.

Chairman Phillips opened the floor for a motion to accept and file the Financial Reports for January 2019 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Wyatt (M-Hanover), Vice-Chairman, and carried that the Financial Reports for January 2019 be approved and filed as submitted.

### **Item No. 13: Consideration of Resolution 19-16 and Resolution 19-17 amending the 2019 and 2020 Operating Budgets to implement the results of the Pay and Classification Study**

Mrs. K. Hynes stated the CVWMA's salary grades and range structure have been in place for over 10 years and since the last study was conducted, the economy went through a recession and the growth coming out of the recession has

been gradual and slow. During the last 10 years, many organizations including local governments and public entities have reorganized and positions that were once benchmarked have changed, and in many cases are no longer comparable.

The CVWMA utilized Mrs. Kenna Shea, a consultant through Robert Half Management Resources, to conduct the study which was completed December 2018 and reviewed with the Executive Committee. Adjustments were done to various job descriptions and a survey was created and sent to municipalities, regional agencies and solid waste authorities along with area businesses.

The survey included details and descriptions of each of the 9 full time positions, and asked respondents to include current salary ranges of closely matched positions, current or average salary of that position, number of employees in the position and if applicable how long in the positions. In addition, the survey included questions about benefits offered to employees to round out the employment package. We received 14 valid responses and the responses included a mix of regional agencies, solid waste authorities and large and small localities. Mr. R. Whiteman (M-Henrico) asked if any of the those that did not participate explained why they were not participating. Mrs. Hynes stated they did not but for some it may have been the amount of time it would take to complete the survey. Mr. W. Henley (A-Colonial Heights) offered that 30% was a good return rate for surveys and Chairman Phillips agreed. Mrs. Hynes stated the survey time was extended by resending it to those who had not responded at first.

Based on the survey responses, base pay in many CVWMA positions were low relative to the market. It is recommended by CVWMA staff and the Executive Committee to modify the pay structure scales and to increase individual base pay where necessary to advance the pay scale by 7% in each grade.

The Customer Service Supervisor position is recommended for a title and grade change to Senior Customer Service Supervisor with an increase from grade 14 to grade 16. Our Customer Service Supervisor has been in the same position for almost 19 years and will be celebrating 20 years with CVWMA later this year.

It is further recommended to increase individual base pay where necessary to bring jobs comparable with external similar base pay, to remain competitive. After review and discussion with the Executive Committee, it is recommended to implement the pay adjustment for the 8 full-time positions, excluding the Executive Director, of the Authority, effective March 1, 2019. The impact annually is \$31,750 and the impact to fiscal year 2018-2019 will be \$10,725.

In fiscal year 2019, transfers are recommended to the Regular Salaries and Wages line item in the General (\$4,100), Residential Recycling (\$6,100), Drop-Off Recycling (\$125) and Municipal Solid Waste (\$400) Funds from Contingencies and Reserves and other various line items. The total transfer will be absorbed within the total adopted budget, thus no monies are anticipated from reserves. **Resolution 19-16** will authorize the Executive Director to transfer funds to implement the results of the study effective with the first payroll in March 2019.

In fiscal year 2020, a transfer is recommended to the Regular Salaries and Wages line item in the General (\$11,200), Residential Recycling (\$18,150), Drop-Off Recycling (\$1,200) and Municipal Solid Waste (\$1,200) Funds from Contingencies and Reserves a total of \$31,750. The total transfer will be absorbed within the total adopted budget, thus no monies are anticipated from reserves. **Resolution 19-17** will authorize the Executive Director to transfer funds to accommodate the implementation of the plan in fiscal year 2019.

Mr. W. Henley (A-Colonial Heights) asked what the basis was for the midpoint being reached in five years because he is familiar with the midpoint being reached in ten years. Mrs. K. Shea, Accounting and Financial Manager, answered that three to five years is standard nationally. Three to five years is the standard and we chose the more conservative five years for the midpoint. Mr. S. Chidsey stated that Mr. Henley was correct, 10 years is the norm in government.

Chairman Phillips opened the floor for a motion to approve **Resolution 19-16 and Resolution 19-17** as submitted.

A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mr. M. Kukoski (M-Richmond), Treasurer, and carried that **Resolution 19-16 and Resolution 19-17** be approved as submitted.

Chairman Phillips stated she thinks it is always important to stay competitive especially being a small organization where there is not an opportunity to move around within the organization.

#### **Item No. 14: Administrative**

Mrs. K. Hynes reminded everyone of the Curbside Education Advisory Committee meeting on Thursday, February 28, 2019 at 10 a.m. in Hanover; the Executive Committee Meeting on Tuesday, March 5, 2019 at 2:00 p.m.; the Technical Advisory Committee on Thursday, March 7, 2019 at 9:00 a.m.; and the Board of Directors Meeting in Richmond on Friday, March 15, 2019 at 9:00 a.m. Mrs. Hynes thanked Prince George for agreeing to host the April Board meeting in the Crater area.

#### **Old/New Business**

Chairman Phillips asked if there was any old or new business to come before the Board and Mr. W. Henley (A-Colonial Heights) offered a suggestion to the Board regarding the Technical and Executive Committees who help with the administration and running of the Authority. Mr. Henley stated it would be helpful if within the minutes or in the proposals for the adoption of resolutions, to have the recommendations of the committees on record with regard to review and preview of these matters. Mr. Henley stated in his opinion that would be helpful information to the Board to have these recommendations put into the minutes of the meeting, before matters are presented to the Board. Mr. Henley noted it is typical of the other Boards he sits on that the input and recommendation from the committees is mentioned so that it is officially in the records of the meetings and the proceedings of the Authority. Mrs. Hynes asked if Mr. Henley was looking for official minutes of the recommendations by the Committees and Mr. Henley gave an example of the resolutions before the Board today, that she had mentioned were recommended by the Executive Committee. Mr. Henley suggested he would like to see it stated to the Board what the Executive Committee recommends and in other cases what the Technical Advisory Committee recommends. Mr. S. Chidsey (M-Hanover) asked if we should have something that identifies who is in the groups. Mr. Henley stated that would be helpful but that the committees do important work, sometimes even previewing the information before the committee meeting and their recommendations and their input are very important for the full Board to know about, before the important decisions are asked to be made.

Mr. S. Wyatt (M-Hanover), Vice-Chairman thanked CVWMA for recognizing Hanover County's 300<sup>th</sup> Anniversary celebration coming in 2020. Mr. Wyatt stated that the 114,000 residents are very proud of their county which includes Ashland, also known as The Center of the Universe, and is the home of Randolph Macon College. Mr. Wyatt stated Hanover County was formed off of New Kent County in November of 1719. It is also the birthplace of Patrick Henry in Scotchtown with many other historic sites as well. Hanover County will be celebrating throughout the year of 2020. Mr. Wyatt welcomed all to consider Hanover County a home, with its 25 accredited schools and one of the lowest real estate taxes in the Central Virginia region. The county is conservative and fiscally tight run and residents are proud of their County Administration and the direction Hanover County is headed. Mr. Wyatt again thanked CVWMA for recognizing the 300th Anniversary celebration and also noted Jason Mraz, a Lee Davis High School graduate, comes back to visit the area often. Mrs. K. Hynes thanked Mr. Wyatt and noted that Mr. S. Wyatt is running for the Virginia House of Delegates and she wished him well. Mrs. Hynes noted that, unfortunately this will mean Mr. Wyatt will not be running for the Board of Supervisors in the fall.

With no further business to come before the Board, Chairman Phillips opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:50 a.m. The motion was made by Mr. R. Dunn (M- Chesterfield), Director, seconded by Mr. J. Lane (M-Henrico), Immediate Past Chair, and carried that the February 15, 2019 Board of Directors' meeting be adjourned.



**CERTIFICATE**

I, Marcia Phillips, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the February 15, 2019 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., March 15, 2019. Given under my hand and seal of the CVWMA this 15th day of March 2019.

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**Marcia Phillips, Chairman**

## 2019 VIRGINIA GENERAL ASSEMBLY UPDATE

Website: <http://viriniageneralassembly.gov/>

The 2019 session began January 9 and ended on February 23. A total of 2,319 bills were introduced this year. Most of the legislation CVWMA was following did not pass. Below is a summary of the new laws that will result and of those that did not pass, which we might anticipate coming up again in the future.

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### *Recycling and Solid Waste Legislation Active:*

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#### **SB1355 Coal combustion residuals surface impoundments; closure.**

Introduced by: **Amanda F. Chase** | Midlothian

**Coal combustion residuals surface impoundments; closure.** Directs the Department of Environmental Quality to require the closure of any coal combustion residuals (CCR) surface impoundment located in the Chesapeake Bay watershed. The bill requires that such closure include the removal of all CCRs for disposal in a permitted landfill that meets federal criteria and that the impoundment site be reclaimed in a manner consistent with federal mine reclamation standards. Finally, the bill allows an investor-owned public electric utility to recover the costs of closure from customers.

7/23/18: Referred to Agriculture, Conservation and Natural Resources  
1/17/19 Referred from ACNR to Commerce and Labor (11Y – 1N)0  
1/23/19 Assigned Coal Ash Subcommittee  
1/28/19 Incorporated SB 1009 and SB1534 into SB1355 (13Y – 0N)  
1/28/19 SB1355 Reported from Commerce and Labor w/ substitute (12Y – 0N – 1A)  
1/28/19 Referred to Senate Finance  
1/30/19 Reported from Finance w/ substitute (14Y – 0N – 2A)  
2/1/19 Senate – pending question (24Y – 16N)  
2/1/19 Senate – substitute agreed to (28Y – 12N)  
2/5/19 Passed Senate (37Y -2N – 1A)  
2/8/19 Referred to House ACNR  
2/13/19 Reported from ACNR (22Y – 0N)  
2/15/19 Passed House 993 Y – 2N

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#### **HB 1614 / SB 1248 Local Stormwater Management Fund; grant moneys.**

Introduced by: **Mark L. Cole** | Fredericksburg Bryce Reeves - Fredericksburg

**Local Stormwater Management Fund; grant moneys.** Authorizes any locality to provide by ordinance for the creation of a local Stormwater Management Fund (the Fund) for the purpose of granting funds to an owner of private property or a common interest community for stormwater management and erosion prevention. The bill requires grants from the Fund to be used exclusively for construction, improvement, or repair of a stormwater management facility or for erosion and sediment control. The Fund shall exclusively comprise appropriated local moneys.

8/28/18 Referred to Committee on Counties, Cities and Towns 1/5/19 Referred to Senate Local Govt  
1/14/19 Assigned Sub #3 1/15/19 Reported from Local Govt 12Y-0N)  
1/24/19 Subcommittee reports with amend (6Y -2N) 1/21/19 Passed Senate (40Y – 0N)  
2/1/19 Reported from C, C & T (21Y-0N) 1/24/19 House: Ref to Counties, Cities & Town  
2/5/19 Passed House (99Y – 0N) 2/06/19 Assigned CC&T Sub #2

**STAFF AGENDA  
ITEM NO. 4 (cont'd)**

2/6/19	Referred to Senate Local Government	2/13/19	Sub recommends reporting (8Y-0N)
2/12/19	Reported from LG w/ substitute (13Y – 0N)	2/15/19	Reported from CC&T (21Y-0N)
2/15/19	Passed Senate w/ substitute (39Y-0N)	2/19/19	Passed House (99Y – 0N)
2/19/19	Passed House (97Y-0N)	2/22/19	Signed by President and Speaker
2/22/19	Signed by President and Speaker		

***Recycling and Solid Waste Legislation Introduced but did not pass:***

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HB 2395 Hazardous Waste Site Inventory. Requires the Department of Environmental Quality (the Department) to compile by July 1, 2020, to update at least annually thereafter, and to post to its website a Hazardous Waste Site Inventory (the Inventory). The Inventory shall be a current listing of sites known to the Department at which the disposal of hazardous waste has occurred, providing specific information about each site.

2/19/19 Passed Senate w/ amendment (40Y – 0N)  
2/21/19 House passed by for day (51Y – 49N)  
2/24/19 Bill Failed

SJ265/ HJ620 Municipal solid waste generated within a solid waste planning unit; reduction of recycling rate. Requests the Secretary of Commerce and Trade and the Secretary of Natural Resources (the Secretaries) to jointly study a reduction of the minimum recycling rate for municipal solid waste generated within a solid waste planning unit. In conducting its study, the Secretaries are to (i) investigate the impact that China's reduced recyclable material contamination acceptance rate has had and is currently having on solid waste planning units in the Commonwealth; (ii) analyze the effect on the Commonwealth of reducing the minimum required recycling rate for solid waste planning units, including impacts to landfills, localities, ecosystems, and the economy; and (iii) propose one or more solutions to assist solid waste planning units and the Commonwealth as a whole, including recommending a specific reduction of the minimum recycling rate for municipal solid waste generated within a solid waste planning unit.

HJ 597 Litter; economic impacts on fishing, farming, and water quality in urban streams, report. Requests the Department of Environmental Quality to study the economic impact of litter on fishing, farming, water quality, and other components of Virginia's economy and to propose strategies, campaigns, and necessary state actions to protect the economy of the Commonwealth from harm caused by litter and promote Virginia's economic welfare.

SB 1070 Disposable paper and plastic bags; local taxation. Authorizes localities to impose, by ordinance, a \$0.05 tax on certain disposable paper bags and disposable plastic bags provided to consumers by certain retailers. Revenues from the local tax, less \$0.01 of every \$0.05 collected, which the bill authorizes the retailer to retain, would be submitted to the Tax Commissioner and distributed monthly to the county or city imposing the tax. The bill requires each county or city adopting an ordinance to impose the tax to (i) specify in the ordinance that the tax revenues shall be used for pollution and litter mitigation and (ii) provide a certified copy of the ordinance to the Tax Commissioner at least six months prior to the date the tax is to become effective.

SB 1116 Plastic bags; tax in the Chesapeake Bay Watershed. Imposes a five-cent per bag tax on plastic bags provided to customers by certain retailers in localities located wholly within the Chesapeake

**STAFF AGENDA  
ITEM NO. 4 (cont'd)**

Bay Watershed and directs revenues to be used to support the Chesapeake Bay Watershed Implementation Plan. The bill also allows every retailer that collects the tax to retain one cent of the five-cent tax.

HB 2095 Local prohibition on single use plastic and expanded polystyrene products; local tax. Authorizes a locality to prohibit by ordinance the purchase, sale, or provision, whether free or for a cost, of certain single use products that are not recyclable or compostable and for which there is a suitable and cost-effective compostable or recyclable alternative product available, with certain exceptions. The bill also authorizes any county or city to impose a five-cent per bag tax on disposable plastic bags provided to customers by certain retailers, with certain bags being exempt from the tax. The bill directs revenue from the local tax to be used by the county or city imposing the tax for litter control and stormwater management. The bill allows every retailer that collects the tax to retain one cent of the five-cent tax if the tax is paid in a timely manner.

SB 1761 Landfill permits; adjacent locality approval. Requires that an application for a new solid waste management facility permit or for modification of a permit to allow an existing solid waste management facility to expand or increase its capacity include a certification from the governing body for each locality within a five-mile radius of the facility, other than the locality in which the facility is or will be located unless as otherwise required, granting approval of the facility.

SB 1762 Traffic impact analysis; solid waste management facilities. Requires a locality to submit to the Department of Transportation a traffic impact analysis for any proposed rezoning application for a new solid waste management facility.

SB 1155 Screening of trash receptacles; local option. Authorizes a locality, by ordinance, to require that trash, garbage, refuse, litter, and other debris at any business or multi-family residential property that has a central collection receptacle be shielded or screened from view of a person standing at ground level from outside of the property on which the central collection receptacle is located.

HB 1908 / SB 1561 Sixth grade science; Department of Education, et al., shall update curriculum. Directs the Department of Environmental Quality and the Department of Education to update the "Window into a Green Virginia" curriculum developed by the Departments for sixth grade science to include a unit on the benefits, including the energy benefits, of recycling and reuse.

SB 1305 Recycling and waste disposal; unpaid fees; lien. Authorizes a locality to recover unpaid charges, including interest for recycling and waste disposal services. The bill provides that such action shall constitute a lien against the property, ranking on a parity with liens for unpaid taxes, and authorizes localities to combine billings for recycling and waste disposal charges with billings for water or sewer charges, stormwater charges, real property tax assessments, or other billings, in an order established by the locality.

HB 2159 Plastic Pollution Prevention Advisory Council. Establishes in the executive branch of state government the Plastic Pollution Prevention Advisory Council to study and make recommendations regarding plastic pollution problems in the Commonwealth, with the mission of eliminating plastic waste. The bill has a sunset date of June 30, 2022.

HB 2391 Landfills; waste disposal fee; Greenhouse Gas Fund. Requires any person owning or operating a permitted solid waste management facility to collect from each person disposing waste at such facility a fee of \$1 for every 500 pounds of waste, or fraction thereof in excess of 500 pounds, that is

**STAFF AGENDA  
ITEM NO. 4 (cont'd)**

accepted. The bill allows the facility's owner or operator to retain 10 percent of the fees collected for administrative expenses and requires the facility's owner or operator to remit the remainder on a quarterly basis to the Department of Environmental Quality (the Department) for deposition in the Greenhouse Gas Fund (the Fund), created by the bill. The bill provides that the Director of the Department shall, after considering recommendations from the Solid Waste Management Board (the Board), expend moneys in the Fund on promoting the reduction in the emission of greenhouse gases in the Commonwealth, including methane and other gases that are emitted from landfills, and on supporting efforts to counter the effects of climate change. The bill provides that five percent of the Fund may be spent on administrative expenses and authorizes the Board to promulgate and enforce regulations necessary to carry out the provisions of the bill.

SB 1745 DEQ permits; technical assistance grants. Creates the Permitting Technical Assistance Fund (the Fund) for the purpose of issuing grants to qualified groups to obtain technical assistance in (i) interpreting information with regard to permits, permit actions, or activities conducted at permit sites; (ii) identifying new or alternative permit provisions or conditions; or (iii) formulating, revising, or submitting written or oral comments during a public comment period. The bill authorizes the Director of the Department of Environmental Quality to issue grants from the Fund to qualified groups not exceeding \$15,000 for any group for any single permit action and directs the Department of Environmental Quality (the Department) to include with any fees for a permit issued by the Department, State Air Pollution Control Board, State Water Control Board, or Virginia Waste Management Board, a fee to cover the full cost of administering and issuing grants from the Fund. The bill directs the Department to develop regulations to carry out its provisions.

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***Other Active Legislation of Interest:***

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**HB 1629 Virginia Public Procurement Act; request for proposals, publication.** Introduced by: **Hyland F. "Buddy" Fowler, Jr.** | Glen Allen

**Virginia Public Procurement Act; request for proposals; publication.** Removes the requirement for newspaper publication of Requests for Proposals for professional services.

10/26/18 Referred to Committee on General Laws

1/8/19 Assigned GL subcommittee #4

1/10/19 Subcommittee #4 recommends reporting with substitutes (8Y – 0N)

1/17/19 Reported from General Laws w/ substitute (21Y – 0N)

1/23/19 Passed the House (92Y – 3N)

1/24/19 Senate: Referred to General Laws and Technology Committee

2/11/19 Reported from General Laws (15Y – 0N)

2/13/19 Passed Senate (39Y – 0N)

2/20/19 Signed by Speaker and President

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**HB 1866 Annual local audit.** Introduced by: Peace - Hanover

**Annual local audit.** Requires localities to submit their annual local audit to the Auditor of Public Accounts. If the audit is not completed as required, the locality shall promptly post a statement on its website declaring that the required audit is pending, the reasons for the delay, and the estimated date of completion. Such statement shall also be posted and made available to the public at the next scheduled



meeting of the local governing body. The statement shall continue to be posted and updated until the audit is completed.

**STAFF AGENDA  
ITEM NO. 4 (cont'd)**

**1/3/19 Referred to Counties, Cities & Towns**  
**1/14/19 Assigned Subcommittee #1**  
**1/23/19 Subcommittee recommends reporting (6Y-0N)**  
**1/25/19 Reported from C, C & T (21Y – 0N)**  
**1/31/19 Passed House (99Y – 0N)**  
**2/1/19 Referred to Senate Comm on Local Gov't**  
**2/12/19 Reported from LG (13Y – 0N)**  
**2/15/19 Passed Senate (39Y – 0N)**  
**2/20/19 Signed by Speaker and President**

*Other Legislation of Interest Introduced by not passed*

**HB 2101 Department of Professional and Occupational Regulation; deregulation of certain practices. Implements the recommendations of the Joint Legislative Audit and Review Commission in its report on Operations and Performance of the Department of Professional and Occupational Regulation by eliminating licensure requirements for landscape architects, soil scientists, and waste management facility operators. The bill contains technical amendments.**

**HB 1796 Virginia Public Procurement Act; competitive negotiation, price for professional services. Allows public bodies to request price information in a Request for Proposal for professional services.**

**HB 2072 Virginia Public Procurement Act; competitive negotiation for professional services. Provides that for competitive negotiation for professional services, a public body may conduct negotiations simultaneously with the top two ranked offerors if the public body does not request or discuss nonbinding estimates of total project costs at the discussion stage and as long as such process is set forth in the Request for Proposal.**

**HB 1880 State environmental boards; appointment of members. Changes the composition of the Air Pollution Control Board, the Waste Management Board, and the State Water Control Board from appointment exclusively by the Governor to the following: two members appointed by the Governor; two members appointed by the Senate Committee on Rules from a list recommended by the Senate Committee on Agriculture, Conservation and Natural Resources; and three members appointed by the Speaker of the House from a list recommended by the House Committee on Agriculture, Chesapeake and Natural Resources. The appointing authority shall appoint members for the unexpired term upon a vacancy other than by expiration of a term.**

**FINANCIAL REPORTS FOR FEBRUARY 2019**

The financial activity for February is consistent with previous months and the Authority continues to remain within total budget as of February 28. CVWMA has a combined net income of \$160,534 year to date and the net income will continue to decrease through the end of the fiscal year.

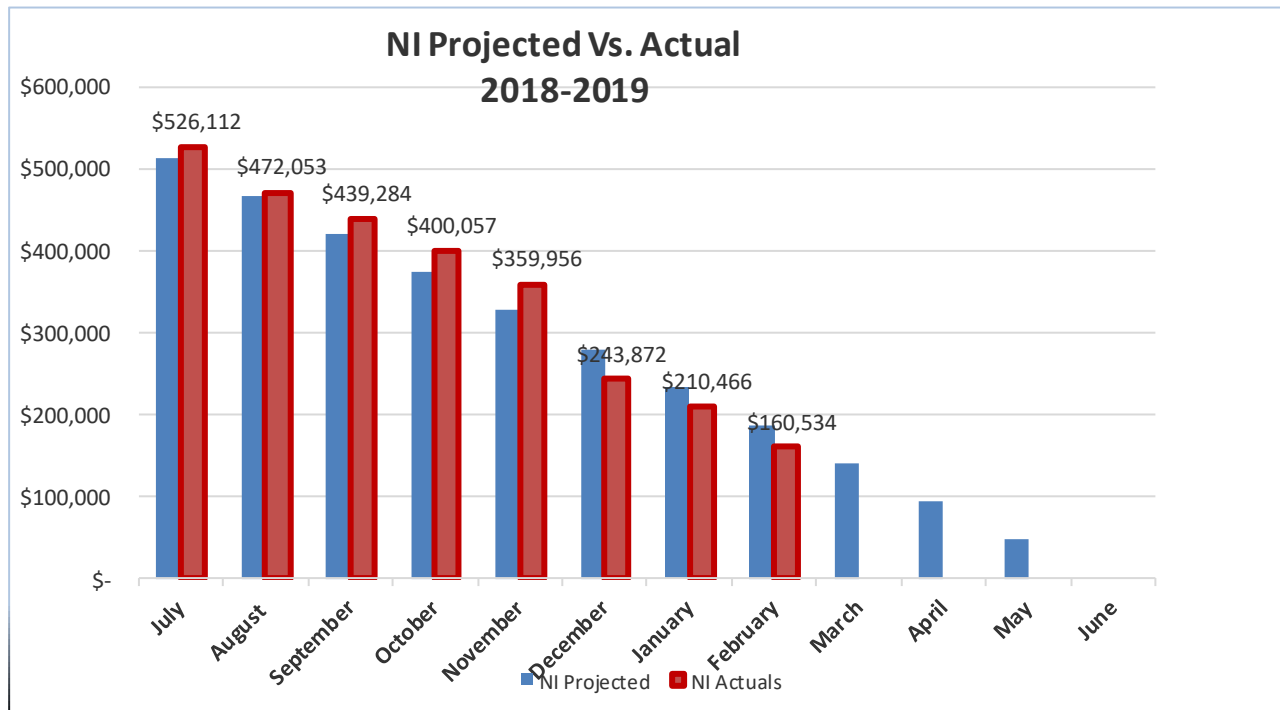
The accounts receivable schedule is included and reflects the amounts due to the Authority as of February 28. There are two outstanding invoices that are more than 60 days past due on February 28 totaling \$1,285.

**Recommended Action:** Approval of the February 2019 Financial Reports

Attachments

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses By Fund**  
**July – February 2019**

<b>Summary - All Funds</b>			
	<b>Total</b>	<b>Total</b>	
	<b><u>Revenues</u></b>	<b><u>Expenses</u></b>	<b><u>NI Totals</u></b>
General Operating Fund	\$ 587,336	412,597	\$ 174,739
Curbside Project Fund	5,951,599	5,976,216	\$ (24,617)
Drop-Off Project Fund	452,159	447,214	\$ 4,945
Municipal Solid Waste Fund	2,088,484	2,083,356	\$ 5,128
CFC/HCFC	38,710	38,710	\$ -
Special Waste Collections	161,788	161,451	\$ 337
Waste Tire Fund	43,356	43,356	\$ -
Appliance and Scrap Metal Hauling	416,450	416,450	\$ -
Yard Waste Projects	285,923	285,923	\$ -
Waste Transfer & Disposal	<u>897,642</u>	<u>897,640</u>	<u>\$ 2</u>
<b>Totals</b>	<b><u>\$ 10,923,447</u></b>	<b><u>\$ 10,762,913</u></b>	<b><u>\$ 160,534</u></b>
	<b><u>Month to date</u></b>	<b><u>Year to date</u></b>	<b><u>Budget</u></b>
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ 15,040</u></b>	<b><u>\$ 12,500</u></b>



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – February 2019**

<b>General Operating Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Annual Gov't Assessments	\$ -	\$ 561,661	\$ 561,660	\$ (1)	0.0%
Interest on Investments	<u>2,500</u>	<u>25,675</u>	<u>22,555</u>	<u>(3,120)</u>	<u>-13.8%</u>
<b>Total Revenues</b>	<u>2,500</u>	<u>587,336</u>	<u>584,215</u>	<u>(3,121)</u>	<u>-0.5%</u>
<b>Expenses:</b>					
Personnel services	34,609	259,878	406,660	146,782	36.1%
Fringe benefits	8,100	61,813	87,400	25,587	29.3%
Professional services	1,809	33,337	41,375	8,038	19.4%
Repairs and maintenance	-	1,321	3,375	2,054	60.9%
Advertising and promotions	307	1,840	1,250	(590)	-47.2%
Materials and supplies	587	3,331	4,700	1,369	29.1%
Other services and charges	536	12,513	14,950	2,437	16.3%
Leases	3,700	31,279	46,575	15,296	32.8%
Depreciation	972	7,285	11,125	3,840	34.5%
Contingencies	<u>-</u>	<u>-</u>	<u>2,135</u>	<u>2,135</u>	<u>100.0%</u>
<b>Total Expenses</b>	<u>50,620</u>	<u>412,597</u>	<u>619,545</u>	<u>206,948</u>	<u>33.4%</u>
<b>Net Income</b>	<b><u>\$ (48,120)</u></b>	<b><u>\$ 174,739</u></b>	<b><u>\$ (35,330)</u></b>	<b><u>\$ 210,069</u></b>	
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ 5,908</u></b>	<b><u>\$ 5,000</u></b>	<b><u>\$ (908)</u></b>	<b><u>-18.2%</u></b>

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – February 2019**

<b>Curbside Project Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 706,191	\$ 5,501,990	\$ 7,250,000	\$ 1,748,010	24.1%
Public Relations Assessment	18,029	145,375	219,000	73,625	33.6%
Customer Service Assessment	19,147	154,351	232,000	77,649	33.5%
96-gal Cart Revenue	14,893	126,844	160,800	33,956	21.1%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	-	-	700,000	700,000	100.0%
Interest on Investments	<u>1,336</u>	<u>13,039</u>	<u>11,295</u>	<u>(1,744)</u>	<u>-15.4%</u>
<b>Total Revenues</b>	<u>759,596</u>	<u>5,951,599</u>	<u>8,583,095</u>	<u>2,631,496</u>	<u>30.7%</u>
<b>Expenses:</b>					
Personnel services	15,574	129,151	198,580	69,429	35.0%
Fringe benefits	7,239	42,446	56,000	13,554	24.2%
Professional services	1,574	16,768	27,780	11,012	39.6%
Repairs and maintenance	-	1,200	2,980	1,780	59.7%
Advertising and promotions	9,302	73,307	114,250	40,943	35.8%
Materials and supplies	393	1,911	4,075	2,164	53.1%
Other services and charges	735	57,378	64,830	7,452	11.5%
Leases	2,432	20,409	30,400	9,991	32.9%
Depreciation	1,069	8,043	12,700	4,657	36.7%
Contractual services	706,191	5,501,990	7,250,000	1,748,010	24.1%
96-gal Cart Expense	19,070	123,613	154,000	30,387	19.7%
Material Sales Rebate	<u>-</u>	<u>-</u>	<u>700,000</u>	<u>700,000</u>	<u>100.0%</u>
<b>Total Expenses</b>	<u>763,579</u>	<u>5,976,216</u>	<u>8,615,595</u>	<u>2,639,379</u>	<u>30.6%</u>
<b>Net Income</b>	<b><u>\$ (3,983)</u></b>	<b><u>\$ (24,617)</u></b>	<b><u>\$ (32,500)</u></b>	<b><u>\$ 7,883</u></b>	
<b>Capital Outlay</b>	<u>-</u>	<u>\$ 6,088</u>	<u>\$ 5,000</u>	<u>\$ (1,088)</u>	<u>-21.8%</u>

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – February 2019**

<b>Curbside Project Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 706,191	\$ 5,501,990	\$ 7,250,000	\$ 1,748,010	24.1%
Public Relations Assessment	18,029	145,375	219,000	73,625	33.6%
Customer Service Assessment	19,147	154,351	232,000	77,649	33.5%
96-gal Cart Revenue	14,893	126,844	160,800	33,956	21.1%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	-	-	700,000	700,000	100.0%
Interest on Investments	<u>1,336</u>	<u>13,039</u>	<u>11,295</u>	<u>(1,744)</u>	<u>-15.4%</u>
<b>Total Revenues</b>	<u>759,596</u>	<u>5,951,599</u>	<u>8,583,095</u>	<u>2,631,496</u>	<u>30.7%</u>
<b>Expenses:</b>					
Personnel services	15,574	129,151	198,580	69,429	35.0%
Fringe benefits	7,239	42,446	56,000	13,554	24.2%
Professional services	1,574	16,768	27,780	11,012	39.6%
Repairs and maintenance	-	1,200	2,980	1,780	59.7%
Advertising and promotions	9,302	73,307	114,250	40,943	35.8%
Materials and supplies	393	1,911	4,075	2,164	53.1%
Other services and charges	735	57,378	64,830	7,452	11.5%
Leases	2,432	20,409	30,400	9,991	32.9%
Depreciation	1,069	8,043	12,700	4,657	36.7%
Contractual services	706,191	5,501,990	7,250,000	1,748,010	24.1%
96-gal Cart Expense	19,070	123,613	154,000	30,387	19.7%
Material Sales Rebate	<u>-</u>	<u>-</u>	<u>700,000</u>	<u>700,000</u>	<u>100.0%</u>
<b>Total Expenses</b>	<u>763,579</u>	<u>5,976,216</u>	<u>8,615,595</u>	<u>2,639,379</u>	<u>30.6%</u>
<b>Net Income</b>	<u>\$ (3,983)</u>	<u>\$ (24,617)</u>	<u>\$ (32,500)</u>	<u>\$ 7,883</u>	
<b>Capital Outlay</b>	<u>-</u>	<u>\$ 6,088</u>	<u>\$ 5,000</u>	<u>\$ (1,088)</u>	<u>-21.8%</u>

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – February 2019**

<b>Municipal Solid Waste Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 249,202	\$ 2,058,221	\$ 2,985,000	\$ 926,779	31.0%
Customer Service Assessment	2,768	22,100	33,200	11,100	33.4%
Contract Admin Costs	-	3,950	-	(3,950)	0.0%
Interest on Investments	431	4,213	3,650	(563)	-15.4%
<b>Total Revenues</b>	<b><u>252,401</u></b>	<b><u>2,088,484</u></b>	<b><u>3,021,850</u></b>	<b><u>933,366</u></b>	<b><u>30.9%</u></b>
<b>Expenses:</b>					
Personnel services	1,315	10,789	17,180	6,391	37.2%
Fringe benefits	644	5,673	5,030	(643)	-12.8%
Professional services	357	4,515	6,225	1,710	27.5%
Repairs and maintenance	-	363	930	567	61.0%
Advertising and promotions	-	-	1,000	1,000	99.0%
Materials and supplies	114	392	975	583	59.8%
Other services and charges	74	975	1,650	675	40.9%
Leases	183	1,609	2,610	1,001	38.4%
Depreciation	134	819	1,250	431	34.5%
Contractual Services	249,202	2,058,221	2,985,000	926,779	31.0%
<b>Total Expenses</b>	<b><u>252,023</u></b>	<b><u>2,083,356</u></b>	<b><u>3,021,850</u></b>	<b><u>938,494</u></b>	<b><u>31.1%</u></b>
<b>Net Income</b>	<b><u>\$ 378</u></b>	<b><u>\$ 5,128</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 5,128</u></b>	
<b>Capital Outlay</b>	<b><u>-</u></b>	<b><u>\$ 3,044</u></b>	<b><u>\$ 2,500</u></b>	<b><u>\$ (544)</u></b>	<b><u>-21.8%</u></b>

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – February 2019**

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<b>Other Special Projects</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 180,135	\$ 1,367,968	\$ 2,491,000	\$ 1,123,032	45.1%
Contract Admin Costs	-	-	-	-	0.0%
Materials Sales Rebate	<u>41,701</u>	<u>475,901</u>	<u>375,000</u>	<u>(100,901)</u>	<u>-26.9%</u>
<b>Total Revenues</b>	<u>221,836</u>	<u>1,843,869</u>	<u>2,866,000</u>	<u>1,022,131</u>	<u>35.7%</u>
<b>Expenses:</b>					
Advertising and Promotions	-	-	1,000	1,000	0.0%
Contractual services	179,608	1,367,441	2,491,000	1,123,559	90.0%
Materials sales rebate	<u>41,890</u>	<u>476,090</u>	<u>375,000</u>	<u>(101,090)</u>	<u>-27.0%</u>
<b>Total Expenses</b>	<u>221,498</u>	<u>1,843,531</u>	<u>2,867,000</u>	<u>1,023,469</u>	<u>35.7%</u>
<b>Net Income</b>	<u>\$ 338</u>	<u>\$ 338</u>	<u>\$ (1,000)</u>	<u>\$ 1,338</u>	



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**February 28, 2019**

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<b>Receivables 2/28/18</b>	<b>Total</b>	<b>Over 60 days</b>	<b>Current w/in 60 days</b>
Department of General Services	\$ 3,756	\$ -	\$ 3,756
Ashland	2,546	-	2,546
Charles City	-	-	-
Chesterfield	317,967	1,070	316,897
Colonial Heights	74,770	-	74,770
Goochland	44,976	-	44,976
Hanover	29,767	-	29,767
Henrico	321,500	215	321,285
Hopewell	90,427	-	90,427
New Kent	30,266	-	30,266
Petersburg	121,407	-	121,407
Powhatan	27,514	-	27,514
Prince George	-	-	-
Richmond	232,020	-	232,020
<b>Totals</b>	<b>\$ 1,296,916</b>	<b>\$ 1,285</b>	<b>\$ 1,295,631</b>