



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
FEBRUARY 15, 2019
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

CALL TO ORDER

9:00 a. m.

CERTIFICATION OF QUORUM

CHAIRMAN'S AGENDA

ITEM NO.	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of January 17, 2019	3-9
3. Chairman's Report	

STAFF AGENDA

ITEM NO.	Page(s)
4. 2019 Virginia General Assembly Update	10-18
5. Residential Recycling Program	
6. Municipal Solid Waste (MSW) Program	
7. Consideration of Resolution 19-14 Renewing the Contract with Care Environmental Corporation for Household Hazardous Waste Event Collection, Hauling, And Disposal Services	19-20
8. Consideration of Resolution 19-15 Renewing the Contract with Sims Metal Management for Appliance and Scrap Metal Delivery, Hauling and Recycling Services	21-22
9. Operations and Program Statistics	
10. Technical Advisory Committee (TAC) Report	
11. Public Information	
12. Financial Report for January 2019	23-30

13. Consideration of **Resolution 19-16** and **Resolution 19-17** amending the 2019 and 2020 Operating Budgets to implement the results of the Pay and Classification Study

31-34

14. Administrative

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Curbside Education Advisory Committee, Thursday, Hanover, February 28, 2019 10:00 a.m.

Executive Committee Meeting - Tuesday, March 5, 2019 – 2:00 p.m.

Technical Advisory Committee - Thursday, March 7, 2019 – 9:00 a.m.

Board of Directors Meeting (Richmond) - Friday, March 15, 2019 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF JANUARY 17, 2019

Minutes of the January 17, 2019 CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 17, 2019
APPOMATTOX REGIONAL LIBRARY
HOPEWELL, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Marcia Phillips (M-Chesterfield), Chairman
Scott A. Wyatt (M-Hanover), Vice Chairman
Patricia Paige (M-New Kent), Secretary
Mark Kukoski (M-Richmond), Treasurer
Robert L. Dunn (M-Chesterfield), Director
J. Allen Lane (M-Henrico), Past Chair
Lee Sloppy (M-Ashland)
Scott Zaremba (M-Chesterfield)
William E. Henley (A-Colonial Heights)
Dwayne Jones (A-Goochland)
Randy Hardman (A-Hanover)
Bentley P. Chan (A-Henrico)
Monique Robertson (M-Hopewell)
Johnny Melis (A-Powhatan)
Darlene Jenkins (M-Richmond)
Miles Jones (M-Richmond)

Non-Voting:

Al Pace (A-Chesterfield)
Jon Clary (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Nancy Drumheller, Public Affairs Manager
Reginald Thompson, Operations Technician
Mary Beth Mains, Part-time Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Jennifer Schontag (A-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Clay Bowles (A-Chesterfield)
Jeffrey Howard (A-Chesterfield)
Doug Smith (M-Colonial Heights)
Leigh Dunn (M-Goochland)
Stephen Chidsey (M-Hanover)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
Chip England (A-Henrico)
James H. Burrell (A-New Kent)
Tangela Innis (M-Petersburg)
William Riggleman (A-Petersburg)
Michael Purvis (M-Prince George)
Rod Compton (A-Prince George)

Guests:

Valerie Brockett, Prince George County

With a quorum in attendance Chairman Marcia Phillips (M-Chesterfield), called the meeting to order at 9:04 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Phillips opened the floor for public comment. Without any requests to address the Board, she closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of December 14, 2018

Chairman Phillips opened the floor for a motion to approve the minutes of the regular meeting of December 14, 2018 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mr. M. Kukoski (M-Richmond), Treasurer and carried that the minutes of the December 14, 2018 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Phillips welcomed Ms. Darlene Jenkins, a familiar face and old friend, in her new capacity as CVWMA Board member for the City of Richmond. Chairman Phillips thanked the City of Hopewell for hosting the CVWMA Board meeting in their beautiful library.

Item No. 4: Treasurer's Report

Financial Reports for December 2018

Mr. M. Kukoski (M-Richmond), Treasurer, turned the meeting over to Mrs. K. Hynes, CVWMA Executive Director, to provide the financial report. Mrs. Hynes reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of December 31, 2018. The Authority has a combined Net Income of \$243,872 and the net income will decrease as we continue to incur expenses throughout the fiscal year. The accounts receivable schedule is included and reflects the details of the amounts due to the Authority. CVWMA received the City of Richmond's payment, after December 31 so all accounts are current to date.

Chairman Phillips opened the floor for a motion to accept and file the Financial Reports for December 2018 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Ms. P. Paige (M-New Kent), Secretary, and carried that the Financial Reports for December 2018 be approved and filed as submitted.

Item No. 5: Strategic Plan Update – Year 3, Quarter 2

Mrs. K. Hynes presented the Strategic Plan Implementation report. She went over the Strategic Plan dashboard which included the four goals: Protection of Environmental Resources, Customer Focus, Educational Resources and Financial Stewardship Through a Well-run Organization. She then provided details on each goal, objective and initiative and the progress that has been made toward each in the second quarter of the third year.

Mr. W. Henley (A-Colonial Heights) commended staff for the strategy, formulation and implementation of the Strategic Plan and stated the level of professionalism is second to none.

STAFF AGENDA

Item No. 6: 2019 Virginia General Assembly

Mrs. Hynes noted that the General Assembly convened on January 9 and adjourns February 23 (short session year) As of January 17th 2,262 bills were introduced.

Mrs. Hynes stated that both Senate Joint Resolution 265 and House Joint Resolution 620 request the Secretary of Commerce and Trade and the Secretary of Natural Resources jointly study a reduction of the minimum recycling rate for municipal solid waste generated within a solid waste planning unit. Mrs. Hynes referred Board members to the handout to read further and noted she did not feel that reducing the recycling goals were the way to address the rate impacts of the recycling markets. House Joint bill 597 is asking the Department of Environmental Quality (DEQ) to study the economic impact of litter on fishing, farming, and water quality in urban streams. Mrs. Hynes noted there are several paper and plastic bag tax bills noting Senate Bill 1116 was combined into Senate Bill 1070 which would authorize localities to impose a \$0.05 tax on certain disposable paper bags and disposable plastic bags provided to consumers by certain retailers; \$0.01 of the revenues would be kept by the retailers and the remaining would be distributed to the counties or cities imposing the tax. It would require the city or locality use the revenues for pollution and litter mitigation. House Bill 2095 would prohibit the sale of single use plastic (water bottles, forks, knives, plates, etc.) and expanded polystyrene products. Senate Bill 1009, House Bill 2105 and Senate Bill 1533 talk of removing coal ash and closing surface impoundments. Senate Bill 1155 would give localities the authority to require that trash receptacles be screened at businesses. House Bill 1908 and Senate Bill 1561 direct the Department of Education and the DEQ to update the “Window into a Green Virginia” curriculum developed by the Departments for sixth grade science to include a unit on the benefits, including energy benefits, of recycling and reuse. Senate Bill 1305 authorizes localities to recover unpaid charges, including interest for recycling and waste disposal services by placing a lien on property. House Bill 2159 establishes in the executive branch of state government the Plastic Pollution Prevention Advisory Council to study and make recommendations regarding plastic pollution problems with the mission of eliminating plastic waste. House Bill 2391 requires landfill owners to collect a fee of \$1 for every 500 pounds (\$4/ton). Landfills would keep 10%; remainder remitted to DEQ for the Greenhouse Gas Fund (created by this bill). They would be distributed to promote reduction of green house gases, including methane and other gases at landfills and to support efforts that counter climate change. House Bill 2395 requires DEQ to compile by July 1, 2020 and update annually and post to its website a Hazardous Waste Site Inventory.

Mrs. Hynes continued and reported House Bill 2101 will eliminate licensure requirements for certain jobs including waste management facilities operators. House Bill 1880 requires appointments to Air, Water and Waste Boards to have 2 members appointed by Governor, 2 members by the Senate and 2 by the House. Currently all representatives are appointed by the Governor. Mrs. Hynes noted it died on January 16th. House Bills 1629, 1796 & 2072 relate to newspaper publication and Public Procurement Act negotiations and pricing for professional services. Mrs. Hynes noted that 1629 passed subcommittee; 1729 & 2072 were tabled in subcommittee. House Bill 2077 requires localities to submit an annual audit to the Auditor of Public Accounts (APA) and if not completed, state on their website the reasons for the delay. House Bill 2084 grants counties greater than 100,000 in population certain powers of cities and towns, including taxation, borrowing and highway maintenance funds. House Bill 2076 and Senate Bill 1363 provides the city manager for the City of Petersburg a charter change to require the City Manager serve as collector of taxes transferring duties from the Treasurer. Senate Bill 1191 and House Bill 2002 is a clarification of appointment versus election of President and Vice-President of Council for the City of Hopewell. Senate Bill 1194 permits the City of Richmond to adopt an ordinance prohibiting former officers and employees from representing clients, people or any group for compensation for one year after their position ends. Lastly, House Joint Resolution 700 and Senate Joint Resolution 310 commends Hanover County on its 300th anniversary.

Item No. 7: Residential Recycling

Mr. R. Nolan, CVWMA Director of Operations, reported that the total tonnage of recyclables collected in the month of December in the residential program was 3,160 tons, 54 tons less than last December. Mr. Nolan added

that there was a total of 828 misses for the month compared to 365 last year in December due to the recent snow event. Continuing, Mr. R. Nolan reported that year to date through December 31, 2018, 18,521 tons were collected versus 18,630 for the same period last fiscal year, a difference of 109 tons.

Mr. Nolan shared the Oops! reporting for Petersburg which showed there were 71 homes that received rejections in Petersburg - 40 included trash, 23 were rejected for plastic bags, and 4 for Styrofoam. Mr. Nolan noted that loads of recycling delivered to TFC by CFS were audited for content and deemed 100% clean, single stream material.

The City of Richmond has 7 routes that are being audited by TFC. Within the 7 routes, 352 carts were tagged for contamination in December – 158 for plastic bags, 81 for food contamination, and 51 for trash. For the 2 Henrico routes, 125 were tagged– 63 for plastic bags, 28 were food contaminated items, and 18 for Styrofoam. The one Chesterfield route had 3 tagged containers - 2 for plastic bags, 1 for food contamination.

Mrs. K. Hynes stated that the City of Hopewell’s curbside recycling contract with County Waste would not be renewing for 2019 and staff has been working with Mrs. Monique Robertson (M-Hopewell) and the City of Hopewell to piggy back on a current contract with TFC.

Item No. 8: Municipal Solid Waste (MSW) Program

In the month of December, Mr. Thompson, CVWMA Operations Technician reported 9 misses were recorded in Ashland and 28 misses in the Chesterfield tax relief program for County Waste; 100 misses were recorded in Colonial Heights, 199 misses in Hopewell; and 187 misses in Petersburg. Mr. Thompson noted the snow event in December affected the trash collection as well. In addition, daily trips to the Lunenburg Landfill by CFS has also impacted service.

Item No. 9: Operations and Program Statistics

Mr. Thompson noted this is the busiest time of the year for the drop-off program. Drop-off cans at the high-volume locations refilled quickly after service, and there is no Sunday service under this contract. As a result, some sites did not make it from Saturday to Monday without overflowing. Extra pulls were added to keep up with the increase in traffic however, CFS was unable to keep up with the extra pulls, and with the weather and holiday delays we had in December a few pulls were missed by CFS and they will receive a penalty.

Mr. Nolan noted that Saturday, January 19, 2019 the City of Richmond will hold their “Bring One for the Chipper” event which was postponed due to snow. Events scheduled for the spring include a Household Hazardous Waste and eCycling event in Hanover County and a Household Hazardous Waste event in Prince George. Mr. Nolan stated he would have the dates and more details at the next Board meeting.

Item No. 10: Technical Advisory Committee (TAC) Report

Mr. Nolan noted the January commodity numbers remained the same as they were in December for Mixed Paper and Cardboard. Steel prices may be dropping in the next few months. Mr. Nolan also noted the main topic of discussion at the TAC meeting was if the 1-pound propane tanks would still be recycled in our program. Since that time, the issue has been resolved by Massey Wood and West. The next TAC meeting will be February 7th.

Item No. 11: Public Information

Reduce Contamination in Recycling Campaign

Mrs. N. Drumheller, Public Affairs Manager gave an update on various Reduce Contamination in Recycling Campaign components. The Oops! Recycle Right Campaign Contest with WTVR CBS6 ended on January 16th.

The contest received 4,801 entries and each contestant was required to answer 3 questions that aligned with our campaign messages to recycle right, avoid the Oops! and specific contaminants. Of these entries, 3,507 signed up to receive more information from CVWMA. Staff will be sending out emails later this month with links to our online resources such as the collection day email reminder, Recycling Wizard, monthly electronic newsletters, and social media, to name a few. We had two VISA gift card winners, one from Chesterfield County and one from Henrico County. Each winner was randomly selected by WTVR CBS 6. In addition, both Mrs. K. Hynes and Mrs. N. Drumheller had live interviews on January 16th which have received views by thousands of people in the region. At this time, the zip code specific contamination education messaging is being implemented by WTVR CBS6. Staff will provide an update at the next Board meeting. Mrs. Drumheller will have an Oops! education table at the Women's Healthy Living Expo on Saturday, February 2nd, hosted by WTVR CBS6. The booth is free and an added bonus of the campaign. The campaign has a lot of momentum and the public is asking more and more questions about the Oops! tag and what they cannot recycle.

Contamination education efforts include advertisements on local transit buses, advertisements with local publications, and the 2019 collection schedule direct mailed to over 280,000 households. The annual collection schedule was like sending out a utility bill insert in all nine curbside recycling program localities as it included items that are accepted as well as included Oops! information. Staff will continue to provide the public plastic bag keepers as well as Recycle Right/Oops! rack cards. Staff and member localities have worked the Oops! education tables in Richmond, Chesterfield, Goochland, Colonial Heights, and will be in Hopewell right after today's meeting, and in Petersburg later this month. Prince George is scheduled for April 19th. Staff is working with Recycling Partnership on the drop-off signage.

CVWMA Website, Social Media, and Email Reminder

Staff used online resources to provide locality Christmas Tree Recycling program information as well as any holiday and inclement weather impacts to residential recycling and trash collection customers. In addition, staff updated messages on the phone queues, as needed, for callers due to the holiday and weather. CVWMA has over 8,000 followers on Facebook, the website continues to see steady traffic; social media was very active; and 453 new email addresses were added to the Curbside Email reminder in December.

Education and Outreach

Outreach programs were lower in the month of December than in December 2017. Staff responded to 19 requests which included 5 presentations, 7 requests for educational materials, 6 booths at local events and 1 media story. Staff impacted an estimated 443 people and distributed over 2,000 educational materials.

Video Project Update

Staff had a very productive meeting with Mr. M. Jones (M-Richmond) and Ms. D. Jenkins (M-Richmond) regarding the SOL video project. It will take time to get costs for this project. It has been recommended that Ms. K. Carney, Recycling Education and Outreach Specialist, utilize a cell phone to create and record several snippets of her programs to share and market herself.

Classroom Presentation Update

Ms. K. Carney has completed outreach efforts that were asked of her by Board members as of the December 14th Board meeting. Mrs. Drumheller said that she has in Ms. Carney's action plan to increase K-12 classroom presentations throughout our service area. Mrs. Drumheller stated she would be happy to meet with any Board member after the meeting to share more details.

Curbside Education and Advisory Committee

The next quarterly Curbside Education Advisory Committee meeting will be held on Thursday, February 28, 2019 at 10 am in Hanover County Board of Supervisors conference room. In honor of their 300th anniversary, Hanover County will be the Member Focus and staff will send out a meeting invitation next week.

Virginia Recycling Association Conference

The Virginia Recycling Association annual conference will be held in Glen Allen on May 6th through May 8th. The conference theme is “Changing Behaviors to Encourage Recycling” and Mrs. Drumheller encourage anyone interested to attend.

Item No. 12: Administrative

Mrs. K. Hynes stated efforts are continuing to find a new Accounting and Financial Manager with hopes of having someone hired soon. The Personnel Study will be presented next month, and she thanked those who have completed the Virginia Financial Conflict of Interest forms and requested those that haven’t to do so. Mrs. Hynes thanked Mrs. Robertson and the City of Hopewell for hosting the Board meeting.

Old/New Business

Chairman Phillips asked if there was any old or new business to come before the Board and with no further business to come before the Board, Chairman Phillips opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:07 a.m. The motion was made by Mr. R. Dunn (M- Chesterfield), Director, seconded by Mr. J. Clary (A-Henrico) and carried that the January 17, 2019 Board of Directors’ meeting be adjourned.



CERTIFICATE

I, Marcia Phillips, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the January 17, 2019 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., February 15, 2019. Given under my hand and seal of the CVWMA this 15th day of February 2019.

Marcia Phillips, Chairman

2019 VIRGINIA GENERAL ASSEMBLY UPDATE

Website: <http://virginiageneralassembly.gov/>

Session began January 9 and ends February 23 (short session year) Crossover Day: February 6

Reconvened Session: April 9, 2019

2,319 Bills Introduced [as of 2/6/19]

Since the January Board of Directors meeting, 57 more bills were introduced including SB1761, SB1762 and SB1745, summarized below but have since died in committee. Below is a summary of legislation staff has been tracking; those that are greyed out have failed and those that are still alive have since crossed houses for consideration.

Legislation Currently Introduced of Interest to Recycling and Solid Waste Industry:

SJ 265/ HJ620 Municipal solid waste generated within a solid waste planning unit; reduction of recycling rate.

Introduced by: Senate: **L. Louise Lucas** | Portsmouth / House: James Matthews Portsmouth

Study; reduction of the minimum recycling rate for municipal solid waste generated within a solid waste planning unit; report. Requests the Secretary of Commerce and Trade and the Secretary of Natural Resources (the Secretaries) to jointly study a reduction of the minimum recycling rate for municipal solid waste generated within a solid waste planning unit. In conducting its study, the Secretaries are to (i) investigate the impact that China's reduced recyclable material contamination acceptance rate has had and is currently having on solid waste planning units in the Commonwealth; (ii) analyze the effect on the Commonwealth of reducing the minimum required recycling rate for solid waste planning units, including impacts to landfills, localities, ecosystems, and the economy; and (iii) propose one or more solutions to assist solid waste planning units and the Commonwealth as a whole, including recommending a specific reduction of the minimum recycling rate for municipal solid waste generated within a solid waste planning unit.

12/10/18: Referred to Senate Committee on Rules 1/4/19: Referred to House Comm on Rules

2/1/19 Stricken by the Patron 1/17/19 Assigned Sub #1

1/29/19 Tabled in Sub #1 (7Y – 0N)

HJ 597 Litter; economic impacts on fishing, farming, and water quality in urban streams, report.

Introduced by: **Paul E. Krizek** | Alexandria

Study; economic impacts of litter on fishing, farming, and water quality in urban streams; report. Requests the Department of Environmental Quality to study the economic impact of litter on fishing, farming, water quality, and other components of Virginia's economy and to propose strategies, campaigns, and necessary state actions to protect the economy of the Commonwealth from harm caused by litter and promote Virginia's economic welfare.

12/7/18 Referred to Committee on Rules

1/17/19 Assigned Sub #1

1/29/19 Subcommittee failed to recommend reporting (3Y – 4N)

SB 1070 Disposable paper and plastic bags; local taxation.

Introduced by: **Adam P. Ebbin** | Alexandria

Local paper and plastic bag tax. Authorizes localities to impose, by ordinance, a \$0.05 tax on certain disposable paper bags and disposable plastic bags provided to consumers by certain retailers. Revenues from the local tax, less \$0.01 of every \$0.05 collected, which the bill authorizes the retailer to retain, would be submitted to the Tax Commissioner and distributed monthly to the county or city imposing the tax. The bill requires each county or city adopting an ordinance to impose the tax to (i) specify in the ordinance that the tax revenues shall be used for pollution and litter mitigation and (ii) provide a certified copy of the ordinance to the Tax Commissioner at least six months prior to the date the tax is to become effective.

12/12/18 Referred to Committee on Finance

01/16/29 Incorporated into SB1116 by Finance (15Y – 0N)

SB 1116 Plastic bags; tax in the Chesapeake Bay Watershed.

Introduced by: **J. Chapman Petersen** | Fairfax

Plastic bag tax in the Chesapeake Bay Watershed. Imposes a five-cent per bag tax on plastic bags provided to customers by certain retailers in localities located wholly within the Chesapeake Bay Watershed and directs revenues to be used to support the Chesapeake Bay Watershed Implementation Plan. The bill also allows every retailer that collects the tax to retain one cent of the five-cent tax.

12/26/18 Referred to Committee on Finance

1/16/19 Failed to Report (defeated) (5Y – 11N)

HB 2095 Local prohibition on single use plastic and expanded polystyrene products; local tax.

Introduced by: **Elizabeth R. Guzman** | Woodbridge

Local prohibition on single use plastic and expanded polystyrene products; local disposable plastic bag tax. Authorizes a locality to prohibit by ordinance the purchase, sale, or provision, whether free or for a cost, of certain single use products that are not recyclable or compostable and for which there is a suitable and cost-effective compostable or recyclable alternative product available, with certain exceptions. The bill also authorizes any county or city to impose a five-cent per bag tax on disposable plastic bags provided to customers by certain retailers, with certain bags being exempt from the tax. The bill directs revenue from the local tax to be used by the county or city imposing the tax for litter control and stormwater management. The bill allows every retailer that collects the tax to retain one cent of the five-cent tax if the tax is paid in a timely manner.

1/7/19 Referred to Committee on Rules

1/18/19 Referred from Rules to Counties, Cities and Towns

2/5/19 Left in Counties, Cities and Towns

SB 1761 Landfill permits; adjacent locality approval.

Introduced by: **Glen H. Sturtevant, Jr.** | Chesterfield/Powhatan

Landfill permits; adjacent locality approval. Requires that an application for a new solid waste management facility permit or for modification of a permit to allow an existing solid waste management facility to expand or increase its capacity include a certification from the governing body for each locality within a five-mile radius of the facility, other than the locality in which the facility is or will be located unless as otherwise required, granting approval of the facility.

1/18/19 Referred to ACNR

1/24/19 Passed by Indefinitely (14Y – 0N)

SB 1762 Traffic impact analysis; solid waste management facilities.

Introduced by: **Glen H. Sturtevant, Jr.** | Chesterfield/Powhatan

Traffic impact analysis; solid waste management facilities. Requires a locality to submit to the Department of Transportation a traffic impact analysis for any proposed rezoning application for a new solid waste management facility.

1/18/19 Referred to Local Gov't Committee

1/29/19 Referred from Local Gov't to Finance (7Y – 6N)

1/31/19 Passed by Indefinitely in Finance

SB 1009/ SB1355 Coal combustion residuals surface impoundments; closure.

Introduced by: **Amanda F. Chase** | Midlothian

Coal combustion residuals surface impoundments; closure. Directs the Department of Environmental Quality to require the closure of any coal combustion residuals (CCR) surface impoundment located in the Chesapeake Bay watershed. The bill requires that such closure include the removal of all CCRs for disposal in a permitted landfill that meets federal criteria and that the impoundment site be reclaimed in a manner consistent with federal mine reclamation standards. Finally, the bill allows an investor-owned public electric utility to recover the costs of closure from customers.

7/23/18: Referred to Agriculture, Conservation and Natural Resources

1/17/19 Referred from ACNR to Commerce and Labor (11Y – 1N)0

1/23/19 Assigned Coal Ash Subcommittee

1/28/19 Incorporated SB 1009 and SB1534 into SB1355 (13Y – 0N)

1/28/19 SB1355 Reported from Commerce and Labor w/ substitute (12Y – 0N – 1A)

1/28/19 Referred to Senate Finance

1/30/19 Reported from Finance w/ substitute (14Y – 0N – 2A)

2/1/19 Senate – pending question (24Y – 16N)

2/1/19 Senate – substitute agreed to (28Y – 12N)

2/5/19 Passed Senate (37Y -2N – 1A)

HB 2105 SB1533 Coal combustion residuals; Chesapeake Bay watershed; closure.

Introduced by: **Jennifer Carroll Foy** | Woodbridge Surovell – Mount Vernon

Coal combustion residuals; Chesapeake Bay watershed; closure. Requires the owner or operator of any coal combustion residuals (CCR) unit, defined in the bill to include a coal ash pond or landfill, that is located in the Chesapeake Bay watershed to close such CCR unit by removing all of the CCR for (i) recycling, known as encapsulated beneficial use, or (ii) deposition in a permitted and lined landfill that meets certain federal standards. Any owner or operator that disposes of CCR in such a landfill is required to explain why recycling is not economically feasible. Such a closure project shall be completed within 15 years of its initiation and shall be accompanied by water testing or a connection to a municipal water supply for every residence within one-half mile.

The bill provides that if the owner or operator moves CCR off-site, it shall use rail transportation to the maximum extent practicable and shall develop and make publicly available a transportation plan for any truck transportation that minimizes the effects on adjacent property owners and surrounding communities. The bill requires the owner or operator of a CCR unit to accept and review on an ongoing basis sufficiently detailed proposals to beneficially reuse any CCR that are not already subject to a removal contract. The bill requires that

any entity conducting the closure work, to the maximum extent practicable, utilize local labor and ensure that the work is performed by responsible contractors that pay workers fair wages and benefits.

The bill requires the CCR unit owner or operator to submit two annual reports beginning October 1, 2019, and continuing until closure of all of its CCR units is complete. One report describes closure plans, progress, water monitoring results, and other aspects of the closure process; the other report contains the beneficial reuse proposals that the owner or operator has received and its analysis of such proposals.

1/8/19	Referred to ACNR	1/8/19	Referred to ACNR
1/16/19	Assigned Subcommittee #3	1/17/19	Reported from ACNR referred to Finance (9Y-5N)
1/30/19	Tabled in ACNR (19Y-3N)	1/17/19	Referred to Finance –
	1/30/19		Incorporated into SB 1355 (16Y-0N)

HB 1614 / SB 1248 Local Stormwater Management Fund; grant moneys.

Introduced by: **Mark L. Cole** | Fredericksburg Bryce Reeves - Fredericksburg

Local Stormwater Management Fund; grant moneys. Authorizes any locality to provide by ordinance for the creation of a local Stormwater Management Fund (the Fund) for the purpose of granting funds to an owner of private property or a common interest community for stormwater management and erosion prevention. The bill requires grants from the Fund to be used exclusively for construction, improvement, or repair of a stormwater management facility or for erosion and sediment control. The Fund shall exclusively comprise appropriated local moneys.

8/28/18	Referred to Committee on Counties, Cities and Towns	1/5/19	Referred to Senate Local Govt
1/14/19	Assigned Sub #3	1/15/19	Reported from Local Govt 12Y-0N)
1/24/19	Subcommittee reports with amend (6Y -2N)	1/21/19	Passed Senate (40Y – 0N)
2/1/19	Reported from C, C & T (21Y-0N)	1/24/19	House: Ref to Counties, Cities & Town
2/5/19	Passed House (99Y – 0N)		

SB 1155 Screening of trash receptacles; local option.

Introduced by: **Richard H. Black** | Leesburg

Screening of trash receptacles; local option. Authorizes a locality, by ordinance, to require that trash, garbage, refuse, litter, and other debris at any business or multi-family residential property that has a central collection receptacle be shielded or screened from view of a person standing at ground level from outside of the property on which the central collection receptacle is located.

1/2/19	Referred to Committee on Local Government
1/22/19	Stricken by the Patron (8Y – 0N)

HB 1908 / SB 1561 Sixth grade science; Department of Education, et al., shall update curriculum.

Introduced by: **Schuyler T. VanValkenburg** | Glen Allen Lewis, Jr.

Department of Environmental Quality; Department of Education; sixth grade science curriculum. Directs the Department of Environmental Quality and the Department of Education to update the "Window into a Green Virginia" curriculum developed by the Departments for sixth grade science to include a unit on the benefits, including the energy benefits, of recycling and reuse.

1/4/19	Referred to Committee on Education	1/9/19	Referred to Senate Committee on Rules
1/11/19	House: Assigned Education Sub #1	2/1/19	Reported from Rules w/ amend (15Y-0N)
1/14/19	Subcommittee Reported (5Y-3N)	2/5/19	Passed Senate (40Y-0N)

1/21/19 Failed to report from Education (10Y-10N)

SB 1305 Recycling and waste disposal; unpaid fees; lien.

Introduced by: **John S. Edwards** | Roanoke

Recycling and waste disposal; unpaid fees; lien. Authorizes a locality to recover unpaid charges, including interest for recycling and waste disposal services. The bill provides that such action shall constitute a lien against the property, ranking on a parity with liens for unpaid taxes, and authorizes localities to combine billings for recycling and waste disposal charges with billings for water or sewer charges, stormwater charges, real property tax assessments, or other billings, in an order established by the locality.

1/7/19 Referred to Committee on Local Government

1/22/19 Failed to Report (6Y – 6N)

HB 2159 Plastic Pollution Prevention Advisory Council.

Introduced by: **Kenneth R. Plum** | Reston

Plastic Pollution Prevention Advisory Council. Establishes in the executive branch of state government the Plastic Pollution Prevention Advisory Council to study and make recommendations regarding plastic pollution problems in the Commonwealth, with the mission of eliminating plastic waste. The bill has a sunset date of June 30, 2022.

1/8/19 Referred to Committee on Rules

1/17/19 Assigned Subcommittee #1

1/29/19 Tabled in Subcommittee #1

HB 2391 Landfills; waste disposal fee; Greenhouse Gas Fund.

Introduced by: **Alfonso H. Lopez** | Arlington

Landfills; waste disposal fee; Greenhouse Gas Fund. Requires any person owning or operating a permitted solid waste management facility to collect from each person disposing waste at such facility a fee of \$1 for every 500 pounds of waste, or fraction thereof in excess of 500 pounds, that is accepted. The bill allows the facility's owner or operator to retain 10 percent of the fees collected for administrative expenses and requires the facility's owner or operator to remit the remainder on a quarterly basis to the Department of Environmental Quality (the Department) for deposition in the Greenhouse Gas Fund (the Fund), created by the bill. The bill provides that the Director of the Department shall, after considering recommendations from the Solid Waste Management Board (the Board), expend moneys in the Fund on promoting the reduction in the emission of greenhouse gases in the Commonwealth, including methane and other gases that are emitted from landfills, and on supporting efforts to counter the effects of climate change. The bill provides that five percent of the Fund may be spent on administrative expenses and authorizes the Board to promulgate and enforce regulations necessary to carry out the provisions of the bill.

1/8/19 Referred to Agriculture, Chesapeake and Natural Resources

1/16/19 Assigned Subcommittee #2

1/23/19 Passed by Indefinitely (5Y – 1N)

HB 2395 Hazardous Waste Site Inventory.

Introduced by: **Alfonso H. Lopez** | Arlington

Hazardous Waste Site Inventory. Requires the Department of Environmental Quality (the Department) to compile by July 1, 2020, to update at least annually thereafter, and to post to its website a Hazardous Waste Site Inventory (the Inventory). The Inventory shall be a current listing of sites known to the Department at which the disposal of hazardous waste has occurred, providing specific information about each site.

1/8/19 Referred to Agriculture, Chesapeake and Natural Resources

1/16/19 Assigned Subcommittee #3

1/30/19 Subcommittee recommends reporting (7Y – 2N)

1/30/19 Reported from ACNR with amendments (22Y – 0N)

1/30/19 Referred to Appropriations and assigned sub: Commerce, Agriculture, Natural Resources & Technology

2/1/19 Subcommittee recommends reporting (8Y-0N)

2/1/19 Reported from Appropriations (21Y-0N)

2/5/19 Passed House (99Y-0N)

SB 1745 DEQ permits; technical assistance grants.

Introduced by: **Jennifer B. Boysko** | Herndon

DEQ permits; technical assistance grants. Creates the Permitting Technical Assistance Fund (the Fund) for the purpose of issuing grants to qualified groups to obtain technical assistance in (i) interpreting information with regard to permits, permit actions, or activities conducted at permit sites; (ii) identifying new or alternative permit provisions or conditions; or (iii) formulating, revising, or submitting written or oral comments during a public comment period. The bill authorizes the Director of the Department of Environmental Quality to issue grants from the Fund to qualified groups not exceeding \$15,000 for any group for any single permit action and directs the Department of Environmental Quality (the Department) to include with any fees for a permit issued by the Department, State Air Pollution Control Board, State Water Control Board, or Virginia Waste Management Board, a fee to cover the full cost of administering and issuing grants from the Fund. The bill directs the Department to develop regulations to carry out its provisions.

1/17/19 Referred to ACNR

1/24/19 Failed to report in ACNR (5Y – 10N)

Other Legislation Currently Introduced of Interest:

HB 2101 Department of Professional and Occupational Regulation; deregulation of certain practices.

Introduced by: **Nicholas J. Freitas** | Culpepper

Department of Professional and Occupational Regulation; deregulation of the practice of landscape architects, soil scientists, and waste management facility operators. Implements the recommendations of the Joint Legislative Audit and Review Commission in its report on Operations and Performance of the Department of Professional and Occupational Regulation by eliminating licensure requirements for landscape architects, soil scientists, and waste management facility operators. The bill contains technical amendments.

1/8/19 Referred to General Laws

2/5/19 Left in General Laws

HB 1629 Virginia Public Procurement Act; request for proposals, publication.

Introduced by: **Hyland F. "Buddy" Fowler, Jr.** | Glen Allen

Virginia Public Procurement Act; request for proposals; publication. Removes the requirement for newspaper publication of Requests for Proposals for professional services.

10/26/18 Referred to Committee on General Laws

1/8/19 Assigned GL subcommittee #4

1/10/19 Subcommittee #4 recommends reporting with substitutes (8Y – 0N)

1/17/19 Reported from General Laws w/ substitute (21Y – 0N)

1/23/19 Passed the House (92Y – 3N)

1/24/19 Senate: Referred to General Laws and Technology Committee

HB 1796 Virginia Public Procurement Act; competitive negotiation, price for professional services.

Introduced by: **Mark L. Cole** | Fredericksburg

Virginia Public Procurement Act; competitive negotiation; price for professional services. Allows public bodies to request price information in a Request for Proposal for professional services.

12/28/18 Referred to Committee on General Laws

1/14/19 Assigned Subcommittee #4

1/15/19 Subcommittee recommends laying on the table (7Y 1N)

HB 2072 Virginia Public Procurement Act; competitive negotiation for professional services.

Introduced by: **John J. Bell** | Chantilly

Virginia Public Procurement Act; competitive negotiation for professional services. Provides that for competitive negotiation for professional services, a public body may conduct negotiations simultaneously with the top two ranked offerors if the public body does not request or discuss nonbinding estimates of total project costs at the discussion stage and as long as such process is set forth in the Request for Proposal.

1/7/19: Referred to Committee on General Laws

1/14/19 Assigned Subcommittee #4

1/15/19 Tabled in Subcommittee (8Y – 0N)

HB 1880 State environmental boards; appointment of members.

Introduced by: **Mark L. Keam** | Vienna

State environmental boards; appointment of members. Changes the composition of the Air Pollution Control Board, the Waste Management Board, and the State Water Control Board from appointment exclusively by the Governor to the following: two members appointed by the Governor; two members appointed by the Senate Committee on Rules from a list recommended by the Senate Committee on Agriculture, Conservation and Natural Resources; and three members appointed by the Speaker of the House from a list recommended by the House Committee on Agriculture, Chesapeake and Natural Resources. The appointing authority shall appoint members for the unexpired term upon a vacancy other than by expiration of a term.

1/3/19 Referred to Agriculture, Chesapeake and Natural Resources

1/9/19 Assigned ACNR Subcommittee #2

1/16/19 Subcommittee recommends tabling (6Y – 1N)

HB 2076 / SB 1363 Charter; City of Petersburg.

Introduced by: **Lashrecse D. Aird** | Petersburg Senator Dance - Petersburg

Charter; City of Petersburg. Provides that the city manager for the City of Petersburg shall serve as the collector of city taxes and transfers certain duties from the city treasurer to the city manager.

1/7/19 Referred to Counties, Cities & Towns 1/8/19 Referred to Committee on Local Government
1/14/19 Assigned Subcommittee #1 1/29/19 Reported from LG w/ amendment (11Y-1N)
1/30/19 Sub #1 failed to recommend reporting (3Y-5N) 2/4/19 Passed Senate (34Y-5N)
2/6/19 Referred to Counties, Cities and Towns

HB 2077 / HB 1866 Annual local audit.

Introduced by: **Lashrecse D. Aird** | Petersburg Peace - Hanover

Annual local audit. Requires localities to submit their annual local audit to the Auditor of Public Accounts. If the audit is not completed as required, the locality shall promptly post a statement on its website declaring that the required audit is pending, the reasons for the delay, and the estimated date of completion. Such statement shall also be posted and made available to the public at the next scheduled meeting of the local governing body. The statement shall continue to be posted and updated until the audit is completed.

1/7/19 Referred to Counties, Cities and Towns 1/3/19 Referred to Counties, Cities & Towns
1/14/19 Assigned Subcommittee #1 1/14/19 Assigned Subcommittee #1
1/23/19 Stricken (5Y – 0N) 1/23/19 Subcommittee recommends reporting (6Y-0N)
1/25/19 Reported from C, C & T (21Y – 0N)
1/31/19 Passed House (99Y – 0N)
2/1/19 Referred to Senate Comm on Local Gov't

HB 2084 Additional powers of certain counties.

Introduced by: **Vivian E. Watts** | Annandale

Additional powers of certain counties. Grants counties with a population greater than 100,000 certain powers of cities and towns, including taxation, borrowing, and eligibility for highway maintenance funds. Currently, such powers are generally granted only to cities and towns.

1/7/19 Referred to Counties, Cities and Towns
1/14/19 Assigned Subcommittee #2
1/30/19 Tabled in Subcommittee (7Y – 0N)

SB 1191 / HB 2002 Hopewell, City of; amending charter, appointment of president of city council.

Introduced by: **Rosalyn R. Dance** | Petersburg Aird - Petersburg

Charter; City of Hopewell; appointment of president of city council. Changes from "election" to "appointment" the term used to describe the vote of the city council for a new president and vice-president of the council.

1/3/19 Referred to Committee on Local Government 1/7/19 Referred to Counties, Cities & Towns
1/22/19 Reported from Local Govt (10Y-)) 1/14/19 Assigned Subcommittee #1
1/28/19 Passed Senate (38Y – 0N) 1/30/19 Reported from #1 (7Y-1N)
1/30/19 Ref to House C,C&T 2/1/19 Reported from C,C&T (20Y-1N)
2/5/19 Passed House (98-1N)

SB 1194 Richmond, City of; restrictions on activities of former officers and employees.

Introduced by: **Rosalyn R. Dance** | Petersburg

Restrictions on activities of former officers and employees; City of Richmond. Permits the City of Richmond to adopt an ordinance prohibiting former officers and employees from representing clients, people, or any group, for compensation, for one year after their terms of office have ended or employment has ceased. The prohibition applies only to representation before any agency, department, or office at which the officer or employee served or was employed during the one-year period immediately prior to the termination of employment or service.

1/3/19 Referred to Committee on Local Government
1/22/19 Reported from Local Government (12Y – 0N)
1/28/19 Passed Senate (38Y – 0N)
1/30/19 Referred to House Committee on Counties, Cities and Towns

HJ 700 / SJ 310 Commending Hanover County.

Introduced by: **Christopher K. Peace** | Mechanicsville Dunnavant – Henrico/Hanover

Commending Hanover County on its 300 year anniversary.

1/11/19 Presented and laid on Speakers table 1/17/19 Engrossed and agreed to by Senate
1/21/19 House agreed by voice vote 1/18/19 Laid on House Speaker's Table
1/22/19 Laid on Clerk's Desk 2/4/19 Agreed to by House
1/31/19 Agreed to by Senate 2/5/19 Passed Senate and House

CONSIDERATION OF RESOLUTION 19-14: RENEWING THE CONTRACT WITH CARE ENVIRONMENTAL CORPORATION FOR HOUSEHOLD HAZARDOUS WASTE EVENT COLLECTION, HAULING, AND DISPOSAL SERVICES

The terms of the contract between CVWMA and Care Environmental Corporation for Household Hazardous Waste Event Collection, Hauling, and Disposal Services expires June 30, 2019. The current contract is five years with one five-year renewal option.

Care Environmental Corporation has been collecting and disposing of Household Hazardous Waste from participating member jurisdictions for the past 5 years and have done a good job. After discussions with representatives of CARE and TAC members, renewal of this contract and corresponding service agreements is recommended.

Attached is **Resolution 19-14** authorizing the Executive Director to execute an addendum to the Contract for Household Hazardous Waste Event Collection, Hauling, and Disposal Services and an amendment to the associated Special Project Service Agreements, to extend the terms to June 30, 2024.

Recommended Action: Approval of **Resolution 19-14**

Attachment

RESOLUTION 19-14

A resolution authorizing an addendum to the contract for Household Hazardous Waste Event Collection, Hauling, and Disposal between the Central Virginia Waste Management Authority and Care Environmental Corporation. This resolution will also authorize extending the Special Project Service Agreements with participating local jurisdictions for a five (5) year period commencing on July 1, 2019.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 7 of the February 2019 Board Agenda identified the mutual interest by CVWMA, Care Environmental and the participating local jurisdictions to amend and renew the contract for Household Hazardous Waste Event Collection, Hauling, and Disposal for a five (5) year term, commencing July 1, 2019; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contract for Household Hazardous Waste Event Collection, Hauling, and Disposal Services between the Central Virginia Waste Management Authority and Care Environmental Corporation; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute amendments to the Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 15th of February 2019

ATTEST:

Marcia R. Phillips, Chair

CONSIDERATION OF RESOLUTION 19-15: RENEWING THE CONTRACT WITH SIMS METAL MANAGEMENT FOR APPLIANCE AND SCRAP METAL DELIVERY, HAULING AND RECYCLING SERVICES

The terms of the contract between CVWMA and Sims Metal Management (Sims) for Appliance and Scrap Metal Delivery, Hauling and Recycling Services expires June 30, 2019. The current contract is five years with one five-year renewal option.

Sims Metal Management has been collecting Scrap Metal from participating member jurisdictions for over 15 years and have done a good job. After discussions with representatives of Sims and TAC members, CVWMA is recommending renewal of this contract and corresponding service agreements.

Sims has requested a nominal increase for hauling the Scrap Metal. The rebate would remain the same as previously agreed to in the Contract and is tied to the published index price for metal.

Attached is **Resolution 19-15** authorizing the Executive Director to execute an addendum to the Contract for Appliance and Scrap Metal Delivery, Hauling and Recycling Services and an amendment to the associated Special Project Service Agreements, to extend the terms to June 30, 2024.

Recommended Action: Approval of **Resolution 19-15**

Attachment

RESOLUTION 19-15

A resolution authorizing an addendum to the contract for Appliance and Scrap Metal Delivery, Hauling and Recycling Services between the Central Virginia Waste Management Authority and Sims Metal Management. This resolution will also authorize extending the Special Project Service Agreements with participating local jurisdictions for a five (5) year period commencing on July 1, 2019.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 8 of the February 2019 Board Agenda identified the mutual interest by CVWMA, Sims Metal Management and the participating local jurisdictions to amend and renew the contract for Appliance and Scrap Metal Delivery, Hauling and Recycling Services for a five (5) year term, commencing July 1, 2019; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contact for Appliance and Scrap Metal Delivery. Hauling and Recycling Services between the Central Virginia Waste Management Authority and Sims Metal Management; and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute amendments to the Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as requested; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 15th of February 2019

ATTEST:

Marcia R. Phillips, Chair

**STAFF AGENDA
ITEM NO. 12**

FINANCIAL REPORTS FOR JANUARY 2019

The financial activity for January is consistent with previous months and the Authority continues to remain within total budget as of January 31. CVWMA has a combined net income of \$210,466 year to date and the net income will continue to decrease through the end of the fiscal year.

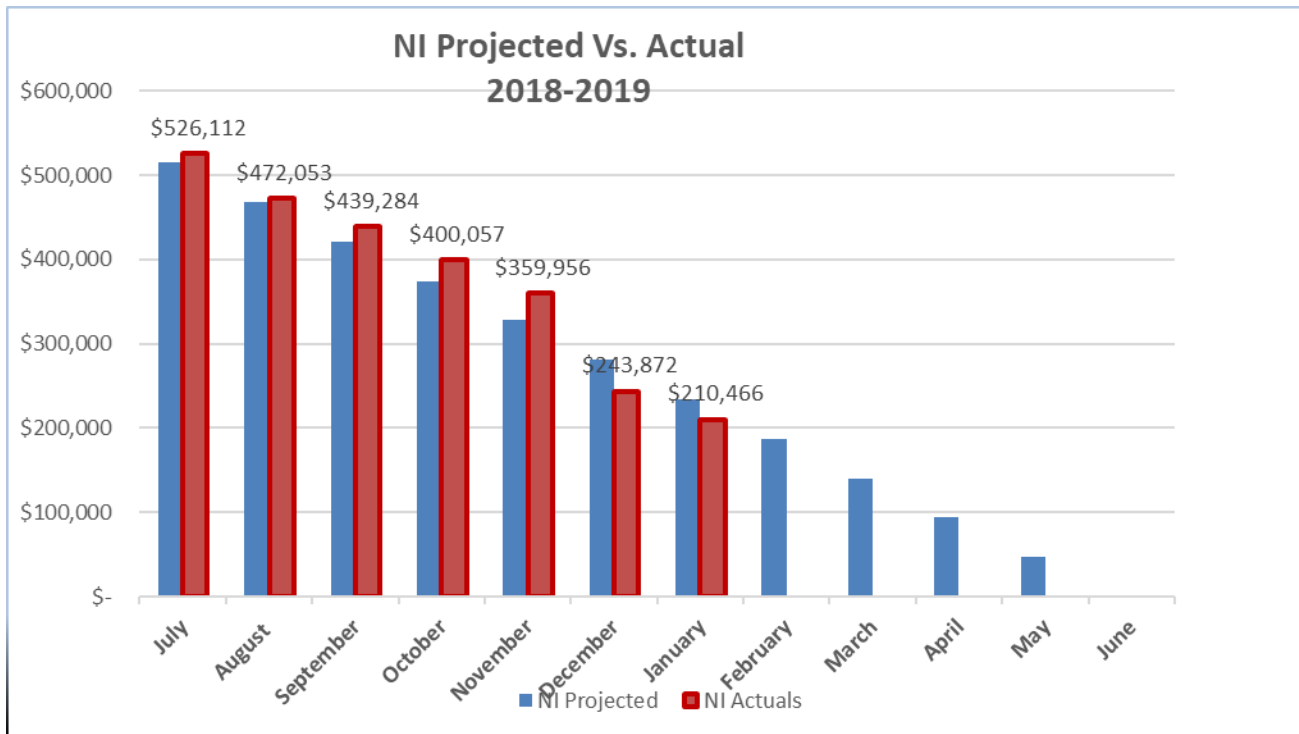
The accounts receivable schedule is included and reflects the amounts due to the Authority as of December 31. There is one outstanding invoice that is more than 60 days past due on January 31 for \$215.

Recommended Action: Approval of the January 2019 Financial Reports

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2018 – January 2019

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 584,836	361,977	\$ 222,859
Curbside Project Fund	5,192,003	5,212,637	\$ (20,634)
Drop-Off Project Fund	382,680	379,189	\$ 3,491
Municipal Solid Waste Fund	1,836,083	1,831,333	\$ 4,750
CFC/HCFC	34,000	34,000	\$ -
Special Waste Collections	144,898	144,898	\$ -
Waste Tire Fund	38,305	38,305	\$ -
Appliance and Scrap Metal Hauling	383,233	383,233	\$ -
Yard Waste Projects	244,843	244,843	\$ -
Waste Transfer & Disposal	<u>776,754</u>	<u>776,754</u>	<u>\$ -</u>
Totals	<u>\$ 9,617,635</u>	<u>\$ 9,407,169</u>	<u>\$ 210,466</u>
	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ -</u>	<u>\$ 15,040</u>	<u>\$ 12,500</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018 – January 2019

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 561,661	\$ 561,660	\$ (1)	0.0%
Interest on Investments	3,395	23,175	22,555	(620)	-2.7%
Total Revenues	<u>3,395</u>	<u>584,836</u>	<u>584,215</u>	<u>(621)</u>	<u>-0.1%</u>
Expenses:					
Personnel services	21,643	225,269	406,660	181,391	44.6%
Fringe benefits	5,523	53,713	87,400	33,687	38.5%
Professional services	228	31,528	41,375	9,847	23.8%
Repairs and maintenance	-	1,321	3,375	2,054	60.9%
Advertising and promotions	-	1,533	1,250	(283)	-22.6%
Materials and supplies	154	2,744	4,700	1,956	41.6%
Other services and charges	993	11,977	14,950	2,973	19.9%
Leases	4,102	27,579	46,575	18,996	40.8%
Depreciation	972	6,313	11,125	4,812	43.3%
Contingencies	-	-	2,135	2,135	100.0%
Total Expenses	<u>33,615</u>	<u>361,977</u>	<u>619,545</u>	<u>257,568</u>	<u>41.6%</u>
Net Income	<u>\$ (30,220)</u>	<u>\$ 222,859</u>	<u>\$ (35,330)</u>	<u>\$ 258,189</u>	
Capital Outlay	\$ -	\$ 5,908	\$ 5,000	\$ (908)	-18.2%

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018 – January 2019

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 694,369	\$ 4,795,799	\$ 7,250,000	\$ 2,454,201	33.9%
Public Relations Assessment	18,028	127,346	219,000	91,654	41.9%
Customer Service Assessment	19,135	135,204	232,000	96,796	41.7%
96-gal Cart Revenue	25,946	111,951	160,800	48,849	30.4%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	-	-	700,000	700,000	100.0%
Interest on Investments	<u>1,799</u>	<u>11,703</u>	<u>11,295</u>	<u>(408)</u>	<u>-3.6%</u>
Total Revenues	<u>759,277</u>	<u>5,192,003</u>	<u>8,583,095</u>	<u>3,391,092</u>	<u>39.5%</u>
Expenses:					
Personnel services	15,788	113,577	198,580	85,003	42.8%
Fringe benefits	4,313	35,207	56,000	20,793	37.1%
Professional services	119	15,194	27,780	12,586	45.3%
Repairs and maintenance	-	1,200	2,980	1,780	59.7%
Advertising and promotions	31,566	64,005	114,250	50,245	44.0%
Materials and supplies	63	1,518	4,075	2,557	62.7%
Other services and charges	765	56,643	64,830	8,187	12.6%
Leases	2,749	17,977	30,400	12,423	40.9%
Depreciation	1,068	6,974	12,700	5,726	45.1%
Contractual services	694,369	4,795,799	7,250,000	2,454,201	33.9%
96-gal Cart Expense	16,780	104,543	154,000	49,457	32.1%
Material Sales Rebate	<u>-</u>	<u>-</u>	<u>700,000</u>	<u>700,000</u>	<u>100.0%</u>
Total Expenses	<u>767,580</u>	<u>5,212,637</u>	<u>8,615,595</u>	<u>3,402,958</u>	<u>39.5%</u>
Net Income	<u>\$ (8,303)</u>	<u>\$ (20,634)</u>	<u>\$ (32,500)</u>	<u>\$ 11,866</u>	
Capital Outlay	<u>-</u>	<u>\$ 6,088</u>	<u>\$ 5,000</u>	<u>\$ (1,088)</u>	<u>-21.8%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018 – January 2019

Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 55,642	\$ 324,849	\$ 547,000	\$ 222,151	40.6%
Contract Admin Costs	2,400	3,800	-	(3,800)	0.0%
Materials Sales Rebate	<u>11,212</u>	<u>54,031</u>	<u>300,000</u>	<u>245,969</u>	<u>82.0%</u>
Total Revenues	<u>69,254</u>	<u>382,680</u>	<u>847,000</u>	<u>464,320</u>	<u>54.8%</u>
Expenses:					
Personnel services	446	2,981	8,880	5,899	66.4%
Fringe benefits	170	1,308	2,400	1,092	45.5%
Professional services	14	1,256	1,780	524	29.4%
Repairs and maintenance	-	91	215	124	57.7%
Advertising and promotions	-	74	10,000	9,926	99.3%
Materials and supplies	1	84	250	166	66.4%
Other services and charges	19	246	470	224	47.7%
Leases	111	805	1,175	370	31.5%
Contractual services	55,638	324,845	547,000	222,155	40.6%
Materials sales rebate	<u>8,792</u>	<u>47,499</u>	<u>246,000</u>	<u>198,501</u>	<u>80.7%</u>
Total Expenses	<u>65,191</u>	<u>379,189</u>	<u>818,170</u>	<u>438,981</u>	<u>53.7%</u>
Net Income	<u>\$ 4,063</u>	<u>\$ 3,491</u>	<u>\$ 28,830</u>	<u>\$ (25,339)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018 – January 2019

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 263,234	\$ 1,809,019	\$ 2,985,000	\$ 1,175,981	39.4%
Customer Service Assessment	2,771	19,332	33,200	13,868	41.8%
Contract Admin Costs	-	3,950	-	(3,950)	0.0%
Interest on Investments	<u>581</u>	<u>3,782</u>	<u>3,650</u>	<u>(132)</u>	<u>-3.6%</u>
Total Revenues	<u>266,586</u>	<u>1,836,083</u>	<u>3,021,850</u>	<u>1,185,767</u>	<u>39.2%</u>
Expenses:					
Personnel services	1,430	9,474	17,180	7,706	44.9%
Fringe benefits	382	5,029	5,030	1	0.0%
Professional services	42	4,158	6,225	2,067	33.2%
Repairs and maintenance	-	363	930	567	61.0%
Advertising and promotions	-	-	1,000	1,000	99.0%
Materials and supplies	-	278	975	697	71.5%
Other services and charges	77	901	1,650	749	45.4%
Leases	234	1,426	2,610	1,184	45.4%
Depreciation	134	685	1,250	565	45.2%
Contractual Services	<u>263,233</u>	<u>1,809,019</u>	<u>2,985,000</u>	<u>1,175,981</u>	<u>39.4%</u>
Total Expenses	<u>265,532</u>	<u>1,831,333</u>	<u>3,021,850</u>	<u>1,190,517</u>	<u>39.4%</u>
Net Income	<u>\$ 1,054</u>	<u>\$ 4,750</u>	<u>\$ -</u>	<u>\$ 4,750</u>	
Capital Outlay	<u>-</u>	<u>\$ 3,044</u>	<u>\$ 2,500</u>	<u>\$ (544)</u>	<u>-21.8%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018 – January 2019

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 152,287	\$ 1,187,833	\$ 2,491,000	\$ 1,303,167	52.3%
Contract Admin Costs	-	-	-	-	0.0%
Materials Sales Rebate	<u>53,607</u>	<u>434,200</u>	<u>375,000</u>	<u>(59,200)</u>	<u>-15.8%</u>
Total Revenues	<u>205,894</u>	<u>1,622,033</u>	<u>2,866,000</u>	<u>1,243,967</u>	<u>43.4%</u>
Expenses:					
Advertising and Promotions	-	-	1,000	1,000	0.0%
Contractual services	152,287	1,187,833	2,491,000	1,303,167	90.0%
Materials sales rebate	<u>53,607</u>	<u>434,200</u>	<u>375,000</u>	<u>(59,200)</u>	<u>-15.8%</u>
Total Expenses	<u>205,894</u>	<u>1,622,033</u>	<u>2,867,000</u>	<u>1,244,967</u>	<u>43.4%</u>
Net Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,000)</u>	<u>\$ 1,000</u>	

Central Virginia Waste Management Authority
Accounts Receivable
January 31, 2019

Receivables 1/31/18	Total	Over 60 days	Current w/in 60 days
Department of General Services	\$ 1,568	\$ -	\$ 1,568
Ashland	-	-	-
Charles City	-	-	-
Chesterfield	323,668	-	323,668
Colonial Heights	74,918	-	74,918
Goochland	6,572	-	6,572
Hanover	33,637	-	33,637
Henrico	299,238	215	299,023
Hopewell	90,223	-	90,223
New Kent	4,962	-	4,962
Petersburg	121,156	-	121,156
Powhatan	22,898	-	22,898
Prince George	-	-	-
Richmond	247,989	-	247,989
Totals	\$ 1,226,829	\$ 215	\$ 1,226,614

CONSIDERATION OF RESOLUTION 19-16 and RESOLUTION 19-17: AMENDING THE 2018-2019 and 2019-2020 OPERATING BUDGETS TO IMPLEMENT THE RESULTS OF THE PAY AND CLASSIFICATION STUDY

Background: The CVWMA's salary grades and range structure has been in place for over 10 years when the last study was conducted. In addition, since the last study was conducted, the economy went through a recession and the growth coming out of the recession has been gradual and slow. During the last 10 years, many organizations including local governments and public entities have reorganized and positions that were once benchmarked have changed, and in many cases no longer comparable.

Project Description: The CVWMA utilized Kenna Shea a consultant through Robert Half Management Resources to conduct the study which was completed in December 2018 and reviewed with the Executive Committee. First a review of all job duties and requirements was made with input from staff which resulted in adjustments to various job descriptions. A survey was created and sent to municipalities, regional agencies and solid waste authorities along with area businesses. The survey included details and descriptions of each of the 9 full time positions, and asked respondents to include current salary ranges of closely matched positions, current/average salary of that position, number of employees in position and average and if applicable how long in the positions. In addition, the survey included questions about benefits offered to employees to round out the employment package. The complete list of public entities invited to respond are included in the full report and those that responded are bolded. We received 14 valid responses and the responses included a mix of regional agencies, solid waste authorities and large and small localities.

Results and Recommendations: Based on survey responses, base pay in many CVWMA positions is low relative to the market. It is recommended to modify the pay structure/scales and increase individual base pay where necessary. It is recommended to advance the pay scale by 7% in each grade. The proposed new scale shows an approximate hiring rate of pay for new employees meeting minimum qualifications but allows for flexibility depending on qualifications and experience. It also allows employees to reach the midpoint/market of the range at or around 5 years of service assuming good performance in their position.

One position is recommended for a title change and grade change – Customer Service Supervisor to Senior Customer Service Supervisor and increase from grade 14 to grade 16. Our Customer Service Supervisor has been in the same position for almost 19 years and will be celebrating 20 years with CVWMA later this year.

It is further recommended to increase individual base pay where necessary to bring jobs comparable with external similar base pay to remain competitive. After review and discussion with the Executive Committee, it is recommended to implement the pay adjustment for the 8 full-time positions, excluding the Executive Director, of the Authority effective March 1, 2019. The impact annually is \$31,750 and the impact to fiscal year 2018-2019 will be \$10,725.

FY2019 Impact and Resolution 19-16:

In fiscal year 2019, transfers are recommended to the Regular Salaries and Wages line item in the General (\$4,100), Residential Recycling (\$6,100), Drop-Off Recycling (\$125) and Municipal Solid Waste (\$400) Funds from Contingencies and Reserves and other various line items. The total transfer will be absorbed within the total adopted budget, thus no monies are anticipated from reserves. **Resolution 19-16** will authorize the Executive Director to transfer funds to implement the results of the study effective with the first payroll in March 2019.

FY2020 Impact and Resolution 19-17:

In fiscal year 2020, a transfer is recommended to the Regular Salaries and Wages line item in the General (\$11,200), Residential Recycling (\$18,150), Drop-Off Recycling (\$1,200) and Municipal Solid Waste (\$1,200) Funds from Contingencies and Reserves a total of \$31,750. The total transfer will be absorbed within the total adopted budget, thus no monies are anticipated from reserves. **Resolution 19-17** will authorize the Executive Director to transfer funds to accommodate the implementation of the plan in fiscal year 2019.

Resolutions 19-16 and Resolution 19-17, attached for consideration, will amend the 2018-2019 and 2019-2020 Operating Budgets to implement the results of the pay and classification study.

Recommended Action: Approval of **Resolution 19-16**
 Approval of **Resolution 19-17**

Attachments

RESOLUTION 19-16

A resolution to amend the CVWMA 2019 Operating Budget for the fiscal year beginning July 1, 2018, and ending on June 30, 2019, so as to transfer funds to implement the results and recommendations of the 2018 Pay and Classification Study.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the budget designated as the CVWMA General Operating, Residential Recycling, Drop-Off Recycling and Municipal Solid Waste Project Fund Budgets for the fiscal year beginning July 1, 2018, and ending on June 30, 2019, are hereby amended as follows:

<u>Account</u>	<u>2018-2019 Approved Budget</u>	<u>Amendment</u>	<u>2018-2019 Revised Budget</u>
GENERAL OPERATING FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	\$ 356,000	\$ 4,100	\$ 360,100
Contingencies & Reserves	2,135	(2,135)	0
Conference Staff Development	5,000	(1,000)	4,000
Computer Support	8,750	(965)	7,785
Net Appropriation General Operating Fund		-0-	

RESIDENTIAL RECYCLING PROJECT FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	178,000	6,100	184,100
Part-Time Salaries & Wages	16,500	(3,000)	13,500
Postage/Delivery	50,000	(1,500)	48,500
Gas, Oil & Lube	2,050	(1,000)	1,050
General Office Supplies	2,025	(600)	1,425
Net Appropriation Residential Recycling Fund		-0-	

DROP OFF RECYCLING PROJECT FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	6,700	125	6,825
General Office Supplies	250	(125)	125
Net Appropriation Drop-Off Recycling Fund		-0-	

MUNICIPAL SOLID WASTE PROJECT FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	15,800	400	16,200
Gas, Oil & Lube	250	(200)	50
General Office Supplies	725	(200)	525
Net Appropriation Residential Recycling Fund		-0-	

2. That this Appropriation Resolution shall be in full force and effect upon its passage.

Adopted this 15th day of February 2019

Attest: _____
Marcia Phillips, Chair

RESOLUTION 19-17

A resolution to amend the CVWMA 2020 Operating Budget for the fiscal year beginning July 1, 2019, and ending on June 30, 2020, so as to transfer funds to implement the results and recommendations of the 2018 Pay and Classification Study.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

- That the budget designated as the CVWMA General Operating, Residential Recycling, Drop-Off Recycling and Municipal Solid Waste Project Fund Budgets for the fiscal year beginning July 1, 2019, and ending on June 30, 2020, are hereby amended as follows:

<u>Account</u>	<u>2019-2020 Approved Budget</u>	<u>Amendment</u>	<u>2019-2020 Revised Budget</u>
GENERAL OPERATING FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	\$ 368,000	\$ 11,200	\$ 379,200
Contingencies & Reserves	11,200	(11,200)	0
Net Appropriation General Operating Fund		-0-	
RESIDENTIAL RECYCLING PROJECT FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	183,000	18,150	184,100
Contingencies & Reserves	18,600	(18,150)	450
Net Appropriation Residential Recycling Fund		-0-	
DROP OFF RECYCLING PROJECT FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	6,850	1,200	8,050
Contingencies & Reserves	1,200	(1,200)	0
Net Appropriation Drop-Off Recycling Fund		-0-	
MUNICIPAL SOLID WASTE PROJECT FUND			
<i>Expenses:</i>			
Regular Salaries & Wages	16,250	1,200	17,450
Contingencies & Reserves	1,200	(1,200)	0
Net Appropriation Residential Recycling Fund		-0-	

- That this Appropriation Resolution shall be in full force and effect upon its passage.

Adopted this 15th day of February 2019

**Attest: _____
Marcia Phillips, Chair**