



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA  
NOVEMBER 16, 2018  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA**

**CALL TO ORDER**

**9:00 a.m.**

**CHAIRMAN'S AGENDA**

**CERTIFICATION OF QUORUM**

<b>ITEM NO.</b>	<b>Page(s)</b>
1. Public Comment Period	
2. Minutes of the Regular Meeting of October 19, 2018	<b>3 - 10</b>
3. Chairman's Report	

**STAFF AGENDA**

<b>ITEM NO.</b>	
4. Residential Recycling Program	
5. Municipal Solid Waste (MSW) Program	
6. Consideration of <b>Resolution 19-07: Amending Contracts for Collection, Transporting, and Processing Used Electronic Equipment Services</b>	<b>11- 12</b>
7. Operations and Program Statistics	
8. Technical Advisory Committee (TAC) Report	
9. America Recycles Day 2018	
10. Public Information	
11. Financial Reports for October 2018	<b>13 - 20</b>
12. 2019-2020 Proposed Operating Budget	
13. Administrative	

## **OLD/NEW BUSINESS**

## **ADJOURNMENT**

### **Upcoming Meetings:**

Executive Committee Meeting – Tuesday, December 4, 2018 – 2:00 p.m.

Technical Advisory Committee Meeting – Thursday, December 6, 2018 – 9:00 a.m.

Board of Directors Meeting – Richmond – Friday, December 14, 2018 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

**MINUTES OF THE REGULAR MEETING OF OCTOBER 19, 2018**

The minutes of the regular Board of Directors meeting held October 19, 2018 are presented for your consideration and approval.

**Recommended Action:** Approve minutes.

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
OCTOBER 19, 2018  
CHESTERFIELD CENTRAL LIBRARY  
7051 LUCY CORR BOULEVARD  
CHESTERFIELD, VIRGINIA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Marcia Phillips (M-Chesterfield), Chairman  
Scott A. Wyatt (M-Hanover), Vice Chairman  
Patricia Paige (M-New Kent), Secretary  
Robert L. Dunn (M-Chesterfield), Director  
J. Allen Lane (M-Henrico), Past Chair  
Lee Sloppy (M-Ashland)  
Ricky Hicks (M-Charles City)  
Scott Zaremba (M-Chesterfield)  
William E. Henley (A-Colonial Heights)  
Leigh Dunn (M-Goochland)  
Stephen Chidsey (M-Hanover)  
Marcia E. Kelley (M-Henrico)  
Robert C. Whiteman (M-Henrico)  
Cindy Odum Harris (M-Powhatan)  
Michael Purvis (M-Prince George)  
Miles Jones (M-Richmond)

**Non-Voting:**

Clay Bowles (A-Chesterfield)  
Jeffrey Howard (A-Chesterfield)  
Al Pace (A-Chesterfield)  
Jon Clary (A-Henrico)  
Johnny Melis (A-Powhatan)

**Staff:**

Kimberly A. Hynes, Executive Director  
Richard Nolan, Director of Operations  
Terry Eckhout, Accounting and Financial Manager  
Mary Beth Mains, Part-time Administrative Assistant

**MEMBERS/ALTERNATES NOT PRESENT**

Mark Kukoski (M-Richmond), Treasurer  
Jennifer Schontag (A-Ashland)  
Michelle Johnson (A-Charles City)  
Doug Smith (M-Colonial Heights)  
Dwayne Jones (A-Goochland)  
Randy Hardman (A-Hanover)  
Michael Flagg (A-Hanover)  
Chip England (A-Henrico)  
Bentley P. Chan (A-Henrico)  
Monique Robertson (M-Hopewell)  
James H. Burrell (A-New Kent)  
Tangela Innis (M-Petersburg)  
William Riggleman (A-Petersburg)  
Rod Compton (A-Prince George)

**Guests:**

With a quorum in attendance Chairman Marcia Phillips (M-Chesterfield) called the meeting to order at 9:05 a.m.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Chairman Phillips opened the floor for public comment. Without any requests to address the Board, she closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of September 21, 2018**

Chairman Phillips opened the floor for a motion to approve the minutes of the regular meeting of September 21, 2018 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Ms. P. Paige (M-New Kent), Secretary, and carried that the minutes of the September 21, 2018 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

### **Item No. 3: Chairman's Report**

Chairman Phillips thanked Chesterfield County for hosting and providing breakfast for the CVWMA Board meeting in their beautiful new library.

### **Item No. 4: Treasurer's and Audit Committee Report**

#### ***2018 Comprehensive Annual Financial Report (CAFR)***

In Mr. M. Kukoski's (M-Richmond), Treasurer's absence Mrs. K. Hynes, CVWMA Executive Director, noted the Board deferred approval of the CAFR in September to wait for the Other Post-Employment Benefits (OPEB) information from the Virginia Retirement System (VRS). The information was received and incorporated into the CAFR and reviewed by Brown Edwards, CVWMA audit firm.

Mrs. T. Eckhout, Accounting and Financial Manager, referred the Board to the FY18 CAFR provided to each Board member and reported the Authority received an unmodified opinion, (unqualified opinion) which is the highest audit rating. Brown & Edwards found no material weaknesses in the internal control structure during the audit. Mrs. Eckhout noted the CAFR format has not changed and is presented in four sections; Introductory, Financial, Statistical, and Compliance.

Continuing, Mrs. Eckhout reported that the Introductory Section includes a transmittal letter to the Board of Directors which includes information on economic conditions and major initiatives of the Authority. She noted that this section includes a copy of the *Certificate of Achievement for Excellence in Financial Reporting* from the Government Finance Officers Association (GFOA), for the 2017 CAFR which CVWMA received for the 21st consecutive year. She mentioned that the report also includes a listing of Authority Board members and Administrative staff, as well as the Authority's organizational chart.

Continuing, Mrs. Eckhout reported that the Financial Section contains the auditor's unmodified opinion and management's discussion and analysis summarizing financial activity for the year. This section also provides the financial statements for the Authority's major funds which include the General Fund, Residential Recycling Fund, Drop-off Recycling Fund, Municipal Solid Waste (MSW) and Waste Transfer and Disposal Funds. She added that the major fund designation is based on revenues and/or assets in that fund. Although the Drop-off Fund does not meet the criteria of the GASB as a major fund, it was included because of the visibility in the region as one of CVWMA's initial and signature programs. Mrs. Eckhout stated that remaining funds are included as one major

fund that are grouped together in a column called Special Waste. She added that the Required Supplementary Information section includes the disclosure of the Virginia Retirement System (VRS) plan and the Other Post Employment Benefit plan.

Mrs. Eckhout reported that the Net Assets on June 30, 2018 were \$780,767 which is an increase of about 10% or \$76,330. Net Assets represents 5% of the 2019 Total Operating Budget, which 5% is the target established by the Board several years ago. Contributing to the \$76,330, the CVWMA recorded \$24,000 related to pension benefits, \$23,000 in contractor penalties, \$35,000 net from the sale of recyclable materials, and an \$18,000 increase in investment income. The Authority implemented GASB 75 for OPEB resulting in \$48,930 restatement of beginning net position. Mrs. Hynes explained the OPEB includes a liability for the health and life insurance offered to retirees even though the benefits are at their cost or have already been paid for. Interest income on the purchase card increased by \$2,800 and investment income increased by \$15,700.

Mrs. Eckhout reported the Statistical Section provides more details about CVWMA activities. She mentioned the operating revenues increased by .2% from last year to \$15,843,573 and about 95% of the revenues and expenses are passed through to the participating localities depending on program participation. More localities are taking advantage of Authority programs. Chesterfield County makes up 25% of CVWMA revenues. As the largest jurisdiction in the CVWMA service area, CVWMA provides residential recycling, hauling and disposal from 2 convenience centers and a host of other programs for the County.

Mrs. Eckhout reported that Contractual Expenses have increased proportionate to Operating Revenues. In addition, Administrative Expenses have remained consistent over the last 10 years while contract related revenue and program participation has grown.

Mrs. Eckhout stated the Virginia Auditor of Public Accounts (APA) was notified before the September 30<sup>th</sup> deadline that the report would be late due to waiting on information from another state agency. The report will also be submitted to the Government Finance Officers Association again this year for the Certificate of Achievement program. She added that the Audit Committee has reviewed the draft CAFR and staff recommends approval of the report and transmittal to the APA.

A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mrs. C. Harris (M-Powhatan), and carried that the 2018 CAFR be approved and submitted to the Virginia Auditor of Public Accounts. Mrs. Hynes noted bounded copies of the CAFR would be available upon request and all Chief Administrative Officers of the localities will be emailed a copy via the link to our website.

### ***Financial Reports September 2018***

Mrs. T. Eckhout reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of September 30, 2018. The Authority has a combined Net Income of \$439,284 and the net income will continue to decrease as expenses are incurred throughout the fiscal year. The accounts receivable schedule is included and reflects the details of the amounts due to the Authority. All accounts are current.

Chairman Phillips opened the floor for a motion to accept and file the Financial Reports for September 2018 as submitted. A motion was made by Ms. P. Paige (M-New Kent), Secretary, seconded by Mr. R. Dunn (M-Chesterfield), Director, and carried that the Financial Reports for September 2018 be approved and filed as submitted.

### **Item No. 5: Strategic Plan Quarterly Report**

Mrs. K. Hynes presented the Strategic Plan Implementation report. She informed the Board that the Authority is

already in the third year of implementation. She went over the Strategic Plan dashboard which included the four goals: Protection of Environmental Resources, Customer Focus, Educational Resources and Financial Stewardship Through a Well-run Organization. She then provided details on each goal, objective and initiative and the progress that has been made toward each in the first quarter of the third year. Mr. S. Chidsey (M-Hanover) noted that Hanover does not benchmark against private sector businesses and Mrs. Hynes stated staff will take that into consideration when evaluating the results of the Pay and Classification Study. Chairman Phillips noted that gathering information isn't the same as benchmarking.

## **STAFF AGENDA**

### **Item No. 6: Residential Recycling Program**

Mr. R. Nolan, CVWMA Director of Operations, reported that the total tonnage of recyclables collected in the month of September in the residential program was 2,809 tons, 69 tons less than last September. Mr. Nolan added that there was a total of 458 misses for the month compared to 593 in 2017 and that TFC had zero misses for September in the Town of Ashland, Goochland County, and Hanover County.

Mr. Nolan shared the Oops! reporting for Petersburg which showed there were 68 rejections in Petersburg - 65 included trash, 1 had yard waste and 1 was rejected for plastic bags. Mr. Nolan noted there were a total of 1,063 Oops! stickers issued by TFC in Richmond - 513 or 48% were rejected for plastic bags, 190 for trash, 126 for food contamination, 3 for pet waste, and 3 for tanglers. For the Henrico routes, 125 Oops! Stickers were issued, 86 were rejected for plastic bags, 15 for Styrofoam, and 8 for trash. For the Chesterfield route, 36 Oops! Stickers were issued, 14 for plastic bags, 5 for Styrofoam and 6 for food contamination. Mr. S. Wyatt (M-Hanover), Vice-Chairman, asked if most of the contamination was in multi-family areas. Mr. Nolan verified that most of the Richmond locations were in alleys and there are several multi-unit buildings in the city. He also mentioned that all Richmond residents have carts which tend to be more contaminated than bins.

### **Item No. 7: Municipal Solid Waste (MSW) Program**

In the month of September, Mr. Nolan reported 18 misses were recorded in Ashland and 35 misses in the Chesterfield tax relief program for County Waste. For the month of September, 91 misses were recorded in Colonial Heights, 119 misses in Hopewell; and 210 misses in Petersburg.

### **Item No. 8: Consideration of Resolution 19-04: Awarding a Contract for Roll Off Hauling and Front-End Collection and Recycling Services**

Mr. Nolan stated the CFS contract for both the Roll Off Hauling and Front-End Collection and Recycling Services expires June 30, 2019 and after receiving renewal information, the CVWMA and TAC decided to issue a Request for Proposals (RFP). The Evaluation Committee consisting of Mr. S. Chidsey (M-Hanover), Mr. J. Clary (A-Henrico), Mr. J. Melis (A-Powhatan), Mr. R. Thompson, CVWMA Operations Technician, and Mr. Nolan, recommended that both contracts be awarded to TFC effective July 1, 2019, for a 4 year term with a 5 year renewal option.

Chairman Phillips opened the floor for a motion to approve **Resolution 19-04** as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mrs. M. Kelley (M-Henrico) and carried that **Resolution 19-04** be approved as submitted.

### **Item No.9: Consideration of Resolution 19-05: Awarding Contracts for the Town of Ashland Municipal Solid Waste Collection Services and for Front-End Municipal Solid Waste Collection Services**

Mr. Nolan introduced **Resolution 19-05** awarding contracts for the Town of Ashland Municipal Solid Waste Collection Services currently held by County Waste and Front-End Municipal Solid Waste Collection Services currently held by CFS. After receiving renewal proposals from both contractors, it was decided to issue an RFP. CFS is the contractor recommended by the Evaluation Committee. The Evaluation Committee consisted of Mr. S. Chidsey (M-Hanover), Mr. J. Clary (A-Henrico), Mr. J. Melis (A-Powhatan), Mr. R. Thompson, CVWMA Operations Technician, Mr. Nolan, and Mr. Mike Davis of Ashland. The contracts will be effective July 1, 2019 for a 5 year term with a 5 year renewal option. Ms. C. Harris (M-Powhatan) asked Mr. Nolan about the landfill or transfer station owned by Republic in Ashland and why were they not considered for this contract considering how close they are to Ashland. Mr. Nolan noted there is not a transfer station owned by Republic in Ashland or Hanover and Republic's proposal was considered by the committee. Mr. L. Sloppy (M-Ashland) asked if **Resolution 19-02** was the same as **Resolution 19-05**. Mrs. Hynes verified the RFP was numbered 19-02 and the Resolution to award is numbered 19-05 for Ashland MSW and Front-End MSW.

A motion was made by Ms. P. Paige (M-New Kent), Secretary, seconded by Mr. M. Jones (M-Richmond) and carried that **Resolution 19-05** be approved as submitted.

Mr. S. Chidsey (M-Hanover) reminded the Board of rising costs of all recycling and trash collections services, stating that Hanover's Front-End Load MSW contract cost will triple with this last procurement. Chairman Phillips thanked Mr. Chidsey for reminding the Board of the rising cost of recycling and trash and the need to plan for increased costs.

#### **Item No. 10: Operations and Program Statistics**

Mr. Nolan reminded the Board that the program statistics were available on the table near the door. He also noted that paper prices have not changed over the last month.

Mr. Nolan continued stating the City of Richmond rescheduled their eCycling and paper shredding event from last month because of the storm and it is scheduled for October 20, 2018 at the Robin Hood Road location. On November 17<sup>th</sup>, 3 localities will have separate events: Chesterfield County will host eCycling and paper shredding at West Chester Commons; Goochland County is holding a tire amnesty and paper shredding event at the Fairgrounds, and Hanover County will have a Household Hazardous Waste event at the Mechanicsville location. Mr. Nolan noted he would be coming before the Board in November with a request to renew the eCycling contracts.

#### ***Technical Advisory Committee (TAC) Meeting***

Mr. Nolan stated that curbside contamination was discussed at the October 4, 2018 TAC meeting. He also requested that all localities return their Waste Surveys if they had not already done so to include in the update to the Solid Waste Management Plan. The next TAC meeting will be November 1<sup>st</sup>.

#### **Item No. 11: America Recycles Day – November 15<sup>th</sup>**

Mrs. Hynes, filling in for Mrs. Drumheller who is participating in the Henrico Energy Fair, reminded the Board that America Recycles Day (ARD) is celebrated November 15<sup>th</sup> annually and this year's focus is recycling right and rethinking waste. Staff is focusing on educating about the 3 R's - Reduce, Reuse, and Recycle and asking people to pledge to reduce waste, reuse items and recycle right. Staff has shared locality specific events online as well.

#### **Item No. 12: Public Information**

Mrs. Hynes referred the Board to the slides which included most of what she had covered during the Strategic



Plan presentation. Staff continues to work with member localities and our community partners daily, weekly and monthly to increase our educational reach to residents to recycle right.

Mrs. Hynes stated staff is pleased to announce that the print award for the 2019 Collection Schedule has been given to Worth Higgins and Associates and the mail house preparation award has been given to Commonwealth Mailing Services. The annual collections schedule will be mailed December 26, 2018.

CVWMA had 219 new email subscribers for September bringing the total to almost 33,000 total email subscribers who receive email reminders from CVWMA every 2 weeks.

#### ***Curbside Education Advisory Committee***

The next quarterly meeting of the Curbside Education Advisory Committee will be held on Tuesday, October 23, 2018, at the Appomattox Regional Library in Hopewell, Virginia and the City of Hopewell will be the member focus. Mrs. Hynes encouraged all to attend.

#### ***Education and Outreach September***

Staff responded to 37 requests for the month of September and of these requests, 9 were for presentations, 23 were for educational materials, 3 were grassroots events, and 1 media story (WTVR CBS 6). These requests impacted 500 people as well as the distribution of over 3,400 educational materials in 8 of our member localities.

#### **Item No. 13: Consideration of Resolution 19-06: Appropriating Funds for an Education Campaign to Reduce Contamination in Recycling**

Mrs. Hynes reminded the Board of the current focus to get the public to recycle right and she noted the Executive Committee suggested enhancing the push to educate everyone on the importance of recycling right and why it's so important at this time. Mrs. Hynes referred to things that staff has been able to do within the current budget and some of the things staff would like to do if more money were available to increase effective messaging. She spoke of working with the Recycling Partnership to use their expertise in suggesting what is effective for others in the recycling field. Mrs. Hynes provided suggested uses of additional monies such as utility bill stuffers and more targeted efforts. Mrs. Hynes also suggested working with TV and media partners to target areas that are not recycling correctly. Continuing, Mrs. Hynes stated staff would like to do more at the drop off sites to increase signage and prevent people from bringing their recycling in a plastic bag.

Mrs. Hynes stated staff is asking to appropriate \$40,000 out of the reserve balance for educational outreach. She noted that last fiscal year \$76,000 was added to the reserve balance which is now over \$780,000. Mrs. Hynes added that we need to keep the momentum going. Chairman Phillips noted this is a good time to build on the growing public awareness about the recycling issues we are facing and capitalize on the good media coverage we have been getting. If we can build on it, not only will we be able to attract attention, we might be able to really effect some change.

A motion was made by Mr. R. Dunn (M-Chesterfield), Director, seconded by Mr. R. Whiteman (M-Henrico) and carried that **Resolution 19-06** be approved as submitted. Mrs. Hynes thanked the Board and stated staff will keep the Board updated on efforts and outreach. She thanked them for their support and for all that they are doing in their jurisdictions.

#### **Item No. 14: Administrative**

Mrs. K. Hynes noted she would be attending the Southeast Recycling Development Council conference in Charleston, SC, November 12<sup>th</sup> through 14<sup>th</sup>. Mrs. Hynes also thanked the Board for keeping Reggie in their thoughts and prayers stating that Mr. R. Thompson is doing well and he will be returning home soon.

Mrs. Hynes thanked Chesterfield County for breakfast and hosting the Board at their beautiful new Central Library.

***Old/New Business***

Chairman Phillips asked if there was any old or new business to come before the Board and with no further business to come before the Board, Chairman Phillips opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:46 a.m. The motion was made by Mr. R. Dunn (M- Chesterfield), Director, seconded by Mr. R. Whiteman (M-Henrico) and carried that the October 19, 2018 Board of Directors' meeting be adjourned.



**CERTIFICATE**

I, Marcia Phillips, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the October 19, 2018 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., November 16, 2018. Given under my hand and seal of the CVWMA this 16th day of November 2018.

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**Marcia Phillips, Chairman**

**CONSIDERATION OF RESOLUTION 19-07: AMENDING CONTRACTS FOR COLLECTION, TRANSPORTING, AND PROCESSING USED ELECTRONIC EQUIPMENT SERVICES**

The terms of the contracts between CVWMA and Securis of Hampton Roads and Global Electric Electronic Processing, Inc. (GEEP) for the Collection, Transporting, and Processing of Used Electronic Equipment expire November 30, 2018. The current contracts have four one-year renewal options. This request is to renew the contracts for one additional year.

The service level for both vendors has been exceptional. Securis has collected electronic material from the public at various events for participating member jurisdictions and GEEP has been collecting material from various schools and convenience centers through-out the service area and have been efficient in collecting the material and easy to work with.

Both firms have been audited by CVWMA staff and TAC committee members. Documentation of downstream vendors from both vendors has been completed and found to be acceptable and credible. Going forward, periodic review of pertinent processing procedures and downstream vendors will be a task of the CVWMA and TAC members.

Attached is **Resolution 19-07** authorizing the Executive Director to execute addendums to the Contracts for Collection, Transporting, and Processing of Used Electronic Equipment Services and amendments to the associated Special Project Service Agreements.

**Recommended Action:** Approval of **Resolution 19-07**

## **RESOLUTION 19-07**

A resolution amending contracts for Collection, Transporting, and Processing of Used Electronic Equipment between the Central Virginia Waste Management Authority and Securis of Hampton Roads and Global Electric Electronic Processing, Inc. (GEEP) and amending the Special Project Service Agreements with participating local jurisdictions for a one (1) year period commencing on December 1, 2018.

**THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:**

**WHEREAS**, the report included as Staff Agenda Item No.6 of the November 2018 Board Agenda outlined the proposed Collection, Transporting, and Processing of Used Electronic Equipment Services to be provided by Securis of Hampton Roads and Global Electric Electronic Processing, Inc. (GEEP); and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contracts for Collection, Transporting, and Processing of Used Electronic Equipment Services between the Central Virginia Waste Management Authority and Securis of Hampton Roads and Global Electric Electronic Processing, Inc.(GEEP); and

**WHEREAS**, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an amendment to the Special Project Service Agreement between the Central Virginia Waste Management Authority and member localities as requested; and

**THEREFORE, BE IT RESOLVED**, that this resolution shall be in full force and effect upon its passage.

**Adopted this 16th of November 2018**

**ATTEST:** \_\_\_\_\_  
**Marcia R. Phillips, Chair**

**FINANCIAL REPORTS FOR OCTOBER 2018**

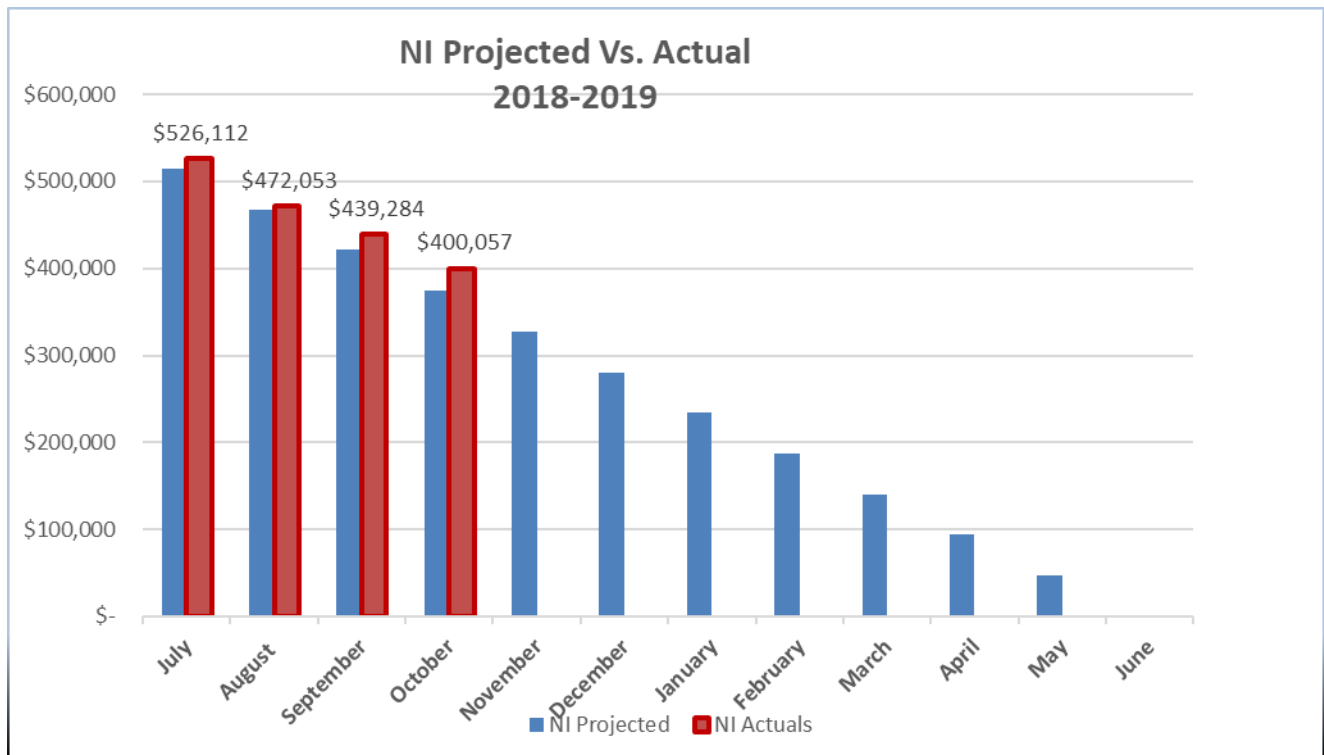
The financial activity for October is consistent with previous months and the Authority continues to remain within total budget in all funds as of October 31, 2018. The CVWMA has a combined Net Income of \$400,057 year to date. The net income continues to decrease as expenses are incurred throughout the fiscal year. The accounts receivable schedule is included and reflects the details of the total amounts due to the Authority, and all are current.

**Recommended Action:** Approval of October 2018 Financial Reports.

Attachments

**Central Virginia Waste Management Authority  
Summary Statement of Actual Revenues and Expenses by Fund  
July 2018 – October 2018**

<b>Summary - All Funds</b>			
	<b>Total</b>	<b>Total</b>	
	<b><u>Revenues</u></b>	<b><u>Expenses</u></b>	<b><u>NI Totals</u></b>
General Operating Fund	\$ 574,825	218,196	\$ 356,629
Curbside Project Fund	2,942,101	2,898,412	\$ 43,689
Drop-Off Project Fund	189,941	190,091	\$ (150)
Municipal Solid Waste Fund	1,030,281	1,030,392	\$ (111)
CFC/HCFC	24,790	24,790	\$ -
Special Waste Collections	78,959	78,959	\$ -
Waste Tire Fund	17,105	17,105	\$ -
Appliance and Scrap Metal Hauling	234,116	234,116	\$ -
Yard Waste Projects	139,472	139,472	\$ -
Waste Transfer & Disposal	452,858	452,858	\$ -
<b>Totals</b>	<b>\$ 5,684,448</b>	<b>\$ 5,284,391</b>	<b>\$ 400,057</b>
	<b><u>Month to date</u></b>	<b><u>Year to date</u></b>	<b><u>Budget</u></b>
<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,500</b>



**Central Virginia Waste Management Authority  
Statement of Revenues and Expenses – Budget and Actual  
July 2018 – October 2018**

<b>General Operating Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Annual Gov't Assessments	\$ -	\$ 561,661	\$ 561,660	\$ (1)	0.0%
Sponsorship and Grants	-	-	-	-	0.0%
Interest on Investments	<u>3,722</u>	<u>13,164</u>	<u>22,555</u>	<u>9,391</u>	<u>41.6%</u>
<b>Total Revenues</b>	<u>3,722</u>	<u>574,825</u>	<u>584,215</u>	<u>9,390</u>	<u>1.6%</u>
<b>Expenses:</b>					
Personnel services	32,978	130,701	406,660	275,959	67.9%
Fringe benefits	8,533	36,154	87,400	51,246	58.6%
Professional services	2,050	19,026	41,375	22,349	54.0%
Repairs and maintenance	32	1,230	3,375	2,145	63.6%
Advertising and promotions	1,150	1,341	1,250	(91)	-7.3%
Materials and supplies	151	1,265	4,700	3,435	73.1%
Other services and charges	1,247	8,993	14,950	5,957	39.8%
Leases	4,136	15,991	46,575	30,584	65.7%
Depreciation	875	3,495	11,125	7,630	68.6%
Contingencies	<u>-</u>	<u>-</u>	<u>2,135</u>	<u>2,135</u>	<u>100.0%</u>
<b>Total Expenses</b>	<u>51,152</u>	<u>218,196</u>	<u>619,545</u>	<u>401,349</u>	<u>64.8%</u>
<b>Net Income</b>	<b><u>\$ (51,152)</u></b>	<b><u>\$ 356,629</u></b>	<b><u>\$ (35,330)</u></b>	<b><u>\$ 391,959</u></b>	
<b>Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 5,000</u></b>	<b><u>\$ 5,000</u></b>	<b><u>100.0%</u></b>

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2018 – October 2018**

<b>Curbside Project Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 688,647	\$ 2,709,157	\$ 7,250,000	\$ 4,540,843	62.6%
Public Relations Assessment	18,027	73,263	219,000	145,737	66.5%
Customer Service Assessment	19,142	77,777	232,000	154,223	66.5%
96-gal Cart Revenue	13,723	65,312	160,800	95,488	59.4%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	-	-	700,000	700,000	100.0%
Interest on Investments	1,863	6,592	11,295	4,703	41.6%
<b>Total Revenues</b>	<b><u>741,402</u></b>	<b><u>2,942,101</u></b>	<b><u>8,583,095</u></b>	<b><u>5,640,994</u></b>	<b><u>65.7%</u></b>
<b>Expenses:</b>					
Personnel services	15,936	62,879	198,580	135,701	68.3%
Fringe benefits	4,298	19,812	56,000	36,188	64.6%
Professional services	1,470	11,022	27,780	16,758	60.3%
Repairs and maintenance	109	956	2,980	2,024	67.9%
Advertising and promotions	4,629	8,814	114,250	105,436	92.3%
Materials and supplies	190	990	4,075	3,085	75.7%
Other services and charges	1,492	5,299	64,830	59,531	91.8%
Leases	2,750	10,301	30,400	20,099	66.1%
Depreciation	968	3,870	12,700	8,830	69.5%
Contractual services	688,647	2,709,157	7,250,000	4,540,843	62.6%
96-gal Cart Expense	12,998	65,312	154,000	88,688	57.6%
Material Sales Rebate	-	-	700,000	700,000	100.0%
<b>Total Expenses</b>	<b><u>733,487</u></b>	<b><u>2,898,412</u></b>	<b><u>8,615,595</u></b>	<b><u>5,717,183</u></b>	<b><u>66.4%</u></b>
<b>Net Income</b>	<b><u>\$ 7,915</u></b>	<b><u>\$ 43,689</u></b>	<b><u>\$ (32,500)</u></b>	<b><u>\$ 76,189</u></b>	
<b>Capital Outlay</b>		<b><u>\$ -</u></b>	<b><u>\$ 5,000</u></b>	<b><u>\$ 5,000</u></b>	<b><u>100.0%</u></b>



**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2018 – October 2018**

<b>Drop Off Project Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 51,493	\$ 159,712	\$ 547,000	\$ 387,288	70.8%
Contract Admin Costs	-	1,200	-	(1,200)	0.0%
Materials Sales Rebate	<u>9,838</u>	<u>29,029</u>	<u>300,000</u>	<u>270,971</u>	<u>90.3%</u>
<b>Total Revenues</b>	<u>61,331</u>	<u>189,941</u>	<u>847,000</u>	<u>657,059</u>	<u>77.6%</u>
<b>Expenses:</b>					
	0				
Personnel services	423	1,671	8,880	7,209	81.2%
Fringe benefits	228	880	2,400	1,520	63.3%
Professional services	55	880	1,780	900	50.6%
Repairs and maintenance	-	89	215	126	58.6%
Advertising and promotions	-	-	10,000	10,000	100.0%
Materials and supplies	9	59	250	191	76.4%
Other services and charges	32	146	470	324	68.9%
Leases	138	448	1,175	727	61.9%
Contractual services	51,493	159,712	547,000	387,288	70.8%
Materials sales rebate	<u></u>	<u>26,206</u>	<u>246,000</u>	<u>219,794</u>	<u>89.3%</u>
<b>Total Expenses</b>	<u>52,378</u>	<u>190,091</u>	<u>818,170</u>	<u>628,079</u>	<u>76.8%</u>
<b>Net Income</b>	<b><u>\$ 8,953</u></b>	<b><u>\$ (150)</u></b>	<b><u>\$ 28,830</u></b>	<b><u>\$ (28,980)</u></b>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July 2018 – October 2018**

<b>Municipal Solid Waste Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 263,502	\$ 1,017,529	\$ 2,985,000	\$ 1,967,471	65.9%
Customer Service Assessment	1,973	10,221	33,200	22,979	69.2%
Contract Admin Costs	200	400	-	(400)	0.0%
Interest on Investments	<u>603</u>	<u>2,131</u>	<u>3,650</u>	<u>1,519</u>	<u>41.6%</u>
<b>Total Revenues</b>	<u>266,278</u>	<u>1,030,281</u>	<u>3,021,850</u>	<u>1,991,569</u>	<u>65.9%</u>
<b>Expenses:</b>					
	0				
Personnel services	1,342	5,286	17,180	11,894	69.2%
Fringe benefits	508	2,413	5,030	2,617	52.0%
Professional services	221	2,972	6,225	3,253	52.3%
Repairs and maintenance	19	317	930	613	65.9%
Advertising and promotions	-	-	1,000	1,000	99.0%
Materials and supplies	29	193	975	782	80.2%
Other services and charges	110	525	1,650	1,125	68.2%
Leases	207	823	2,610	1,787	68.5%
Depreciation	84	334	1,250	916	73.3%
Contractual Services	<u>263,502</u>	<u>1,017,529</u>	<u>2,985,000</u>	<u>1,967,471</u>	<u>65.9%</u>
<b>Total Expenses</b>	<u>266,022</u>	<u>1,030,392</u>	<u>3,021,850</u>	<u>1,991,458</u>	<u>65.9%</u>
<b>Net Income</b>	<b><u>\$ 256</u></b>	<b><u>\$ (111)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (111)</u></b>	
<b>Capital Outlay</b>		<b><u>\$ -</u></b>	<b><u>\$ 2,500</u></b>	<b><u>\$ 2,500</u></b>	<b><u>100.0%</u></b>

**Central Virginia Waste Management Authority  
Statement of Revenues and Expenses – Budget and Actual  
July 2018 – October 2018**

<b>Other Special Projects</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<b>Revenues:</b>					
Project Service Fees	\$ 176,024	\$ 683,689	\$ 2,491,000	\$ 1,807,311	72.6%
Contract Admin Costs	-	-	-	-	0.0%
Materials Sales Rebate	<u>56,289</u>	<u>263,612</u>	<u>375,000</u>	<u>111,388</u>	<u>29.7%</u>
<b>Total Revenues</b>	<u>232,313</u>	<u>947,301</u>	<u>2,866,000</u>	<u>1,918,699</u>	<u>66.9%</u>
<b>Expenses:</b>					
Advertising and Promotions	-	-	1,000	1,000	0.0%
Contractual services	176,024	683,689	2,491,000	1,807,311	90.0%
Materials sales rebate	<u>56,289</u>	<u>263,612</u>	<u>375,000</u>	<u>111,388</u>	<u>29.7%</u>
<b>Total Expenses</b>	<u>232,313</u>	<u>947,301</u>	<u>2,867,000</u>	<u>1,919,699</u>	<u>67.0%</u>
<b>Net Income</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,000)</u>	<u>\$ 1,000</u>	

**Central Virginia Waste Management Authority  
Accounts Receivable  
October 31, 2018**

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<b>Receivables 10/31/18</b>	<b>Total</b>	<b>Over 60 days</b>	<b>Current w/in 60 days</b>
Department of General Services	\$ 1,994.66	\$ -	\$ 1,994.66
Ashland	0.00	-	0.00
Charles City	0.00	-	0.00
Chesterfield	270,592.71	-	270,592.71
Colonial Heights	74,838.57	-	74,838.57
Goochland	896.61	-	896.61
Hanover	8,213.32	-	8,213.32
Henrico	244,962.24	-	244,962.24
Hopewell	88,768.89	-	88,768.89
New Kent	0.00	-	0.00
Petersburg	121,862.38	-	121,862.38
Powhatan	7,174.94	-	7,174.94
Prince George	0.00	-	0.00
Richmond	234,097.14	-	234,097.14
Totals	\$ 1,053,401.46	\$ -	1,053,401.46