



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING AGENDA  
JANUARY 19, 2018  
CRATER PLANNING DISTRICT COMMISSION  
PETERSBURG, VIRGINIA**

**CALL TO ORDER** **9:00 a. m.**

**CHAIRMAN'S AGENDA**

**CERTIFICATION OF QUORUM**

<b>ITEM NO.</b>	<b>Page(s)</b>
1. Public Comment Period	
2. Minutes of the Regular Meeting of December 15, 2017	<b>3-11</b>
3. Chairman's Report	
4. Treasurer's Report Financial Report for December 2017	<b>12-19</b>
5. Strategic Plan Update and Customer Service Survey Results	

**STAFF AGENDA**

<b>ITEM NO.</b>	
6. 2018 Virginia General Assembly	<b>20-23</b>
7. Residential Recycling Program	
8. Municipal Solid Waste (MSW) Program	
9. Operations and Program Statistics eWaste Tech Systems Update	
10. Technical Advisory Committee (TAC) Report	
11. Public Information	
12. Administrative	

## **OLD/NEW BUSINESS**

## **ADJOURNMENT**

### **Upcoming Meetings:**

Technical Advisory Committee – Thursday, February 1, 2018 – 9:00 a.m.

Executive Committee Meeting – Tuesday, February 6, 2018 – 2:00 p.m.

Board of Directors (Richmond) – February 16, 2018 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

**MINUTES OF THE REGULAR MEETING OF DECEMBER 15, 2017**

Minutes of the December 15, 2017 CVWMA Board of Directors meeting are attached for review and consideration.

**Recommended Action:** Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
DECEMBER 15, 2017  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

J. Allen Lane (M-Henrico), Chairman  
Marcia Rygh Phillips (M-Chesterfield), Vice-Chairman  
Mark Kukoski (M-Richmond), Treasurer  
Edward Watson (M-Hopewell), Director  
Lee Sloppy (M-Ashland)  
Scott Zaremba (M-Chesterfield)  
Robert L. Dunn (M-Chesterfield)  
William E. Henley (A-Colonial Heights)  
Stephen Chidsey (M-Hanover)  
Scott A. Wyatt (M-Hanover)  
Jon Clary (A-Henrico)  
Chip England (A-Henrico)  
Marcia E. Kelley (M-Henrico)  
James H. Burrell (A-New Kent)  
William Riggelman (A-Petersburg)  
Johnny Melis (A-Powhatan)  
Michael Purvis (M-Prince George)

**Non-Voting:**

Jeffrey T. Howard (A-Chesterfield)  
Chip England (A-Henrico)

**Staff:**

Kimberly A. Hynes, Executive Director  
Richard Nolan, Director of Operations  
Nancy Drumheller, Public Relations Manager  
Teresa Eckhout, Accounting and Financial Manager  
Reginald D. Thompson, Operations Technician  
Stephanie Breaker, Customer Service Supervisor  
Kate Carney, Recycling Ed & Outreach Specialist  
Angela Burley, Customer Service Representative  
Myiesha Garner, Customer Service Representative  
Charles R. "Dick" Howe, Operations Technician  
Mariette Robinson, Customer Service Representative  
Mary Beth Mains, Part-time Administrative Assistant

**MEMBERS/ALTERNATES NOT PRESENT**

Patricia Paige (M-New Kent), Secretary  
Jennifer Schontag (A-Ashland)  
Zach Trogden (A-Charles City)  
Clay Bowles (A-Chesterfield)  
Doug Smith (M-Colonial Heights)  
Leigh Dunn (M-Goochland)  
Dwayne Jones (A-Goochland)  
Randy Hardman (A-Hanover)  
Michael Flagg (A-Hanover)  
Bentley Chan (A-Henrico)  
Robert Whiteman (M-Henrico)  
Monique Robertson (A-Hopewell)  
Daniel Harrison (M-Petersburg)  
Elliot Danburg (M-Powhatan)  
Rod Compton (A-Prince George)

**Guests:**

Michael Benedetto, TFC Recycling  
Tad Phillips, TFC Recycling

With a quorum in attendance, Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:03 a.m.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Chairman Lane (M-Henrico) opened the public comment period and without any requests to address the Board, he closed the public comment period.

### **Item No. 2: Minutes of the Regular Meeting of November 17, 2017**

Chairman J. Lane (M-Henrico), opened the floor for a motion to accept the minutes of the regular meeting of November 17, 2017 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. M. Kukoski (M-Richmond) and carried that the minutes of the November 17, 2017 Central Virginia Waste Management Authority Board of Directors meeting be approved as submitted.

### **Item No. 3: Chairman's Report**

Chairman Lane (M-Henrico) welcomed Mrs. Kate Carney, CVWMA's new Recycling Education and Outreach Specialist who is working with Nancy Drumheller, Public Affairs Manager.

### **Item No. 4: 2018 Meeting Dates**

Mrs. K. Hynes, CVWMA Executive Director, noted the Board meeting dates for calendar year 2018 were listed in each board members packet. She reminded all that July is cancelled and all other meetings are scheduled on the 3rd Friday, except December which is one week earlier to avoid the holidays. Mrs. Hynes also stated in August the conference room has already been booked and the location of that meeting will be determined later. Chairman Lane opened the floor for a motion to accept the 2018 Board Meeting dates as presented. A motion was made by Mr. J. Burrell (A-New Kent), seconded by Mrs. M. Phillips (M-Chesterfield) and carried that the 2018 Central Virginia Waste Management Authority Board of Directors meeting dates be approved as presented.

### **Item No. 5: Customer Service Survey Results (Strategic Plan Initiative)**

Mrs. Hynes reminded all attendees that a Customer Service Survey was sent out to the public to find out who is recycling, who is not, and why, how we are doing on customer service, and how they want to hear information. CVWMA received 475 responses and more details will be given in January when the strategic plan initiative will be discussed. At least one person participated from each of the 13 localities. Of the 475 responses, 453 stated they do recycle. The 22 that do not recycle, indicated reasons such as: inconvenient, too confusing, time consuming, and doesn't do any good.

Respondents that do recycle; 379 recycle at the curb and some indicated using curbside and drop off recycling programs. Mrs. Hynes stated at the January meeting we will delve further into details of responses from each of the localities.

Cardboard was the most recycled item, then plastics #1 and #2, followed by mixed paper. Behind the traditional paper, cans and bottles, respondents also recycle appliances, scrap metal, electronics, paint, used oil, and other items at convenience centers around the region.

When asked about CVWMA customer service, if contacted in the last 6 months, phones were listed as the most popular way to contact us. There were lots of positive comments, Mrs. Hynes stated. In addition, Mrs. Hynes noted that the survey asked the public how they get information from CVWMA. Mrs. Hynes relayed that 300 of the 475 said they do receive communications from CVWMA, with email being the most popular. Social Media is another popular way people are finding out information about recycling.

Mr. J. Melis (A-Powhatan) asked if the localities will be able to see details of the information given and Mrs. Hynes assured him that they would be given that information.

Mr. J. Burrell (A-New Kent) noted that in talking with Mrs. Hynes earlier about the responses of why people do not recycle, global warming is not talked about in our messaging. Mr. Burrell suggested explaining to our customers what is contributing to global warming and what it takes to produce aluminum for instance. He noted that it takes a tremendous amount of electricity to make aluminum but less than 10% of aluminum is recycled and it can be recycled over and over. Power is a big contributor to global warming so if you can reduce the consumption there would be less CO2 in the air. Mr. Burrell reminded the group that trees give off carbon dioxide and clear-cutting is taking out huge amounts of trees. Mr. Burrell stated he would like to see that messaging in our programs.

Mrs. Hynes stated it was previously discussed; and staff will provide some calculations on our programs and how we are reducing the carbon footprint in our region.

## **STAFF AGENDA**

### **Item No. 6: Consideration of Resolutions 18-04 through 18-10: 2019 Operating Budget**

Mrs. Hynes noted an electronic copy of the Proposed 2019 Budget was sent out after November's Board Meeting. She noted she had not received questions or comments from Board Members but was happy to entertain questions.

Mrs. M. Kelley (M-Henrico) asked about the first page of the letter of transmittal to the Board. She asked if there should be clarification about adding plastics #3-#7 versus #1-#7, which caused an increase in recycling amounts. Mrs. Hynes explained that previously only #1 and #2 narrow neck bottles were being recycled. Now, all #1s and #2s through #7s were being accepted.

Chairman Lane questioned the inclusion of **Resolution 18-09: Pay and Classification Plan** and **Resolution 18-10: Revision to Section 4.06 of the *Personnel Policies, Benefits and Procedures Manual*** in the budget. Mrs. Hynes stated that the Pay Classification Plan is typically part of the budget document and there is a revision to the Personnel Policy benefits that effects the budget.

Chairman Lane asked if there were any other questions on the budget. He then asked if there were any objections to voting on all Resolutions for the Operating Budget at once. Chairman Lane opened the floor for a vote on the budget and a motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Wyatt (M-Hanover) and carried to approve **Resolutions 18-04, 18-05, 18-06, 18-07, 18-08, 18-09, and 18-10**, the 2019 Operating Budget.

### **Item No. 7: Residential Recycling Program**

Mr. R. Nolan, CVWMA Director of Operations, reported that for this year to date through November 30, 2017, 15,428 tons were collected versus 15,587 for the same period last year, a difference of 159 tons. He reported 3,200 tons were collected in November vs. 3,185 in November 2016.

CVWMA has received \$301,325 in rebates from the residential program versus \$290,036 for the same period last year which is up \$11,289. Mr. Nolan mentioned misses in November were 450 compared to a year ago of 666. Service improvements were noted mostly in the City of Richmond and Henrico County. Mr. Nolan stated we added about 100 homes in Chesterfield County and 100 in Goochland County. Mr. J. Clary (A - Chesterfield) asked Mr. Nolan about the blue bar under Chesterfield on the Residential Recycling Monthly Tons slide. Mr. Nolan explained this was the number of tons collected by County Waste, a third-party vendor that operates primarily in Chesterfield. Mr. S. Chidsey (M - Hanover) asked that this be included for all jurisdictions in future. Mr. Nolan stated he has asked for that information and hopefully will have more details next month.

### **Item No. 8: Municipal Solid Waste (MSW) Program**

Mr. Reginald Thompson, CVWMA Operations Technician, reported that in the month of November 15 misses in Ashland, and 31 in Chesterfield were recorded for County Waste. Mr. Thompson stated that the fall vacuum service provided by County Waste under the Chesterfield Tax Relief program was completed the week of December 8. The second round of leaf vacuuming service is scheduled for the week of January 8<sup>th</sup> – 12<sup>th</sup> and County Waste will collect up to 5 bags each week for residents in Ashland and Chesterfield who are ineligible for the leaf vacuum service.

Mr. Thompson stated that in November there were 62 misses in Hopewell, 25 in Colonial Heights, and 81 in Petersburg for CFS. He stated that under the contracts they will collect up to 30 bags of leaves in Hopewell and Colonial Heights and the bagged leaves are included in the 10-cubic yards of bulky waste collected in Petersburg. Mr. Thompson relayed that no penalties were reported for CFS or County Waste for November.

Mr. Thompson reported that DEQ released the Statewide Recycling Rate report for calendar year 2016. Virginia's recycling rate is reported at 42.6% and out of the 17 Solid Waste Planning Units with a population of over 100,000, CVWMA has the highest recycling rate with a 58.9% rate for calendar year 2016.

### **Item No. 9: Operations and Program Statistics**

Mr. Nolan directed the Board's attention to the graph showing the historic paper pricing by month over several years. The data for mixed paper prices started in 2012 and Mr. Nolan noted that over the last 5 years, prices averaged between \$55-\$60. In March of 2017 it went to \$100 per ton, however has since dropped and is holding at \$35 per ton because of China adding tougher restrictions on imports of mixed paper and other commodities. Mr. Nolan stated that OCC (Old Corrugated Cardboard) averaged \$111 over the last 5 years but in March of 2017 it was \$185. Mr. J. Clary (A – Henrico) asked for the average trendline to be included on the graph in the future.

#### ***eWaste update***

Mrs. Hynes provided an update on the eWaste situation. She reported that since the last Board meeting Mr. J. Snyder, CVWMA Attorney, responded to the attorney for the landlord of the tenant in Henrico County. She also indicated that Siteworks would be moving the materials from the warehouse, if not already moved. DEQ personnel, Mr. Nolan, and others from the jurisdictions visited the warehouse. In addition, the 5 localities and 2 school districts that received a claim for

damages, like CVWMA, are all going through a process to hear the claim and take action on the claim. To date, 4 localities have brought the claim before the Board of Supervisors and allowed the claimant's attorney to speak. All 4 denied the claim. Goochland is the last one and it is on their agenda for January 3rd. Mrs. Hynes stated that she spoke with Mr. Wright, owner of eWaste Tech and he remains committed to moving the materials as soon as the funds are available. Siteworks plans to recycle the material sometime in January Mrs. Hynes relayed.

Mr. S. Wyatt (M-Hanover) stated that Sitework's attorney referred to the materials as hazardous waste but what he saw in the pictures was TVs and monitors on pallets neatly stacked and already shrink wrapped. They are intact, packaged and ready for shipment. Mrs. Hynes indicated that CRT material is exempt from hazardous waste and solid waste regulations as long as it is not accumulated longer than one year. DEQ was notified in March of 2017. Mrs. M. Kelley (M- Henrico) asked who is ultimately financially responsible for handling the removal of this material? Technically eWaste Tech Systems first and then likely Siteworks will be financially responsible for removal Mrs. Hynes answered. Mrs. Kelley relayed the quotation from the lawyer's letter that stated, "I am doing it but I am still coming after the rest of you." Mrs. Hynes agreed that it may not be over yet. Mrs. Kelley asked how Mr. Wright still intends to remove the materials and that his company has not filed bankruptcy. He is trying to revitalize his company. Chairman Lane asked if there was a response from DEQ after the site tour. Mrs. Hynes relayed there was not.

Mr. S. Chidsey (M – Hanover) indicated the 12-month clock began in March when DEQ was notified. Mrs. Hynes relayed that DEQ has a process in place. They will first go to the generator and issue a fine to remove the material or pay. They then would go to the landlord who is trying to claim that anyone who ever had any contact with the material would be responsible under the CERCLA regulations. Mrs. Hynes indicated we have deemed this a landlord/tenant issue. The next step in the County process, since it was heard in front of Board of Supervisors, Siteworks has 30 days to file a notice that they are going to appeal, Mr. S. Chidsey stated. After initial notification, they have 6 months to file and the case will have to be heard in a circuit court.

#### **Item No. 10: Technical Advisory Committee (TAC) Report**

Mr. Nolan reported the TAC met on December 7, 2017; the committee discussed the Solid Waste Management Plan which needs to be updated in 2019. Starting in 2018, a portion of the plan will be brought up for discussion at each monthly TAC meeting so that the plan can be updated. He asked if the Board has specific issues for the TAC to discuss, reach out to Mr. Clary, chairman, or himself. Mr. Nolan relayed that CVWMA will be submitting a questionnaire to each of the jurisdictions to find out what their solid waste needs may be in the upcoming 20 years. The next TAC meeting will be January 4, 2018.

#### **Item No. 11: Public Information**

##### ***America Recycles Day Recap***

Mrs. N. Drumheller, Public Affairs Manager, brought to the Board's attention all the education and outreach that was completed during the month of November. She voiced her appreciation for being able to work with Jonathan Austin and his ability to reach students, teachers, and administrators. It would take CVWMA Public Information and Outreach staff a long time to coordinate programs to reach these audiences.

Mrs. Drumheller stated there were 14 educational Jonathan Austin shows which impacted 3,433 students and adults and 9,491 educational materials were distributed at local elementary schools throughout the curbside recycling program service area in the region. Post activities were provided



for the SOLs. A Colonial Heights Principal wants his students to be given this programming annually.

Mrs. Drumheller continued, CVWMA partnered with 12 public libraries in 4 of our member localities to provide young readers with 10,500 bookmarks as part of the regional Reading, Recycling & America Recycles Day Partnership. CVWMA staff are currently working with Linda Gosnell, Pamunkey Regional Library to provide bookmarks at all of Hanover County Library branches as well as the Goochland County branches. Staff is also going to Charles City County and New Kent County to meet with library staff and provide bookmarks in January. Once we have done this, all the public libraries in the 13 member localities will have been given bookmarks to promote reading and recycling.

Mrs. Drumheller relayed there were 2 regional media stories in November on *Virginia This Morning*, 2 local events. 4,505 people entered the contest by answering a question about recycling and of those contestants 2,941 asked for more information about CVWMA. Mrs. Drumheller stated she had emailed all 2,941. The partnership with local media helps reinforce our messages as they communicate the same messages as CVWMA.

There were 34 education and outreach requests (17 presentations, 12 requests for educational materials, 2 events, 2 media interviews in November. Mrs. Drumheller continued that requests came from the following groups: Schools (20), Government (10), media (2), business (1), non-profit (1) and the CVWMA estimates reaching 3,830 people and distributed 22,840 educational materials. She and Ms. Carney processed requests from Colonial Heights (4), Chesterfield (2), Goochland (3), Hanover (2), Henrico (8), Hopewell (3), Petersburg (5), Richmond (3), Media (2), and regional (1).

#### ***December 2017 Waste Reduction News***

Mrs. Drumheller reported the [December 2017 electronic newsletter](#) included the following: Think. Shop. Buy. Local.; Christmas Day & New Year's Day will delay CVWMA Collections; CVWMA, Pinterest and the Holidays; 2018 CVWMA Recycling Collection Schedule. There are 1,320 email subscribers to the monthly newsletter.

#### ***Website Statistics, Social Media, and Curbside Email Reminder***

Statistical data for the month of November shows that 14,039 unique visitors made 30,087 visits to over 74,000 pages. Mrs. Drumheller stated the average visit time was 3 minutes for all pages. The top web pages viewed included the homepage for CVWMA.com, Curbside Recycling What to Recycle, Curbside Recycling Collection Schedule, Electronics and Holiday Collection Schedule. Mrs. Drumheller continued stating the news feed had 632 views and the Event calendar had 753 views.

Mrs. Drumheller relayed that staff continues to post and tweet pictures and factoids on the new commodities as well as locality specific information, the customer service survey, carton recycling, America Recycles Day, etc. In addition, staff added 7 new "pins" (resources) to existing "boards" on Pinterest. Pinterest analytics report 2,070 impressions for the month of November with 127 new subscribers signed up for the email reminder in the month of November with total subscribers now at 29,007 as of November 30, 2017.

#### ***Thanksgiving Holiday Messaging***

Mrs. Drumheller added that the staff shared Thanksgiving Holiday impact to Thursday and Friday residential recycling and trash collections in a multitude of formats. Mrs. Drumheller thanked

everyone for providing Christmas Tree recycling information. CVWMA posted the information on the website, sent a press release, and staff has been sharing on social media.

Mrs. Drumheller ended with welcoming all to introduce themselves to Ms. K. Carney, who has done such a great job of getting out and about in the area and it is only her second month at CVWMA.

#### **Item No. 12: Financial Reports for November 2017**

Mrs. T. Eckhout, CVWMA Accounting and Financial Manager reported that the monthly financial reports included in the Board packet were consistent with previous months. She informed the Board the Authority continues to remain within total budget, in all funds as of November 30, 2017. The Authority has a combined net income of \$409,007 year to date and Mrs. Eckhout reminded the Board that net income decreases as expenses are incurred throughout the fiscal year.

The Accounts Receivable schedule for November was included in the package, showing an outstanding balance more than 60 days old for Chesterfield, Mrs. Eckhout reported it was paid in full as of December 6th.

Chairman Lane (M-Henrico) opened the floor for a motion to accept and file the Financial Reports for November 2017 as submitted. A motion was made by Mr. J. Burrell (A-New Kent), seconded by Mr. R. Dunn (M-Chesterfield), and carried that the Financial Reports for November 2017 be approved and filed as submitted.

#### **Item No. 13:Administrative**

Mrs. K. Hynes reminded the Board about the Financial Disclosure forms that each member is responsible for completing and submitting to their Clerk's Office and CVWMA which are due in January of 2018.

#### **Item No. 14:Recycling**

Mrs. Hynes introduced Jonathan Austin who has been a fabulous partner promoting recycling throughout the region, to 14 schools, performing magic. CVWMA has received so many positive comments and appreciation for this valuable partnership.

Mr. J. Austin performed his amazing and educational juggling comedy routine for the Board explaining how he talked about recycling and asked the students and faculty to think outside of the box. Mr. Austin relayed to the Board that he brought ideas of how to Reduce, Reuse, and Recycle to the students. Mr. Austin thanked the Board for the opportunity to work with the students and teach about recycling which is so near and dear to his heart. Mrs. Hynes thanked Mr. Austin for being an avid recycler and a great partner and relayed that it was a lot of fun.

Mr. S. Wyatt (M-Hanover) stated he would be grateful if Mr. Austin could go with him to some of his schools. Mr. Wyatt relayed that when a politician goes into a school things get real quiet and he would appreciate the fun that Mr. Austin would bring.

#### ***Old/New Business***

Chairman Lane asked if there was any old or new business to come before the Board.

With no further business to come before the Board, Chairman Lane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:03 a.m. The motion was made by Mr. R.

Dunn (M-Chesterfield), seconded by Mrs. M. Phillips (M-Chesterfield) and carried that the November 17, 2017 Board of Directors' meeting be adjourned.



**CERTIFICATE**

I, J. Allen Lane, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the December 15, 2017 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., January 19, 2018. Given under my hand and seal of the CVWMA this 19<sup>th</sup> day of January 2018.

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**J. Allen Lane, Chairman**

**TREASURERS REPORT**

*Financial Reports for December 2017*

The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of December 31, 2017. CVWMA has a combined Net Income of \$299,621 year to date. The net income will decrease as we continue to incur additional expenses throughout the fiscal year. In December, CVWMA incurred \$61,000 in expenses for the calendar printing and mailing. The accounts receivable schedule is included and reflects the details of the amounts due to the Authority. All accounts are current as of December 31.

**Recommended Action:** Approval of December 2017 Financial Reports.

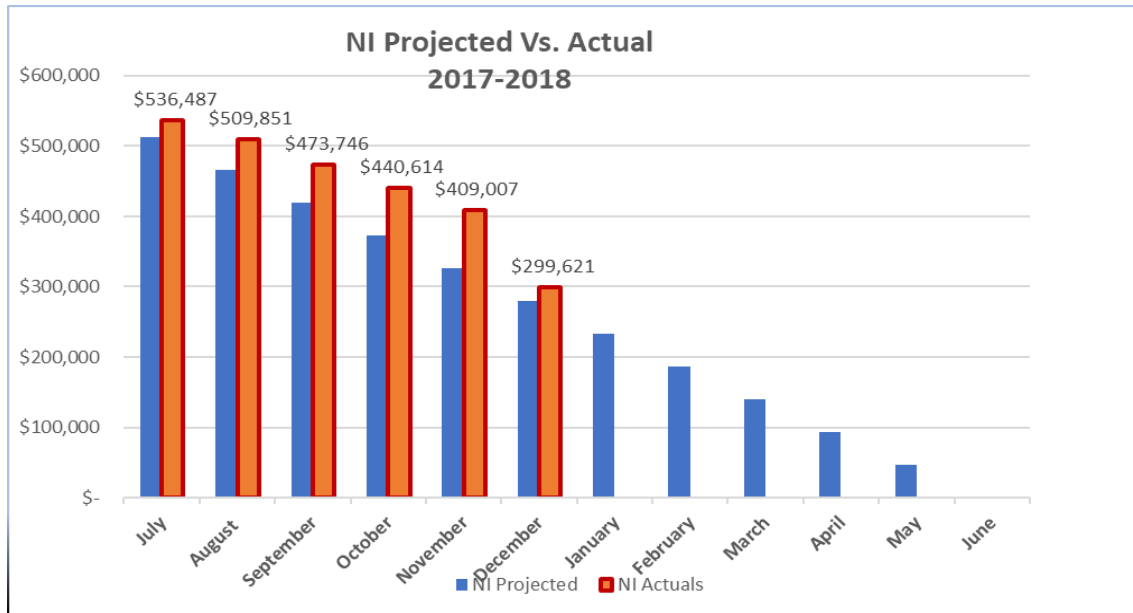
Attachments

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July 2017 – December 2017**

**Summary - All Funds**

	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 568,597	291,892	\$ 276,705
Curbside Project Fund	4,254,685	4,251,901	\$ 2,784
Drop-Off Project Fund	380,494	362,713	\$ 17,781
Municipal Solid Waste Fund	1,554,636	1,552,389	\$ 2,247
CFC/HCFC	29,600	29,600	\$ -
Special Waste Collections	107,534	107,531	\$ 3
Waste Tire Fund	30,020	30,020	\$ -
Appliance and Scrap Metal Hauling	283,495	283,495	\$ -
Yard Waste Projects	122,589	122,589	\$ -
Waste Transfer & Disposal	<u>807,525</u>	<u>807,424</u>	<u>\$ 101</u>
<b>Totals</b>	<b><u>\$ 8,139,175</u></b>	<b><u>\$ 7,839,554</u></b>	<b><u>\$ 299,621</u></b>

	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
<b>Capital Outlay</b>	<b><u>\$ 5,144</u></b>	<b><u>\$ 10,290</u></b>	<b><u>\$ 12,500</u></b>



**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July 2017 – December 2017**

<b>General Operating Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Remaining</b>
<i>Revenues:</i>					
Annual Gov't Assessments	\$ -	\$ 558,825	\$ 558,825	\$ -	0.0%
Sponsorship and Grants	-	-	-	-	0.0%
Interest on Investments	1,349	9,772	12,295	(2,523)	-20.5%
<b>Total Revenues</b>	<b>1,349</b>	<b>568,597</b>	<b>571,120</b>	<b>(2,523)</b>	<b>-0.4%</b>
<i>Expenses:</i>					
Personnel services	41,767	187,910	399,150	211,240	52.9%
Fringe benefits	7,857	43,058	82,645	39,587	47.9%
Professional services	1,239	22,130	32,800	10,670	32.5%
Repairs and maintenance	225	2,722	3,625	903	24.9%
Advertising and promotions	128	255	1,250	995	79.6%
Materials and supplies	212	1,731	4,700	2,969	63.2%
Other services and charges	1,613	8,323	19,865	11,542	58.1%
Leases	3,465	21,157	45,270	24,113	53.3%
Depreciation	873	4,606	11,000	6,394	58.1%
<b>Total Expenses</b>	<b>57,379</b>	<b>291,892</b>	<b>600,305</b>	<b>308,413</b>	<b>51.4%</b>
<b>Net Income</b>	<b>\$ (56,030)</b>	<b>\$ 276,705</b>	<b>\$ (29,185)</b>	<b>\$ 305,890</b>	
<b>Capital Outlay</b>	<b>\$ (421)</b>	<b>\$ 4,579</b>	<b>\$ 5,000</b>	<b>\$ 421</b>	<b>8.4%</b>

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July 2017 – December 2017**

<b>Curbside Project Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Remaining</b>
<b>Revenues:</b>					
Project Service Fees	\$ 587,377	\$ 3,558,829	\$ 7,080,500	\$ 3,521,671	49.7%
Public Relations Assessment	17,736	107,452	215,000	107,548	50.0%
Customer Service Assessment	18,853	114,193	228,000	113,807	49.9%
96-gal Cart Revenue	11,628	80,112	96,480	16,368	17.0%
Sponsorship and Grants	-	15,000	15,000	-	0.0%
Material Sales Rebate	60,295	367,268	700,000	332,732	47.5%
Interest on Investments	<u>1,566</u>	<u>11,831</u>	<u>14,260</u>	<u>2,429</u>	<u>17.0%</u>
<b>Total Revenues</b>	<u>697,455</u>	<u>4,254,685</u>	<u>8,349,240</u>	<u>4,094,555</u>	<u>49.0%</u>
<b>Expenses:</b>					
Personnel services	18,047	92,790	193,700	100,910	52.1%
Fringe benefits	4,588	28,364	54,580	26,216	48.0%
Professional services	1,228	17,131	28,850	11,719	40.6%
Repairs and maintenance	168	1,891	3,030	1,139	37.6%
Advertising and promotions	19,785	32,070	84,650	52,580	62.1%
Materials and supplies	989	2,416	4,175	1,759	42.1%
Other services and charges	45,123	54,896	66,410	11,514	17.3%
Leases	2,474	15,128	31,400	16,272	51.8%
Depreciation	968	5,011	10,100	5,089	50.4%
Contractual services	587,377	3,558,829	7,080,500	3,521,671	49.7%
96-gal Cart Expense	11,489	76,107	91,845	15,738	17.1%
Material Sales Rebate	<u>60,295</u>	<u>367,268</u>	<u>700,000</u>	<u>332,732</u>	<u>47.5%</u>
<b>Total Expenses</b>	<u>752,531</u>	<u>4,251,901</u>	<u>8,349,240</u>	<u>4,097,339</u>	<u>49.1%</u>
<b>Net Income</b>	<b>\$ (55,076)</b>	<b>\$ 2,784</b>	<b>\$ -</b>	<b>\$ 2,784</b>	
<b>Capital Outlay</b>	<b>\$ 5,565</b>	<b>\$ 5,711</b>	<b>\$ 7,500</b>	<b>\$ 1,789</b>	<b>23.9%</b>

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July 2017 – December 2017**

<b>Drop Off Project Fund</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	<b><u>Remaining</u></b>
<i>Revenues:</i>					
Project Service Fees	\$ 43,896	\$ 224,609	\$ 550,000	\$ 325,391	59.2%
Contract Admin Costs	1,800	3,300	-	(3,300)	0.0%
Materials Sales Rebate	<u>16,888</u>	<u>152,585</u>	<u>230,000</u>	<u>77,415</u>	<u>33.7%</u>
<b>Total Revenues</b>	<u>62,584</u>	<u>380,494</u>	<u>780,000</u>	<u>399,506</u>	<u>51.2%</u>
<i>Expenses:</i>					
Personnel services	499	2,563	8,230	5,667	68.9%
Fringe benefits	203	1,080	1,835	755	41.1%
Professional services	45	1,074	1,550	476	30.7%
Repairs and maintenance	12	161	215	54	25.1%
Advertising and promotions	-	-	2,500	2,500	100.0%
Materials and supplies	22	93	190	97	51.1%
Other services and charges	70	262	480	218	45.4%
Leases	59	360	815	455	55.8%
Contractual services	43,896	224,609	550,000	325,391	59.2%
Materials sales rebate	<u>16,053</u>	<u>132,511</u>	<u>184,000</u>	<u>51,489</u>	<u>28.0%</u>
<b>Total Expenses</b>	<u>60,859</u>	<u>362,713</u>	<u>749,815</u>	<u>387,102</u>	<u>51.6%</u>
<b>Net Income</b>	<b><u>\$ 1,725</u></b>	<b><u>\$ 17,781</u></b>	<b><u>\$ 30,185</u></b>	<b><u>\$ (12,404)</u></b>	



**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July 2017 – December 2017**

<b>Municipal Solid Waste Fund</b>	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Remaining</b>
<i>Revenues:</i>					
Project Service Fees	\$ 259,853	\$ 1,531,636	\$ 3,048,000	\$ 1,516,364	49.7%
Customer Service Assessment	2,698	16,191	33,000	16,809	50.9%
Contract Admin Costs	-	3,950	-	(3,950)	0.0%
Interest on Investments	379	2,859	3,445	586	17.0%
<b>Total Revenues</b>	<b>262,930</b>	<b>1,554,636</b>	<b>3,084,445</b>	<b>1,529,809</b>	<b>49.6%</b>
<i>Expenses:</i>					
Personnel services	1,560	8,246	16,670	8,424	50.5%
Fringe benefits	614	3,588	4,955	1,367	27.6%
Professional services	234	4,921	6,400	1,479	23.1%
Repairs and maintenance	58	704	880	176	20.0%
Advertising and promotions	-	-	1,000	1,000	99.0%
Materials and supplies	29	358	935	577	61.7%
Other services and charges	272	1,019	1,845	826	44.8%
Leases	233	1,417	2,760	1,343	48.7%
Depreciation	83	500	1,000	500	50.0%
Contractual Services	259,853	1,531,636	3,048,000	1,516,364	49.7%
<b>Total Expenses</b>	<b>262,936</b>	<b>1,552,389</b>	<b>3,084,445</b>	<b>1,532,056</b>	<b>49.7%</b>
<b>Net Income</b>	<b>\$ (6)</b>	<b>\$ 2,247</b>	<b>\$ -</b>	<b>\$ 2,247</b>	

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses by Fund**  
**July 2017 – December 2017**

<b>Other Special Projects</b>					
	<b>Month to Date</b>	<b>Year to Date</b>	<b>Total</b>		<b>% Budget</b>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 135,389	\$ 1,062,027	\$ 2,105,000	\$ 1,042,973	49.5%
Contract Admin Costs	-	100	-	(100)	0.0%
Materials Sales Rebate	<u>38,137</u>	<u>319,103</u>	<u>400,000</u>	<u>80,897</u>	<u>20.2%</u>
<b>Total Revenues</b>	<u>173,526</u>	<u>1,381,230</u>	<u>2,505,000</u>	<u>1,123,770</u>	<u>44.9%</u>
<i>Expenses:</i>					
Advertising and Promotions	-	-	1,000	1,000	0.0%
Contractual services	135,388	1,062,026	2,105,000	1,042,974	90.0%
Materials sales rebate	<u>38,138</u>	<u>319,100</u>	<u>400,000</u>	<u>80,900</u>	<u>20.2%</u>
<b>Total Expenses</b>	<u>173,526</u>	<u>1,381,126</u>	<u>2,506,000</u>	<u>1,124,874</u>	<u>44.9%</u>
<b>Net Income</b>	<u>\$ -</u>	<u>\$ 104</u>	<u>\$ (1,000)</u>	<u>\$ 1,104</u>	

**Central Virginia Waste Management Authority**  
**Accounts Receivable**  
**December 31, 2017**

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<b>Receivables 12/31/17</b>	<b>Total</b>	<b>Over 60 days</b>	<b>Current w/in 60 days</b>
Department of General Services	\$ 1,830.11	\$ -	\$ 1,830.11
Ashland	0.00	-	0.00
Charles City	0.00	-	0.00
Chesterfield	232,932.02	-	232,932.02
Colonial Heights	68,866.53	-	68,866.53
Goochland	1,333.42	-	1,333.42
Hanover	5,083.57	-	5,083.57
Henrico	182,450.70	-	182,450.70
Hopewell	87,809.30	-	87,809.30
New Kent	3,676.99	-	3,676.99
Petersburg	120,994.93	-	120,994.93
Powhatan	5,228.68	-	5,228.68
Prince George	0.00	-	0.00
Richmond	176,842.77	-	176,842.77
Totals	<u>\$ 887,049.02</u>	<u>\$ -</u>	<u>\$ 887,049.02</u>

## 2018 VIRGINIA GENERAL ASSEMBLY

The 2018 Virginia General Assembly convened Wednesday, January 10 and will adjourn March 9. Crossover day is February 14. As of the date of this package 2,409 bills have been introduced. A summary of relevant legislation is included herein.

Website: <http://viriniageneralassembly.gov/>

### *Useful Links:*

[Search 2018 Session for current Bills by Subject Virginia House of Delegates Meeting Schedule](#)  
[Legislative Information System Meetings List of Legislator Districts](#)  
[House of Delegates Meeting Videos Senate Meeting Videos](#)

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### *Legislation Currently Introduced of Interest to Recycling and Solid Waste Industry:*

[SB 139 Chesapeake Bay Watershed; imposes a tax on plastic bags provided to customers in certain localities.](#)

Introduced by: J. Chapman Petersen - Fairfax

SUMMARY AS INTRODUCED:

**Plastic bag tax in the Chesapeake Bay Watershed.** Imposes a five-cent per bag tax on plastic bags provided to customers by certain retailers in localities located wholly within the Chesapeake Bay Watershed and directs revenues to be used to support the Chesapeake Bay Watershed Implementation Plan. The bill also allows every retailer that collects the tax to retain one cent of the five-cent tax.

12/27/17 Senate: Prefiled and ordered printed; offered 01/10/18 18101643D

12/27/17 Senate: Referred to Committee on Finance

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[SB 193 Plastic shopping bags, disposable; local option to distribute to consumers.](#)

Introduced by: Mamie E. Locke (by request) Hampton Roads

SUMMARY AS INTRODUCED:

**Disposable plastic shopping bags; local option.** Allows any locality by ordinance to prohibit the distribution, sale, or offer for sale of disposable plastic shopping bags to consumers. The bill exempts from any such prohibition reusable bags of a certain thickness; bags that are used to carry certain products, such as ice cream or newspapers; and garbage bags that are sold in multiples.

01/01/18 Senate: Prefiled and ordered printed; offered 01/10/18 18102642D

01/01/18 Senate: Referred to Committee on Local Government

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[SB 218 Recycling; Defines Beneficial Use, etc.](#)

[\(Link to .pdf text \(substitute\) of SB 218\)](#)

Introduced by: Lewis (D) – Senate District 6

SUMMARY AS INTRODUCED:

**Recycling; beneficial use; crushed glass.** Defines "beneficial use," "beneficiation facility," and "recycling center" and provides that a beneficiation facility or recycling center shall be considered a

**STAFF'S AGENDA  
ITEM NO. 6 (cont'd)**

manufacturer for the purpose of any state or local economic development incentive grant. The bill directs the Department of Environmental Quality (the Department) to encourage and support beneficial use; current law requires the Department to encourage and support litter control and recycling. The bill also directs the Department to provide to the General Assembly by November 1, 2019, an evaluation of Virginia's solid waste recycling rates and a set of recommendations for improving the reliability of the supply of recycled materials during the next 10 years in order to provide for beneficial use.

01/03/18 Senate: Prefiled and ordered printed; offered 01/10/18 18103185D  
01/03/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources  
01/11/18 Senate: Reported from Agriculture, Conservation and Natural Resources with substitute (15-Y 0-N)  
01/11/18 Senate: Committee substitute printed 18104926D-S1  
01/15/18 Senate: Constitutional reading dispensed (40-Y 0-N)

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**SB 708 Coal Combustion Residuals Unit; Closure**

[\*\(Link to .pdf text of SB 708\)\*](#)

Introduced by: Chase (R) – Senate District 11

SUMMARY AS INTRODUCED:

**Coal combustion residuals unit; closure.** Directs the Department of Environmental Quality to require the closure of any coal combustion residuals (CCR) surface impoundment located in the Chesapeake Bay watershed. The bill requires that such closure include the removal of all coal combustion residuals for disposal in a permitted landfill that meets federal criteria and that the impoundment site be reclaimed in a manner consistent with federal mine reclamation standards. The bill allows an investor-owned public electric utility to recover the costs of closure from customers. Finally, the bill suspends the issuance of any permit to close a CCR surface impoundment in the Chesapeake Bay watershed between May 1, 2018, and July 1, 2018.

01/10/18 Senate: Prefiled and ordered printed; offered 01/10/18 18103348D  
01/10/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

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**HB 467 Coal ash; recycling or reuse.**

Introduced by: Lee J. Carter - Manassas

SUMMARY AS INTRODUCED:

**Coal ash recycling or reuse.** Prohibits disposal of coal combustion residuals except by recycling or beneficial reuse, unless it can be shown by clear and convincing evidence that such recycling or beneficial reuse is not cost-effective compared with another means of disposal. The bill authorizes the Virginia Waste Management Board to adopt regulations to carry out such prohibition.

01/07/18 House: Prefiled and ordered printed; offered 01/10/18 18102571D  
01/07/18 House: Referred to Committee on Commerce and Labor

[HB 952 Nonfederally Managed Hazardous Waste Sites; DEQ to Publish and Update Annually](#)  
[\(Link to .pdf text of HB 952\)](#)

Introduced by: Lopez (D) – House District 49

SUMMARY AS INTRODUCED:

**Department of Environmental Quality; nonfederally managed hazardous waste sites; inventory.** Directs the Department of Environmental Quality (DEQ) to publish and update annually a Virginia Nonfederally Managed Hazardous Waste Site Inventory, consisting of a list of sites of which DEQ is aware that meet certain criteria regarding the presence of hazardous wastes or other hazardous substances but that are not listed on the federal National Priorities List. The bill also requires an owner of an inactive nonfederally managed hazardous waste site, as defined in the bill, to notify DEQ of its existence.

01/09/18 House: Prefiled and ordered printed; offered 01/10/18 18101605D

01/09/18 House: Referred to Committee on Agriculture, Chesapeake and Natural Resources

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[HB 1270 Regional Greenhouse Gas Initiative; prohibition on participation by Commonwealth.](#)

Introduced by: Charles D. Poindexter (Franklin County/Roanoke)

SUMMARY AS INTRODUCED:

**Regional Greenhouse Gas Initiative; prohibition on participation by Commonwealth.** Prohibits the Governor or any state agency from adopting any regulation establishing a carbon dioxide cap-and-trade program or bringing about the participation by the Commonwealth in a regional market for the trading of carbon dioxide allowances. The bill provides that the Commonwealth shall be allowed to participate in such a cap-and-trade program if the House of Delegates and the Senate of Virginia each adopt a resolution that specifically references and approves the regulatory text proposed for adoption by a state agency.

01/10/18 House: Prefiled and ordered printed; offered 01/10/18 18103053D

01/10/18 House: Committee Referral Pending

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[HB 493 Stormwater Local Assistance Fund; recipient of grants to use portion to pay administrative costs.](#)

Introduced by: M. Keith Hodges (Urbanna)

SUMMARY AS INTRODUCED:

**Stormwater Local Assistance Fund; grants; administrative costs.** Authorizes the recipient of a grant from the Stormwater Local Assistance Fund to use a portion of the grant funds to pay for reasonable administrative costs. The bill also allows a grant recipient to count the fair market value of administrative services as an in-kind match for as much as half of the amount of any matching funds required.

01/08/18 House: Prefiled and ordered printed; offered 01/10/18 18100338D

01/08/18 House: Referred to Committee on Agriculture, Chesapeake and Natural Resources

01/15/18 House: Assigned ACNR sub: Natural Resources

*Other Legislation Currently Introduced of Interest:*

HB 257 Virginia Public Procurement Act; clarifies definitions of responsible bidder or offeror.

Introduced by: Patrick A. Hope (Arlington)

SUMMARY AS INTRODUCED:

**Virginia Public Procurement Act; definitions; responsible bidder or offeror.** Clarifies the definition of "responsible bidder" or "offeror" in the procurement act to provide that a determination of whether a bidder or offeror is responsible shall include a consideration of the bidder's or offeror's previous experience.

01/02/18 House: Prefiled and ordered printed; offered 01/10/18 18102611D

01/02/18 House: Referred to Committee on General Laws

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HB 306 Public Procurement Act; preference for business participating Va. Registered Apprenticeship program.

Introduced by: Vivian E. Watts (Northern Virginia)

SUMMARY AS INTRODUCED:

**Virginia Public Procurement Act; preference for businesses participating in Virginia Registered Apprenticeship program.** Authorizes a public body to give preference to the lowest responsive and responsible bidder (i) who is a resident of Virginia, (ii) who participates in the Virginia Registered Apprenticeship program administered by the Virginia Department of Labor and Industry, and (iii) whose bid is within three percent of the lowest bid price.

01/03/18 House: Prefiled and ordered printed; offered 01/10/18 18102845D

01/03/18 House: Referred to Committee on General Laws

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HB 851 Virginia Public Procurement Act; request for proposals; publication.

Introduced by: Riley E. Ingram (Hopewell)

SUMMARY AS INTRODUCED:

**Virginia Public Procurement Act; request for proposals; publication.** Removes the requirement of newspaper publication of Requests for Proposals for professional services.

01/09/18 House: Prefiled and ordered printed; offered 01/10/18 18103847D

01/09/18 House: Referred to Committee on General Laws