



CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
AUGUST 17, 2018
6605 COURTS DRIVE
PRINCE GEORGE, VA 23875

CALL TO ORDER **9:00 a.m.**

CERTIFICATION OF QUORUM

CHAIRMAN'S AGENDA

ITEM NO. **Page(s)**

1. Public Comment Period
2. Minutes of Regular Meeting of June 15, 2018 **3-10**
3. Installation of Officers for Fiscal Year 2018-2019
4. Chairman's Report
 - Resolution of Appreciation for Mr. Allen Lane **11**
 - Resolution of Appreciation for Mr. David McNeel **12**

STAFF AGENDA

ITEM NO.

5. 2018 Education and Outreach and Program Statistics Presentation
6. Residential Recycling Program
7. Municipal Solid Waste (MSW) Program
8. Operations and Program Statistics
9. Technical Advisory Committee (TAC) Report
10. Public Information
11. Financial Reports for July 2018 **13-19**
12. Administrative

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Audit Committee – Tuesday, August 28, 2018 – 2:00 p.m.

Technical Advisory Committee - Thursday, September 6, 2018 – 9:00 a.m.

Executive Committee Meeting - TBD

Board of Directors Meeting (Richmond) – Friday, September 21, 2018 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF JUNE 15, 2018

Minutes of the June 15, 2018 CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
JUNE 15, 2018
2104 WEST LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

MEMBERS/ALTERNATES NOT PRESENT

Voting:

J. Allen Lane (M-Henrico), Chairman
Marcia Rygh Phillips (M-Chesterfield), Vice Chairman
Mark Kukoski (M-Richmond), Treasurer
Lee Sloppy (M-Ashland)
Scott Zaremba (M-Chesterfield)
Jeffrey Howard (A-Chesterfield)
Dwayne Jones (A-Goochland)
Stephen Chidsey (M-Hanover)
Marcia E. Kelley (M-Henrico)
Robert Whiteman (M-Henrico)
Monique Robertson (M-Hopewell)
Cindy Odum Harris (M-Powhatan)
Michael Purvis (M-Prince George)
David McNeel (M-Richmond)
Miles Jones (M-Richmond)

Patricia Paige (M-New Kent), Secretary
Jennifer Schontag (A-Ashland)
Ricky Hicks (M-Charles City)
Michelle Johnson (A-Charles City)
Robert L. Dunn (M-Chesterfield)
Al Pace (A-Chesterfield)
Doug Smith (M-Colonial Heights)
William E. Henley (A-Colonial Heights)
Leigh Dunn (M-Goochland)
Scott A. Wyatt (M-Hanover)
Randy Hardman (A-Hanover)
Michael Flagg (A-Hanover)
Bentley P. Chan (A-Henrico)
James H. Burrell (A-New Kent)
Tangela Innis (M-Petersburg)
William Riggelman (A-Petersburg)
Rod Compton (A-Prince George)

Non-Voting:

Clay Bowles (A-Chesterfield)
Chip England (A-Henrico)
Jon Clary (A-Henrico)
Johnny Melis (A-Powhatan)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Nancy Drumheller, Public Affairs Manager
Teresa Eckhout, Accounting and Financial Manager
Reginald D. Thompson, Operations Technician
Mary Beth Mains, Part-time Administrative Assistant

Guests:

With a quorum in attendance Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:03 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Lane opened the floor for public comment. Without any requests to address the Board, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of May 18, 2018

Chairman Lane opened the floor for a motion to approve the minutes of the regular meeting of May 18, 2018 as submitted. A motion was made by Mr. M. Kukoski (M-Richmond), Treasurer seconded by Mr. R. Whiteman (M-Henrico), and carried that the minutes of the May 18, 2018 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Lane had nothing to report.

Item No. 4: Nominating Committee Report

Election of Officers for Fiscal Year 2018-2019

Mr. M. Kukoski (M-Richmond), Nominating Committee Chair thanked the committee and CVWMA staff for their efforts and he introduced the recommended slate of officers for fiscal year 2018-2019: Mrs. Marcia Phillips (M-Chesterfield), Chairman; Mr. Scott Wyatt (M-Hanover), Vice Chairman; Ms. Patricia Page (M-New Kent), Secretary; Mr. Mark Kukoski (M-Richmond), Treasurer; Mr. Robert Dunn (M-Chesterfield), Director, and Mr. Allen Lane (M-Henrico), past Chairman.

Chairman Lane opened the floor for nominations from the floor. With no nominations from the floor, Mrs. M. Kelley (M-Henrico) motioned to close nominations, Mr. S. Chidsey (M-Hanover) seconded and it was carried to close nominations.

Chairman Lane asked if there was a motion to approve the slate of officers as presented by the nominating committee and it was moved by Mr. S. Chidsey (M-Hanover), seconded by Mrs. M. Kelley (M-Henrico) and the slate of officers was approved as presented.

STAFF AGENDA

Item No. 5: Strategic Plan – 2 Year Update

Mrs. K. Hynes, CVWMA Executive Directory presented the bi-annual Strategic Plan Implementation report. She went over the Strategic Plan dashboard which included the four goals: Protection of Environmental Resources, Customer Focus, Educational Resources and Financial Stewardship Through a Well-run Organization. She provided details on each goal, objective and initiative and the progress being made toward each. Mrs. K. Hynes mentioned that each goal defines which committee has the lead to ensure that it happens.

Ms. C. Harris (M-Powhatan) suggested contacting Virginia Master Naturalist, Citizen Scientist, and the Friends of the River groups to assist with being a voice to educate the public. Mrs. Hynes agreed that was a good idea and she asked Mrs. Harris for contact names.

Item No. 6: Residential Recycling Program

Mr. R. Nolan, CVWMA Director of Operations, reported that year to date through May 31, 2018, 33,981 tons of recyclable materials were collected in the Residential Recycling Program versus 34,626 for the same period last year, a difference of 645 tons. He reported 3,250 tons were collected in May 2018 vs. 3,301 in May 2017.

Mrs. K. Hynes updated the Board on several meetings with the Executive and Technical Advisory Committees discussing the recycling markets and CVWMA recycling contracts. She also informed the Board that she presented at the Ashland Town Council meeting and the Henrico County Board of Supervisors meeting briefing both on the impact China's recycling restrictions and bans are having on the regional recycling programs and she offered to address other Boards and Councils.

Mrs. M. Kelley (M-Henrico) asked if there was a need for the Board to meet before the next Board meeting in August. Mrs. Hynes reminded her that at the last Board meeting the Board authorized staff to negotiate an amendment to the contract so there would not be a need for the Board to meet before August. Mr. J. Clary (A-Henrico) asked if Mrs. Hynes had interviewed with the Richmond Times Dispatch reporter and Mrs. Hynes stated she had spoken to him briefly and they wanted to know how the China bans and restrictions are affecting the CVWMA programs. Mrs. Hynes stated that the interviewer had already spoken to Mr. M. Benedetto, President and Owner of TFC, and the interviewer planned to tour the Materials Recycling Facility (MRF).

Mr. R. Whiteman (M-Henrico) asked if we planned to check up on contractors to make sure they were handling the material in accordance with the contracts. Mrs. Hynes responded staff is in continuous contact with the vendors and are following up to ensure recycling of the material.

Mr. J. Clary (A-Henrico) asked if we should put out information to reassure the citizens that we are on top of this and that the materials are not getting landfilled. Mrs. Hynes stated she was working on an article to provide reassurance to the public that the materials are still being recycled and inform the public what they can do to help. Mrs. Hynes noted that the contractors are rejecting materials and with the greater call volume about the rejections there is more one on one conversation to educate the public. The annual collection schedule maintains information in big bold print and the drop off containers also have information on the bins on what's accepted and what is not. Mr. J. Clary (A-Henrico) asked if we could put a bin at the drop off sites for the plastic bags. Mrs. Hynes responded that someone would need to monitor the bins and ensure clean bags for recycling. It may be better to put a trash container at the unstaffed Drop Off sites to reduce the temptation of putting unaccepted items in the bins. Mrs. M. Phillips (M-Chesterfield) suggested putting out a barrel to collect clean plastic bags and mentioned how Kroger bins are always overflowing with plastic bags at the front of the stores. Mrs. M. Kelley (M-Henrico) asked if Trex would be able to handle the additional volume if we did collect plastic bags for them. Mrs. Hynes stated she could contact Trex and would reach out to them. Mrs. Hynes stated not only Trex uses the collected bags, giving Walmart as an example of a company that backhauls cardboard and plastic bags to their distribution centers to be recycled. Mrs. N. Drumheller noted that Wegmans recycles their bags to create new bags. Mr. D. Jones (A-Goochland) noted that Food Lion sells to Trex. Mr. C. Bowles (A-Chesterfield) asked what Mrs.

Hynes expectation is after she receives feedback regarding the contractor. Mrs. Hynes stated she would circulate a draft negotiation and communication to the work group as negotiations proceed.

Item No. 7: Municipal Solid Waste (MSW) Program

Mr. R. Thompson, CVWMA Operations Technician reported that in the month of May there were 34 misses reported in Ashland, and 24 in Chesterfield for County Waste. In addition, 93 misses were recorded in Hopewell, 40 in Colonial Heights, and 125 in Petersburg for Container First Services (CFS). CFS ran out of trash carts for the City of Hopewell and delivered temporary carts instead and was assessed a penalty of \$14,975 for failure to deliver trash cars as outlined in the contract, Mr. Thompson stated.

Item No. 8: Operations and Program Statistics

Mr. R. Nolan stated that May 2018 program revenues were \$114,738, a new record for a single month. So far this year, the CVWMA has reached \$946,498 in program revenue and all of this revenue is returned to the jurisdictions based on volume. Mr. Nolan noted last year was a record high and that we are on track to break that record this year despite not collecting as much revenue for paper the past few months. Mr. Nolan also noted the following drop off fines were assessed to CFS in May: \$150 Hopewell, \$400 Powhatan, and \$400 Henrico.

Mr. Nolan noted the following recycling events went very well: June 2, 2018 eWaste collection and hard drive shredding event in Chesterfield County; and June 9, 2018 Goochland house hold hazardous waste and a waste oil collection event.

Item No. 9: Technical Advisory Committee (TAC) Report

Mr. Nolan reported that the TAC met on June 5th and the discussion was mostly about the residential recycling contracts. The next meeting is scheduled for July 5, 2018, but may be moved because of the holiday.

Item No. 10: Public Information

Carton Council Webinar with Maryland Recycling Network

Mrs. N. Drumheller, CVWMA Public Affairs Manager, reported that CVWMA staff participated on a panel of speakers with the Carton Council on a webinar hosted by the Maryland Recycling Network. Mrs. Drumheller spoke about Carton Recycling Community Education and how CVWMA used the \$5,000 education grant from the Carton Council.

Promotion and Education Outreach (May)

Mrs. N. Drumheller stated that CVWMA staff responded to 41 requests for the month of May and 30 were presentations, 10 for educational materials, and 1 was a local event with our Mascot R3. Ms. K. Carney, Recycling Education and Outreach Specialist, responded to the 30 requests for presentations resulting in 56 different educational programs. CVWMA staff impacted 1,578 people and oversaw the distribution of 5,407 educational materials. Mrs. Drumheller spoke about the direct correlation between the CVWMA outreach programs and children taking the messaging home to their families. She shared the story of the Hopkins Elementary School Virginia Preschool Initiative (VPI) Program mom who called 340-0900 to sign up for recycling after her 4-year-old came home and told her “we need to recycle.”

Memorial Day Holiday Messaging

Staff provided holiday delay messages for CVWMA residential recycling and trash collections via many formats which included a press release, website scrolling ticker tape and multiple social platforms as well as the Curbside Email Reminder.

CVWMA May Waste Reduction News, Website, Social Media and Collection Day Email Reminder

Mrs. Drumheller stated the CVWMA staff continues to use the monthly electronic newsletter, CVWMA website, CVWMA social media platforms and the Curbside Email Reminder for ongoing education to the public. These platforms serve as important education and outreach tools. Staff continues to post and tweet pictures of accepted items, collection information, unaccepted items, contamination such as plastic bags, holiday delays in service as well as locality specific information. Mr. J. Melis (A-Powhatan) discussed Facebook coverage for education and feedback. Mr. Melis (A-Powhatan) attested to the ease of using Facebook to get the educational messages out but the response is not always pleasant.

Contamination Impacting CVWMA Programs

Mrs. Drumheller stated the CVWMA Customer Service Team and the Public Information staff continue to provide consistent education to local recyclers on recycling contamination (unaccepted items). Our Customer Service Team repeatedly educates callers about unaccepted items and accepted items. Total inbound calls for May were 4,450 which is up from 3,979 calls recorded for the month of April. Anyone who calls to report a missed collection is asked about contamination items which include plastic bags, food contaminated items, pizza boxes, etc.

CVWMA outreach and education efforts for the month of May impacted over 1,500 people of all ages and the staff's educational messages always address contamination and unaccepted items and its impact on the CVWMA Residential and Drop Off Recycling programs. The Curbside Email Reminder has an ongoing education message which links to our Plastic Bags Public Service Announcement and goes out to over 31,000 email subscribers every two weeks.

Rejection letters are also being sent out as educational messages, Mrs. Drumheller stated. Goochland sent out a utility bill insert with their special collection information as well as the impact of plastic bags on their recycling programs and Dwayne Jones (A-Goochland) is working on additional signage messages. Mrs. Drumheller went on to thank Powhatan staff for all of the social media posts and shares.

Mr. Melis (A-Powhatan) stated they have put up temporary signage and switched signs around at their convenience center in hopes the public will see them. Mr. J. Melis (A-Powhatan) relayed that Powhatan has used additional signage, moving signs around, adding stickers to the dumpsters. In addition, Hanover County shared the Public Service Announcement on Facebook. Mrs. Drumheller recommends reaching out to local home owners associations and neighborhood newsletters to share educational messages about contamination and she mentioned Mrs. M. Phillips (M-Chesterfield), Vice Chairman has been asked to write a short article for the Oxford Civic Association newsletter to explain what is and isn't recyclable. Mrs. Phillips (M-Chesterfield) also relayed that there was a reaction from a peer group as she mentioned possible contaminants people may be trying to recycle, with pizza boxes getting the biggest reaction and discussion.

Mrs. Drumheller stated that she would like to see all CVWMA recycling contractors develop and use a uniform rejection sticker and to not go back and collect from residents that have placed the wrong items in the container.

Curbside Education and Advisory Committee Quarterly Meeting

The next quarterly Curbside Education and Advisory Committee meeting will be held on Thursday, June 28, 2018 at 10 am in the Town of Ashland Council Chambers. Ashland will be our Member Focus. The major focus of this meeting will be to develop a regional communication and education strategy for proper recycling. With current market conditions our participating localities will be paying more for recycling services as well as processing and disposal. Because member localities are being impacted financially, Mrs. Drumheller invited locality public relations staff to attend the meeting as help is needed from everyone on ways to re-educate local recyclers that have been putting the wrong items in their containers for years.

Item No. 11: Financial Reports for May 2018

Mrs. T. Eckhout reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of May 31, 2018. The CVWMA has a combined Net Income of \$104,827 year to date. The Net Income will continue to decrease as we incur additional expenses in the last month of the fiscal year. The accounts receivable schedule reflects that all jurisdictions are current.

CVWMA staff met with Brown & Edwards on May 23rd and discussed the audit plan for the FY18 audit. Brown & Edwards will be onsite the week of July 30th to perform the audit and once fieldwork is completed, the auditors will meet with staff and the audit committee to present any findings and discuss the overall audit and the Comprehensive Annual Financial Report (CAFR). The 2018 CAFR will be presented to the Board at the September 2018 Board meeting for consideration and approval before submitting to the Virginia Auditor of Public Accounts by the deadline of September 30th.

Chairman Lane opened the floor for a motion to accept and file the Financial Reports for May 2018 as submitted. A motion was made by Mrs. M. Phillips (M-Chesterfield), Vice Chairman and seconded by Mr. R. Whiteman (M-Henrico), and carried that the Financial Reports for May 2018 be approved and filed as submitted.

Item No. 12: Administrative

Mrs. K. Hynes relayed the passing of Mr. John Fountain who was a religious CVWMA TAC member through the years. Mr. Fountain worked for the City of Hopewell and he was a dedicated colleague and Mrs. Hynes asked the Board to keep his family in their thoughts.

Mrs. K. Hynes offered Board members thermal cups which were donated by our contractor, DRC Emergency Services, who sponsored the annual Regional Debris Management Training held on June 7th at Deep Run Park in Henrico County.

Mrs. Hynes thanked Mr. A. Lane (M-Henrico), Chairman, for all of his support and for all that he has done for CVWMA over the past 2 years and she noted she looked forward to continuing to work with him in the future as past Chairman on the Executive Committee.

Mrs. K. Hynes reminded the Board of the upcoming Curbside Education Advisory Committee Meeting on June 28, 2018 at 10:00 a.m. in Ashland, Technical Advisory Committee meeting,

Thursday, July 5, 2018 at 9:00 a.m. which may be changed due to the July 4th Holiday, the Executive Committee meeting, Tuesday, July 24, 2018 at 2:00 p.m., the Technical Advisory Committee meeting, Thursday August 2, 2018, and the next Board of Directors Meeting is in Richmond on Friday, August 17, 2018 at 9:00 a.m.

Old/New Business

Chairman Lane asked if there was any old or new business to come before the Board and Mr. J. Clary (A-Henrico) reminded the Board of the previous discussions about a regional anti-litter message. He asked for ideas about a regional anti-litter tagline stating he plans to reach out to Virginia Tourism and the Economic Development Authority. Mrs. Hynes suggested Keep Virginia Beautiful as a source to create a synergy. Mrs. M. Phillips (M-Chesterfield), Vice Chairman, mentioned RVA branding and Mr. Clary stated it may not work as well with some jurisdictions. Mr. Clary referred to gum wrapper and cigarette butt litter and Mrs. Phillips stated she worked with the Division of Litter Control and Recycling and she noted the biggest offenders were the 18 to 25 year olds who drive pickup trucks and so the Texas recycling tagline “Don’t Mess with Texas” appealed to that age group but not the gardening ladies. Mrs. Drumheller mentioned Hanover’s Sheriff’s Department used the hash tag #EveryLitterBitHurts during their litter enforcement campaign and they gave tickets for littering. Mr. Clary noted that there is an additional cost involved with giving tickets including court costs and over time and Mr. S. Chidsey (M-Hanover) stated that Hanover paid overtime via the Department of Public Works in Hanover but they did see a difference for the four weeks they were writing tickets. Mr. D. McNeel (M-Richmond) mentioned that when starting a new public utility, they were advised by an advertising agency to not use RVA in the name because it was spread so far and wide already.

Chairman Lane thanked the Board for their contributions to CVWMA in the past two years and he opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:18 a.m. The motion was made by Mr. R. Whiteman (M-Henrico), seconded by Mr. D. McNeel (M-Richmond) and carried that the May 18, 2018 Board of Directors’ meeting be adjourned.



CERTIFICATE

I, Marcia Phillips, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the June 15, 2018 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m. August 17, 2018. Given under my hand and seal of the CVWMA this 17th day of August 2018.

Marcia Phillips, Chairman



Resolution of Appreciation

Presented to

J. ALLEN LANE

UPON COMPLETION OF HIS SERVICE AS CHAIRMAN OF THE
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

WHEREAS, J. Allen Lane served as Chairman of the Central Virginia Waste Management Authority Board of Directors from July 2016 to June 2018; and

WHEREAS, Mr. Lane has served as a Member of the Central Virginia Waste Management Authority Board of Directors representing Henrico County since January 2012; and

WHEREAS, Mr. Lane has provided outstanding leadership with the Authority, serving on the Executive Committee since July 2014; and

WHEREAS, Mr. Lane has promoted regional cooperation by supporting Authority programs in Henrico County; and

WHEREAS, Mr. Lane has been instrumental in raising awareness about recycling and solid waste management opportunities throughout the region; and

WHEREAS, Mr. Lane's personal and professional commitment to the environment has been a benefit to the purpose of the Authority; therefore

BE IT RESOLVED, that the Board of Directors of the Central Virginia Waste Management Authority recognizes, thanks and commends Mr. J. Allen Lane for his outstanding service, efforts, and achievements as an invaluable leader to the Authority and upon completion of his term as Chairman, presents this Resolution as a token of esteem, and orders a copy to be spread upon the Minutes of this meeting.

Adopted this 17th day of August 2018

Attest:

Marcia Phillips, Chairman





Resolution of Appreciation

Presented to

M. DAVID McNEEL

UPON COMPLETION OF HIS SERVICE AS MEMBER OF THE
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

WHEREAS, Mr. M. David McNeel has served as a Member of the Central Virginia Waste Management Authority Board of Directors representing the City of Richmond since February 2017; and

WHEREAS, Mr. McNeel has promoted regional cooperation by supporting Authority programs in the City of Richmond; and

WHEREAS, Mr. McNeel has been instrumental in raising awareness about recycling opportunities throughout the region; and

WHEREAS, Mr. McNeel's personal and professional commitment to the environment has been a benefit to the purpose of the Authority; and

THEREFORE, BE IT RESOLVED, that the Board of Directors of the Central Virginia Waste Management Authority recognizes, thanks and commends Mr. M. David McNeel for his outstanding service, efforts, and achievements as an invaluable leader to the Authority and upon completion of his term, presents this Resolution as a token of esteem, and orders a copy to be spread upon the Minutes of this meeting.

Adopted this 17th day of August, 2018

Attest: _____
Marcia Phillips, Chairman



**STAFF AGENDA
ITEM NO. 11**

FINANCIAL REPORTS FOR JULY 2018

July is the first month of the new fiscal year and financial activity is consistent with previous monthly activity. The Authority has a combined Net Income of over \$526,112. The annual operating assessment is billed annually at the beginning of the year; therefore, you will see net income decrease monthly as operating expenses are incurred.

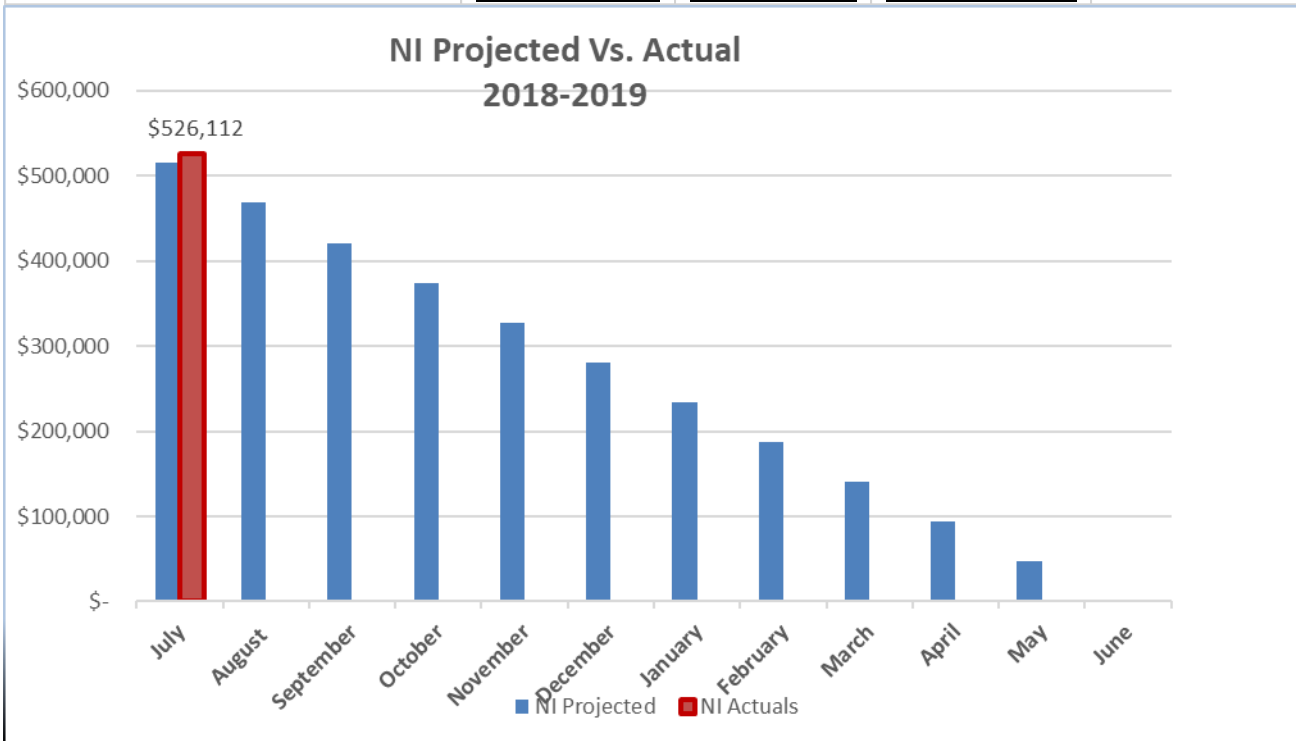
2018 Annual Audit

CVWMA audit firm Brown and Edwards conducted their fieldwork the week of July 30th. Staff is working on completing the 2018 Comprehensive Annual Financial Report (CAFR) and will be discussing the results of the audit and draft CAFR with the Audit Committee on August 28th. The CAFR will be presented at the September Board of Directors meeting for approval.

Recommended Action: Approval of the Financial Reports for July 2018

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses - Summary
July 2018**

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 565,087	50,677	\$ 514,410
Curbside Project Fund	682,087	669,886	\$ 12,201
Drop-Off Project Fund	3,292	3,808	\$ (516)
Municipal Solid Waste Fund	248,030	248,013	\$ 17
CFC/HCFC	5,190	5,190	\$ -
Special Waste Collections	6,906	6,906	\$ -
Waste Tire Fund	71,226	71,226	\$ -
Appliance and Scrap Metal Hauling	675,849	675,849	\$ -
Yard Waste Projects	24,445	24,445	\$ -
Waste Transfer & Disposal	<u>103,237</u>	<u>103,237</u>	<u>\$ -</u>
Totals	<u>\$ 2,385,349</u>	<u>\$ 1,859,237</u>	<u>\$ 526,112</u>
	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,500</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ 561,661	\$ 561,661	\$ 561,660	\$ (1)	0.0%
Sponsorship and Grants	-	-	-	-	0.0%
Interest on Investments	<u>3,426</u>	<u>3,426</u>	<u>22,555</u>	<u>19,129</u>	<u>84.8%</u>
Total Revenues	<u>565,087</u>	<u>565,087</u>	<u>584,215</u>	<u>19,128</u>	<u>3.3%</u>
Expenses:					
Personnel services	32,876	32,876	406,660	373,784	91.9%
Fringe benefits	9,680	9,680	87,400	77,720	88.9%
Professional services	2,748	2,748	41,375	38,627	93.4%
Repairs and maintenance	305	305	3,375	3,070	91.0%
Advertising and promotions	64	64	1,250	1,186	94.9%
Materials and supplies	135	135	4,700	4,565	97.1%
Other services and charges	395	395	14,950	14,555	97.4%
Leases	3,600	3,600	46,575	42,975	92.3%
Depreciation	874	874	11,125	10,251	92.1%
Contingencies	<u>-</u>	<u>-</u>	<u>2,135</u>	<u>2,135</u>	<u>100.0%</u>
Total Expenses	<u>50,677</u>	<u>50,677</u>	<u>619,545</u>	<u>568,868</u>	<u>91.8%</u>
Net Income	<u>\$ 514,410</u>	<u>\$ 514,410</u>	<u>\$ (35,330)</u>	<u>\$ 549,740</u>	
Capital Outlay	\$ -	\$ -	\$ 5,000	\$ 5,000	<u>100.0%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 622,576	\$ 622,576	\$ 7,250,000	\$ 6,627,424	91.4%
Public Relations Assessment	19,195	19,195	219,000	199,805	91.2%
Customer Service Assessment	20,358	20,358	232,000	211,642	91.2%
96-gal Cart Revenue	18,242	18,242	160,800	142,558	88.7%
Sponsorship and Grants	-	-	10,000	10,000	0.0%
Material Sales Rebate	-	-	700,000	700,000	100.0%
Interest on Investments	<u>1,716</u>	<u>1,716</u>	<u>11,295</u>	<u>9,579</u>	<u>84.8%</u>
Total Revenues	<u>682,087</u>	<u>682,087</u>	<u>8,583,095</u>	<u>7,901,008</u>	<u>92.1%</u>
Expenses:					
Personnel services	15,889	15,889	198,580	182,691	92.0%
Fringe benefits	6,545	6,545	56,000	49,455	88.3%
Professional services	2,539	2,539	27,780	25,241	90.9%
Repairs and maintenance	208	208	2,980	2,772	93.0%
Advertising and promotions	-	-	81,750	81,750	100.0%
Materials and supplies	88	88	4,075	3,987	97.8%
Other services and charges	1,146	1,146	64,830	63,684	98.2%
Leases	2,570	2,570	30,400	27,830	91.5%
Depreciation	967	967	12,700	11,733	92.4%
Contractual services	622,576	622,576	7,250,000	6,627,424	91.4%
96-gal Cart Expense	17,358	17,358	154,000	136,642	88.7%
Material Sales Rebate	<u>-</u>	<u>-</u>	<u>700,000</u>	<u>700,000</u>	<u>100.0%</u>
Total Expenses	<u>669,886</u>	<u>669,886</u>	<u>8,583,095</u>	<u>7,913,209</u>	<u>92.2%</u>
Net Income	<u>\$ 12,201</u>	<u>\$ 12,201</u>	<u>\$ -</u>	<u>\$ 12,201</u>	
Capital Outlay	\$ -	\$ -	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>100.0%</u>

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018**

Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ -	\$ -	\$ 547,000	\$ 547,000	100.0%
Contract Admin Costs	-	-	-	-	0.0%
Materials Sales Rebate	<u>3,292</u>	<u>3,292</u>	<u>300,000</u>	<u>296,708</u>	<u>98.9%</u>
Total Revenues	<u>3,292</u>	<u>3,292</u>	<u>847,000</u>	<u>843,708</u>	<u>99.6%</u>
Expenses:					
Personnel services	413	413	8,880	8,467	95.3%
Fringe benefits	182	182	2,400	2,218	92.4%
Professional services	115	115	1,780	1,665	93.5%
Repairs and maintenance	18	18	215	197	91.6%
Advertising and promotions	-	-	2,500	2,500	100.0%
Materials and supplies	8	8	250	242	96.8%
Other services and charges	35	35	470	435	92.6%
Leases	61	61	1,175	1,114	94.8%
Contractual services	-	-	547,000	547,000	100.0%
Materials sales rebate	<u>2,976</u>	<u>2,976</u>	<u>246,000</u>	<u>243,024</u>	<u>98.8%</u>
Total Expenses	<u>3,808</u>	<u>3,808</u>	<u>810,670</u>	<u>806,862</u>	<u>99.5%</u>
Net Income	<u>\$ (516)</u>	<u>\$ (516)</u>	<u>\$ 36,330</u>	<u>\$ (36,846)</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018**

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 244,724	\$ 244,724	\$ 2,985,000	\$ 2,740,276	91.8%
Customer Service Assessment	2,752	2,752	33,200	30,448	91.7%
Contract Admin Costs	-	-	-	-	0.0%
Interest on Investments	<u>554</u>	<u>554</u>	<u>3,650</u>	<u>3,096</u>	<u>84.8%</u>
Total Revenues	<u>248,030</u>	<u>248,030</u>	<u>3,021,850</u>	<u>2,773,820</u>	<u>91.8%</u>
Expenses:					
Personnel services	1,304	1,304	17,180	15,876	92.4%
Fringe benefits	850	850	5,030	4,180	83.1%
Professional services	562	562	6,225	5,663	91.0%
Repairs and maintenance	80	80	930	850	91.4%
Advertising and promotions	-	-	1,000	1,000	99.0%
Materials and supplies	33	33	975	942	96.6%
Other services and charges	134	134	1,650	1,516	91.9%
Leases	243	243	2,610	2,367	90.7%
Depreciation	83	83	1,250	1,167	93.4%
Contractual Services	<u>244,724</u>	<u>244,724</u>	<u>2,985,000</u>	<u>2,740,276</u>	<u>91.8%</u>
Total Expenses	<u>248,013</u>	<u>248,013</u>	<u>3,021,850</u>	<u>2,773,837</u>	<u>91.8%</u>
Net Income	<u>\$ 17</u>	<u>\$ 17</u>	<u>\$ -</u>	<u>\$ 17</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>100.0%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2018

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 143,401	\$ 143,401	\$ 2,491,000	\$ 2,347,599	94.2%
Contract Admin Costs	-	-	-	-	0.0%
Materials Sales Rebate	<u>44,890</u>	<u>44,890</u>	<u>375,000</u>	<u>330,110</u>	<u>88.0%</u>
Total Revenues	<u>188,291</u>	<u>188,291</u>	<u>2,866,000</u>	<u>2,677,709</u>	<u>93.4%</u>
Expenses:					
Advertising and Promotions	-	-	1,000	1,000	0.0%
Contractual services	143,401	143,401	2,491,000	2,347,599	90.0%
Materials sales rebate	<u>44,890</u>	<u>44,890</u>	<u>375,000</u>	<u>330,110</u>	<u>88.0%</u>
Total Expenses	<u>188,291</u>	<u>188,291</u>	<u>2,867,000</u>	<u>2,678,709</u>	<u>93.4%</u>
Net Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,000)</u>	<u>\$ 1,000</u>	

**Central Virginia Waste Management Authority
Accounts and Receivables
July 2018**

Receivables 7/31/18	Total	Over 60 days	Current w/in 60 days
Department of General Services	\$1,959.12	\$ -	\$1,959.12
Ashland	0.00	-	0.00
Charles City	0.00	-	0.00
Chesterfield	14,425.37	-	14,425.37
Colonial Heights	(877.81)	-	-877.81
Goochland	216.27	-	216.27
Hanover	17,902.20	-	17,902.20
Henrico	227,276.32	-	227,276.32
Hopewell	103,483.73	-	103,483.73
New Kent	0.00	-	0.00
Petersburg	0.00	-	0.00
Powhatan	8,211.69	-	8,211.69
Prince George	0.00	-	0.00
Richmond	1,495.48	-	1,495.48
Totals	\$374,092.37	\$ -	\$374,092.37