



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
MARCH 16, 2018
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of February 16, 2018	3-10
3. Chairman's Report Resolution of Appreciation for Nancy Drumheller	11

STAFF AGENDA

ITEM NO.	
4. Virginia General Assembly Update	12-13
5. Residential Recycling Program	
6. Municipal Solid Waste (MSW) Program	
7. Operations and Program Statistics	
8. Technical Advisory Committee (TAC) Report	
9. Earth Day 2018	
10. Public Information	
11. Curbside Education Advisory Committee Report	
12. Financial Reports for February 2018	14-21
13. Administrative	

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Technical Advisory Committee - Thursday, April 5, 2018 – 9:00 a.m.

Executive Committee Meeting - Tuesday, April 10, 2018 – 2:00 p.m.

Board of Directors Meeting (Richmond) - Friday, April 20, 2018 – 9:00 a.m., Petersburg, VA

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2018

Minutes of the February 16, 2018 CVWMA Board of Directors meeting are attached for review and consideration.

Recommended Action: Approval of minutes

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
FEBRUARY 16, 2018
2104 WEST LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

MEMBERS/ALTERNATES NOT PRESENT

Voting:

J. Allen Lane (M-Henrico), Chairman
Marcia Rygh Phillips (M-Chesterfield), Vice Chairman
Mark Kukoski (M-Richmond), Treasurer
Edward Watson (M-Hopewell), Director
Lee Sloppy (M-Ashland)
Scott Zaremba (M-Chesterfield)
Robert L. Dunn (M-Chesterfield)
Leigh Dunn (M-Goochland)
Stephen Chidsey (M-Hanover)
Scott A. Wyatt (M-Hanover)
Robert Whiteman (M-Henrico)
Bentley Chan (A-Henrico)
William Rigglesman (A-Petersburg)
Cindy Odum Harris (M-Powhatan)
Michael Purvis (M-Prince George)
David McNeel (M-Richmond)

Patricia Paige (M-New Kent), Secretary
Jennifer Schontag (A-Ashland)
Zach Trogden (A-Charles City)
Al Pace (A-Chesterfield)
Doug Smith (M-Colonial Heights)
William E. Henley (A-Colonial Heights)
Michael Flagg (A-Hanover)
Randy Hardman (A-Hanover)
Marcia E. Kelley (M-Henrico)
Chip England (A-Henrico)
Monique Robertson (A-Hopewell)
James H. Burrell (A-New Kent)
Daniel Harrison (M-Petersburg)
Rod Compton (A-Prince George)

Non-Voting:

Clay Bowles (A-Chesterfield)
Jeffrey T "Jeff" Howard (A-Chesterfield)
Dwayne Jones (A-Goochland)
Jon Clary (A-Henrico)
Johnny Melis (A-Powhatan)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Teresa Eckhout, Accounting and Financial Manager
Mary Beth Mains, Part-time Administrative Assistant
James Snyder, CVWMA Legal Counsel

Guests:

With a quorum in attendance Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Lane opened the floor for public comment. Without any requests to address the Board, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of January 19, 2018

Chairman Lane opened the floor for a motion to approve the minutes of the regular meeting of January 19, 2018 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Chidsey (M-Hanover) and carried that the minutes of the January 19, 2018 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Lane had nothing to report.

STAFF AGENDA

Item No. 4: Closed Session

Mr. R. Dunn (M-Chesterfield) motioned and Mrs. M. Phillips (M-Chesterfield) seconded and it was carried to move into closed session pursuant to Virginia Code Section 2-2-3712 for the purpose of discussing specific legal matters regarding the provisions of legal advice, as authorized under Virginia Code Section 2.2-3711(A)(7) and further the presence of Kim Hynes, CVWMA Executive Director and Mr. Rich Nolan, CVWMA Director of Operations is required during the closed session as they are necessary to the discussion and will reasonably aid the Board in its consideration of the matters at issue. The doors were closed.

Mr. S. Chidsey (M-Hanover) motioned and Mrs. M. Phillips (M-Chesterfield) seconded, and it was carried to exit the closed session re-opening of the meeting to the public. The doors were opened.

Pursuant to Virginia Code Section 2.2-3712D the following certified to the best of their knowledge that only those matters identified in the motion to move into closed session were in fact discussed during the closed session, such matters being properly exempted from the open meeting requirement pursuant to Virginia Code Section 2.2-3711(A)(7) and 2.2-3712A: Mr. E. Watson, (M-Hopewell), Director, Mr. W. Riggleman (A-Petersburg), Mrs. C. Harris (M-Powhatan), Mr. J. Melis (A-Powhatan), Mr. M. Purvis (M-Prince George), Mr. M. Kukoski (M-Richmond), Treasurer, Mr. D. McNeel (M-Richmond), Mr. L. Sloppy (M-Ashland), Mr. S. Zaremba (M-Chesterfield), Mr. C. Bowles (A-Chesterfield), Mr. R. Dunn (M-Chesterfield), Mr. J. Howard (A-Chesterfield), Mrs. M. Phillips (M-Chesterfield), Vice Chairman, Mrs. L. Dunn (M-Goochland), Mr. D. Jones (A-Goochland), Mr. S. Chidsey (M-Hanover), Mr. S. Wyatt (M-Hanover), Mr. A. Lane (M-Henrico), Chairman, Mr. B. Chan (A-Henrico), Mr. R. Whiteman (M-Henrico), and Mr. J. Clary (A-Henrico).

Mr. R. Dunn (M-Chesterfield) motioned, and Mr. S. Chidsey (M-Hanover), seconded and it was carried directing staff to draft and submit a response as discussed in closed session.

Item No. 5: Consideration of Resolution: 18-11 Amending the Residential Recycling Drop Off Processing Contract

Mr. R. Nolan asked the Board to consider **Resolution 18-11** authorizing an addendum to the Residential Recycling & Drop-off Processing Services Contract between the Central Virginia Waste Management Authority and Tidewater Fibre Corporation (TFC). Mr. Nolan stated this would be the 8th addendum and it would require collection of recycling from homes in the Central Goochland area which is outside of the contiguous service area currently. The homes are 20-30 minutes away from the furthest pick up currently; therefore CVWMA is negotiating with TFC to provide a rate for collection of recycling to approximately 400 homes, including a cart for recycling. Chairman Lane asked for a motion to approve **Resolution 18-11**, it was moved by Mrs. M. Phillips (M-Chesterfield), Vice-Chairman and seconded by Mrs. L. Dunn (M-Goochland) and carried to provide service to approximately 400 homes in Goochland to include a recycling cart.

Item No. 6: 2018 General Assembly Update

Mrs. Hynes gave an update on the General Assembly which convened on January 10 and adjourns March 9 with cross over day being February 14. Some of the bills that did not make it include: SB 139 which would have implemented a 5-cent tax on plastic bags for localities in the Chesapeake Bay Watershed failed in committee and SB 193 which would have given localities the option to prohibit the use of plastic bags within the locality is continued until next year.

SB218 is still being considered and this would define “Beneficial Use” and provides that recycling facilities should be considered a manufacturing center for the sake of any state or local economic development grant. The bill also directs the Department of Environmental Quality (DEQ) to provide to the General Assembly by November 1, 2019, an evaluation of Virginia’s solid waste recycling rates and a set of recommendations for improving the reliability of the supply of recycled materials during the next 10 years, in order to provide for beneficial use. Mrs. Hynes stated she learned this bill came from Virginia Manufacturers Association so that we have a good, clean, reliable supply of recyclable materials particularly glass over the next 10 years. Mrs. Hynes stated she planned to go to the General Assembly to hear more about this particular bill.

Mrs. Hynes stated there have been several bills regarding Coal Ash and SB708 refers to the closures in the Coal Combustion Residuals (CCR) or surface impoundments located in the Chesapeake Bay watershed with the requirement that all residual be moved to a permitted landfill. Dominion Energy is the biggest opponent of this legislation.

HB257 which would have clarified the definition of responsible bidder or offeror under the Public Procurement Act to allow determination of whether a bidder is responsive based on previous experience was left in Committee. Lastly, Mrs. Hynes stated HB851 which would have removed the requirement of newspaper publication notification of procurement, also did not pass.

Mrs. C. Harris (M-Powhatan) asked what is the opposition to the plastic bag bill, stating it seemed like a no-brainer way to collect more money. Mrs. K. Hynes explained that the 5 cent bill was an imposition on the retailers and seems to be a debate on what the money should be used for. The state would have to set up a fund for it.

Item No. 7: Residential Recycling Program

Mr. R. Nolan, CVWMA Director of Operations, reported that year to date through January 31, 2018, 22,049 tons of recyclable materials were collected versus 22,469 for the same period last year, a difference of 400 tons. He reported 3,419 tons were collected in January 2018 vs. 3,424 in January 2017.

CVWMA has received rebates year to date of \$426,670 for participating jurisdictions in the Residential Recycling Program. This is up \$7,767 compared to \$418,903 for the same period last year. Two snow storms hit during both Red Weeks in January and each storm was after a holiday (New Years and Martin Luther King) which made for a high volume of calls.

Item No. 8: Municipal Solid Waste (MSW) Program

Mr. R. Nolan, CVWMA Director of Operations, reported that in the month of January there were 30 misses in Ashland, and 78 in Chesterfield recorded for County Waste.

Mr. Nolan stated that in January, 43 misses were recorded in Colonial Heights, 91 in Hopewell, and 114 in Petersburg. CVWMA met with CFS and the City of Petersburg on February 9 for discussion of the renewal of the Residential Trash and Recycling collection contract which expires on June 30, 2019.

Item No. 9: Operations and Program Statistics

Mr. Nolan stated that requests for information were sent out to various recycling processors to gather data for the Recycling Rate Report for CY 2017. Mr. R. Thompson will present the report due to the Department of Environmental Quality (DEQ) by April 30 at the April Board meeting.

Mr. R. Nolan stated that commodity pricing on Mixed Paper and OCC are down \$5 per ton from last month; Mixed Paper at \$30 per ton, and Old Corrugated Cardboard (OCC) at \$110 per ton. Metal prices and Waste Oil are both seeing an uptick Mr. Nolan stated.

Item No. 10: Technical Advisory Committee (TAC) Report

Mr. Nolan reported there were 3 TAC meeting this month. The group discussed the TFC contract and finding an outlet to recycle fluorescent light bulbs. Mr. Nolan is working with AERC who has a contract with VCU which may allow other governments to piggy back on contracts.

The next TAC meeting will be March 1, 2018 and the discussion will include the Solid Waste Management Plan 5-year update process. Representatives from the Crater Planning District Commission and Richmond Regional Planning District Commission have been invited to attend. Questionnaires will be sent out to City, County, and Town Chief Administrative Offices, and solid waste staff in the various jurisdictions. The Central Virginia Solid Waste Management Plan is required to be updated in 2019 and each locality will be sent a survey requesting input on their anticipated growth and estimated solid waste needs in the upcoming 20 years.

Item No. 11: Public Information

Martin Luther King Day, Snow, President's Day Messaging

Mrs. K. Hynes reported for Mrs. N. Drumheller who was participating in the Virginia Statewide Life Smart Competition. As reported previously, last month we had a big increase in call volume due to holidays and two snow storms. The Red Week recyclers, Wednesday through Friday, had delays on both collection cycles. In addition, CVWMA staff saw the usual confusion from our customers with the Martin Luther King holiday, as member localities are closed and the CVWMA office is open and collections are on regular schedule. CVWMA used a variety of platforms to get the messages out.

Call Center January Statistics

Mrs. Hynes shared with the Board the impact to the Call Center after the annual recycling collection schedule was mailed. The data included over 14,000 calls, 700 emails from the public, 1,000 information requests (which include extra container stickers, calendars, etc.) occurred this January compared to over 11, 000 calls, 600 emails, 900 information requests for January 2017. The monthly average for calls this fiscal year is 5,500 and last fiscal year the monthly average was 5,600 for the entire year of reporting. In addition, 1,036 bins were requested (Henrico) and 72 bins and 304 carts were purchased this month which is up over 100% of the normal 150 per month. This compares to 870 bin requests (Henrico) and 50 bins and 295 carts being purchased in January 2017. Thank you, to our Customer Service Team members!

Education and Outreach (January)

Mrs. Hynes continued that there were 22 requests for education and outreach during the month of January. These requests included 15 presentations, 4 requests for educational materials and 3 events. The requests came from the following groups: Business (12), Gov't (5), School (4), Scout (1) and CVWMA staff reaching 1,220 people and distributing 2,961 educational materials. Staff processed requests from Ashland (3), Charles City (1), Chesterfield (7), Col. Heights (1), Hanover (2), Henrico (5), New Kent (1), and Richmond (1).

Mrs. Hynes spoke to members of the Ashland Citizen Academy and Mrs. N. Drumheller and Ms. K. Carney worked Kids Day in the Garden Event in Chesterfield. In addition, they went to Charles City County and New Kent County Public Libraries and met with library staff to talk about library programs, and distributed bookmarks.

Curbside Education Advisory Committee and Education Work Group

The next quarterly meeting of the Curbside Education Advisory Committee will be held on Tuesday, February 27, 2018 at 10 a.m. The meeting will be held at the Colonial Heights Public Library. Todd Flippen and the City of Colonial Heights Public Works Department will be hosting the meeting as Colonial Heights is the Member Focus. All are invited to attend.

February 2018 Waste Reduction News

Mrs. Hynes relayed the February electronic newsletter was distributed to 1,332 email subscribers and had a click rate of rate of 33.8 % which is above the industry standard of 20.8%. Messaging in the February Newsletter included articles on the Recycled Valentine's Day Board on Pinterest, CVWMA Collections on Regular Schedule for President's Day Holiday, Did You Know? and CVWMA Customer Service Survey final results. The top links clicked included the Strategic Plan, Recycling Wizard and Pinterest.

Website Statistics, Social Media, and Curbside Email Reminder

Statistical data for the month of January shows that 22,135 unique visitors made 45,353 visits to over 103,097 pages. The average visit time was 3 minutes for all pages. The top web pages viewed were the Homepage of cvwma.com, Curbside Recycling What to Recycle, 2017 CVWMA Recycling Collection Schedule.pdf, Curbside Recycling Collection Schedule page, 2018 CVWMA Recycling

Collection Schedule pdf. and the Henrico Location page. News feed had 724 views and the Event Calendar had 1,250 views.

Staff continues to post and tweet pictures with holiday and inclement weather collection delays as well as regular collection for MLK Day holiday and locality specific information. In addition, staff added 11 new “pins” (resources) to existing boards on Pinterest. Pinterest analytics report 1,457 average impressions for the month of January. There were 738 new subscribers signed up for the email reminder in the month of January with total subscribers now at 30,069 as of January 31, 2018.

Henrico County Department of Public Works- MS4 Education Video

Mrs. Hynes shared with the Board that Henrico County Public Works Department, in partnership with Henrico County Public Relations and Media Services created an educational video to raise awareness about protecting its storm water system. The 10-minute video addressing key pollutants to local waterways that end up in the Chesapeake Bay was shared by CVWMA staff.

Finally, Mrs. Hynes relayed that the recycling themed shows with Jonathan Austin count as MS4 education credits. An email with the number of students/adults attending each show, along with educational materials was shared by email to storm water contacts in eligible curbside recycling localities.

Item No. 12: Financial Report for January 2018

Mrs. T. Eckhout relayed that the financial activity for January is consistent with previous months and the Authority continues to remain within total budget in all funds as of January 31, 2018. CVWMA has a combined Net Income of \$252,640 year to date. The net income will continue to decrease as we continue to incur additional expenses throughout the fiscal year. The accounts receivable schedule reflects the details of the amounts due to the Authority. All accounts are current.

Mrs. Eckhout continued that CVWMA has publicly posted a Request for Proposal (RFP) for audit services on February 2, 2018. Responses are due back by March 2, 2018 and the Audit Committee will review the proposals.

Chairman J. Lane (M-Henrico), opened the floor for a motion to accept the Financial Report for January. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Wyatt (M-Hanover) and carried that the Financial Report for January 31, 2018 be approved and filed as submitted.

Item No. 13: Administrative

Mrs. K. Hynes reminded the Board of the upcoming meetings: Curbside Education Advisory Committee will meet in Colonial Heights, February 27, 2018 at 10 a.m.; on March 1, TAC will meet at 9:00 a.m., and the Executive Committee meeting has been moved to 2 p.m. on March 1. March 16 is the next Board meeting.

Mrs. K. Hynes relayed she will be on vacation the week of March 5 through the 9th and Mr. R. Nolan and the rest of the staff will be available to answer any questions that may come up.

Old/New Business

Chairman Lane asked if there was any old or new business to come before the Board. With no further business to come before the Board, Chairman Lane opened the floor for a motion to adjourn

the CVWMA Board of Directors meeting at 10:02 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Wyatt (M-Hanover) and carried that the February 16, 2018 Board of Directors' meeting be adjourned.



CERTIFICATE

I, J. Allen Lane, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the February 16, 2018 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., March 16, 2018. Given under my hand and seal of the CVWMA this 16th day of March 2018.

J. Allen Lane, Chairman

Resolution of Appreciation

Presented to

Nancy Drumheller

FOR TEN YEARS OF SERVICE WITH

CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY

WHEREAS, Nancy Drumheller joined the Central Virginia Waste Management Authority on March 11, 2008 as Public Information Coordinator and currently serves as Public Affairs Manager; and

WHEREAS, Mrs. Drumheller serves the Authority with enthusiasm, dedication, professionalism, initiative, and creativity for ten years; and

WHEREAS, Mrs. Drumheller promotes Authority programs through research, development, implementation, and coordination of recycling education and outreach programs and initiatives, and through increased presence on social media, development of valuable relationships with local media, member locality staff, and the Authority Board and Staff; and

WHEREAS, Mrs. Drumheller by providing her knowledge and expertise in the area of public affairs guides the creation and implementation of many timeless resources, is instrumental in raising awareness about recycling opportunities throughout the entire region; and

WHEREAS, as a result of Mrs. Drumheller's energy, efforts and personal and professional commitment to the environment, she has created a positive image for the Authority and is a benefit to the purpose of the Authority; and therefore

BE IT RESOLVED, that the Board of Directors of the Central Virginia Waste Management Authority recognizes, thanks and commends Nancy Drumheller for her outstanding service, efforts, and achievements as an invaluable leader to the Authority upon completion of 10 years of service, presents this Resolution as a token of esteem, and orders a copy to be spread upon the Minutes of this meeting.

Adopted this 16th day of March 2018

Attest:

J. Allen Lane,
Chairman of the Board



2018 Virginia General Assembly

Website: <http://viriniageneralassembly.gov/>

Session begins January 10th and ends March 10th (long session year) Crossover Day: February 14

Reconvened Session: April 18, 2018

2,939 Bills Introduced

Useful Links:

[Search 2018 Session for current Bills by Subject](#) [Virginia House of Delegates Meeting Schedule](#)

[Legislative Information System](#) [Meetings List of Legislator Districts](#)

[House of Delegates Meeting Videos](#) [Senate Meeting Videos](#)

Recycling and Solid Waste Legislation Active:

SB 218 Recycling; Defines Beneficial Use, etc.

(Link to .pdf text (substitute) of SB 218)

Introduced by: Lewis (D) – Senate District 6

SUMMARY AS INTRODUCED:

Recycling; beneficial use; crushed glass. Defines "beneficial use," "beneficiation facility," and "recycling center" and provides that a beneficiation facility or recycling center shall be considered a manufacturer for the purpose of any state or local economic development incentive grant. The bill directs the Department of Environmental Quality (the Department) to encourage and support beneficial use; current law requires the Department to encourage and support litter control and recycling. The bill also directs the Department to provide to the General Assembly by November 1, 2019, an evaluation of Virginia's solid waste recycling rates and a set of recommendations for improving the reliability of the supply of recycled materials during the next 10 years in order to provide for beneficial use.

01/03/18 Senate: Prefiled and ordered printed; offered 01/10/18 18103185D

01/03/18 Senate: Referred to Committee on Agriculture, Conservation and Natural Resources

01/11/18 Senate: Reported from Agriculture, Conservation and Natural Resources with substitute (15-Y 0-N)

01/11/18 Senate: Committee substitute printed 18104926D-S1

01/17/18 Senate: Passed (40-Y 0-N)

01/23/18 House: Referred to Committee on Agriculture, Chesapeake and Natural Resources

02/19/18 House: Assigned Subcommittee #2

02/21/18 House: Subcommittee recommends reporting (7Y – 0N)

02/28/18 House: Reported from ACNR (22Y – 0N)

SB807 – incorporated SB708 Coal Combustion Residuals Unit; Closure

(Link to .pdf text of SB 708)

Introduced by: Chase (R) – Senate District 11

SUMMARY AS INTRODUCED:

Electric utilities; coal ash beneficiation facilities. Directs the Director of the Department of Environmental Quality to suspend, delay, or defer the issuance of any permit to provide for the closure of any coal combustion residuals (CCR) unit until July 1, 2019, other than for a permit required for impoundments where coal ash has already been removed and placed in another impoundment on site, is being removed from an impoundment, or is being processed in connection with a recycling or beneficial use project. The measure also requires the owner or operator of any CCR surface impoundment that is located within the Chesapeake

Bay watershed to issue a request for proposals (RFP) to determine (i) the quantity of coal ash that may be suitable for recycling in each CCR surface impoundment located within the Chesapeake Bay watershed, (ii) the cost of recycling such coal ash, and (iii) the potential market demand for material recycled from such coal ash. The owner or operator is required to report on the results of the RFP by December 1, 2018.

01/10/18 Senate: Referred to Committee on Commerce and Labor
02/01/18 Senate: Referred from Commerce and Labor with substitute (13Y – 1N -1A)
02/07/18 Senate: Incorporated SB708
02/13/18 Senate: SB807 Passed Senate (37Y – 3N)
02/19/18 House: Referred to Committee on Commerce and Labor
02/20/18 House: Assigned Subcommittee #3
02/27/18 House: Subcommittee recommends reporting with substitute (10Y – 0N)

HB 1270 Regional Greenhouse Gas Initiative; prohibition on participation by Commonwealth.

Introduced by: Charles D. Poindexter (Franklin County/Roanoke)

SUMMARY AS INTRODUCED:

Regional Greenhouse Gas Initiative; prohibition on participation by Commonwealth. Prohibits the Governor or any state agency from adopting any regulation establishing a carbon dioxide cap-and-trade program or bringing about the participation by the Commonwealth in a regional market for the trading of carbon dioxide allowances. The bill provides that the Commonwealth shall be allowed to participate in such a cap-and-trade program if the House of Delegates and the Senate of Virginia each adopt a resolution that specifically references and approves the regulatory text proposed for adoption by a state agency.

01/10/18 House: Prefiled and ordered printed; offered 01/10/18 18103053D
01/10/18 House: Referred to Committee on Commerce and Labor
01/30/18 House: Reported from Commerce and Labor (12Y – 0N)
02/07/18 House: Passed (51Y - 47N)
02/08/18: Senate: Referred to Committee on Commerce and Labor
02/26/18 Senate: Reported from Commerce and Labor (11Y – 4N)

Other Legislation Currently Introduced of Interest:

HB 1560 Hampton Roads area refuse collection and disposal system authority; board term.

Introduced by: Emily M. Brewer (Smithfield)

SUMMARY AS INTRODUCED:

Hampton Roads area refuse collection and disposal system authority; board term. Provides that a board member of the Hampton Roads area refuse collection and disposal system authority appointed directly by a member locality shall not be subject to a term limit.

01/19/18 House: Presented and ordered printed 18104901D
01/19/18 House: Referred to Committee on Counties, Cities and Towns
01/29/18 House: Assigned CC & T sub: Subcommittee #1
02/07/18 House: Subcommittee recommends reporting (8Y-0N)
02/13/18 House: Passed House (100Y – 0N)
02/14/18 Senate: Referred to Committee on Local Government
02/27/18 Senate: Reported from Local Government (12Y 1N)

FINANCIAL REPORTS FOR FEBRUARY 2018

The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of February 28, 2018. CVWMA has a combined Net Income of \$218,311 year to date. The net income will continue to decrease as we continue to incur additional expenses throughout the fiscal year.

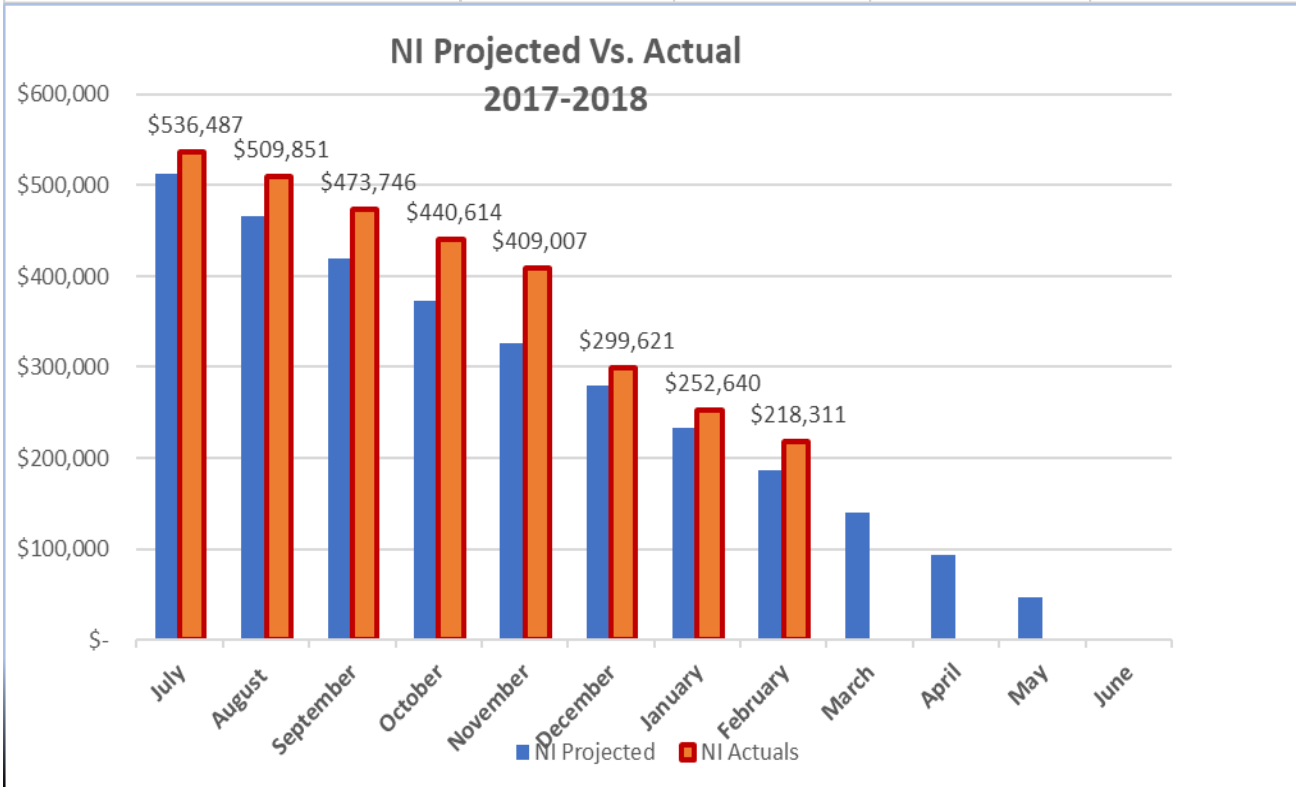
The accounts receivable schedule is included and reflects the details of the amounts due to the Authority. All accounts are current

Recommended Action: Approval of the February 2018 Financial Reports

Attachments

**Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July – February 2018**

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 571,441	384,998	\$ 186,443
Curbside Project Fund	5,676,516	5,671,812	\$ 4,704
Drop-Off Project Fund	516,717	493,388	\$ 23,329
Municipal Solid Waste Fund	2,077,159	2,073,428	\$ 3,731
CFC/HCFC	37,490	37,490	\$ -
Special Waste Collections	137,496	137,493	\$ 3
Waste Tire Fund	43,445	43,445	\$ -
Appliance and Scrap Metal Hauling	370,419	370,419	\$ -
Yard Waste Projects	247,944	247,944	\$ -
Waste Transfer & Disposal	<u>1,006,318</u>	<u>1,006,217</u>	<u>\$ 101</u>
Totals	<u>\$ 10,684,945</u>	<u>\$ 10,466,634</u>	<u>\$ 218,311</u>
	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ -</u>	<u>\$ 10,290</u>	<u>\$ 12,500</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – February 2018

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 558,825	\$ 558,825	\$ -	0.0%
Sponsorship and Grants	-	-	-	-	0.0%
Interest on Investments	<u>1,303</u>	<u>12,616</u>	<u>12,295</u>	<u>321</u>	<u>2.6%</u>
Total Revenues	<u>1,303</u>	<u>571,441</u>	<u>571,120</u>	<u>321</u>	<u>0.1%</u>
Expenses:					
Personnel services	30,219	249,122	399,150	150,028	37.6%
Fringe benefits	7,182	58,000	82,645	24,645	29.8%
Professional services	1,373	26,970	32,800	5,830	17.8%
Repairs and maintenance	45	2,768	3,625	857	23.6%
Advertising and promotions	64	319	1,250	931	74.5%
Materials and supplies	353	2,305	4,700	2,395	51.0%
Other services and charges	1,245	10,060	19,865	9,805	49.4%
Leases	4,056	29,101	45,270	16,169	35.7%
Depreciation	<u>873</u>	<u>6,353</u>	<u>11,000</u>	<u>4,647</u>	<u>42.2%</u>
Total Expenses	<u>45,410</u>	<u>384,998</u>	<u>600,305</u>	<u>215,307</u>	<u>35.9%</u>
Net Income	<u>\$ (44,107)</u>	<u>\$ 186,443</u>	<u>\$ (29,185)</u>	<u>\$ 215,628</u>	
Capital Outlay	<u>\$ -</u>	<u>\$ 4,579</u>	<u>\$ 5,000</u>	<u>\$ 421</u>	<u>8.4%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – February 2018

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	Actual	Actual	Budget	Variance	Remaining
Revenues:					
Project Service Fees	\$ 593,500	\$ 4,742,352	\$ 7,080,500	\$ 2,338,148	33.0%
Public Relations Assessment	17,731	142,925	215,000	72,075	33.5%
Customer Service Assessment	18,845	151,895	228,000	76,105	33.4%
96-gal Cart Revenue	13,528	115,931	96,480	(19,451)	-20.2%
Sponsorship and Grants	-	15,000	15,000	-	0.0%
Material Sales Rebate	64,788	493,111	700,000	206,889	29.6%
Interest on Investments	1,513	15,302	14,260	(1,042)	-7.3%
Total Revenues	709,905	5,676,516	8,349,240	2,672,724	32.0%
Expenses:					
Personnel services	14,964	124,349	193,700	69,351	35.8%
Fringe benefits	6,675	39,487	54,580	15,093	27.7%
Professional services	1,312	22,974	28,850	5,876	20.4%
Repairs and maintenance	48	1,939	3,030	1,091	36.0%
Advertising and promotions	6,895	50,737	84,650	33,913	40.1%
Materials and supplies	1,125	3,692	4,175	483	11.6%
Other services and charges	1,674	59,224	66,410	7,186	10.8%
Leases	2,463	20,395	31,400	11,005	35.0%
Depreciation	967	6,945	10,100	3,155	31.2%
Contractual services	593,500	4,742,352	7,080,500	2,338,148	33.0%
96-gal Cart Expense	9,324	106,607	91,845	(14,762)	-16.1%
Material Sales Rebate	64,788	493,111	700,000	206,889	29.6%
Total Expenses	703,735	5,671,812	8,349,240	2,677,428	32.1%
Net Income	\$ 6,170	\$ 4,704	\$ -	\$ 4,704	
Capital Outlay	\$ -	\$ 5,711	\$ 7,500	\$ 1,789	23.9%

Central Virginia Waste Management Authority
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Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 47,749	\$ 319,802	\$ 550,000	\$ 230,198	41.9%
Contract Admin Costs	-	3,300	-	(3,300)	0.0%
Materials Sales Rebate	<u>19,548</u>	<u>193,615</u>	<u>230,000</u>	<u>36,385</u>	<u>15.8%</u>
Total Revenues	<u>67,297</u>	<u>516,717</u>	<u>780,000</u>	<u>263,283</u>	<u>33.8%</u>
Expenses:					
Personnel services	396	3,377	8,230	4,853	59.0%
Fringe benefits	(148)	1,070	1,835	765	41.7%
Professional services	42	1,162	1,550	388	25.0%
Repairs and maintenance	-	161	215	54	25.1%
Advertising and promotions	-	-	2,500	2,500	100.0%
Materials and supplies	25	131	190	59	31.1%
Other services and charges	44	334	480	146	30.4%
Leases	(62)	365	815	450	55.2%
Contractual services	47,749	319,802	550,000	230,198	41.9%
Materials sales rebate	<u>16,796</u>	<u>166,986</u>	<u>184,000</u>	<u>17,014</u>	<u>9.2%</u>
Total Expenses	<u>64,842</u>	<u>493,388</u>	<u>749,815</u>	<u>256,427</u>	<u>34.2%</u>
Net Income	<u>\$ 2,455</u>	<u>\$ 23,329</u>	<u>\$ 30,185</u>	<u>\$ (6,856)</u>	

Central Virginia Waste Management Authority
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July – February 2018

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 258,146	\$ 2,048,385	\$ 3,048,000	\$ 999,615	32.8%
Customer Service Assessment	2,695	21,584	33,000	11,416	34.6%
Contract Admin Costs	(457)	3,493	-	(3,493)	0.0%
Interest on Investments	<u>365</u>	<u>3,697</u>	<u>3,445</u>	<u>(252)</u>	<u>-7.3%</u>
Total Revenues	<u>260,749</u>	<u>2,077,159</u>	<u>3,084,445</u>	<u>1,007,286</u>	<u>32.7%</u>
Expenses:					
Personnel services	1,273	10,863	16,670	5,807	34.8%
Fringe benefits	(648)	3,520	4,955	1,435	29.0%
Professional services	224	5,553	6,400	847	13.2%
Repairs and maintenance	5	709	880	171	19.4%
Advertising and promotions	-	-	1,000	1,000	99.0%
Materials and supplies	88	503	935	432	46.2%
Other services and charges	171	1,300	1,845	545	29.5%
Leases	253	1,928	2,760	832	30.1%
Depreciation	84	667	1,000	333	33.3%
Contractual Services	<u>258,146</u>	<u>2,048,385</u>	<u>3,048,000</u>	<u>999,615</u>	<u>32.8%</u>
Total Expenses	<u>259,596</u>	<u>2,073,428</u>	<u>3,084,445</u>	<u>1,011,017</u>	<u>32.8%</u>
Net Income	<u>\$ 1,153</u>	<u>\$ 3,731</u>	<u>\$ -</u>	<u>\$ 3,731</u>	

Central Virginia Waste Management Authority
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July – February 2018

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 184,944	\$ 1,426,378	\$ 2,105,000	\$ 678,622	32.2%
Contract Admin Costs	-	100	-	(100)	0.0%
Materials Sales Rebate	<u>65,890</u>	<u>416,634</u>	<u>400,000</u>	<u>(16,634)</u>	<u>-4.2%</u>
Total Revenues	<u>250,834</u>	<u>1,843,112</u>	<u>2,505,000</u>	<u>661,888</u>	<u>26.4%</u>
Expenses:					
Advertising and Promotions	-	-	1,000	1,000	0.0%
Contractual services	184,943	1,426,377	2,105,000	678,623	90.0%
Materials sales rebate	<u>65,891</u>	<u>416,631</u>	<u>400,000</u>	<u>(16,631)</u>	<u>-4.2%</u>
Total Expenses	<u>250,834</u>	<u>1,843,008</u>	<u>2,506,000</u>	<u>662,992</u>	<u>26.5%</u>
Net Income	<u>\$ -</u>	<u>\$ 104</u>	<u>\$ (1,000)</u>	<u>\$ 1,104</u>	

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Receivables 2/28/18	Total	Over 60 days	Current w/in 60 days
Department of General Services	\$ 3,223.55	\$ -	\$ 3,223.55
Ashland	0.00	-	0.00
Charles City	0.00	-	0.00
Chesterfield	284,097.19	-	284,097.19
Colonial Heights	83.35	-	83.35
Goochland	30,096.67	-	30,096.67
Hanover	24,829.30	-	24,829.30
Henrico	177,242.81	-	177,242.81
Hopewell	0.00	-	0.00
New Kent	3,932.70	-	3,932.70
Petersburg	121,368.70	-	121,368.70
Powhatan	24,112.72	-	24,112.72
Prince George	0.00	-	0.00
Richmond	7,542.38	-	7,542.38
Totals	\$ 676,529.37	\$ -	\$ 676,529.37