



CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY

REQUEST FOR PROPOSAL (RFP)

ADDENDUM

Request for Proposal Title: Disaster Recovery Services
Solicitation Number: 17-02
Addendum Number: 02
Issue Date of this Addendum: March 15, 2017
Solicitation Coordinator: Rich Nolan, Director of Operations, rnolan@cvwma.com

1.0 PURPOSE OF THIS ADDENDUM

The Central Virginia Waste Management Authority (CVWMA) is issuing this Addendum to the Request for Proposal named above to respond to questions CVWMA and has received since the issuance of Addendum 01.

IMPORTANT: Your acknowledgement and receipt of Addendums 01 and 02 are required as part of the proposal submittal. See Section 5.0 herein and Attachment 3.

2.0 CLARIFICATION OF THE RFP

CVWMA response to questions received to date and at the pre-proposal meeting are noted below. The answers are in ***bold italicized text***.

NOTE: The cost proposal form has been modified significantly. Please be sure to review and use the form included with this Addendum.

2.1 **Question 1.** On page 35, at the top, there is a request for pricing for 3 items. There does not appear to be an explanation as to what is being asked. Item 1 speaks of segregation, removal and processing of mixed loads but does not identify the type of "processing". Under FEMA guidelines, mixed loads (vegetation and C&D) are only authorized when the debris is so inextricably intertwined that typical curb side segregation would be costly or overly burdensome. Where segregation is appropriate, vegetative loads can contain "no" C&D. C&D loads can contain up to 5% vegetation. The item also does not contain a mileage element. Can you please clarify what is being asked here?

CVWMA Answer: This request has been removed from the RFP. The revised COST PROPOSAL FORM 2.0 attached to this Addendum no longer has this request listed.

2.2 **Question 2.** Item 2 requests pricing of tree, limb and other woody debris removal and processing. As with the first item, what type of processing is being requested? Is this intended to be a "cradle to grave price" regardless of distance?

CVWMA Answer: This request has been removed from the RFP. The revised COST PROPOSAL FORM 2.0 attached to this Addendum no longer has this request listed.

2.3 **Question 3.** Item 3 calls for demolition pricing but does not state whether it is for standard demolition or Regulated Asbestos Containing Material (RACM) demolition. Can you please clarify? Secondly, it does not state who will be responsible for utility disconnects, sewer capping, decommissioning, historical preservation documentation etc. Can you please clarify?

CVWMA Answer: This request has been removed from the RFP. The revised COST PROPOSAL FORM 2.0 attached to this Addendum no longer has this request listed.

2.4 **Question 4.** In the main pricing, who will be responsible for tipping fees? Will they be a pass through cost or will each jurisdiction handle their own fees?

CVWMA Answer: Under the Final Disposal section of the revised COST PROPOSAL FORM 2.0 tipping fees are addressed. A straight pass through cost or negotiated Contract price is considered an acceptable response to this RFP.

2.5 **Question 5.** Items 5 through 8 request pricing for reduction at the DMS. Are we to include the cost of site management in these items?

CVWMA Answer: See new line item 9. in the revised COST PROPOSAL FORM 2.0.

2.6 **Question 6.** Items 9 and 10 ask for pricing for removal or grinding of non-uprooted stumps. While there is nothing wrong with requesting such pricing, it must be understood that such services are (not?) reimbursable by FEMA. Please see the Public Assistance Program Policy Guide (PAPPG), FEMA 325 and DAP 9523.11.

CVWMA Answer: Assuming that the intent of this question was to let the CVWMA know that non-up rotted stumps are not reimbursable by FEMA, the CVWMA still request that the Offerors supply pricing for this service in the event it is desired by the jurisdiction.

2.7 **Question 7.** Item 11 requests pricing for drainage easements, small creeks and undeveloped lowlands for trees under 6" in diameter. There are a number of problems with this one. First, trees under 6" in diameter as measured 54" above the ground are ineligible for reimbursement. Second, reimbursement is only authorized for "improved" property. Third, creeks and stream typically fall under the Natural Resource Conservation Service (NRCS). See PAPPG, FEMA 325, DAP 9580.204.

CVWMA Answer: Item 11 and other items related to trees 6" or less in diameter have been removed from the revised COST PROPOSAL FORM 2.0.

2.8 **Question 8.** Items 12-26 have the same problems as the previous one. Items 27 and 35. Please see Number 7 above for trees under 6".

CVWMA Answer: Item 12-26 and 27-35 have been changed in the attached revised COST PROPOSAL FORM to address this question. Line items referring to a per tree rate for trees less than 6" in diameter have been removed.

2.9 **Question 9.** Could the Authority please explain how they intend to evaluate the Cost Proposal Form? Will the Authority add up all the Items to come up with a single number to compare against other proposers; or will they assign quantities? If quantities are going to be assigned, can you provide them?

CVWMA Answer: *Recognizing that no event will be identical to another, we will not be assigning quantities. While price is an important component, it is not the sole determining factor in awarding this contract. All proposals will be evaluated based on experience, reputation, sound technical ability, knowledge and experience with FEMA and VDEM, history of disaster response as well as price (See Section 4 of the RFP). The CVWMA service area has a very mature canopy, thus the majority of debris removal/handling we have experienced in the past after an event has been vegetative (removal from the ROW, Volume reduction and transport for recycling or disposal).*

2.10 **Question 10.** Would the Authority consider removing the tonnage option as the industry standard is to utilize the measurement of cubic yards? If the Authority keeps the tonnage option in the cost proposal form, can you clarify on how you intend to evaluate cost schedules for tonnage as opposed to cubic yardage? Will one hold more weight?

CVWMA Answer: *We have removed the tonnage option from most of the line items. We still would like to have a tonnage number for the C&D and Mix options under the Final Disposal Section of the revised COST PROPOSAL FORM 2.0 attached to this Addendum 02. Currently we will be looking at the CY number for comparison between proposals.*

2.11 **Question 11.** Per Addendum # 1, Question 11, Time and Material fee schedule will be taken into account for the pricing evaluation purposes. Can the Authority clarify how it will be taken into account? If everyone supplies a different time and materials sheet, how will they be compared against one another to decide which one is more cost effective given that each proposers units may be measured differently in their fee schedules?

CVWMA Answer: *Attachment 2 to Addendum 01 contained a time and materials sheet to be completed by all Offerors. It is attached to Addendum 02 and labeled as PERSONNEL AND EQUIPMENT LIST. Please complete this as part of your proposal. This is the form we will use for comparison purposes.*

2.12 **Question 12.** In order to better understand the necessary equipment and personnel to perform the unit of work; would you provide examples of the differences between work in a “rural or “cut & toss “areas” vs “Urban or “total removal” areas”?

Is the tree/limb/stump work in the “rural or “cut & toss” areas” intended that the cut tree or limb will simply be left in the wooded area? OR in both types of areas (urban and rural) is the cut tree or limb removed and brought to the nearest ROW and hauled at the rates in Items 1-4 in this fee schedule?

CVWMA Answer: *Because of the confusion and antiquity of the rural or “cut & toss “and the urban or “Total Removal” price items, these items have been removed and a simpler revised COST PROPOSAL FORM 2.0 is attached to the Addendum 02.*

2.13 **Question 13.** Revised Cost Proposal – Line item 12-18 verse 19-26 - Please confirm the difference in these line items is the line items for 12-18 is a flush cut of the trees and Line items 19-26 removes the tree and root ball. All debris for all hazardous tree removal is placed in the ROW.

CVWMA Answer: *Because of the confusion and antiquity of the rural or “cut & toss “and the urban or “Total Removal” price items, these items have been removed and a simpler revised COST PROPOSAL FORM 2.0 is attached to the Addendum 02.*

2.14 **Question 14:** Revised Cost Proposal – Line items 17-18,25-26,33-34,41-42 - Please confirm that you are calling for a flush cut of the hazardous stumps and placement of stump in the ROW.

CVWMA Answer: *See answers to Question 12 and 13.*

2.15 **Question 15:** Revised Cost Proposal – Line item 46 – should this line item cover the mileage tier 45-60?

CVWMA Answer: *See answers to Question 12 and 13.*

2.16 **Question 16:** Revised Cost Proposal – Line items 47 – Would CVWMA consider creating a separate line item for Freon Removal for white goods. This would allow a savings for the CVWMA as the CVWMA will not have to pay the higher rate for Freon removal for units that do not contain the refrigerant.

CVWMA Answer: *We have created a separate line item for Freon removal for white goods. Please see item 35. In the new revised COST PROPOSAL FORM 2.0.*

2.17 **Question 17:** Revised Cost Proposal – Line items 49 – is this per one-way lane mile or is it to cover both sides of the road?

CVWMA Answer: *We have decided to remove this item from the COST PROPOSAL FORM as this work will most likely occur in the first 70 hours of event and we will utilize the PERSONNEL AND EQUIPMENT LIST found in Attachment 2 of this Addendum 02.*

2.18 **Question 18:** How will the pricing be evaluated? Will they be weighted or are all pricing equally evaluated?

CVWMA Answer: *Please see the answer to Question 9.*

2.19 **Question 19:** The CVWMA RFP is not in conformance with current FEMA and Federal laws and regulations.

CVWMA Answer: *We recognize that some of the pricing we are asking for may not be reimbursable by FEMA, however it may be the desire of the locality activating the contract to utilize that particular item or service. We believe that the CVWMA is in conformance with Federal State and local laws.*

2.20 **Question 20:** On the Cost Proposal Form, items 1 and 2 at the top of page 35: Are you requesting a price for removal from the ROW and processing at the TDS only?

CVWMA Answer: *Please see the latest revised COST PROPOSAL FORM 2.0. These items have been removed from consideration.*

2.21 **Question 21:** Is this for RACM or Non RACM materials? Are you requesting a price for demolition and hauling to a TDS only? Or demolition and hauling to a final disposal site?

CVWMA Answer: *Please see the latest revised COST PROPOSAL FORM. These items have been removed from consideration.*

- 3.0 ATTACHMENT 1 This is the second revision to the **COST PROPOSAL FORM**. Labeled **COST PROPOSAL FORM 2.0**
- 4.0 ATTACHMENT 2 Please replace the **PERSONNEL AND EQUIPMENT LIST** located in Section 7.0 of the RFP with this attachment.
- 5.0 ATTACHMENT 3 Please add and complete this to Section 7.0. **OFFEROR'S ADDENDUM ACKNOWLEDGMENT FORM** of the RFP.
- 6.0 ATTACHMENT 4 Please replace Section 8 of the RFP with this Form. Also, please note the addition of items 4. And 9. on the Form.

**DISASTER RECOVERY SERVICES
FOR
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
RFP 17-02**

Category	ITEM/DESCRIPTION	UNIT	UNIT PRICE
Vegetative Collect and Haul	1. Pick-up of Vegetative from Public Property or Right of Way and haul to a TDMS or Disposal Facility 15 or less miles away (one-way miles)	CY	
	2. Pick-up of Vegetative from Public Property or Right of Way and haul to a TDMS or Disposal Facility 16 to 30 miles away (one-way miles)	CY	
	3. Pick-up of Vegetative from Public Property or Right of Way and haul to a TDMS or Disposal Facility 31 to 45 miles away (one-way miles)	CY	
	4. Pick-up of Vegetative from Public Property or Right of Way and haul to a TDMS or Disposal Facility 46 to 60 miles away (one-way miles)	CY	
Management and Reduction	5. Volume reduction of debris through grinding and/or chipping (standard 4" X 6" demolition screen)	CY	
	6. Volume reduction of debris through grinding and/or chipping (4" X 4" screen)	CY	
	7. Volume reduction of debris through grinding and/or chipping (2" X 2" screen)	CY	
	8. Volume reduction of debris through air curtain incineration	CY	
	9. TDMS Site Management Preparation, management, and segregating at TDMS	CY	
C & D Collect and Haul	10. Pick-up of C&D from Public Property or Right of Way and haul to a TDMS or Disposal Facility 15 or less miles away (one-way miles)	CY	
	11. Pick-up of C&D from Public Property or Right of Way and haul to a TDMS or Disposal Facility 16 to 30 miles away (one-way miles)	CY	
	12. Pick-up of C&D from Public Property or Right of Way and haul to a TDMS or Disposal Facility 31 to 45 miles away (one-way miles)	CY	
	13. Pick-up of C&D from Public Property or Right of Way and haul to a TDMS or Disposal Facility 46 to 60 miles away (one-way miles)	CY	
	14. Removal of hazardous stumps that are not uprooted, 24" - 48", by grinding or digging, removal of stump grinding chips, and backfilling resulting hole with compacted topsoil	Each	
	15. Removal of hazardous stumps that are not uprooted, larger than 48", by grinding or digging, removal of stump grinding chips, and	Each	

	backfilling resulting hole with compacted topsoil		
Tree Operations	16. Hazardous Trees: Tree removal (down or leaning) - 6" dia up to but less than 12" diameter	Tree	
	17. Hazardous Trees: Tree removal (down or leaning) - 13" dia up to but less than 24" diameter	Tree	
	18. Hazardous Trees: Tree removal (down or leaning) - 25" dia up to but less than 48" diameter	Tree	
	19. Hazardous Trees: Tree removal (down or leaning) - 49" and greater diameter	Tree	
	20. Trees with Hazardous Limbs - removal of hazardous hanging limbs (greater than 2" dia)	Tree	
	21. Hazardous Stumps - Stump Removal - 24" diameter and up to but less than 36" dia	Stump	
	22. Hazardous Stumps - Stump Removal - 37" diameter and up to 48"	Stump	
	23. Hazardous Stumps - Stump Removal - 49" diameter or greater	Stump	
	24. Stump fill Dirt – Fill dirt for stump holes after	CY	
	Final Disposal	25. Hauling processed debris from debris management site to a disposal facility less than 0-15 miles away (one-way miles)	CY
26. Hauling processed debris from debris management site to a disposal facility 16 miles up to less than 30 miles away (one-way miles)		CY	
27. Hauling processed debris from debris management site to a disposal facility 31 miles up to less than 45 miles away (one-way miles)		CY	
28. Hauling processed debris from debris management site to a disposal facility 46 miles up to less than 60 miles away (one-way miles)		CY	
29. Tipping Fees (Vegetative) Fee includes negotiated contract price or pass through amount for Vegetative material		CY	
30. Tipping Fees (C&D) Fee includes negotiated contract price or pass through amount for C&D material		CY Tons	
31. Tipping Fees (Mix)		CY	
32. Fee includes negotiated contract price or pass through amount for mix of vegetative and C&D		Tons	

Specialty Removal and Miscellaneous	33. Eligible ROW White Goods Debris Removal (Collect) Work consists of the removal of Eligible white goods from the ROW to a designated County approved DMS location .	Unit	
	34. Eligible ROW White Goods Debris Removal (Haul) The Contractor shall also be responsible for the transportation of Eligible white goods from the designated County approved TDMS location to a County designated facility for recycling	Unit	
	35. Freon Management Freon removal and recycling	Unit	
	36. Eligible Dead Animal Carcasses Work consists of the recovery and disposal of dead animal carcasses.	Pound	
	37. Eligible E-Scrap Item Removal Work consists of the recovery and recycling of Eligible E-Scrap such as televisions, computers	Per Unit	
	38. Vehicle Removal The Contractor shall collect, transport, stage, and dispose of abandoned vehicles in accordance with state and federal requirements.	Unit	
	39. Eligible Household Hazardous Waste Removal, Transport and Disposal Work consists of the removal, transportation and proper disposal of Eligible Household Hazardous Waste (HHW) from a TDMS to a permitted Hazardous Waste TSDF	Pound	
	40. Establish a new household hazardous waste (HHW) site to include site preparation (scraping, leveling/filling etc), digging pits/building of containment levees, creating road network, lining all holding areas, all storage containers and/or tanks, inspection towers and security (fences/gates).	Each	

Attachment 2

PERSONNEL AND EQUIPMENT LIST

Measurement and Payment for Emergency Road Clearance, Demolition of Structures, Debris Removal; from Private Property and Special Considerations on Public Property

EQUIPMENT		
Bucket Truck- 50 ft.	Hour	
Bucket Truck- 50 ft. to 75 ft.	Hour	
Chipper w/ 2 man crew(Morback Storm)	Hour	
Crane- Up to 15 ton	Hour	
Crane- 30 ton or larger	Hour	
Crane- 50 ton	Hour	
Crane- 100 ton	Hour	
Dozer- CAT D4	Hour	
Dozer- CAT D6	Hour	
Dozer- CAT D7	Hour	
Dozer- CAT D8	Hour	
Dump Trailer w/ Tractor, 30 to 40 CY	Hour	
Dump Trailer w/ Tractor, 41 to 50 CY	Hour	
Dump Trailer w/ Tractor, 51 to 60 CY	Hour	
Dump Truck- 16-30 CY	Hour	
Dump Truck- 31-60 CY	Hour	
Dump Truck- 61-100 CY	Hour	
Dump Truck- Trailer, 24-40 CY	Hour	
Dump Truck- Trailer, 41-60 CY	Hour	
Dump Truck- Trailer, 50-80 CY	Hour	
Equipment transports	Hour	
Excavator- Trackhoe?(2-3 cy capacity)	Hour	
Excavator- CAT 320	Hour	
Excavator- CAT 325	Hour	
Excavator- CAT 330	Hour	
Excavator- Rubber tired w/ debris grapple	Hour	
Forklift- Extends Boom w/ debris grapple	Hour	
Fuel Truck(1000 gallon)	Hour	
Light Plant- Portable	Hour	
Loader- Bobcat 753 or JD648-E w/ debris grapple	Hour	
Loader- Rubber tired front end(2-5 cy capacity)	Hour	
Loader- Front End, 544 or equal w/debris grapple	Hour	
Loader- Knuckleboom- 216 Prentice	Hour	
Loader- Self, Knuckle Boom Truck, 25-35 CY Body	Hour	
Loader- Self, Knuckle Boom Truck, 35-45 CY Body	Hour	
Loader- Skid Steer-753 Bobcat w/bucket	Hour	
Loader- Steer-753 Bobcat Skid w/ street sweeper	Hour	
Loader -Trackhoe 690 JD or equal	Hour	
Loader- Wheel, CAT 955	Hour	
Loader- Wheel, CAT 966	Hour	
Low Bed Equipment Trailer, 35 ton capacity,& tractor	Hour	

Motor Grader-CAT 125- 140 HP	Hour	
Passenger Car	Hour	
Passenger Van	Hour	
Power Screen	Hour	
Stump Grinder/ Vermeer 252	Hour	
Trackhoe - CAT 320	Hour	
Tractor- Box Blade	Hour	
Tree Trimming Truck w/ chipper and Bucket	Hour	
Tub Grinder- 12 foot/ Morbark 1200	Hour	
Tub Grinder- 13 foot/ Morbark 1300	Hour	
Tub Grinder- 14 foot/ Diamond Z 1463	Hour	
Tub grinder- 300-400	Hour	
Tub grinder- Horiz., Diamond Z or equal	Hour	
LABOR		
Carpenter	Hour	
Clerical/ Individual	Hour	
Climber w/ gear	Hour	
Crew Leader	Hour	
Electricians	Hour	
Fabricator	Hour	
Field technicians	Hour	
Foreman	Hour	
Foreman w/ truck	Hour	
Inspector w/ vehicle	Hour	
Laborer	Hour	
Operator w/ chainsaw	Hour	
Project Manager	Hour	
Security Personnel	Hour	
Superintendent w/ truck	Hour	
Survey person w/ truck	Hour	
Traffic Control	Hour	
Tree Trimmer (crew)	Hour	
Truck driver	Hour	
Vehicle Mechanic	Hour	
Welder	Hour	
VEHICLES/TRANSPORTATION		
PICKUP TRUCK	DAY	
PICKUP TRUCK EXTENDED CAB	DAY	
PICKUP TRUCK 4 X 4	DAY	
PICKUP TRUCK 1 TON	DAY	
BOX TRUCK	DAY	
PASSENGER CAR	DAY	
20' RESPONSE TRAILER	DAY	
36' RESPONSE TRAILER	DAY	
OFFICE TRAILER	DAY	
FLATBED TRAILER	DAY	
VEHICLE USE- PICKUPS, VANS, CARS	MILE	
VEHICLE USE- TRAILERS, HEAVY TRUCKS	MILE	

DISASTER RECOVERY SERVICES
OFFEROR'S ADDENDUM ACKNOWLEDGMENT FORM
FOR
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY

TO: Executive Director, Central Virginia Waste Management Authority (CVWMA)

Proposal of _____ (AN INDIVIDUAL, A PARTNERSHIP, A CORPORATION, A LIMITED COMPANY OR OTHER LEGAL ENTITY) licensed to do business in the Commonwealth of Virginia.

The undersigned having carefully read and considered the terms and conditions of Addendum 01 and Addendum 02 to the Disaster Recovery Services, CVWMA RFP 17-02, for the Member Jurisdictions of the CVWMA, and being familiar with local conditions affecting the cost of work, does hereby offer to furnish, at the rates hereinafter set forth, all labor, equipment, materials, tools, insurance, supervision, and all other items necessary to provide the service as specified.

By:

Signature

Name/Title

Company

Date

Attachment 4

**SECTION 8
OFFEROR'S SUBMITTAL CHECKLIST
DISASTER RECOVERY SERVICES**

FOR

CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY

All Offerors submitting a response to the CVWMA RFP for Disaster Recovery Services should insure themselves that the conditions described in this RFP document have been met prior to submitting the proposal. The following checklist is provided to assist the Offeror in verifying the completeness of the proposal.

1.	One (1) Original and Four (4) Copies of the Proposal	
2.	Non-Collusion Affidavit of Offeror	
3.	Performance Bond Commitment Letters	
4.	Signed and notarized Offeror's Proposal Form	
5.	Cost Proposal Form 2.0	
6.	Personnel and Equipment Listing	
7.	Certificates of Insurance and Evidence Thereof	
8.	Financial Statements	
9.	Signature of Offeror's Addendum Acknowledgment Form	