



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
MARCH 17, 2017
2104 WEST LABURNUM AVENUE
RICHMOND, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO. **Page(s)**

1. Public Comment Period
2. Minutes of Regular Meeting of February 17, 2017 **3 – 10**
3. Chairman's Report

STAFF AGENDA

ITEM NO.

4. 2017 Virginia General Assembly Wrap-Up **11 – 15**
5. Residential Recycling Program Update
6. Municipal Solid Waste (MSW) Program Update
7. Operations and Program Statistics
8. Technical Advisory Committee Report
9. Public Information
10. Financial Reports for February 2017 **16 – 23**
11. Administrative



OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Technical Advisory Committee – Thursday, April 6, 2017 – 9:00 a.m.

Executive Committee Meeting – Thursday, April 6, 2017 – 10:30 a.m.

Board of Directors Meeting (Petersburg) – Friday, April 21, 2017 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF FEBRUARY 17, 2017

The minutes of the regular Board of Directors meeting held February 17, 2017, are presented for your consideration and approval.

Recommended Action: Approval of minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
FEBRUARY 17, 2017
2104 WEST LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

J. Allen Lane (M-Henrico), Chairman
Marcia R. Phillips (M-Chesterfield), Vice-Chair
Mark Kukoski (M-Richmond), Treasurer
Edward Watson (M-Hopewell), Director
Jennifer Schontag (A-Ashland)
Robert L. Dunn (M-Chesterfield)
William E. Henley (A-Colonial Heights)
Leigh Dunn (M-Goochland)
Stephen Chidsey, (M-Hanover)
Robert C. Whiteman (M-Henrico)
James H. Burrell (A-New Kent)
Johnny Melis (A-Powhatan)
Rod M. Compton (A-Prince George)
David McNeel (M-Richmond)

MEMBERS/ALTERNATES NOT PRESENT

Lee Slöppy (M-Ashland)
Mike Mee (M-Charles City)
Zach Trogdon (A-Charles City)
Scott Zaremba (M-Chesterfield)
Clay Bowles (A-Chesterfield)
Dwayne Jones (A-Goochland)
Scott Wyatt (M-Hanover)
Michael Flagg (A-Hanover)
Randy Hardman (A-Hanover)
Marcia E. Kelley (M-Henrico)
Arthur D. Petrini (A-Henrico)
Jon Clary (A-Henrico)
Monique Robertson (A-Hopewell)
Patricia Paige (M-New Kent)
Daniel Harrison (M-Petersburg)
William Riggelman (A-Petersburg)
Elliot Danburg (M-Powhatan)
George Poulson (M-Prince George)
Dr. Emmanuel Adediran (M-Richmond)
Johnnie Allen (A-Richmond)

Non-Voting:

Jeffrey T. Howard (A-Chesterfield)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Teresa Eckhout, Accounting and Financial Manager
Nancy W. Drumheller, Public Affairs Manager
Reginald D. Thompson, Operations Technician
Erica Long, Part-time Administrative Assistant

Guests:

With a quorum in attendance Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Lane opened the floor for public comment. Without any requests to address the Board, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of January 20, 2017

Chairman Lane opened the floor for a motion to accept the minutes of the regular meeting of January 20, 2017 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. R. Whiteman (M-Henrico), and carried with one abstention by Mr. J. Burrell (A-New Kent), that the minutes of the January 20, 2017 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Introduction of New Board Members

Chairman Lane introduced new Board members recently appointed: Mr. David McNeel (M-Richmond), City of Richmond's Public Works Senior Policy Advisor.

STAFF AGENDA

Item No. 4: 2017 Virginia General Assembly Update

Mrs. K. Hynes, provided the Board with an update on relevant legislation proposed during the 2017 General Assembly session. She referred the Board to a listing of bills being monitored by CVWMA in the Board package.

Mrs. K. Hynes pointed out that HB1600 requiring certain sanitary landfills put in a gas collection and control system is going through but has been modified specific to the Region 2000 landfill. Mrs. K. Hynes mentioned SB1398 which refers to coal combustion residuals unit, specifically closure permitting and impoundment closure requirements. She stated that there were several bills related to stormwater such as HB1774 for stormwater and erosion control; local rural development growth areas; and best management practices that are still alive. Administratively, HB1540 Virginia Freedom Act would give public access to closed meetings of public bodies has died. HB2402 Virginia Freedom of Information Act will make willful violations of FOIA grounds for termination of employees. She mentioned SB795 would require local government to post listings of all funds expended on their website. HB2105/SB1416 investment of funds in the Virginia investment pool trust fund would authorize public officers, municipal corporations, and other political subdivisions to invest in the Virginia Investment Pool. SJ278 also establishes a study on the taxing authorities of local governments. Finally, she mentioned HB1958 Chesterfield Charter corrects or repeals numerous outdated provisions and makes technical amendments to the County of Chesterfield charter as well as HB2464/SB1590 Charter, City of Petersburg. Mrs. K. Hynes stated that adjournment is scheduled for February 25, 2017.

Item No. 5: Residential Recycling Program Update

Mr. Rich Nolan, CVWMA Director of Operations, reported that the total tonnage collected year to date is 22,453 which is 200 tons less than last year. He mentioned that there were two less collection days in Chesterfield in addition to the snow days in January. He reported a total of 857 misses in January compared to 430 in 2016, with 473 of those misses in Chesterfield County due to the inclement weather. Mr. R. Nolan mentioned CVWMA has received \$418,000 in recycling rebate fiscal year to date. He added that the Authority received \$20.50/ton last month in rebate, compared to the minimum amount received of \$20.00/ton. An increase in commodity pricing provided the increase.

Item No. 6: Municipal Solid Waste (MSW) Program

Mr. Reggie Thompson, CVWMA Operations Technician, reported that the month of January was an average month for County Waste, with seven misses in Ashland and 25 misses recorded for the Chesterfield tax relief program. Mr. R. Thompson reported that in Colonial Heights, 18 misses were recorded, 82 misses in Hopewell and 52 in Petersburg. Mr. R. Thompson mentioned that CFS is caught up on their cart deliveries.

Item No. 7: Operations and Program Statistics

Mr. R. Thompson reported that Staff has started the process of gathering data for the 2016 Recycling Rate Report. Staff has contacted various recycling processors that operate within the area, and requested their yearly tonnage which will be used to generate the report. He added that the 2016 Recycling Rate Report will be presented at the April Board Meeting and submitted to the DEQ by April 30, 2017.

Mr. R. Nolan stated that the January program statistics were available for the Board. He mentioned a typographical error regarding set-out rate for the Town of Ashland's residential recycling program. He will have it corrected and posted on the website. Mr. R. Nolan added for the month of February that the pricing for steel is now \$120/ton, and the pricing for cardboard is \$145/ton. He added that there is a big demand for cardboard. He also mentioned prices for mixed paper are up to \$90/ton. In addition, he stated that because of the commodity increases the drop-off programs are receiving a co-mix rebate for the roll-off material of \$24.50 for revenue.

Mr. R. Nolan reported that the Colonial Heights contract has been signed by CFS. He also mentioned that CFS has been acquired by Meridian Waste, however is still being run by the CFS management team.

Mr. R. Nolan reported that the Chesterfield County recycling event on January 21st was very successful, and they also have another event coming up May 20th. He added the following events are coming up: April 15th in Prince George for household hazardous waste; April 20th in Powhatan for Tires and eWaste; and April 29th in Hanover for e-waste and household hazardous waste.

Item No. 8: Technical Advisory Committee (TAC) Report

Mr. R. Nolan reported that Mrs. K. Hynes discussed the Strategic Plan and the TAC's role. He stated that they discussed upcoming contracts on Textiles, Disaster Relief and Monitoring. He added that the RFPs for Disaster Recovery and Debris Monitoring are out and they are due March 24th to the office and will be brought to the Board in April for approval. Mr. R. Nolan mentioned that they will

have a guest speaker at the next meeting: CEO of Yuck Old Paint, who is in the business of collecting household paint. The next meeting is scheduled for March 2, 2017.

Mr. R. Whiteman (M-Henrico) asked if the purchase of CFS would change the contract that is starting on July 1st. Mr. R. Nolan stated that it would not change the Contract considering it has already been signed and their name will not change.

Item No. 9: Public Information

Waste Reduction News

Mrs. Nancy Drumheller, CVWMA Public Affairs Manager, reported that the February 2017 Waste Reduction News electronic newsletter included: CVWMA Collections on Regular Schedule on Presidents Day Holiday, Did You Know? Recycled Valentine's Day Board on Pinterest and CVWMA and Recycling Education. Mrs. N. Drumheller added that the e-newsletter was distributed to 1,185 email subscribers. She stated that monthly statistics show that the open click rate of 26 % continues to be above industry standard of 20.9% and the top links clicked include: [//cvwma.com/recycling-wizard](http://cvwma.com/recycling-wizard) [//cvwma.education/cvwma-recycled-valentines-day-pinterest](http://cvwma.education/cvwma-recycled-valentines-day-pinterest)

2017 Calendars and Inclement Weather

Mrs. N. Drumheller reported, the snow impacted some of Blue Week recycling collections for the month of February. She showed the impact to the Call Center after the annual calendar mailing and the inclement weather. She mentioned that Call Center staff processed over 12,000 total inbound calls of which over 6,200 were service requests for recycling. Mrs. N. Drumheller stated that messaging on the phone queue resulted in over 5,400 customers hearing the collection day delay information and hanging up. In addition, 631 emails were responded to, 466 extra container stickers mailed out and 50 bin requests and 295 carts were purchased. She added that the collection schedule continues to be our biggest educational piece since it is bulk mailed directly to customers. Mrs. N. Drumheller add that each call is a "teachable moment" and it would be impossible for public education and outreach staff to try to educate that many people one on one in a month's time.

Promotion and Outreach

Mrs. N. Drumheller reported that Staff responded to 29 requests for the month, and of these requests, 17 were for presentations and six were for educational materials. In addition, Staff received four requests for an educational booth or R3, one request to serve on a judging panel and one media request. Staff estimates impacting over 1,524 people and distributed 3,873 educational materials.

Mrs. N. Drumheller informed the Board that staff continues to partner with others to promote recycling. She mentioned Jonathan Austin, local magician and juggler was at Kids Day in the Garden and had his picture taken with the CVWMA mascot R3, as well as Steven Skinner, Council Public Information Manager, Office of the Council Chief of Staff, Richmond City Council and his son. In addition, Gary Brookins, local cartoonist, gave Staff permission to use his Saturday Pluggers© recycling cartoon. Mrs. N. Drumheller stated that all the messages were posted, tweeted and shared on all CVWMA's social media pages and helped raise the awareness of recycling.

Mrs. N. Drumheller reported several events that are coming up which include; Ashland Citizen Leadership Academy (March 2), Henrico County Revitalization- Home Maintenance Workshop (March 4), Mascot Reading Day at Children's Museum of Richmond- Central Location (March 18), and Career Day at New Kent County Middle School (March 31). Staff thanked Mrs. Patricia Paige (M-New Kent) for making the connection for Staff with the Superintendent of Schools and the Middle School Guidance counselor in New Kent.

Mrs. N. Drumheller mentioned that Staff is working on Earth Day programs and events and have several confirmed now in Chesterfield, Colonial Heights, New Kent and Richmond. She added that if there is anyone interested in having any of their Earth Day events posted to the CVWMA website, to please contact Staff. She also mentioned that if anyone would like information on Outreach and Education programs scheduled now through the end of the fiscal year, please let Mrs. K. Hynes or Mrs. N. Drumheller know. She stated that Staff keeps a detailed Excel spreadsheet and that Mrs. K. Hynes has shared this with members of the TAC Committee.

Website Statistics, Social Media, and Curbside Email Reminder

Mrs. N. Drumheller mentioned the website statistical data for the month of January: 24,070 unique visitors made 44,924 visits to 143,853 pages. Mrs. N. Drumheller added that the top web pages viewed were: Homepage cvwma.com, Curbside Recycling Collection Schedule page (3,950 views), Curbside Recycling – What to Recycle page (3,335 views), 2017 CVWMA Recycling Schedule (pdf) (2,720 views), 2016 CVWMA Recycling Schedule (pdf) (2,529 views), Electronics (2,495 views), and News feed had 478 items viewed.

Mrs. N. Drumheller reported that Staff continues to make daily ongoing posts and tweets with posts pictures and factoids on new commodities as well as locality specific information. In addition, she mentioned that Staff added 21 new pins to existing boards on the CVWMA Pinterest page during the month of January, including 1,705 viewers for the month as well. She added there were 2,728 impressions for the month. Top “pins” visited include Recycled Christmas (977), Motivations (384), Upcycled DIY Crafts (208).

Mrs. N. Drumheller reported a total of 626 new subscribers signed up for the email reminder in the month of January, with total subscribers now at 27,031 as of January 31, 2017.

New Commodity Education Update

Mrs. N. Drumheller mentioned Staff continues to work on education and outreach regarding new items now accepted in both residential and drop-off programs. Staff is pleased to report that Chesterfield County Utilities will include the additional commodities insert in their March/April billing cycle to Chesterfield residents. In addition, Forest Hill Flyer, a home delivered publication to 700 households in the Forest Hill area on the City of Richmond included new commodities information. Finally, a Girl Scout troop in Chesterfield County went door-to-door in their subdivision and talked to 30 people about recycling new commodities.

Item No. 10: Curbside Education Advisory Committee

Mrs. N. Drumheller reported that members of the Curbside Education Advisory Committee and Education Work Group met on Wednesday, February 8, 2017. The meeting focus was the discussion of the Customer Focus Survey (external customers) as well as to identify and discuss barriers to recycling. Mrs. N. Drumheller thanked Mrs. Jenny Schontag (A-Ashland) for her presentation on how she used Facebook as a cost-effective way to educate and engage Ashland residents about the additional commodities. She added that the meeting summary slideshows are posted to the CVWMA website. The next meeting is set for Friday, June 23, 2017 at 10 am.

Item No. 11: Financial Reports for January 2017

Mrs. Terry Eckhout, CVWMA Accounting and Financial Manager, reported to the Board that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of January 31, 2017. She added that the Authority has a combined net income of \$220,893 year to date. She added that during the month of January, the Authority spent

\$6,000 for calendar printing and postage which brings year to date costs to \$58,000. Mrs. T. Eckhout noted that the accounts receivable schedule is included and reflects the details of the total amounts due to the Authority as of January 31st. Mrs. T. Eckhout stated that the Petersburg accounts receivable has been updated as of February 1, 2017.

Mrs. T. Eckhout reported that CVWMA has received official notice that the Authority has been awarded the Certificate of Achievement for Excellence in Financial Reporting for the 2016 Comprehensive Financial Report.

Mr. M. Kukoski (M-Richmond) asked for an update on the City of Petersburg. Mrs. K. Hynes stated that the City of Petersburg was \$309,000 past due as of the last Board meeting. The Authority sent a letter to the City of Petersburg reminding them of the commitment to pay \$103,000 by the first of February, March, and April. She stated that there was no response, however, the Authority did receive a payment on February 1st totaling more than \$120,000 which now puts their past due amount at \$184,000. She stated that in discussions with the City of Petersburg, they plan to continue to make a payment on March 1st.

Mrs. K. Hynes stated that there was discussion in the Executive Committee meeting in regards to acting on localities that have past due accounts in the future.

Mr. M. Kukoski (M-Richmond) and Chairman Lane thanked the Staff for working diligently on the Petersburg situation, and getting the Authority current.

A motion was made by Mr. M. Kukoski (M-Richmond), seconded by Mr. R. Dunn (M-Chesterfield) and carried that the Financial Reports for January 2017 be approved, accepted, and filed as submitted.

Item No. 12: Administrative

Mrs. K. Hynes reminded the Board that she has a couple of meetings scheduled with chief administrator officers. She will be meeting with Josh Farrar, the new town manager in the Town of Ashland on March 3, 2017. She also has a meeting with Dr. Joe Casey in Chesterfield County on March 10th.

Mrs. K. Hynes mentioned that she was asked to participate in a workshop with the DEQ on landfill odors to figure out the best practices to respond to the public about odor concerns. She was also asked to participate in an eWaste workshop, on June 28th.

Finally, Mrs. K. Hynes informed the Board on the passing of Mr. Dick Glover, a member of Henrico County's Board of Supervisors for 36 years. She mentioned that the Authority sends their deepest condolences to the family.

Old/New Business

With no further business to come before the Board, Chairman Lane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:42 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. R. Whiteman (M-Henrico) and carried that the February 17, 2017 Board of Directors' meeting be adjourned.



CERTIFICATE

I, J. Allen Lane, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the February 17, 2017 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., March 17, 2017. Given under my hand and seal of the CVWMA this 17th day of March 2017.

J. Allen Lane, Chairman

2017 VIRGINIA GENERAL ASSEMBLY

The 2017 General Assembly convened on Wednesday January 11 and adjourned on February 25. 2,613 bills were introduced, 1,517 of which have crossed over to the other house and as of March 9, 707 have passed both houses and have been signed by the Speaker of the House and President of the Senate. Since the February 17, 2017 report, most of the bills that were active have passed both houses signed. However, four of those bills did not survive the other house and they are greyed out below. Please find the updated status below:

Solid Waste and Recycling:

HB 1600 Certain sanitary landfills; gas collection and control system. Fariss ([Lynchburg](#))

Requires any active sanitary landfill that receives more than 100,000 tons of solid waste per year and is located within one-half mile of any residence or residentially zoned property to install a landfill gas collection and control system by July 1, 2019. *SUBSTITUE: That the Department of Environmental Quality (the Department) and the Region 2000 Services Authority (the Authority) shall continue to work together to reduce the odor issues at the landfill operated by the Authority in Campbell County, and the Department and the Authority shall report to the Chairman of the House Committee on Agriculture, Chesapeake and Natural Resources no later than November 1, 2017, on such efforts. The Authority shall connect Phases IV and V of its landfill gas collection system to the gas collection system that was installed in Phase III of the current landfill operated by the Authority in Campbell County at such time as the Authority's engineers advise the Authority that the connections will operate efficiently.*

1/3/17 Assigned Agriculture, Chesapeake & Natural Resources Committee

1/12/17 Assigned ACNR Sub: Natural Resources

1/25/17 Reported from Natural Resources as substituted (9Y-0N)

2/1/17 Reported from ACNR (21Y – 0N)

2/6/17 Passed House (97Y – 0N)

2/7/17 Senate: Referred Agriculture, Conservation & Natural Resources Committee

2/16/17 Senate –Reported from ACNR (15Y – 0N)

2/21/17 Senate – Passed (40Y-0N)

2/24/17 Signed by Speaker of House and Senate President

SB1398 Coal combustion residuals unit; closure permit; assessments required. Surovell

(Mount Vernon) Prohibits the Director of the Department of Environmental Quality (DEQ) from issuing a draft permit for the closure of a coal combustion residuals unit (CCR unit) until he has reviewed an assessment of closure options prepared by the owner or operator of the CCR unit. The bill requires the owner or operator to identify water pollution and address corrective measures to resolve it, evaluate the clean closure of the CCR unit by recycling the ash for use in cement or moving it to a landfill, and demonstrate the long-term safety of the CCR unit and its ability to keep ash out of wetlands and other sensitive areas. The bill requires the owner or operator of each CCR unit to transmit the required assessments to DEQ and the Department of Conservation and Recreation and to identify a CCR unit that would be a suitable site for an ash processing facility. The Director of DEQ is required to receive comments on the assessments.

1/11/17 Referred to Agriculture, Conservation and Natural Resources

2/2/17 Reported from ACNR (9Y – 5N)

2/7/17 Passed Senate (29Y – 11N)

2/9/17 Referred to House: Agriculture, Chesapeake and Natural Resources Committee

2/15/17 Reported from House ACNR (22Y – 0N), with substitute

2/17/17 Passed House (96Y – 1N -2A)

2/21/17 Senate agreed to substitute (37Y 3N)

Stormwater:

HB1774 Stormwater and erosion control; local rural development growth areas; best management practices bank Hodges (Urbana). Directs the State Water Control Board to adopt regulations establishing a rural development growth (RDG) area program for adoption by certain localities. The bill requires each RDG area to follow a public road and requires development in an RDG area to obey certain existing regulatory minimum standards. The bill also directs the Board to adopt regulations allowing the operation of regional stormwater best management practices banks (RSP banks) in Planning District 18. An RSP bank would treat runoff from roadside drainage ditches in order to provide off-site credits to RDG areas.

1/9/17 Referred to Agriculture, Chesapeake and Natural Resources

1/12/17 Assigned to ACNR: Chesapeake

1/26/17 Subcommittee reports with substitute (7Y – 0N)

2/1/17 Reported from ACNR (21Y – 0N)

2/6/17 Passed House (97Y – 0N)

2/7/17 Referred to Senate: ACNR

2/16/17 Reported from ACNR (12Y – 0N)

2/21/17 Passed Senate (40Y – 0N)

2/24/17 Signed by Speaker of House and Senate President

HB2009 Stormwater and erosion management; administration of program by certified third party. Hodges (Urbana) Authorizes the hiring of certified third-party professionals to administer any or all aspects of a program for the management of stormwater and erosion, including plan review, inspection, and enforcement, on behalf of (i) an erosion and stormwater management program authority, which is the State Water Control Board or a locality approved by the State Water Control Board, or (ii) a stormwater management program authority, which can be a locality, a state entity, or another type of entity.

1/10/17 Referred to Agriculture, Chesapeake and Natural Resources

1/16/17 Assigned ACNR Sub: Chesapeake

1/18/17 Subcommittee recommends reporting (6Y – 0N)

1/25/17 Reported from ACNR (22Y – 0N)

1/30/17 Passed House (98Y – 0N)

1/31/17 Referred to Senate ACNR

2/16/17 Reported from ACNR (13Y – 0N)

2/21/17 Passed Senate (40Y – 0N)

2/24/17 Signed by Speaker of House and Senate President

HB2076/SB1127 State Water Control Board; stormwater management programs; regulations; professional license. Wilt & Obenshain (Harrisonburg) Directs the State Water Control Board to adopt regulations requiring that all plan elements, specifications, or calculations whose preparation requires a license in engineering, architecture, soil science, or a related profession be signed and sealed by a licensed professional. The bill requires the regulations to be effective no later than July 1, 2018, and exempts them from certain provisions of the Administrative Process Act (§ 2.2-4000 et seq.).

1/10/17 House: Referred to ACNR

1/16/17 House: Assigned ACNR Sub: Chesapeake

01/19/17 Subcommittee recommends reporting (6-Y 0-N)

01/25/17 Reported ACNR with amendments (22-Y 0-N)

01/30/17 Passed House (98-Y 0-N)

amendmt

01/31/17 Referred to Senate ACNR

02/02/17 Reported from ACNR (15-Y 0-N)

(40Y – 0N)

1/9/17 Senate: Referred to ACNR

1/19/17 Reported from ACNR (14Y – 0N)

1/25/17 Passed Senate (40Y – 0N)

1/31/17 House: Referred to ACNR

2/8/17 Reported from ACNR (22Y – 0N) w/

2/10/17 Passed House (95Y – 0N)

2/14/17 Senate: House amendments agreed

Administrative

Freedom of Information and Public Procurement

HB1540 Virginia Freedom of Information Act (FOIA); public access to meetings of public bodies. LeMunyon (Chantilly) Revises FOIA's various open meeting exemptions relating to legal matters, litigation, certain museums, and the Virginia Commonwealth University Health System Authority. The bill also (i) clarifies where meeting notices and minutes are to be posted, (ii) requires copies of proposed agendas to be made available, (iii) eliminates reporting to the Joint Commission on Science and Technology when a state public body convenes an electronic communication meeting, and (iv) makes technical corrections to several open meeting exemptions to provide context for those meeting exemptions that currently only cross-reference corollary records exemptions. The bill also clarifies closed meeting procedures. The bill contains numerous technical corrections. This bill is a recommendation of the Freedom of Information Advisory Council pursuant to the [HJR 96](#) FOIA study (2014-2016).

12/27/16 Referred to Committee on General Laws
1/11/17 Assigned Subcommittee #2
1/26/17 Subcommittee recommends reporting (7Y – 0N)
2/2/17 Reported from General Laws (20Y – 0N)
2/7/17 Passed House (97Y – 0N)
2/8/17 Senate: Referred to General Laws & Technology
2/13/17 Reported from GLT (12Y – 0N)
2/16/17 Passed Senate (40Y – 0N)
2/20/17 Signed by Speaker of House and President of Senate

HB 2402 Virginia Freedom of Information Act; willful violations; grounds for termination. Morris (Isle of Wight) Provides that if the court finds that any officer or employee of a public body (i) receives a request for records that was sent by a requester by certified mail, return receipt requested, and (ii) without legal excuse or justification, deliberately, willfully, and knowingly fails to make a response to such request, such officer or employee may be terminated for cause by his appointing authority or agency head.

01/18/17 Referred to Committee on General Laws

01/23/17 Assigned GL sub: Subcommittee #2

01/31/17 Subcommittee recommends reporting (4-Y 1-N)

02/02/17 Reported from General Laws (14-Y 6-N)

02/07/17 Passed House (67-Y 27-N)

02/08/17 Senate: Referred to Committee on General Laws and Technology

02/20/17 Failed to report from GL&T (6Y – 7N)

Financial

SB795 Register of funds expended; required posting by localities and school divisions. Sturtevant (Midlothian) Requires every locality and each school division located within the locality to post on the public government website of the locality a register of all funds expended, showing vendor name, date of payment, amount, and a description of the type of expense, including credit card purchases with the same information. A locality and school division may exclude from such posting any information that is exempt from mandatory disclosure under the Virginia Freedom of Information Act.

9/22/16 Referred to Committee on Local Government

[01/31/17 Senate: Reported from Local Government with amendment \(9-Y 4-N\)](#)

[02/07/17 Senate: Read third time and passed Senate \(24-Y 16-N\)](#)

[02/09/17 House: Referred to Committee on Counties, Cities and Towns](#)

02/10/17 House: Assigned Subcommittee #2

02/15/17 House: Subcommittee recommends tabling (10Y – 0N)

HB2105/SB1416 Investment of Public Funds Act; investment of funds in the Virginia Investment Pool Trust Fund. Byron and Newman (Bedford) Authorizes public officers, municipal corporations, and other political subdivisions to invest any or all of the moneys belonging to them or within their control, other than sinking funds, in the Virginia Investment Pool Trust Fund administered by the Virginia Local Government Finance Corporation, provided that such investments comply with the requirements of the Investment of Public Funds Act (§ 2.2-4500 et seq.) applicable to municipal corporations and other political subdivisions.

1/10/17 House: Referred to General Laws

1/11/17 Senate: Referred to Finance

01/19/17 Referred to Committee on Finance 2/1/17 Reported from Finance w/ sub (13Y – 3N)

01/20/17 Assigned Finance sub: Subcommittee #1 2/6/17 Passed Senate (38Y – 2N)

01/25/17 Sub recommends reporting with substitute (8-Y 1-N) 2/8/17 House: Referred to Finance Committee

01/30/17 Reported from Finance with substitute (20-Y 2-N) 2/13/17 Reported from Finance (20Y – 2N)

02/02/17 Passed House: (92-Y 3-N) 2/16/17 Passed House (95Y – 2N)

02/03/17 Senate: Referred to Committee on Finance 2/20/17 Senate Agreed to Sub (39Y – 1N)

02/14/17 Reported from Finance w/ substitute (16Y – 0N) 2/22/17 Signed by Speaker and President of the Senate

02/16/17 Passed Senate (40Y – 0N)

02/20/17 House adopted (92Y – 1N)

2/24/17 Signed by Speaker of the House and President of the Senate

SJ278 Study; local government fiscal stress; report. Hanger (Augusta) Establishes a 15-member joint subcommittee to study local government fiscal stress. The two-year joint subcommittee shall review (i) the taxing authorities of local governments, including the disparity between city and county tax authority; (ii) local responsibilities for service delivery of state-mandated or high priority programs, (iii) causes of fiscal stress among local governments, (iv) the current state tax system, including the future of the car tax; and (v) potential financial incentives and other governmental reforms to encourage increased regional cooperation and consolidation of services.

1/10/17 Referred to Committee on Rules

2/2/17 Reported from Rules by voice vote

2/3/17 Passed Senate (39Y – 0)

2/9/17 House: Referred to Committee on Rules

2/21/17 Left in Rules

Virginia Retirement System

HB2251 Virginia Retirement System; optional defined contribution retirement plan. Jones (Suffolk) Requires the Virginia Retirement System (VRS) to establish an optional defined contribution retirement plan for state and local employees. Participation in the plan is in lieu of other retirement plans offered by VRS. Employees hired on or after July 1, 2019, shall make an irrevocable election whether to participate in the plan. A person who is employed on June 30, 2019, shall make an irrevocable election by October 31, 2019, to participate in the new retirement plan beginning January 1, 2020, in lieu of his retirement plan at the time. If such employee elects to participate in the new plan, his retirement plan at the time of election will be "frozen" and not increase because of compensation earned or years of service earned while participating in the new plan. Under the plan, the employer makes a mandatory contribution in the amount of 8.5 percent of the employee's compensation, and the employee contributes five percent of his compensation.

01/11/17 Referred to Appropriations

01/16/17 Assigned Sub Comm: Compensation and Retirement

02/02/17 House: Subcommittee recommends reporting with substitute (7-Y 0-N)

02/03/17 House: Reported from Appropriations with substitute (20-Y 0-N)

02/07/17 Passed House (92-Y 4-N)

02/08/17 Senate: Referred to Committee on Finance

02/15/17 Reported from Finance with amendments (16Y – 0N)

02/22/17 Passed Senate with amendments (21Y – 19Y)

02/23/17 House Rejected Amendment (0Y – 100N)

02/23/17 Conferees appointed

02/25/17 No further action taken; failed to pass

Other:

HB 1958 Charter; County of Chesterfield. Ingram (Hopewell) Corrects or repeals numerous outdated provisions and makes technical amendments to the County of Chesterfield charter. Other changes include (i) eliminating provisions relating to the departments of budget and management, accounting, and fire and replacing a listing of these and other county departments with a general statement that provides, in part, that the board of supervisors, in consultation with the county administrator, may create or abolish existing departments; (ii) eliminating various requirements related to appointment of a committee on the future and replacing it with an authorization to appoint committees as the board deems advisable; and (iii) providing that once a public facility has been determined to be in substantial accord with the county's comprehensive plan or is shown on the public facilities plan, then additional property for such facility may be added without submittal and approval and that "small cell" telecommunications facilities shall be exempt from certain requirements for substantial accord approval if the facilities are located within a zoning district where such use is either permitted by right or permitted with restrictions.

1/10/17 Referred to Counties, Cities and Towns

1/16/17 Assigned Subcommittee #1

1/18/17 Subcommittee recommends reporting (10Y – 0N)

1/20/17 Reported from Counties, Cities and Towns (19Y – 0N)

1/25/17 Passed House (97Y – 0N)

1/26/17 Senate: Referred to Committee on Local Government

2/14/17 Reported from Local Government (12Y – 0N)

2/17/17 Passed Senate (40Y – 0N)

2/21/17 Signed by Speaker of House and Senate President

HB 2464 Charter; City of Petersburg. (Dance) Updates and reorganizes the city's charter. Obsolete provisions are either repealed or updated, and numerous technical amendments are made.

1/20/17 Referred to Committee on Counties, Cities and Town

[01/24/17 Assigned CC & T sub: Subcommittee #1](#)

[02/01/17 Subcommittee recommends reporting \(9-Y 0-N\)](#)

[02/03/17 Reported from Counties, Cities and Towns \(19-Y 1-N\)](#)

[02/07/17 Passed House \(96-Y 0-N\)](#)

[02/08/17 Senate: Referred to Committee on Local Government](#)

02/14/17 Senate: Reported from Local Government (8Y – 0N)

02/17/17 Passed Senate (40Y – 0N)

02/21/17 Signed by Speaker of House and Senate President

FINANCIAL REPORTS FOR FEBRUARY 2017

The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of February 28, 2017. The CVWMA has a combined Net Income of \$192,110 year to date. The accounts receivable schedule is included and reflects the details of the total amounts due to the Authority as of February 28th.

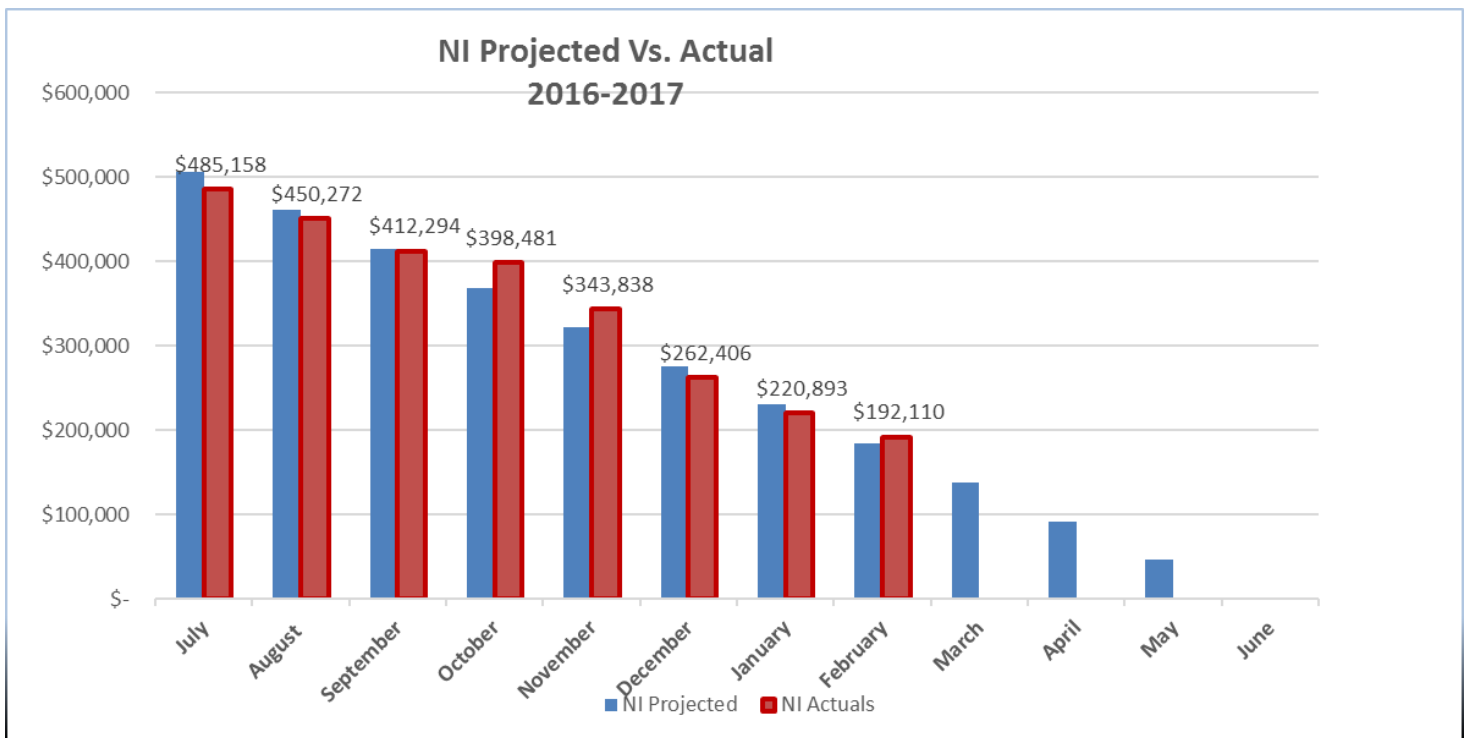
The Authority has distributed the check register to the Audit Committee for July 2016- December 2016. Staff plans to discuss with the outside auditors, Brown & Edwards, the extension of the Audit Contract for another year.

Recommended Action: Approval of the February 2017 Financial Reports

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2016 – February 2017

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 564,186	386,608	\$ 177,578
Curbside Project Fund	5,558,204	5,575,394	\$ (17,190)
Drop-Off Project Fund	567,034	552,838	\$ 14,196
Municipal Solid Waste Fund	1,991,218	1,973,896	\$ 17,322
CFC/HCFC	17,370	17,370	\$ -
Special Waste Collections	139,375	139,375	\$ -
Waste Tire Fund	29,971	29,971	\$ -
Appliance and Scrap Metal Hauling	209,181	209,181	\$ -
Yard Waste Projects	348,815	348,815	\$ -
Waste Transfer & Disposal	951,161	950,957	\$ 204
	<u>\$ 10,376,515</u>	<u>\$ 10,184,405</u>	<u>\$ 192,110</u>
Totals			



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2016 – February 2017

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	-	\$ 552,522	\$ 552,520	\$ 2	0.0%
Miscellaneous/Other	-	-	-	-	0.0%
Interest on Investments	1,105	11,664	15,240	(3,576)	-23.5%
Sponsorships and Grants	-	-	-	-	0.0%
Total Revenues	<u>1,105</u>	<u>564,186</u>	<u>567,760</u>	<u>(3,574)</u>	<u>-0.6%</u>
Expenses:					
Personnel services	29,256	260,742	389,290	128,548	33.0%
Fringe benefits	7,029	56,919	82,415	25,496	30.9%
Professional services	1,650	21,984	31,700	9,716	30.6%
Repairs and maintenance	47	587	2,925	2,338	79.9%
Advertising and promotions	2	1,265	1,250	(15)	-1.2%
Materials and supplies	604	2,498	5,500	3,002	54.6%
Other services and charges	1,377	9,069	21,260	12,191	57.3%
Leases	2,920	27,639	43,970	16,331	37.1%
Depreciation	978	5,905	7,500	1,595	21.3%
Contingencies & Reserves	-	-	-	-	0.0%
Total Expenses	<u>43,863</u>	<u>386,608</u>	<u>585,810</u>	<u>199,202</u>	<u>34.0%</u>
Net Income	<u>\$ (42,758)</u>	<u>\$ 177,578</u>	<u>\$ (18,050)</u>	<u>\$ 195,628</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2016 – February 2017

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 586,369	\$ 4,669,986	\$ 6,947,080	\$ 2,277,094	32.8%
Public Relations Assessment	17,463	140,677	214,000	73,323	34.3%
Customer Service Assessment	18,554	149,469	230,000	80,531	35.0%
96-gal Cart Revenue	12,718	105,294	96,480	(8,814)	-9.1%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	65,187	477,557	700,000	222,443	31.8%
Interest on Investments	<u>496</u>	<u>5,221</u>	<u>6,820</u>	<u>1,599</u>	<u>23.4%</u>
Total Revenues	<u>700,787</u>	<u>5,558,204</u>	<u>8,204,380</u>	<u>2,646,176</u>	<u>32.3%</u>
Expenses:					
Personnel services	14,549	123,215	193,645	70,430	36.4%
Fringe benefits	4,564	35,224	55,260	20,036	36.3%
Professional services	1,473	19,862	27,540	7,678	27.9%
Repairs and maintenance	39	1,795	2,830	1,035	36.6%
Advertising and promotions	6,468	65,677	106,650	40,973	38.4%
Materials and supplies	522	2,219	3,950	1,731	43.8%
Other services and charges	2,475	57,007	66,635	9,628	14.4%
Leases	2,580	21,358	30,345	8,987	29.6%
Depreciation	550	4,400	8,600	4,200	48.8%
Contractual services	585,990	4,669,607	6,947,080	2,277,473	32.8%
96-gal Cart Expense	11,989	97,159	91,845	(5,314)	-5.8%
Material Sales Rebate	<u>65,501</u>	<u>477,871</u>	<u>700,000</u>	<u>222,129</u>	<u>31.7%</u>
Total Expenses	<u>696,700</u>	<u>5,575,394</u>	<u>8,234,380</u>	<u>2,658,986</u>	<u>32.3%</u>
Net Income	<u>\$ 4,087</u>	<u>\$ (17,190)</u>	<u>\$ (30,000)</u>	<u>\$ 12,810</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2016 – February 2017

Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 45,322	\$ 321,665	\$ 530,000	\$ 208,335	39.3%
Contract Admin Costs	\$ -	\$ -	\$ -	\$ -	0.0%
Materials Sales Rebate	62,419	245,369	135,000	(110,369)	-81.8%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>107,741</u>	<u>567,034</u>	<u>665,000</u>	<u>97,966</u>	<u>14.7%</u>
Expenses:					
Personnel services	361	3,204	5,110	1,906	37.3%
Fringe benefits	129	1,050	1,515	465	30.7%
Professional services	53	588	1,460	872	59.7%
Repairs and maintenance	1	14	180	166	92.2%
Advertising and promotions	-	18,229	25,000	6,771	27.1%
Materials and supplies	49	151	170	19	11.2%
Other services and charges	22	283	480	197	41.0%
Leases	54	474	785	311	39.6%
Contractual services	45,322	321,665	530,000	208,335	39.3%
Materials sales rebate	<u>52,190</u>	<u>207,180</u>	<u>101,250</u>	<u>(105,930)</u>	<u>-104.6%</u>
Total Expenses	<u>98,181</u>	<u>552,838</u>	<u>665,950</u>	<u>113,112</u>	<u>17.0%</u>
Net Income	<u>\$ 9,560</u>	<u>\$ 14,196</u>	<u>\$ (950)</u>	<u>\$ 15,146</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2016 – February 2017

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 248,792	\$ 1,951,221	\$ 2,862,000	\$ 910,779	31.8%
Customer Service Assessment	2,638	21,135	33,000	\$ 11,865	36.0%
Contract Admin Costs	-	16,700	-	\$ (16,700)	0.0%
Interest on Investments	205	2,162	2,825	\$ 663	23.5%
Total Revenues	251,635	1,991,218	2,897,825	906,607	31.3%
Expenses:					
Personnel services	1,142	10,122	16,310	6,188	37.9%
Fringe benefits	495	3,938	4,920	982	20.0%
Professional services	404	4,201	6,150	1,949	31.7%
Repairs and maintenance	7	421	1,165	744	63.9%
Advertising and promotions	-	127	1,000	873	99.0%
Materials and supplies	145	529	880	351	39.9%
Other services and charges	78	1,014	1,720	706	41.0%
Leases	161	1,655	2,680	1,025	38.2%
Depreciation	84	667	1,000	333	33.3%
Contractual Services	248,790	1,951,222	2,862,000	910,778	31.8%
Total Expenses	251,306	1,973,896	2,897,825	923,929	31.9%
Net Income	\$ 329	\$ 17,322	\$ -	\$ 17,322	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2016 – February 2017

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 157,268	\$ 1,444,211	\$ 1,884,000	\$ 439,789	23.3%
Contract Admin Costs	-	\$ 200	\$ -	(200)	0.0%
Materials Sales Rebate	36,983	251,463	390,000	138,537	35.5%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>194,251</u>	<u>1,695,874</u>	<u>2,274,000</u>	<u>578,126</u>	<u>25.4%</u>
Expenses:					
Personnel services	-	-	-	-	98.0%
Fringe benefits	-	-	-	-	98.0%
Professional services	-	-	-	-	100.0%
Repairs and maintenance	-	-	-	-	100.0%
Advertising and Promotions	-	-	1,000	1,000	0.0%
Materials and supplies	-	-	-	-	59.0%
Other services and charges	-	-	-	-	84.0%
Contractual services	157,269	1,444,207	1,884,000	439,793	90.0%
Materials sales rebate	36,983	251,463	390,000	138,537	35.5%
Total Expenses	<u>194,252</u>	<u>1,695,670</u>	<u>2,275,000</u>	<u>579,330</u>	<u>25.5%</u>
Net Income	<u>\$ (1)</u>	<u>\$ 204</u>	<u>\$ (1,000)</u>	<u>\$ 1,204</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2016 – February 2017

Receivables 2/28/17	Total	Over 60 days	Current w/in 60 days
Department of General Services	\$ 1,183.60	\$ -	\$ 1,183.60
Ashland	-	-	-
Charles City	-	-	-
Chesterfield	269,153.07	-	269,153.07
Colonial Heights	15,622.24	-	15,622.24
Goochland	25,970.77	-	25,970.77
Hanover	10,549.21	-	10,549.21
Henrico	183,285.45	-	183,285.45
Hopewell	88,781.50	-	88,781.50
New Kent	20,701.77	-	20,701.77
Petersburg	307,014.06	184,413.08	122,600.98
Powhatan	4,181.83	-	4,181.83
Prince George	-	-	-
Richmond	177,404.84	901.50	176,503.34
Totals	\$1,103,848.34	\$ 185,314.58	\$ 918,533.76
** As of 3/1/17 the total due from Petersburg is \$64,287.86			