



CENTRAL VIRGINIA
WASTE MANAGEMENT AUTHORITY

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CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
JANUARY 24, 2014
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
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STAFF AGENDA

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7. Curbside Recycling Program		
8. Municipal Solid Waste (MSW) Program		
9. Operations and Program Statistics		
10. Public Information		
11. Administrative		

OLD/NEW BUSINESS

ADJOURNMENT

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).



MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2013

The minutes of the regular Board of Directors meeting held December 13, 2013, are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
DECEMBER 13, 2013
MINUTES
(RICHMOND, VIRGINIA)**

MEMBERS/ALTERNATES PRESENT

Voting:

Steve Chidsey, (M-Hanover), Chair
Robert C. Key (M-Chesterfield), Vice-Chair
Robert C. Whiteman (M-Henrico), Treasurer
Bill Hamby, Jr. (M-Prince George), Secretary
Mark Kukoski (M-Richmond), Past Chair
Lee Sloppy (M-Ashland)
Marcia R. Phillips (M-Chesterfield)
William E. Henley (A-Colonial Heights)
Leigh Dunn (M-Goochland)
Wayne Hazzard (M-Hanover)
Marcia E. Kelley (M-Henrico)
J. Allen Lane (M-Henrico)
James H. Burrell (M-New Kent)
Steven Hicks (M-Petersburg)
Elliot Danburg (M-Powhatan)
Lana K. Agostini (M-Richmond)

MEMBERS/ALTERNATES NOT PRESENT

James A. Jackson (M-Richmond), Director
Jennifer Schontag (A-Ashland)
Matthew Rowe (M-Charles City)
Robert L. Dunn (M-Chesterfield)
Charles E. Dane (A-Chesterfield)
Dr. Sheryl D. Bailey (A-Chesterfield)
Jeff Howard (A-Chesterfield)
Tom Mattis (M-Colonial Heights)
David Lloyd (A-Goochland)
Michael Flagg (A-Hanover)
William I. Mawyer, Jr. (A-Henrico)
Arthur D. Petrini (A-Henrico)
Ed Watson, Jr. (M-Hopewell)
David Fratarcangelo (A-Hopewell)
David Bednarczyk (A-New Kent)
William Riggelman (A-Petersburg)
Rod M. Compton (A-Prince George)
Johnnie Allen (A-Richmond)
Kevin A. White (A-Richmond)

Non Voting:

Jon Clary (A-Henrico)
Christopher Rapp (A-Powhatan)

Staff:

Kimberly A. Hynes, Executive Director
Rich Nolan, Director of Operations
Marc René, Finance and Administrative Officer
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Valerie Pegues-Johnson, Administrative Assistant
Patricia McCullagh, General Counsel

Guest

Michael Benedetto, President for
Tidewater Fibre Corp (TFC)
Tad Phillips, General Manager for
Tidewater Fibre Corp (TFC)

With a quorum in attendance, Chairman S. Chidsey (M-Hanover) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Chidsey opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Chidsey closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of November 15, 2013

By motion of Mr. M. Kukoski (M-Richmond), seconded by Mr. W. Hazzard (M-Hanover) and carried that the minutes of the November 15, 2013, Central Virginia Waste Management Authority (CVWMA) Board of Directors' meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Chidsey acknowledged the presence of and welcomed Authority contractors and guests. Present during the meeting were Mr. Michael Benedetto, Owner and President of Tidewater Fibre Corporation, and Mr. Tad Phillips, General Manager for Tidewater Fibre Corporation.

Chairman Chidsey thanked them for attending inviting them to stay for the Authority's annual holiday reception immediately following the meeting.

Item No. 4: 2014 Proposed Meeting Dates

Mrs. K. Hynes, CVWMA Executive Director, directed the Board's attention to page 14 of the agenda package, which displayed the proposed meeting dates for the CVWMA Board of Directors for the 2014 calendar year. Mrs. Hynes noted that all are on the third Friday of the month, except January and December. The meeting is scheduled for Friday, January 24. She noted that the meeting will instead be held in Richmond rather Petersburg. The December meeting will be held one week earlier than normal and the July meeting is canceled.

Chairman Chidsey then opened the floor for a motion to approve the proposed meeting schedule for 2014. A motion was made by Mrs. M. E. Kelley (M-Henrico), seconded by Mr. J. H. Burrell (M-New Kent) and carried that the proposed meeting dates for the CVWMA Board of Directors for the calendar year 2014 be approved as submitted.

STAFF AGENDA

Item No. 5: Consideration of Resolution 14-04 through 14-11: 2014-2015 Operating Budget

Mrs. Hynes reminded the Board that the *2014-2015 Proposed Operating Budget* was presented and distributed at the November 15, 2013 Board meeting. Board members unable to attend should have received a copy by email. She then highlighted the *2014-2015 Proposed Operating Budget* for the Board and asked if there were any questions or comments.

Mr. S. Hicks (M-Petersburg) expressed concern regarding the 1.5% increase in salaries for staff and feels the Board should consider a 3% increase for Staff across the Board. In addition, he commented that the training and staff development included in the budget seemed low and believes it would be beneficial for CVWMA to join the American Public Works Association. He commented that the City of Petersburg is planning to give employees a 3%-5% increase. Further, he praised the good work of staff and indicated he didn't want to fall behind the market for salaries.

Much discussion ensued regarding salary adjustments including: Mr. E. Danburg (M-Powhatan) expressed concern over approving a 3% wage increase prior to determining what Powhatan and the other member jurisdictions will be able to do.

Mrs. M. Phillips (M-Chesterfield) commented that the Authority has been falling behind localities in respect to salary increases which could result in a move backwards.

Mr. R. Key (M-Chesterfield) commented that the service provided by the Authority is extremely valuable to the jurisdictions and recommended instead to include a wage increase of "up to" 3%, with the final determination to be considered by the Board at their May 2014 meeting.

Mr. W. Hazzard (M-Hanover) commented that the motion should allow the Board the flexibility to review before the start of the fiscal year and make any adjustments at that time when there is more information available from member localities and also to ensure that the budget will allow an additional 1.5% increase. He asked what the impact would be on the budget for the proposed 3% increase. Mrs. Hynes responded that the proposed budget includes funds for a 1.5% increase and an additional 1.5% increase would result in approximately \$9,400 more in expense. He also commented that the Board may also take into consideration increase in benefits costs once that information becomes available.

Mrs. Hynes commented that it is challenging for CVWMA to prepare and approve a budget nine months in advance of the beginning of the fiscal year. There are many uncertainties including what many localities will decide for the upcoming year. She also added that it is difficult to evaluate what each jurisdiction is doing in any one year. Salary increases should be evaluated over multiple years.

Mr. J. Burrell (M-New Kent) indicated that he would like to see CVWMA provide a more even increase of dollars across employees versus the same percentage increase for everyone. In other words, take the total increase in dollars and divide it amongst all employees evenly. This would result in a higher wage increase for lower paid employees.

Mr. Burrell then motioned that the salary increase be divided amongst staff on an hourly wage basis, resulting in the same dollar amount of increase for all employees. There was no second, therefore the motion did not carry.

Discussion ensued regarding whether any additional salary increase above the 1.5% should be performance based. Mrs. Patricia McCullagh, CVWMA General Counsel, suggested that the Board could motion to increase salaries up to the 3% and then have a second motion asking for evaluation of a performance based increase in the 2015-2016 Budget to address the performance concerns.

Mr. S. Hicks (M-Petersburg) motioned that the budget be amended to include an additional 1.5% merit increase based on individual performance, to be approved by the CVWMA Board of Directors at their regular meeting in May 2014. The motion was seconded by M. Phillips (M-Chesterfield), and carried with one abstention by E. Danburg (M-Powhatan).

Item No. 6: Curbside Recycling Program

Mr. R. Nolan, CVWMA Director of Operations, reported that November was a good month relative to missed collections with 89 misses for the month; misses for TFC totaled 74 and CFS had a total of 15. The set-out numbers were up to nearly 38 percent from 36.5 percent in November 2012. He commented that Fiber percentages have declined due to a decrease in newspaper usage. Concluding, Mr. Nolan asserted that CVWMA staff will be doing more investigation into the composition of the curbside material.

Mrs. N. W. Drumheller, CVWMA Public Information Coordinator, reported that postcards notifying Chesterfield recyclers of route changes from Blue Friday to Blue Thursday have been mailed out. The new collection day for these customers will start on Thursday, January 16, 2014.

Closing, Mrs. Drumheller thanked Mr. Benedetto, President of TFC Recycling for the Recycling Perks sponsorship of the 2014 Curbside Recycling Collection Schedule in the amount of \$10,000. She informed the Board that the drop date for the mailing of the annual collection schedule is Thursday, December 26, 2013.

Item No. 7: Municipal Solid Waste (MSW) Program

Mr. R. Thompson, CVWMA Operations Technician, reported that the month of November was another good month for the MSW program. Mr. Thompson went on to report that Allied Waste had a total of 31 misses and CFS finished the month with 88 misses. He included that the month of November was a good month for CFS with trash collection in the City of Petersburg with only 62 misses.

Concluding, Mr. Thompson reported that it is leaf collection season and that CFS and Allied Waste will collect up to 30 bags of leaves in Colonial Heights, Hopewell, and Ashland. He added that under the Petersburg contract, up to about 60 bags of leaves will be collected, included in the 10 cubic yards' limit of bulky waste.

Item No. 8: Operations and Program Statistics

Mr. Nolan directed the Board's attention to a copy of the November 2013 Program Statistical Report. He highlighted the drop-off recycling program, reporting a decrease in the drop-off volume for mixed paper. He added that the convenience centers have shown year-over year savings of about \$300,000 for New Kent, Powhatan, and Goochland. Mr. Nolan went on to report that program revenue is down due to commodity pricing and the decrease in volume for mixed paper.

Item No. 9: Technical Advisory Committee (TAC) Report

Mr. Nolan reported that the TAC met in the CVWMA conference room on Thursday, December 5, 2013 where discussions included CVWMA staff's draft letter to Tidewater Fibre Corporation regarding the proposed renewal of its contract with CVWMA. He noted that January 31, 2014 is the deadline for a response. Moreover, he reported that a Request for Proposals (RFP) for front end

loader drop-off recycling service is in legal review. He added that the Authority will solicit bids for household hazardous waste events next year.

Concluding, Mr. Nolan asserted that the next TAC meeting is tentatively scheduled for Wednesday, January 8, 2014.

Item No. 10: Public Information

Mrs. N. W. Drumheller, Public Information Coordinator, reported that a variety of program topics were distributed through the Authority's December 2013 Waste Reduction News e-Newsletter; Press Releases, and on CVWMA's website and social media sites. She asserted that articles included upcoming holiday schedules, and information on upcoming electronic recycling events.

Education and Outreach

Mrs. Drumheller directed the Board's attention to a PowerPoint presentation and provided a summary on public education and outreach efforts. Mrs. Drumheller asserted that Authority staff responded to 42 requests for the month of November. She added that of the 42 requests, CVWMA staff worked 6 and provided 14 presentations impacting an estimated 5,236 people. In addition, 12,149 educational materials were distributed.

Mrs. Drumheller directing the Board's attention to a PowerPoint presentation that included a picture from Crafty Wednesdays at Lewis Ginter Botanical Garden. She reported that CVWMA is partnering with the Garden and Keep Henrico Beautiful on three consecutive Wednesday evenings this month, and one evening in January. Children and adults are encouraged to make a craft and to visit the CVWMA/Keep Henrico Beautiful educational display. She highlighted that many of the lights featured in the Garden Fest of Lights this year were made from recycled plastic bottles. She added that this recycling feature led to the partnership and recycling education efforts during the Wednesday craft nights. Moreover, CVWMA has been mentioned in a blog posted by Garden staff on a regular basis. Mrs. Drumheller commented that this is excellent promotion for the Authority and the value is priceless.

Hopewell

Mrs. Drumheller informed the Board that Authority staff will meet with the Director of the Intergovernmental and Public Affairs Office, in early January 2014, to discuss promotion and education for the curbside recycling program, coming to city residents July 1, 2014. She added that Authority staff met with several teachers and representatives, from the Student Council Association (SCA) and Environmental Club at Hopewell High School, and the Chairman of the Keep Hopewell Beautiful Committee. She commented that representatives are very excited about the curbside recycling program, and offered their assistance in providing educational and promotional outreach.

CVWMA Website

Mrs. Drumheller directing the Board's attention to a PowerPoint presentation asserted that the Authority's website continues to see an increase in monthly visits. She included that peak periods, according to Google Analytics, include November 11, 27 and 29. Mrs. Drumheller added that these dates are around November holidays and the collection day information was the area most often visited. She reported that CVWMA staff continues to communicate program specific information through press releases, the Authority's website, Facebook, and Twitter media sources.

Call Center

Mrs. Drumheller reported that call volume to the Authority's Call Center was down and that the decrease in missed pickups for the curbside recycling and trash programs were contributing factors. Mrs. Drumheller outlined that this was a record low month for reported missed collections. She added that CVWMA staff is gearing up for the calendar mailing and its impact to call volume.

Christmas Tree Recycling

Proceeding, Mrs. Drumheller reported that CVWMA staff collected tree recycling information from all but two of the Authority's member jurisdictions. She added that information is posted to the CVWMA website and a Press Release will go out on Friday, December 20, 2013.

Curbside Education Advisory Committee

Mrs. Drumheller reported that the Curbside Education Advisory Committee will hold its next meeting on Tuesday, February 11, 2014 at 9 a.m. She asserted that CVWMA staff updates will include Curbside Recycling contract and Education Timeline for City of Hopewell. Mrs. Drumheller invited members of the Board to attend.

Item No. 11: Financial Reports for November 2013

Mr. M. René, CVWMA Finance and Administrative Officer, reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of November 30, 2013. He added that the Authority received \$10,000 in sponsorship from TFC for the 2014 Calendar mailing.

Concluding, Mr. René directed the Board's attention to a PowerPoint presentation outlining revenues against expenses, as well as net income projected versus actual for the 2013-2014 fiscal year. The CVWMA has a combined net income of about \$340,000 year-to-date.

A motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mr. W. Hazzard (M-Hanover), and carried that the Financial Reports for November 2013 be approved, accepted, and filed as submitted.

Item No. 12: Administrative

Christmas Holiday

Mrs. Hynes noted that in observance of the Christmas Holiday, the Central Virginia Waste Management Authority administrative offices would be closed all day December 24 and 25, as well as January 1. She noted that CVWMA collection services will be delayed one day, and service will occur on Saturday, December 28 and January 4 for Curbside Recycling, and MSW collections.

Keeping with tradition, Mrs. Hynes invited the Board, alternates and guests to attend the annual CVWMA holiday reception immediately following the meeting.

Old Business

Chairman Chidsey then asked if there was any further old/new business to come before the CVWMA Board of Directors. With no further business to come before the Board, Chairman Chidsey opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:15 a.m. The motion was made by Mr. M. Kukoski (M-Richmond), seconded by Mr. J. H. Burrell (M-New Kent), and carried that the December 13, 2013 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Stephen E. Chidsey, Chairman of the CVWMA certify that the foregoing minutes are a true and correct copy of the minutes of the December 13, 2013, regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., January 24, 2014. Given under my hand and seal of the CVWMA this 24th day of January 2014.

Stephen E. Chidsey, Chairman

TREASURER'S REPORT

Financial Reports for December 2013

The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of December 31, 2013. The CVWMA has a combined net income of about \$239,000 year to date.

Recommended Action: Approval of the December 2013 Treasurer's Report of Finances

Attachments

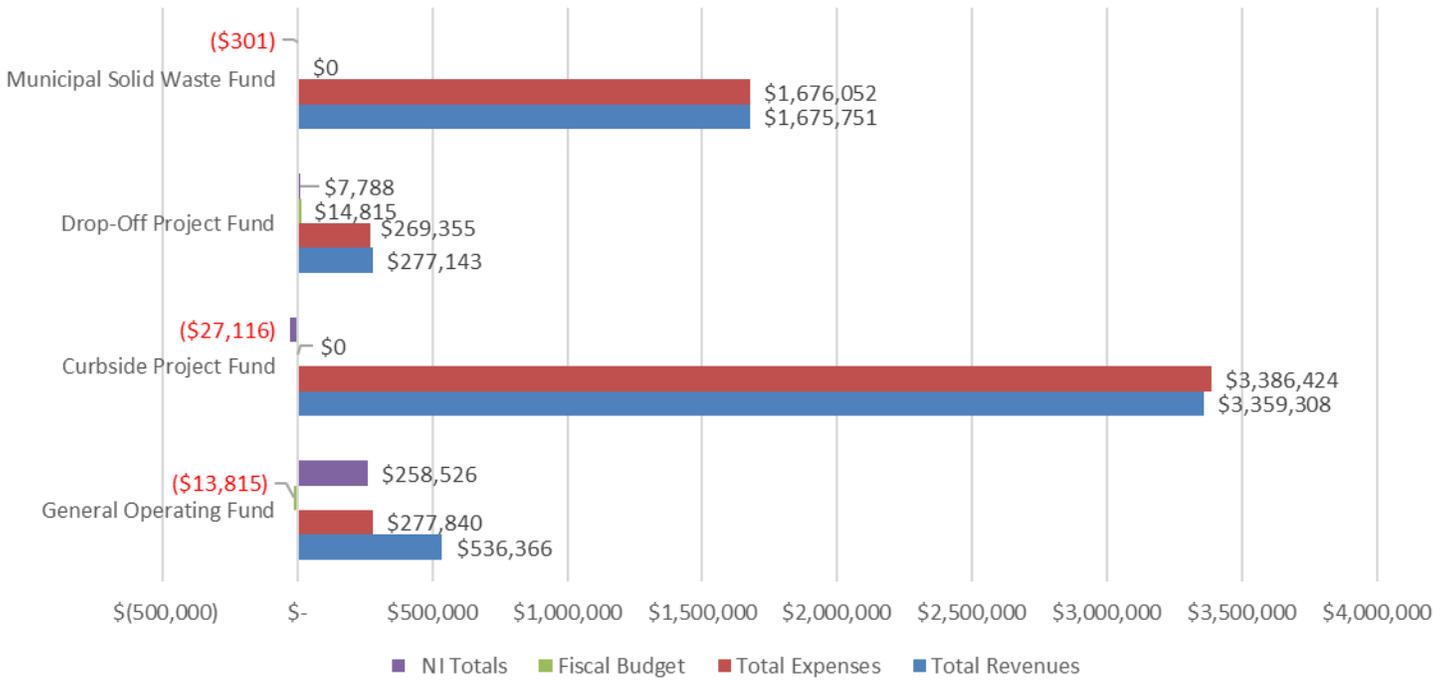
**Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2013 - December 2013**

Summary - All Funds

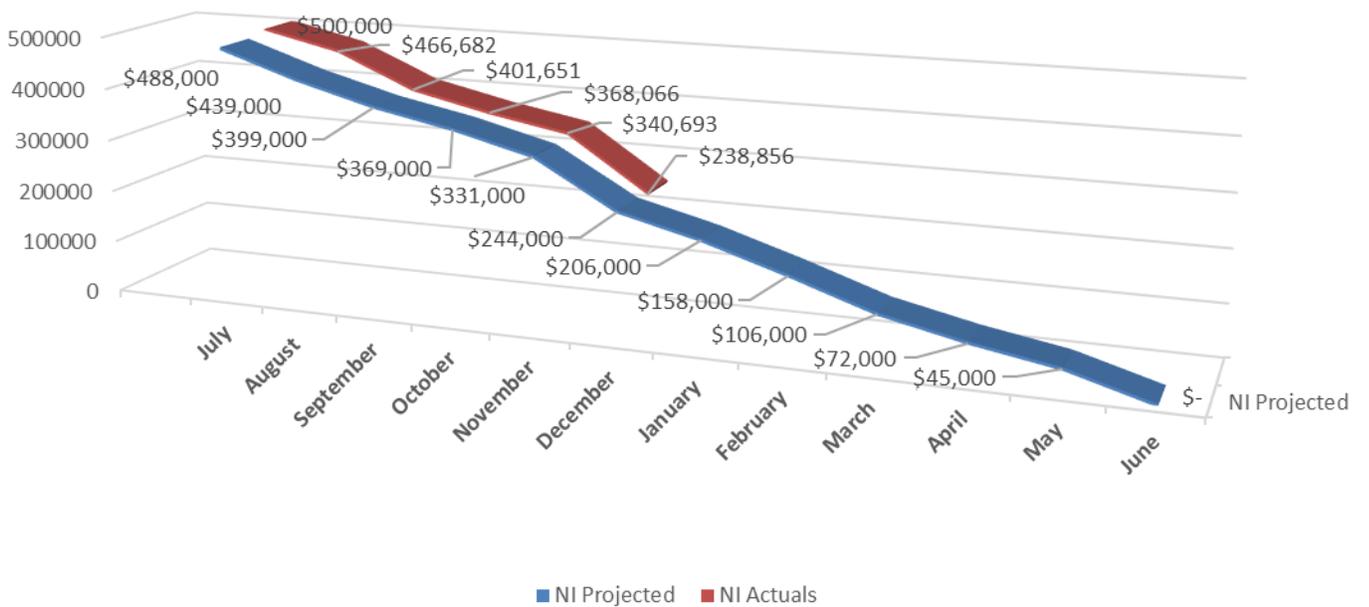
	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>Fiscal Budget</u>	<u>NI Totals</u>
General Operating Fund	\$ 536,366	277,840.47	\$ (13,815)	\$ 258,526
Curbside Project Fund	3,359,308	3,386,424.05	-	\$ (27,116)
Drop-Off Project Fund	277,143	269,355.41	14,815	\$ 7,788
Municipal Solid Waste Fund	1,675,751	1,676,051.66	-	(301)
CFC/HCFC	9,920	9,923.40	-	(3)
Special Waste Collections	131,301	130,662.35	(1,000)	639
Waste Tire Fund	29,995	30,001.51	-	(7)
Appliance and Scrap Metal Hauling	61,544	61,591.85	-	(48)
Yard Waste Projects	252,954	253,096.79	-	(143)
Waste Transfer & Disposal	583,018	583,495.23	-	(478)
	<u>583,018</u>	<u>583,495.23</u>	<u>-</u>	<u>(478)</u>
Totals	<u>\$ 6,917,299</u>	<u>\$ 6,678,443</u>	<u>\$ -</u>	<u>\$ 238,856</u>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ -	\$ 5,000	\$ 5,000
Office equipment	-	-	-	\$ -
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

Revenue Against Expenses 2013-2014 Major Fund



NI Projected Vs. Actual 2013-2014



**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2013 - December 2013**

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 533,205	\$ 533,205	\$ -	0.0%
Miscellaneous/Other	-	-	-	-	0.0%
Interest on Investments	3,152	3,161	2,500	661	26.4%
Sponsorships and Grants	-	-	-	-	0.0%
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>3,152</u>	<u>536,366</u>	<u>535,705</u>	<u>661</u>	<u>0.1%</u>
Expenses:					
Personnel services	29,726	182,244	359,410	177,166	49.3%
Fringe benefits	10,244	47,201	89,675	42,474	47.4%
Professional services	1,255	17,052	30,050	12,998	43.3%
Repairs and maintenance	26	863	2,760	1,897	68.7%
Advertising and promotions	64	851	1,250	399	31.9%
Materials and supplies	825	3,243	5,250	2,007	38.2%
Other services and charges	485	6,641	15,695	9,054	57.7%
Leases	3,134	18,456	41,430	22,974	55.5%
Depreciation	184	1,290	4,000	2,710	67.8%
	<u>45,943</u>	<u>277,841</u>	<u>549,520</u>	<u>271,679</u>	<u>49.4%</u>
Total Expenses	<u>45,943</u>	<u>277,841</u>	<u>549,520</u>	<u>271,679</u>	<u>49.4%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (42,791)</u>	<u>\$ 258,525</u>	<u>\$ (13,815)</u>	<u>\$ 272,340</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 5,000	\$ 5,000	
Office equipment	-	-	-	-	
Vehicular equipment	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>100.0%</u>

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2013 - December 2013**

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	506,782	3,083,532	5,875,000	\$ 2,791,468	47.5%
Public Relations Assessment	16,759	101,330	195,840	\$ 94,510	48.3%
Customer Service Assessment	17,557	106,331	205,000	\$ 98,669	48.1%
96-gal Cart Revenue	9,194	58,116	81,840	\$ 23,724	29.0%
Contract Admin Costs	-			\$ -	0.0%
Sponsorships and Grants	10,000	10,000	10,000	\$ -	0.0%
Interest on Investments	-	-	1,630	\$ 1,630	100.0%
	<u>560,292</u>	<u>3,359,309</u>	<u>6,369,310</u>	<u>3,010,001</u>	<u>47.3%</u>
Expenses:					
Personnel services	12,025	76,706	165,145	88,439	53.6%
Fringe benefits	4,889	29,801	49,720	19,919	40.1%
Professional services	1,310	19,106	30,995	11,889	38.4%
Repairs and maintenance	368	1,962	2,940	978	33.3%
Advertising and promotions	30,998	51,978	66,750	14,772	22.1%
Materials and supplies	229	2,788	4,310	1,522	35.3%
Other services and charges	40,243	47,659	67,165	19,506	29.0%
Leases	2,173	13,243	26,685	13,442	50.4%
Depreciation	160	1,568	2,600	1,032	39.7%
Contractual services	508,198	3,084,760	5,875,000	2,790,240	47.5%
96-gal Cart Expense	8,353	56,853	78,000	21,147	27.1%
	<u>608,946</u>	<u>3,386,424</u>	<u>6,369,310</u>	<u>2,982,886</u>	<u>46.8%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (48,654)</u>	<u>\$ (27,115)</u>	<u>\$ -</u>	<u>\$ 27,115</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	-	-	-	-	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2013 - December 2013**

Drop Off Project Fund

	<u>Month to Date Actual</u>	<u>Year to Date Actual</u>	<u>Total Budget</u>	<u>Variance</u>	<u>% Budget Remaining</u>
Revenues:					
Project Service Fees	\$ 45,211	\$ 226,935	\$ 580,000	\$ 353,065	60.9%
Materials Sales Rebate	9,764	50,208	100,000	\$ 49,792	49.8%
Interest on Investments	-	-	-	-	<u>0.0%</u>
Total Revenues	<u>54,975</u>	<u>277,143</u>	<u>680,000</u>	<u>402,857</u>	<u>59.2%</u>
Expenses:					
Personnel services	410	2,857	5,705	2,848	49.9%
Fringe benefits	140	903	1,680	777	46.3%
Professional services	16	1,985	435	(1,550)	-356.3%
Repairs and maintenance	8	30	60	30	50.0%
Advertising and promotions	-	-	1,000	1,000	100.0%
Materials and supplies	18	331	40	(291)	-727.5%
Other services and charges	40	243	370	127	34.3%
Leases	53	319	895	576	64.4%
Contractual services	45,298	227,639	580,000	352,361	60.8%
Materials sales rebate	6,817	35,048	75,000	39,952	<u>53.3%</u>
Total Expenses	<u>56,226</u>	<u>269,355</u>	<u>665,185</u>	<u>395,830</u>	<u>59.5%</u>
Transfers In (Out)	-	-	-	-	
Totals	<u>\$ (1,251)</u>	<u>\$ 7,788</u>	<u>\$ 14,815</u>	<u>\$ 7,027</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2013 - December 2013

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 269,094	\$ 1,661,629	\$ 3,784,500	\$ 2,122,871	56.1%
Customer Service Assessment	2,362	14,122	29,000	\$ 14,878	51.3%
Contract Admin Costs	-	-	-	\$ -	0.0%
Interest on Investments	-	-	1,860	\$ 1,860	100.0%
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Revenues	<u>271,456</u>	<u>1,675,751</u>	<u>3,815,360</u>	<u>2,139,609</u>	<u>56.1%</u>
Expenses:					
Personnel services	1,176	7,573	14,855	7,282	49.0%
Fringe benefits	478	2,991	4,845	1,854	38.3%
Professional services	156	2,329	3,720	1,391	37.4%
Repairs and maintenance	30	155	760	605	79.6%
Advertising and promotions	-	-	750	750	99.0%
Materials and supplies	59	391	1,150	759	66.0%
Other services and charges	171	1,012	1,560	548	35.1%
Leases	265	1,384	2,690	1,306	48.6%
Depreciation	-	363	530	167	31.5%
Contractual Services	268,764	1,659,853	3,784,500	2,124,647	56.1%
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenses	<u>274,869</u>	<u>1,676,051</u>	<u>3,815,360</u>	<u>2,139,309</u>	<u>56.1%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Totals	<u>\$ (3,413)</u>	<u>\$ (300)</u>	<u>\$ -</u>	<u>\$ 300</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	\$ -	\$ -	\$ -	\$ -	
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2013 - December 2013**

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 167,289	\$ 935,384	\$ 2,355,000	\$ 1,419,616	60.3%
Materials Sales Rebate	22,054	133,348	375,000	\$ 241,652	64.4%
Interest on Investments	<u>-</u>	<u>-</u>	<u>-</u>	\$ -	<u>0.0%</u>
Total Revenues	<u>189,343</u>	<u>1,068,732</u>	<u>2,730,000</u>	<u>1,661,268</u>	<u>60.9%</u>
Expenses:					
Personnel services	-	39	-	(39)	98.0%
Fringe benefits	-	3	-	(3)	98.0%
Professional services	-	-	-	-	100.0%
Repairs and maintenance	-	-	-	-	100.0%
Advertising and Promotions	-	88	1,000	1,000	0.0%
Materials and supplies	-	196	-	(196)	59.0%
Other services and charges	64	384	-	(384)	84.0%
Contractual services	167,289	935,699	2,355,000	1,419,301	90.0%
Materials sales rebate	<u>21,756</u>	<u>132,362</u>	<u>375,000</u>	<u>242,638</u>	<u>64.7%</u>
Total Expenses	<u>189,109</u>	<u>1,068,771</u>	<u>2,731,000</u>	<u>1,662,317</u>	<u>60.9%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 234</u>	<u>\$ (39)</u>	<u>\$ (1,000)</u>	<u>\$ (1,049)</u>	

SOLID WASTE MANAGEMENT PLAN AMENDMENT REQUEST – THE EAST END LANDFILL

The East End Landfill (TEEL) has requested the CVWMA consider amend the Central Virginia Solid Waste Management Plan (Plan) in accordance with the Virginia Solid Waste Planning Regulations 9VAC-20-130-130. The process to amend the Plan includes public input via a public hearing and written comments and the consideration and approval by CVWMA and the Richmond Regional and Crater Planning District Commissions. The CVWMA Board held a public hearing on November 15, 2013 at their regular Board of Directors meeting and the comments received can be found in the meeting minutes. CVWMA has received additional information related to the request since that time and expects to receive even further information from TEEL, Henrico County and potentially others at its January 24 public meeting. If ultimately approved by CVWMA's Board of Directors, the matter will be forwarded to the Richmond Regional Planning District Commission and the Crater Planning District Commission for consideration. All three bodies must approve an amendment for it to be considered by the Department of Environmental Quality (DEQ).

Background Information:

TEEL, located at 1820 Darbytown Road in eastern Henrico, is a permitted, privately owned, commercial construction/demolition/debris (CDD) landfill. TEEL is the result of the combination via acquisition of the original Simons Hauling CDD Landfill and the original S.B. Cox CDD Landfill. TEEL has submitted an application to the DEQ to add approximately 21.25 acres within the existing permitted waste management boundary. The information included in the amendment would add approximately 12-14 years of life to the landfill with a new design capacity of 11,417,000 cubic yards (currently permitted for a capacity of 4,854,500 cubic yards with an estimated life of 2.5-3.0 years remaining).

The permitted average daily acceptance rate for the landfill is 2,500 tons per day with a daily maximum of 3,500 tons per day. This would not change in the expansion. TEEL accepts CDD waste originating within a 150 mile radius of the site. Construction waste is defined as solid waste that is produced or generated during construction, remodeling or repair of pavements, houses, commercial buildings and other structures. Construction waste includes lumber, wire, sheetrock, brick, shingles, glass, pipes, concrete, paving materials, non-friable asbestos-containing building materials and metal and plastic construction materials and containers. Demolition waste is a solid waste that is produced by the destruction of structures and their foundations and includes the same materials as construction waste. Debris waste results from land-clearing operations and includes stumps, wood, brush, leaves, soil and road spoils. TEEL does not accept municipal solid waste, hazardous waste, industrial waste (including coal combustion residuals), friable asbestos, free liquids, semi-liquids or compressed gases.

Current Posture

Because there is a significant amount of information necessary to evaluate this particular requested amendment, the CVWMA Board will hear presentations from TEEL and the County of Henrico at the Board meeting on January 24, 2014. The Board should carefully evaluate all of the information and be prepared to discuss the submitted information. In addition, information that the CVWMA has received to date will be disseminated for evaluation under separate cover to Board members.

2014 VIRGINIA GENERAL ASSEMBLY

Convened Wed January 8; Crossover Feb. 12; Adjourn March 8
2,232 bills introduced as of January 17, 2014

Solid Waste and Recycling:

HJ28 (Daniel Marshall-Danville) Study; Manufacturing Development Commission; report. Directs the Manufacturing Development Commission to examine the economic and environmental benefits of the use of recycled material in the manufacturing process in Virginia.

12/27/13 Referred to Committee on Rules

HB117 (Morrissey-Henrico/Richmond). Paper and plastic bag tax. Imposes a tax of five cents (\$0.05) beginning on July 1, 2015, on disposable paper bags and disposable plastic bags used by purchasers to carry tangible personal property purchased in grocery stores, convenience stores, or drug stores. The following would be exempt from the tax: durable, reusable plastic bags; plastic bags used to carry ice cream, meat, fish, poultry, leftover restaurant food, newspapers, and dry cleaning; paper and plastic bags used to carry alcoholic beverages or prescription drugs; and multiple plastic bags sold in packages and intended for use as garbage, pet waste, or leaf removal bags. Retailers are allowed to retain one cent (\$0.01) of the five-cent (\$0.05) tax or two cents (\$0.02) if the retailer has a customer bag credit program. Failure to collect and remit the tax will result in fines of \$250, \$500, and \$1,000 for the first, second, and third and subsequent offenses, respectively. The revenues from the tax would be deposited into the Virginia Water Quality Improvement Fund.

The bill also authorizes each county and city by ordinance to impose a tax on disposable paper bags and disposable plastic bags at the same rate and under the same terms and conditions as the state tax. Revenues from the local tax would be collected by the Tax Commissioner and distributed monthly to the county or city imposing the tax. Each county or city adopting an ordinance to impose the tax would be required to provide a certified copy of the ordinance to the Tax Commissioner at least six months prior to the date the tax is to become effective.

12/17/13 Referred to Finance

1/15/14 Subcommittee recommends laying on the table

SB320 (Ebbin-Alexandria) Local paper and plastic bag tax. Authorizes localities in Planning District 8 by ordinance to impose a tax on disposable paper bags and disposable plastic bags. Revenues from the local tax would be collected by the Tax Commissioner and distributed monthly to the county or city imposing the tax. The bill requires each county or city adopting an ordinance to impose the tax to provide a certified copy of the ordinance to the Tax Commissioner at least six months prior to the date the tax is to become effective.

1/6/14 Referred to Finance

HB846 (Fariss-Campbell County) Hazardous waste permit. Removes the requirement that a permit is required from the Department of Environmental Quality to transport hazardous waste.

1/8/14 Referred to ACNR

SB339 (Lucas – Portsmouth) Secondhand fixtures and scrap metal; payment. Requires persons acquiring secondhand building fixtures, scrap, metal articles, and proprietary articles to make payments for the materials in the form of a check. Currently, purchasers of certain secondhand metal articles are required to make payments by check when the amount paid equals or exceeds \$1,000.

SB589 (Lucas-Portsmouth) Disposal of solid waste fees; Southampton County. Allows Southampton County to levy fees for the disposal of solid waste at a county collection or disposal facility not to exceed the actual cost incurred by the county in removing and disposing of solid waste. The bill adds Southampton County to the list of counties permitted to use fees to purchase equipment; grants Southampton County the same authority that Accomack, Highland, Pittsylvania, and Wise Counties have regarding such fees; and allows Southampton County to exempt certain disabled veterans from such fees. The bill also makes technical changes.

1/13/14 Referred to Committee on Local Govt.

HB506 (Hodges- Littering. Provides that a person charged with littering in an amount no more than 0.7 cubic feet may prepay a fine of \$50 in lieu of appearance in court.

1/10/14 Referred to Transportation

HB1070 (Taylor-Va Beach) Litter Control and Recycling Fund Advisory Board; membership. Increases membership on the Advisory Board from five to six persons, with the new member designated to represent the craft brewery industry.

1/8/14 Referred to ACNR

Fuels; Alternative and Natural Gas

HB340 (Taylor-Va Beach) Alternative Fuel Vehicle Conversion Fund. Allows moneys in the Fund to be used by local governments, local governmental agencies, and local school divisions.

1/2/14 Referred to General Laws

1/16/14 Subcommittee recommends reporting with amendments (6Y-0N)

HB341 (Taylor-Va Beach) Natural gas vehicles; weight limit exception. Allows vehicles fueled, wholly or partially, by natural gas to weigh up to 2,000 pounds more than the applicable weight limit. The bill requires the operator of the vehicle to be able to demonstrate that the vehicle uses natural gas.

1/2/14 Referred to Transportation

HB345 (Taylor-Va Beach) Motor fuels tax; alternative fuels. Provides that the motor fuels tax on non-liquid alternative fuels shall be the percentage tax on a gallon of gasoline multiplied by the average wholesale cost of the amount of the alternative fuel required to produce the energy content of a gallon of unleaded gasoline, for each such amount of alternative fuel.

1/2/14 Referred to Finance

SB505 (Wagner-Va Beach) Natural gas; incentives for expanded use as transportation fuel. Establishes financial and regulatory incentives for expanding the use of compressed natural gas (CNG) and liquefied natural gas (LNG) for transportation purposes in the Commonwealth.

1/8/14 Referred to Committee on Local Government

Stormwater:

HB697 (Poindexter-Franklin County) Local implementation of Stormwater Management Program.

HB 1117 (Wright-Lunenburg) Local implementation of Stormwater Management Program.

SB530 (Hanger-Augusta) Local implementation of Stormwater Management Program.

Delays the date that local governments will have to assume responsibility for administering the Stormwater Management Program from July 1, 2014, to July 1, 2015.

1/13/14 Referred to House ACNR Committee

1/8/14 Referred to Senate ACNR

SB469 (Smith-Roanoke) Stormwater Management Program; localities with minimal Chesapeake Bay watershed. Delays the date on which local governments are required to assume responsibility for administering the Stormwater Management Program from July 1, 2014, to July 1, 2015, in those localities in which less than 11 percent of the land area drains to the Chesapeake Bay.
1/8/14 Referred to ACNR

SB425 (Hanger-Augusta) Stormwater management programs; appeals. Clarifies the appeals process for persons subject to state permit requirements under the Stormwater Management Act. The bill removes Virginia Stormwater Management Program (VSMP) authorities from the list of bodies whose actions may be appealed. For appeals of actions of the Department of Environmental Quality (the Department) or the State Water Control Board (the Board), the bill refers to applicable hearing procedures and provides that appeals include an opportunity with judicial review in accordance with certain standards.
1/7/14: Referred to Committee on ACNR

HB261 (Edward Scott–Culpepper)/SB423 (Augusta-Hanger) Stormwater Management Program – single family residences. Authorizes the State Water Control Board to adopt regulations that create a procedure for approving permits for individual parcels in a common plan of development, provide a General Permit for Discharges of Stormwater from Construction Activities that omits unneeded information on post-construction water quality standards, and provide reciprocity with other states regarding certification of best management practices. The bill also allows the submission of an agreement in lieu of a permit where land-disturbing activity results from the construction of a single-family residence.
12/30/13 Referred to House ACNR 1/7/14 Referred to Senate ACNR

SB53 (Stuart – Montross) Regulation of stormwater; waiver of charges for places of worship. Requires a locality that adopts a system of stormwater management service charges to provide for a waiver of at least 50 percent of such charge to any church, synagogue, or other place of worship.
12/17/13 Referred to Local Govt
1/14/14 Reported from Local Govt (11Y-0N) and Referred to ACNR

HB1173 (Hodges-Urbana) Stormwater management programs; optional for some localities. Allows any locality that does not operate a municipal separate storm sewer system (MS4) to opt out of establishing Virginia Stormwater Management Programs. Localities that notify the Department of Environmental Quality of their decision to opt out shall have their stormwater programs managed by the Department.
1/15/14 Referred to House ACNR

Mandates and Local Governments

HB384 (Dance – Petersburg) Local mandates; identification of sources of funding. Requires the assessment performed by state agencies to include the identification of sources of funding for the mandate.
1/3/14 Referred to General Laws

SB163 (Locke – Hampton) Commission on Local Government; local mandates. Extends from July 1, 2014, to July 1, 2016, the task force appointed by the Governor to review state mandates on localities.
12/31/13 Referred to Local Govt

HB 513 (Morris – Isle of Wight) Removal of certain local government appointees. Provides that any appointee of a local governing body to a local board, commission, or committee, whether pursuant to § 15.2-1411 or any other provision of the Code, shall serve at the pleasure of the local governing body and may be removed at any time.

1/6/14 Referred to Counties, Cities and Towns

SB199 (Alexander – Norfolk) Service districts. Provides that different classifications of property within a service district may be taxed at different rates based on the benefit received within that particular classification.

1/3/14 Referred to Committee on Local Govt

1/14/14 Stricken by the Patron (10Y-0N)

Administrative

SB472 (Smith-Roanoke) Advertisement of legal notices by localities. Allows localities to meet certain notice requirements by utilizing their websites, radio, or television rather than being limited to a newspaper of general circulation.

1/8/14 Referred to Committee on Local Government