



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
JANUARY 20, 2017
CRATER PLANNING DISTRICT COMMISSION
PETERSBURG, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
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STAFF AGENDA

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8. Municipal Solid Waste (MSW) Program	
9. Operations and Program Statistics	
10. Technical Advisory Committee (TAC) Report	
11. Public Information	
12. Administrative	



OLD/NEW BUSINESS

ADJOURNMENT

****HOLIDAY RECEPTION****

Upcoming Meetings:

Technical Advisory Committee – Thursday, February 2, 2017 – 9:00 a.m.

Executive Committee Meeting – Tuesday, February 7, 2017 – 2:00 p.m.

Board of Directors (Richmond) – February 17, 2017 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF DECEMBER 16, 2016

The minutes of the regular Board of Directors meeting held December 16, 2016, are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 16, 2016
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

J. Allen Lane (M-Henrico), Chairman
Marcia R. Phillips (M-Chesterfield), Vice-Chair
Mark Kukoski (M-Richmond), Treasurer
Edward Watson (M-Hopewell), Director
Lee Slöppy (M-Ashland)
Mike Mee (M-Charles City)
Robert L. Dunn (M-Chesterfield)
Scott Zaremba (M-Chesterfield)
William E. Henley (A-Colonial Heights)
Dwayne Jones (A-Goochland)
Stephen Chidsey, (M-Hanover)
Scott Wyatt (M-Hanover)
Marcia E. Kelley (M-Henrico)
Jon Clary (A-Henrico)
Patricia Paige (M-New Kent)
Johnny Melis (A-Powhatan)
George Poulson (M-Prince George)

Non-Voting:

Clay Bowles (A-Chesterfield)
Jeffrey T. Howard (A-Chesterfield)
James H. Burrell (A-New Kent)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Teresa Eckhout, Accounting and Financial Manager
Nancy W. Drumheller, Public Affairs Manager
Reginald D. Thompson, Operations Technician
Erica Long, Part-time Administrative Assistant
Stephanie Breaker, Customer Service Supervisor

MEMBERS/ALTERNATES NOT PRESENT

Jennifer Schontag (A-Ashland)
Zach Trogdon (A-Charles City)
Leigh Dunn (M-Goochland)
Michael Flagg (A-Hanover)
Randy Hardman (A-Hanover)
Robert C. Whiteman (M-Henrico)
Arthur D. Petrini (A-Henrico)
Monique Robertson (A-Hopewell)
Daniel Harrison (M-Petersburg)
William Riggleman (A-Petersburg)
Elliot Danburg (M-Powhatan)
Rod M. Compton (A-Prince George)
Dr. Emmanuel Adediran (M-Richmond)
Johnnie Allen (A-Richmond)

Guests:

Tad Phillips, TFC Recycling
Michael Benedetto, TFC Recycling
Rob Clendenin, Waste Management
David McNeel, City of Richmond

With a quorum in attendance Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:03 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Lane opened the floor for public comment. Without any requests to address the Board, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of November 18, 2016

Chairman Lane opened the floor for a motion to accept the minutes of the regular meeting of November 18, 2016 as submitted. A motion was made by Mr. M. Kukoski (M-Richmond), seconded by Mrs. M. Phillips (M-Chesterfield), and carried that the minutes of the November 18, 2016 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Lane introduced a new Board member recently appointed, Mr. Scott Zaremba (M-Chesterfield County), who is Chesterfield County's Deputy County Administrator.

Item No. 4: 2017 Proposed Meeting Dates

Mrs. Kim Hynes, CVWMA Executive Director, directed the Board's attention to the proposed meeting dates for the CVWMA Board of Directors for the 2017 calendar year. Mrs. Hynes noted that all are on the third Friday of the month. Mrs. Hynes informed the Board that the July meeting is canceled, and that the September and October Board meeting locations have been switched. She stated that the September meeting will be in Petersburg and the October meeting will be held in Richmond.

Chairman Lane opened the floor for a motion to approve the proposed Board Meeting Dates for 2017. A motion was made by Mr. M. Kukoski (M-Richmond), seconded by Mr. J. Clary (A-Henrico), and carried that the proposed Board Meeting Dates for 2017 be approved as submitted.

STAFF AGENDA

Item No. 5: Follow-up on Resolution 17-03: Awarding the Contract for Colonial Heights MSW Collection Services

Mr. Rich Nolan, CVWMA Director of Operations, provided the Board with the follow up discussions of the contract for Colonial Heights MSW Collection Services. He stated that CVWMA and Mr. William Henley (A-Colonial Heights), met with Container First Services (CFS) and agreed to the following: As a part of the contract, CFS will provide four factory new collection vehicles for servicing the City. He added that CFS is in agreement of the suggestions made by the Board and Staff.

Mr. M. Kukoski (M-Richmond) asked if there was a timeline given on the purchase of the new trucks. Mr. Nolan stated that proof of purchase needs to be given by March 2017, and the vehicles need to be available by July 1, 2017.

Mr. S. Chidsey (M-Hanover) asked to go over the penalties. Mr. R. Nolan stated that some of the penalties have increased. For instance, documented misses will go from \$25.00 to \$75.00 per day past the criteria. He stated that for spills not reported \$1,000 will be assessed, and those not reported to the City will be an additional \$1,000. Mr. S. Chidsey asked if the penalties were for any spill or a 25-gallon spill. Mr. R. Nolan stated that CVWMA accounts for any spill, and that all spills shall be reported within the hour.

Mr. W. Henley (A-Colonial Heights) asked if Staff was successful in getting the provisions for the spare vehicles. Mr. R. Nolan responded affirmatively, CFS stated that there are nine trucks that are used for nine routes, and two additional trucks will be available as spares under the contract.

Mr. W. Henley (A-Colonial Heights) stated that although the quality of service depends on the workforce, the increase contract terms should have a beneficial effect on other jurisdictions. Hopefully there will be sustainable service improvement.

Item No. 6: Consideration of Resolution 17-04 through 17-09: 2017-2018 Operating Budget

Mrs. Hynes reported that Staff highlighted the budget at the last Board meeting giving the Board time to review the proposed budget. Mr. R. Dunn asked if the budget will stay the same assuming that Petersburg continues to pay on time. Mrs. K. Hynes replied yes, and stated that there will be more discussion on this later in the agenda.

Chairman Lane opened the floor for a motion to accept **Resolution 17-04** through **17-09** as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mrs. M. Phillips (M-Chesterfield), and carried that **Resolutions 17-04** through **17-09** be approved as submitted.

Item No. 7: Residential Recycling Program Update

Mr. R. Nolan reported that the total tonnage collected year to date is 15,587, which is 10 tons less than last year. He mentioned that for the month of November 2016, 3,185 tons were collected, four more tons than last year. Mr. R. Nolan reported that both Petersburg and Hopewell are up in collections this month due to an extra collection day in November. He reported a total of 360 misses in November compared to 390 in November 2015. Mr. R. Nolan mentioned CVWMA has received \$290,000 in recycling rebate fiscal year to date.

Mr. J. Clary (A-Henrico) asked where the 4400 homes that are having a pickup day change are located. Mr. R. Nolan stated that the changes are in Henrico and Chesterfield, and that postcards were sent out to the homes that had a day change. Mr. J. Clary (A-Henrico) asked if there have been any calls about the change. Mrs. K. Hynes stated that there were a few calls received stating that they received the postcards and were interested in buying carts for recycling.

Mr. E. Watson (M-Hopewell) asked if streets under construction are included in the number of misses. Mr. R. Nolan stated that they are included if they are called in as misses. CVWMA will make adjustments to miss counts when requested by contractor.

Item No. 8: Municipal Solid Waste (MSW) Program

Mr. Reggie Thompson, CVWMA Operations Technician, reported that the month of November was an average month for County Waste, with one miss in Ashland and 26 misses recorded for the Chesterfield tax relief program. He mentioned that County Waste has completed their first week of

vacuum leaf collection service for the Chesterfield Tax Relief residents that were eligible for the service. Mr. R. Thompson added that the second week of leaf vacuum service is scheduled for the week of January 16th – 21st.

Mr. R. Thompson reported that CFS misses were better than October. In Colonial Heights, 32 misses were recorded, 92 misses in Hopewell and 135 in Petersburg. Due to the Christmas and New Year's holidays falling on the weekend this year, there will be no change in this year's curbside trash collection schedule.

Item No. 9: Operations and Program Statistics

Mr. R. Nolan stated that the November program statistics were available for the Board and are at your seat. Updates to textiles and waste tires will be completed and posted to the website. He added that commodity pricing for plastic has fallen and steel has gone up.

Mr. R. Nolan reported that Hanover collected 14,000 pounds of electronics, and shredded 53 hard drives at an event in November. There were also events that were well attended in Powhatan and Chesterfield. He added the following events are coming up: January 7th in Richmond including Christmas Tree collection and January 21st in Chesterfield at Westchester Commons.

Item No. 10: Technical Advisory Committee (TAC) Report

Mr. R. Nolan reported that the TAC met on December 1st and the committee had a special guest Tad Phillips from TFC Recycling who provided an update on the challenges with glass recycling. The next meeting is scheduled for January 5, 2017.

Item No. 11: Public Information

Waste Reduction News and Regional Waste Line

Mrs. N. Drumheller reported that the December 2016 Waste Reduction News electronic newsletter included: Journey to the MRF, Think.Shop.Buy.Local; CVWMA 2017 Recycling Collection Schedule, and Christmas and New Year's Day: No Collection Delays. She stated that a lot of the jurisdictions already have the holiday schedule information on their websites and social media pages. Mrs. N. Drumheller added that the e-newsletter was distributed to 1,175 email subscribers. She stated that monthly statistics show that the open click rate of 28.7 % continues to be above industry standard of 21.1% and the top links clicked include: [/cvwma.com/2017collectionschedule.pdf](http://cvwma.com/2017collectionschedule.pdf) (50) and [/cvwma.education/Journey-to-the-mrf](http://cvwma.education/Journey-to-the-mrf) (26).

Staff is working on the Regional Waste Line Winter 2017 bi-annual publication, which will be distributed to elected officials and locality leaders as well as CVWMA Board members and partners in the region the first week of January.

Promotion and Outreach

Mrs. N. Drumheller reported that November was a good month for promoting America Recycles Day at programs and events. Staff responded to 38 requests for the month of November, and of these requests, 25 were for presentations and five were for educational materials. In addition, Staff received four requests for an educational booth or R3, three media stories and one request to serve as a judge on a panel. Mrs. N. Drumheller added that Staff worked a CVWMA booth at four events. Staff impacted over 1,799 people and distributed 5,864 educational materials.

Website Statistics, Social Media, and Curbside Email Reminder

Mrs. N. Drumheller reported a lot of activity on the CVWMA website as well as the different social media platforms for the month of November. She mentioned the website statistical data for the month of November: 18,835 unique visitors made 39,071 visits to 215,468 pages. Mrs. N. Drumheller added that the top web pages viewed were: The Homepage cvwma.com, 2016 CVWMA Recycling Schedule (pdf) (3,518 views), What to Recycle (3,502 views), Electronics (2,482 views), and Curbside Recycling Collection Schedule (1,987 views). Newsfeed had 441 items viewed.

Mrs. N. Drumheller reported that the CVWMA Facebook page continues to add new likes each week with over 6,900 followers as of November 30, 2016. Staff continues to make daily posts and tweets posting pictures and factoids on new commodities as well as locality specific information. In addition, she mentioned that Staff added 56 new pins to existing boards on the CVWMA Pinterest page during the month of November. She added there were 7,047 impressions for the month. Top “pins” visited include Recycled Christmas (3,034), Upcycled DIY crafts (766), Reuse for Plastic (751), Motivations (680), and Reuse for Glass (294).

Mrs. N. Drumheller reported a total of 274 new subscribers signed up for the email reminder in the month of November, with total subscribers now at 26,241 as of November 30, 2016.

Staff has created a Strategic Plan web page and Kim’s dashboard and quarterly report to the Board has been posted to the website.

Christmas Tree Recycling

Mrs. N. Drumheller reported that Staff has compiled locality Christmas Tree Recycling information and updated the CVWMA website and prepared a Press Release that will be distributed to the media and locality public information staff on December 21st.

Curbside Education Advisory Committee

Mrs. N. Drumheller reported that the next meeting date for the Curbside Education Advisory Committee (CEAC) is scheduled for February 8, 2017 from 10 am- 2 pm. She added that the general meeting will be from 10 am-11:30 am, and The Education Work Group will meet from 12 noon-2 pm. Mrs. N. Drumheller added that anyone interested in being part of an Education Work Group to help staff identify/discuss barriers to recycling (Strategic Plan, Goal #3, Educational Resources, Initiative 3B), to please let staff know.

New Commodity Education Update

Mrs. N. Drumheller mentioned Staff continues to work on education and outreach regarding new items now accepted in both residential and drop-off programs. She thanked Chesterfield and Henrico Counties as Staff worked an education table in both jurisdictions in early December with locality litter and recycling educators. Mrs. N. Drumheller stated that it is rewarding to know that local administrators approved this type of education opportunity in the lobby of their general government administration buildings for the public. Staff handed out the new commodities information, signed up new recyclers, as well as 95-gallon cart purchase information. In addition, Recycle More ads ran in Boomer Magazine (December-January) and online with NBC 12. Finally, Mrs. K. Hynes has an interview scheduled for noon on January 13, 2017 on NBC12.

Item No. 12: Financial Reports for November 2016

Financial Reports for November 2016

Mrs. Teresa Eckhout, CVWMA Accounting and Financial Manager, reported the financial activity is consistent with previous months and the Authority continues to remain within total budget in all

funds as of November 30, 2016. She stated that the Authority has a combined Net Income of \$398,481. She added that the accounts receivable schedule which details the total amounts due to the Authority as of November 30th by jurisdiction and the amounts that are over 60 days past due is included in the agenda package.

Mrs. K. Hynes reported that the City of Petersburg missed their November payment, and has caught up with a payment in the amount of \$245,000 in December. Mrs. K. Hynes added that Chairman Lane, Jim Snyder, CVWMA Legal Counsel, and herself met with the Interim City Manager and Interim Finance Director from the Robert Bob Group as well as the City Attorney to discuss their financing plans. She mentioned that the current past due balance is about \$415,000 and they indicated that the Authority will be paid in full by December 31, 2016; going forward March 31, 2017 at the very latest. She stated that the City of Petersburg is working on processes, procedures, and training their staff on coding payments correctly as well as paying vendors on time.

Mr. W. Henley (A-Colonial Heights) asked about adding language to future service agreements to address issues of non-payment, and suggested having drastic provisions with member localities along with consequences. Mrs. K. Hynes stated that she will discuss it with CVWMA legal counsel and locality attorney offices. Mr. S. Chidsey (M-Hanover) suggested having leverage on essential services.

Chairman Lane asked if there were any more questions on the financial reports and opened the floor for a motion to accept and file the Financial Reports for November 2016 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by, Mrs. M. Phillips (M-Chesterfield) and carried that the Financial Reports for November 2016 be approved and filed as submitted.

Chairman Lane added that Staff came away from the meeting with the City of Petersburg with a positive and sincere feeling that they are going to do everything they can to fulfil their commitment to the CVWMA.

Item No. 13: Administrative

Mrs. K. Hynes added that the By-laws review committee met on November 29th and stated that they are still working on potential revisions, however, at this point they have decided not to revise the bylaws and articles of incorporation. She mentioned that they would like to discuss with the localities and get their thoughts on the current Bylaws and Articles of Incorporation.

Mrs. K. Hynes mentioned to the Board that Staff is still looking to fill the Executive Committee position of Secretary and to contact Chairman Lane and or Mrs. Hynes if interested.

Mrs. K. Hynes reminded the Board that the Christmas and New Year's holidays do not impact the collections this year due to all falling on a weekend. She mentioned that the administrative offices will observe the holidays on the Friday before and Monday after, however, the customer service staff and supervisory staff will work on the collection days to handle any calls.

Old/New Business

With no further business to come before the Board, Chairman Lane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:44 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. M. Kukoski (M-Richmond) and carried that the December 16, 2016 Board of Directors' meeting be adjourned.



CERTIFICATE

I, J. Allen Lane, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the December 16, 2016 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., January 20, 2017. Given under my hand and seal of the CVWMA this 20th day of January 2017.

J. Allen Lane, Chairman

TREASURER'S REPORT

Financial Reports for December 2016

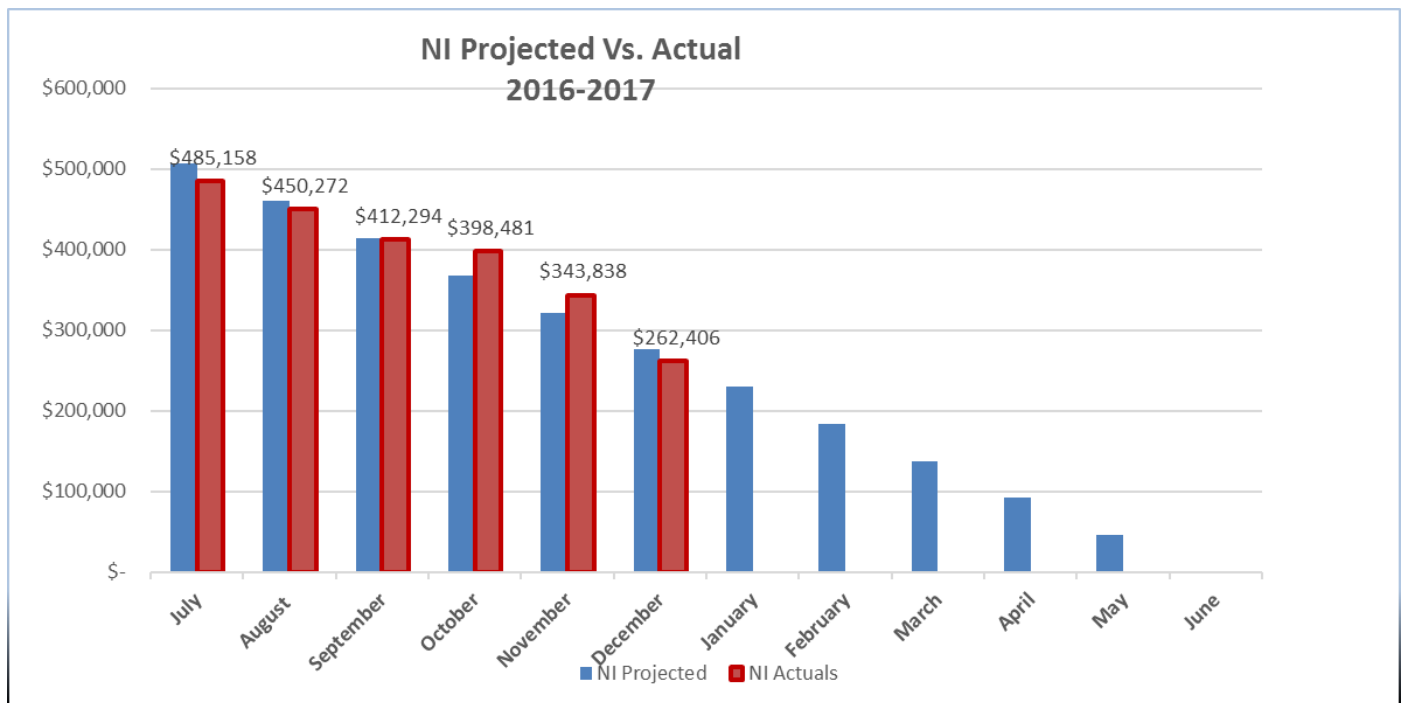
The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of December 31, 2016. The CVWMA has a combined Net Income of about \$262,406 to date. During the month of December, the Authority spent \$52,000 for calendar printing and postage which are recorded in the December financials. The accounts receivable schedule is included and reflects the details of the total amounts due to the Authority as of December 31, 2016. Staff will update the Board on the receivables due from the City of Petersburg at the Board meeting.

Recommended Action: Approval of the December 2016 Treasurer's Report of Finances

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July - December 2016

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 561,316	297,223	\$ 264,093
Curbside Project Fund	4,155,331	4,174,917	\$ (19,586)
Drop-Off Project Fund	382,031	380,609	\$ 1,422
Municipal Solid Waste Fund	1,488,746	1,472,473	\$ 16,273
CFC/HCFC	16,500	16,500	\$ -
Special Waste Collections	104,752	104,752	\$ -
Waste Tire Fund	23,420	23,420	\$ -
Appliance and Scrap Metal Hauling	140,336	140,336	\$ -
Yard Waste Projects	206,280	206,280	\$ -
Waste Transfer & Disposal	671,013	670,809	\$ 204
	<u>7,749,725</u>	<u>7,487,319</u>	<u>262,406</u>
Totals	\$ 7,749,725	\$ 7,487,319	\$ 262,406



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2016

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	-	\$ 552,522	\$ 552,520	\$ 2	0.0%
Miscellaneous/Other	-	-	-	-	0.0%
Interest on Investments	1,338	8,794	15,240	(6,446)	-42.3%
Sponsorships and Grants	-	-	-	-	<u>0.0%</u>
Total Revenues	<u>1,338</u>	<u>561,316</u>	<u>567,760</u>	<u>(6,444)</u>	<u>-1.1%</u>
Expenses:					
Personnel services	37,611	199,402	389,290	189,888	48.8%
Fringe benefits	6,947	42,767	82,415	39,648	48.1%
Professional services	1,508	19,334	31,700	12,366	39.0%
Repairs and maintenance	47	494	2,925	2,431	83.1%
Advertising and promotions	207	1,263	1,250	(13)	-1.0%
Materials and supplies	199	1,878	5,500	3,622	65.9%
Other services and charges	1,702	6,357	21,260	14,903	70.1%
Leases	3,552	21,778	43,970	22,192	50.5%
Depreciation	1,460	3,950	7,500	3,550	47.3%
Contingencies & Reserves	-	-	-	-	<u>0.0%</u>
Total Expenses	<u>53,233</u>	<u>297,223</u>	<u>585,810</u>	<u>288,587</u>	<u>49.3%</u>
Net Income	<u>\$ (51,895)</u>	<u>\$ 264,093</u>	<u>\$ (18,050)</u>	<u>\$ 282,143</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2016

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 578,282	\$ 3,505,212	\$ 6,947,080	\$ 3,441,868	49.5%
Public Relations Assessment	17,463	105,751	214,000	108,249	50.6%
Customer Service Assessment	18,554	112,360	230,000	117,640	51.1%
96-gal Cart Revenue	11,775	71,352	96,480	25,128	26.0%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	59,171	346,721	700,000	353,279	50.5%
Interest on Investments	-	3,935	6,820	2,885	42.3%
Total Revenues	<u>685,245</u>	<u>4,155,331</u>	<u>8,204,380</u>	<u>4,049,049</u>	<u>49.4%</u>
Expenses:					
Personnel services	16,541	92,664	193,645	100,981	52.1%
Fringe benefits	4,201	25,981	55,260	29,279	53.0%
Professional services	1,763	16,911	27,540	10,629	38.6%
Repairs and maintenance	403	1,712	2,830	1,118	39.5%
Advertising and promotions	5,663	44,521	106,650	62,129	58.3%
Materials and supplies	220	1,402	3,950	2,548	64.5%
Other services and charges	42,342	53,386	66,635	13,249	19.9%
Leases	2,871	15,837	30,345	14,508	47.8%
Depreciation	550	3,300	8,600	5,300	61.6%
Contractual services	578,217	3,505,147	6,947,080	3,441,933	49.5%
96-gal Cart Expense	6,951	67,335	91,845	24,510	26.7%
Material Sales Rebate	<u>59,171</u>	<u>346,721</u>	<u>700,000</u>	<u>353,279</u>	50.5%
Total Expenses	<u>718,893</u>	<u>4,174,917</u>	<u>8,234,380</u>	<u>4,059,463</u>	<u>49.3%</u>
Net Income	<u>\$ (33,648)</u>	<u>\$ (19,586)</u>	<u>\$ (30,000)</u>	<u>\$ 10,414</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2016

Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 44,359	\$ 223,973	\$ 530,000	\$ 306,027	57.7%
Contract Admin Costs	\$ -	\$ -	\$ -	\$ -	0.0%
Materials Sales Rebate	31,443	158,058	135,000	(23,058)	-17.1%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>75,802</u>	<u>382,031</u>	<u>665,000</u>	<u>282,969</u>	42.6%
Expenses:					
Personnel services	449	2,442	5,110	2,668	52.2%
Fringe benefits	136	788	1,515	727	48.0%
Professional services	27	533	1,460	927	63.5%
Repairs and maintenance	2	13	180	167	92.8%
Advertising and promotions	-	18,229	25,000	6,771	27.1%
Materials and supplies	18	102	170	68	40.0%
Other services and charges	35	226	480	254	52.9%
Leases	60	359	785	426	54.3%
Contractual services	44,359	223,973	530,000	306,027	57.7%
Materials sales rebate	<u>27,475</u>	<u>133,944</u>	<u>101,250</u>	<u>(32,694)</u>	<u>-32.3%</u>
Total Expenses	<u>72,561</u>	<u>380,609</u>	<u>665,950</u>	<u>285,341</u>	42.8%
Net Income	<u>\$ 3,241</u>	<u>\$ 1,422</u>	<u>\$ (950)</u>	<u>\$ 2,372</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2016

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 245,170	\$ 1,454,564	\$ 2,862,000	\$ 1,407,436	49.2%
Customer Service Assessment	2,646	15,852	33,000	\$ 17,148	52.0%
Contract Admin Costs	-	16,700	-	\$ (16,700)	0.0%
Interest on Investments	<u>248</u>	<u>1,630</u>	<u>2,825</u>	<u>\$ 1,195</u>	<u>42.3%</u>
Total Revenues	<u>248,064</u>	<u>1,488,746</u>	<u>2,897,825</u>	<u>1,409,079</u>	<u>48.6%</u>
Expenses:					
Personnel services	1,387	7,711	16,310	8,599	52.7%
Fringe benefits	513	2,939	4,920	1,981	40.3%
Professional services	236	3,714	6,150	2,436	39.6%
Repairs and maintenance	248	407	1,165	758	65.1%
Advertising and promotions	-	127	1,000	873	99.0%
Materials and supplies	53	387	880	493	56.0%
Other services and charges	124	810	1,720	910	52.9%
Leases	179	1,310	2,680	1,370	51.1%
Depreciation	83	500	1,000	500	50.0%
Contractual Services	<u>245,171</u>	<u>1,454,568</u>	<u>2,862,000</u>	<u>1,407,432</u>	<u>49.2%</u>
Total Expenses	<u>247,994</u>	<u>1,472,473</u>	<u>2,897,825</u>	<u>1,425,352</u>	<u>49.2%</u>
Net Income	<u>\$ 70</u>	<u>\$ 16,273</u>	<u>\$ -</u>	<u>\$ 16,273</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2016

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 141,874	\$ 989,660	\$ 1,884,000	\$ 894,340	47.5%
Contract Admin Costs	200	\$ 200	\$ -	(200)	0.0%
Materials Sales Rebate	23,282	172,442	390,000	217,558	55.8%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>165,356</u>	<u>1,162,302</u>	<u>2,274,000</u>	<u>1,111,698</u>	48.9%
Expenses:					
Personnel services	-	-	-	-	98.0%
Fringe benefits	-	-	-	-	98.0%
Professional services	-	-	-	-	100.0%
Repairs and maintenance	-	-	-	-	100.0%
Advertising and Promotions	-	-	1,000	1,000	0.0%
Materials and supplies	-	-	-	-	59.0%
Other services and charges	-	-	-	-	84.0%
Contractual services	141,873	989,656	1,884,000	894,344	90.0%
Materials sales rebate	23,282	172,442	390,000	217,558	55.8%
Total Expenses	<u>165,155</u>	<u>1,162,098</u>	<u>2,275,000</u>	<u>1,112,902</u>	48.9%
Net Income	<u>\$ 201</u>	<u>\$ 204</u>	<u>\$ (1,000)</u>	<u>\$ 1,204</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - December 2016**

Receivables 12/31/16	Total	Over 60 days	Current w/in 60 days
Ashland	\$ -		\$ -
Charles City	\$ -		
Chesterfield	\$ 417,003.28	\$ -	\$ 417,003.28
Colonial Heights	\$ 55,175.94		\$ 55,175.94
Goochland	\$ 29,948.92		\$ 29,948.92
Hanover	\$ 9,022.69		\$ 9,022.69
Henrico	\$ 165,774.75		\$ 165,774.75
Hopewell	\$ 85,090.28		\$ 85,090.28
New Kent	\$ (475.65)		\$ (475.65)
Petersburg	\$ 537,280.83	\$ 169,535.33	\$ 367,745.50
Powhatan	\$ 5,124.41		\$ 5,124.41
Prince George	\$ -		
Richmond	\$ 350,923.33	\$ -	\$ 350,923.33
Totals	\$ 1,654,868.78	\$ 169,535.33	\$ 1,485,333.45
** As of 1/6/17 the total due from Petersburg is \$308,154.18			

2017 VIRGINIA GENERAL ASSEMBLY

Convened Wed January 11; and Adjourns February 25; Reconvened session April 5
As of January 13, 2017, 1,908 bills have been introduced.

Solid Waste and Recycling:

HB 1600 Certain sanitary landfills; gas collection and control system. Fariss (Lynchburg) Requires any active sanitary landfill that receives more than 100,000 tons of solid waste per year and is located within one-half mile of any residence or residentially zoned property to install a landfill gas collection and control system by July 1, 2019.

SB 884 Waste and recycling charges; liens. Mamie Locke *(Hampton) Provides that certain waste and recycling charges, and any penalty and interest thereon, constitute a lien against the real property ranking on a parity with liens for unpaid taxes. The bill provides that a lien may be placed on the property in the amount of (i) up to three months of delinquent waste and recycling charges when the service is supplied to a lessee or tenant or (ii) up to the number of months of delinquent charges when the service is provided to the property owner.

SB925 Plastic bag tax in the Chesapeake Bay Watershed. Petersen (Fairfax) Imposes a five-cent per bag tax on plastic bags provided to customers by certain retailers in localities located wholly within the Chesapeake Bay Watershed and directs revenues to be used to support the Chesapeake Bay Watershed Implementation Plan. The bill also allows every retailer that collects the tax to retain one cent of the five-cent tax.

12/27/16 Senate: Referred to Committee on Finance

HB1859 Department of Environmental Quality; nonfederally managed hazardous sites; inventory. Lopez (Arlington) Directs the Department of Environmental Quality (DEQ) to publish and update annually a Virginia Nonfederally Managed Hazardous Site Inventory, consisting of a list of sites of which DEQ is aware that meet certain criteria regarding the presence of hazardous wastes or other hazardous substances but that are not listed on the federal National Priorities List. The bill also requires an owner of an inactive nonfederally managed hazardous waste site to notify DEQ of its existence.

HB1759 Redeemable beverage containers. Rasoul (Roanoke) Requires that all beverage containers, as defined in the bill, sold in Virginia have a redemption value of five cents. Dealers and redemption centers are required to pay redeemers who return such containers to them the five-cent redemption value. Distributors are required to accept these redeemed containers from dealers and redemption centers and pay them the five-cent redemption value plus a handling fee of two cents per container. By March 1, 2019, and by March 1 of each year thereafter, distributors are required to (i) file annual reports with the Department of Taxation indicating the total value of redemption fees collected and the total amount of redemptions paid out during the previous calendar year and (ii) forward to the Department of Taxation that amount of money by which redemption fees collected exceeded redemptions paid out. After deducting the expenses incurred in administering the reporting and collecting procedures of this program, the Department of Taxation is required to pay the remaining revenues collected into the state treasury to the credit of the newly established Unredeemed Container Fund. The bill requires the revenues remaining in the Unredeemed Container Fund minus expenses incurred by the Department of Taxation in monitoring the redemption fee reports of distributors to be released annually and deposited in the existing Litter Control and Recycling Fund. Violations of the bill's provisions are punishable by civil penalties of not less than

\$100 or more than \$1,000. All civil penalties collected are to be placed in the Litter Control and Recycling Fund. The bill also allows the recycled beverage containers to be included in the localities' calculation of their state-mandated recycling rate. The provisions of the bill become effective January 1, 2018.

HB2158 Dumping trash; penalty. Rasoul (Roanoke) Increases the minimum fine for dumping trash on public property or on private property without the written consent of the owner from \$250 to \$500.

HB2159 Litter. Rasoul (Roanoke) Adds cigarette or cigar butts to the definition of litter.

HB2272 Compact fluorescent light (CFL) bulb recycling; local ordinances; civil penalties. Krizek (Alexandria) Allows any locality to require (i) a retailer of CFL bulbs to accept used bulbs from customers and to post written notice of that requirement at the point of retail sale and (ii) a wholesaler of CFL bulbs to accept used bulbs and to pick them up from the point of collection within 90 days of collection. The bill requires any such local ordinance to require CFL bulb retailers and wholesalers to take the returned bulbs to a collection or recycling facility and authorizes the locality to subject violations of the law to a civil penalty of up to \$50 per violation.

HJ704 Study; Secretary of Natural Resources and Secretary of Education; environmental education; report. Bulova (Fairfax) Requests that the Secretary of Natural Resources and the Secretary of Education convene and consult with a group of stakeholders to study the delivery of environmental education in the Commonwealth in light of the elimination of all staff positions within the Department of Conservation and Recreation's Office of Environmental Education and the elimination, transfer, and reduction of many of such office's functions.

SB1383 Coal ash; treatment by utilities; recycling. Surovell (Mount Vernon) Requires electric utilities to recycle as much of their stored coal ash as is imported into the Commonwealth each year, on a pro rata basis. The bill directs the Department of Environmental Quality (DEQ) and the State Water Control Board (the Board) to include in any permit authorizing the storage of coal ash a requirement that the utility treat an amount of its coal ash equal to its share of the total amount of coal ash in Virginia multiplied by the amount of ash that is imported that year for use in concrete or other products. The bill authorizes each utility to recover its treatment costs from its ratepayers while requiring the utility to make an effort to sell the treated coal ash. Finally, the bill directs the Department of Transportation to enter into a memorandum of understanding with DEQ as required to permit the transportation and treatment of coal ash.

SB1398 Coal combustion residuals unit; closure permit; assessments required. Surovell (Mount Vernon) Prohibits the Director of the Department of Environmental Quality (DEQ) from issuing a draft permit for the closure of a coal combustion residuals unit (CCR unit) until he has reviewed an assessment of closure options prepared by the owner or operator of the CCR unit. The bill requires the owner or operator to identify water pollution and address corrective measures to resolve it, evaluate the clean closure of the CCR unit by recycling the ash for use in cement or moving it to a landfill, and demonstrate the long-term safety of the CCR unit and its ability to keep ash out of wetlands and other sensitive areas. The bill requires the owner or operator of each CCR unit to transmit the required assessments to DEQ and the Department of Conservation and Recreation and to identify a CCR unit that would be a suitable site for an ash processing facility. The Director of DEQ is required to receive comments on the assessments.

HB1399 Coal combustion by-product impoundments; closure requirements. Surovell (Mount Vernon) Directs the Department of Environmental Quality to require the closure of surface impoundments of coal combustion by-products, commonly called coal ash ponds, by July 1, 2021.

The bill applies to impoundments that managed such by-products from the generation of electricity by an electric utility or independent power producer prior to December 22, 2016, including those impoundments that, prior to December 22, 2016, have been closed by capping in place or have received Department approval for closure by capping in place. The bill requires that the coal combustion by-products be removed for disposal in a permitted landfill meeting federal criteria and that the impoundment site be reclaimed in a manner consistent with federal mine reclamation standards for the closure to be deemed complete. The bill allows an investor-owned public electric utility to recover the costs of closure from customers.

Storm water:

HB1774 Storm water and erosion control; local rural development growth areas; best management practices bank Hodges (Urbana). Directs the State Water Control Board to adopt regulations establishing a rural development growth (RDG) area program for adoption by certain localities. The bill requires each RDG area to follow a public road and requires development in an RDG area to obey certain existing regulatory minimum standards. The bill also directs the Board to adopt regulations allowing the operation of regional storm water best management practices banks (RSP banks) in Planning District 18. An RSP bank would treat runoff from roadside drainage ditches in order to provide off-site credits to RDG areas.

HB2008 Storm water; erosion and sediment control; 10,000 square foot minimum disturbance. Hodges (Urbana) Increases from 2,500 square feet to 10,000 square feet the minimum area of land disturbance within a Chesapeake Bay Preservation Area that triggers the applicability of erosion or storm water management programs. Current law establishes a 10,000-square-foot threshold for land-disturbing activities that are located outside of Chesapeake Bay Preservation Areas.

HB2009 Storm water and erosion management; administration of program by certified third party. Hodges (Urbana) Authorizes the hiring of certified third-party professionals to administer any or all aspects of a program for the management of storm water and erosion, including plan review, inspection, and enforcement, on behalf of (i) an erosion and storm water management program authority, which is the State Water Control Board or a locality approved by the State Water Control Board, or (ii) a storm water management program authority, which can be a locality, a state entity, or another type of entity.

HB2012 Storm water; failed best management practice. Hodges (Urbana) Directs the State Water Control Board to adopt regulations that (i) define a failed best management practice (Failed BMP), (ii) establish criteria for determining whether a particular installed BMP qualifies as a Failed BMP, and (iii) direct the Department of Environmental Quality, at the request of the locality, to assume, by contract with the locality, the responsibility for enforcing the operation and maintenance obligations of the owner of a Failed BMP. The bill defines a BMP for purposes of the Storm Water Management Act (§ 62.1-44.15:24 et seq.) as a structural practice, nonstructural practice, or other management practice used to prevent or reduce nutrient loads associated with storm water from reaching surface waters or the adverse effects thereof.

HB2076/SB1127 State Water Control Board; storm water management programs; regulations; professional license. Wilt & Obenshain (Harrisonburg) Directs the State Water Control Board to adopt regulations requiring that all plan elements, specifications, or calculations whose preparation requires a license in engineering, architecture, soil science, or a related profession be signed and sealed by a licensed professional. The bill requires the regulations to be effective no later than July 1, 2018, and exempts them from certain provisions of the Administrative Process Act (§ 2.2-4000 et seq.).

Administrative

HB1540 Virginia Freedom of Information Act (FOIA); public access to meetings of public bodies. LeMunyon (Chantilly) Revises FOIA's various open meeting exemptions relating to legal matters, litigation, certain museums, and the Virginia Commonwealth University Health System Authority. The bill also (i) clarifies where meeting notices and minutes are to be posted, (ii) requires copies of proposed agendas to be made available, (iii) eliminates reporting to the Joint Commission on Science and Technology when a state public body convenes an electronic communication meeting, and (iv) makes technical corrections to several open meeting exemptions to provide context for those meeting exemptions that currently only cross-reference corollary records exemptions. The bill also clarifies closed meeting procedures. The bill contains numerous technical corrections. This bill is a recommendation of the Freedom of Information Advisory Council pursuant to the **HJR 96** FOIA study (2014-2016).

SB795 Register of funds expended; required posting by localities and school divisions. Sturtevant (Midlothian) Requires every locality and each school division located within the locality to post on the public government website of the locality a register of all funds expended, showing vendor name, date of payment, amount, and a description of the type of expense, including credit card purchases with the same information. A locality and school division may exclude from such posting any information that is exempt from mandatory disclosure under the Virginia Freedom of Information Act.

SB881 Virginia Retirement System (VRS); receipt of retirement allowance while employed in a covered position. Spruill (Chesapeake) Permits a person who has attained the age of 62 to receive a retirement allowance from VRS and be employed in a VRS covered position. The years of service and the compensation earned during such employment do not affect the amount of the retirement allowance during or after such employment.

12/20/16 Senate: Referred to Committee on Finance

HB 1958 Charter; County of Chesterfield. Ingram (Hopewell) Corrects or repeals numerous outdated provisions and makes technical amendments to the County of Chesterfield charter. Other changes include (i) eliminating provisions relating to the departments of budget and management, accounting, and fire and replacing a listing of these and other county departments with a general statement that provides, in part, that the board of supervisors, in consultation with the county administrator, may create or abolish existing departments; (ii) eliminating various requirements related to appointment of a committee on the future and replacing it with an authorization to appoint committees as the board deems advisable; and (iii) providing that once a public facility has been determined to be in substantial accord with the county's comprehensive plan or is shown on the public facilities plan, then additional property for such facility may be added without submittal and approval and that "small cell" telecommunications facilities shall be exempt from certain requirements for substantial accord approval if the facilities are located within a zoning district where such use is either permitted by right or permitted with restrictions.

HB1967 Virginia Retirement System; hybrid retirement program. Massie (Richmond) Modifies the hybrid retirement program by (i) increasing the mandatory employer contribution to the defined contribution component from 1% to 2% of creditable compensation, (ii) decreasing the employer's maximum matching contribution to the defined contribution component from 2.5% to 1.5% of creditable compensation, (iii) increasing the employee's mandatory contribution to the defined contribution component from 1% to 2% of creditable compensation, (iv) decreasing the employee's maximum contribution to the voluntary defined contribution component from 4% to 3% of creditable compensation, (v) decreasing from three years to two years the period in which a new member of the hybrid retirement program is required to make the maximum voluntary contribution to the defined contribution component, and (vi) decreasing the employee's contribution to the defined benefit

component from 4% to 3% of creditable compensation. The bill also sets a new employee's voluntary contribution rate to the defined contribution component at 0.5% unless the employee opts out.

HB2081 Department of General Services; central electronic procurement website. Weibert (Gainesville) Directs the Department of General Services, in an effort to facilitate prompt payment by contractors to subcontractors, to post on its central electronic procurement website certain information pertaining to payments made by public bodies to contractors.

HB2105/SB1416 Investment of Public Funds Act; investment of funds in the Virginia Investment Pool Trust Fund. Byron and Newman (Bedford) Authorizes public officers, municipal corporations, and other political subdivisions to invest any or all of the moneys belonging to them or within their control, other than sinking funds, in the Virginia Investment Pool Trust Fund administered by the Virginia Local Government Finance Corporation, provided that such investments comply with the requirements of the Investment of Public Funds Act (§ 2.2-4500 et seq.) applicable to municipal corporations and other political subdivisions.

HB2251 Virginia Retirement System; optional defined contribution retirement plan. Jones (Suffolk) Requires the Virginia Retirement System (VRS) to establish an optional defined contribution retirement plan for state and local employees. Participation in the plan is in lieu of other retirement plans offered by VRS. Employees hired on or after July 1, 2019, shall make an irrevocable election whether to participate in the plan. A person who is employed on June 30, 2019, shall make an irrevocable election by October 31, 2019, to participate in the new retirement plan beginning January 1, 2020, in lieu of his retirement plan at the time. If such employee elects to participate in the new plan, his retirement plan at the time of election will be "frozen" and not increase because of compensation earned or years of service earned while participating in the new plan. Under the plan, the employer makes a mandatory contribution in the amount of 8.5 percent of the employee's compensation, and the employee contributes five percent of his compensation.

SJ278 Study; local government fiscal stress; report. Hanger (Augusta) Establishes a 15-member joint subcommittee to study local government fiscal stress. The two-year joint subcommittee shall review (i) the taxing authorities of local governments, including the disparity between city and county tax authority; (ii) local responsibilities for service delivery of state-mandated or high priority programs, (iii) causes of fiscal stress among local governments, (iv) the current state tax system, including the future of the car tax; and (v) potential financial incentives and other governmental reforms to encourage increased regional cooperation and consolidation of services.
