



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
FEBRUARY 20, 2015
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
1. Public Comment Period	
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STAFF AGENDA

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7. Municipal Solid Waste (MSW) Program	
8. Operations and Program Statistics	
9. Technical Advisory Committee (TAC)	
10. Public Information	
11. Administrative 25 th Anniversary	

OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Technical Advisory Committee
Executive Committee
Board of Directors

Thursday, March 5, 2015 - 9:00 a.m.
Monday, March 9, 2015 - 2:00 p.m.
Friday, March 20, 2015 - 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).



MINUTES OF THE REGULAR MEETING OF DECEMBER 12, 2014

The minutes of the regular Board of Directors meeting held December 12, 2014, are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 12, 2014
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Robert C. Key (M-Chesterfield), Chair
Bill Hamby, Jr. (M-Prince George), Vice-Chair
J. Allen Lane (M-Henrico), Secretary
Steven Hicks (M-Petersburg), Director
Stephen Chidsey, (M-Hanover), Past Chair
Lee Sloppy (M-Ashland)
Robert L. Dunn (M-Chesterfield)
William E. Henley (A-Colonial Heights)
David Lloyd (M-Goochland)
Wayne Hazzard (M-Hanover)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
Monique Robertson (A-Hopewell)
James H. Burrell (M-New Kent)
Elliot Danburg (M-Powhatan)
Mark Kukoski (M-Richmond)

MEMBERS/ALTERNATES NOT PRESENT

James A. Jackson (M-Richmond), Treasurer
Jennifer Schontag (A-Ashland)
Zach Trogdon (M-Charles City)
Matthew Rowe (A-Charles City)
Sheryl D. Bailey (A-Chesterfield)
Marcia R. Phillips (M-Chesterfield)
Thomas Mattis (M-Colonial Heights)
Michael Flagg (A-Hanover)
Randy Hardman (A-Hanover)
Arthur D. Petrini (A-Henrico)
Edward Watson (M-Hopewell)
David Bednarczyk (A-New Kent)
Christopher Rapp (A-Powhatan)
Rod M. Compton (A-Prince George)
Lana Agostini (M-Richmond)
Johnnie Allen (A-Richmond)
Kevin A. White (A-Richmond)

Non-Voting:

Jeffrey T. Howard (A-Chesterfield)
Dwayne Jones (A-Goochland)
Jon Clary (A-Henrico)
William I. Mawyer, Jr. (A-Henrico)
William Riggelman (A-Petersburg)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Marc René, Finance & Administrative Officer
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Erica N. Long, Administrative Assistant

Guests:

Tad Phillips, TFC
Tim Lee, TFC

With a quorum in attendance Chairman Robert C. Key (M-Chesterfield) called the meeting to order at 9:02 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Key opened the floor for public comment. Without any requests to address the Board, the Chairman closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of November 21, 2014

A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. J. Burrell (M-New Kent) and carried that the minutes of the November 21, 2014, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 4: 2015 Proposed Meeting Dates

Mrs. Kim Hynes, CVWMA Executive Director, directed the Board's attention to page 13 of the agenda package, which displayed the proposed meeting dates for the CVWMA Board of Directors for the 2015 calendar year. Mrs. Hynes noted that all are on the third Friday of the month, except January and December, and the meeting scheduled for Friday, January 16 has been changed to Thursday, January 15 due to a state holiday. She also noted that the meeting will instead be held in Prince George, at the Prince George County Library. Mrs. Hynes added that the December meeting will be held one week earlier than normal and the July meeting is canceled.

Chairman Key then opened the floor for a motion to approve the proposed meeting schedule for 2015. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. M. Kukoski (M-Richmond) and carried that the proposed meeting dates for the CVWMA Board of Directors for the calendar year 2015 be approved as submitted.

STAFF AGENDA

Item No. 5: Consideration of Resolution 15-09 through 15-15: 2015-2016 Operating Budget

Mrs. K. Hynes reminded the Board that the 2015-2016 Proposed Operating Budget was distributed at last month's meeting. Mrs. Hynes reported that next year is a milestone year, as CVWMA will celebrate 25 years. She mentioned that as the Authority reflects on their many accomplishments and the many strides that have been made in the region since inception in 1990, there is one common theme which is regional collaboration. Mrs. Hynes reported that the overall budget is balanced at \$13,531,650; an increase of 1.9% from the 2015 budget. Mrs. Hynes reported that the budget is balanced with continuing the overall goal and promise to provide valuable services in a cost efficient and effective manner to the Authority's members and to the public. She added that from a fiscal responsibility standpoint, Staff continually look for ways to reduce costs and generate revenue, for the Authority and for members. She reported that general operating assessments on the revenue side will remain the same at \$.48 cents per capita. She added that the population was based this year on the 2012 final estimates by the Weldon Cooper Center for Public Service, and the last 3 years Staff used the 2010 census data. Mrs. Hynes noted that because of the increase in population the Authority's operating assessment is increased by about \$15,000 next year.

She added that the program revenue is based on current and projected activity and contractual increases where applicable. Mrs. Hynes mentioned that the overall program revenue is reduced in the 2015 budget, predominantly due to the renegotiation of the curbside contract. She also mentioned that after one year under the new contract for the hauling and disposal from the nine convenience centers, the project fees realized are actually lower than anticipated in the 2015 budget.

Mrs. Hynes also reported that the public relations assessment, and the customer service assessment in the curbside fund are adjusted by the CPI as included in the service agreement. She mentioned that although recycling markets can be volatile, on average the revenue has been fairly consistent in the Drop off Fund. She added that Staff is still on track in this current fiscal year to exceed the revenue budgeted and have again budgeted conservatively in 2016.

Mrs. Hynes informed the Board that metal prices and oil markets have dipped recently, and oil prices have declined somewhat, as seen at the pumps, which is a good thing, however it also impacts revenue and even plastics recycling markets. She also added that with the renegotiation of the recycling contract, the Authority is now receiving a rebate for each ton of single stream recycling collected at the curb which is estimated at \$600,000 in revenue and expense in fiscal year 2016 based on current volumes. The revenue is passed on to participating jurisdictions 100%.

Mrs. Hynes mentioned that the Authority has included \$10,000 calendar sponsorship in the curbside program as a revenue, which was negotiated in the TFC contract to automatically be invoiced and to have their logo on the calendar. She also added that cart purchases in the curbside fund is estimated at about 100 per month which has reduced somewhat due to Richmond going to the large recycling carts in 2015, to which residents won't be required to purchase them.

Mrs. Hynes reported that investment income is budgeted at the same level as the previous year, however, the Authority added a purchasing card a few months ago under a new contract with BB&T. She added that this will allow the Authority to pay their large vendors by credit card and in turn will receive a rebate of 1% on total purchases. She mentioned that the Authority is currently paying some of their large vendors this way and have included anticipated revenue of about \$15,000 in the budget.

On the expense side, Mrs. Hynes mentioned that the budget provides for nine full-time and four part time positions which is an increase of .875 full-time equivalents (FTE) over the current budget. She also mentioned that with the resignation of our full-time Administrative Assistant/Customer Service Representative in February, the Authority made some changes to fill the gap in Customer Service and Administration. She noted that currently the call center is staffed with three full time including the supervisor receiving on average about 3500 calls per month not including peak times such as new programs, changing of contractors, or in times of inclement weather. With only three staff members, the Authority has found itself understaffed at times. Mrs. Hynes mentioned that Petersburg and Hopewell have added curbside recycling to their menu of services and Staff is gearing up for the implementation in Richmond that have and will generate more calls. She stated that the budget reflects the addition of a part time customer service representative to ensure there is coverage at all times.

She also mentioned that the budget also reflects a full time recycling education outreach specialist that will replace the part time position. The work load and expectation at CVWMA in the public information department have expanded significantly by adding two jurisdictions to curbside recycling in the last 18 months. Mrs. Hynes added that the upcoming implementation of the new program in Richmond and with the renegotiation of the Curbside Contract, there is an even bigger demand to increase recycling. She mentioned that the Authority struggled to keep up with the demands with only 1 ½ staff members and in addition retaining dedicated, hardworking staff in a part time position has become more challenging. She added that the Authority believes the full time

position will attract a more qualified and vested team member. She also mentioned that the budget includes a competitive salary and benefits and is supported mostly by the additional public education assessment moneys and the elimination of the part time position.

She mentioned that the budget also includes a 1.5% salary increase for staff and in the last several years, the average increase is included in the budget numbers. Staff will be coming back to the Board in May before the start of the fiscal year to reaffirm the salary increase and will have a better idea of where localities are with their budgets.

Mrs. Hynes reported that the budget also includes reclassification of one position and some funds in an effort to reduce some of the compression issues. She mentioned that six years ago the Authority conducted a personnel study and the study revealed that many positions at the time were paid at the bottom end or below their range regardless of their years of service and at that time the Authority was not able to fix the compression issues. Mrs. Hynes mentioned that now the Authority has newer employees at a higher point in their range than employees who have dedicated six, ten, and fifteen years to the CVWMA.

Mrs. Hynes mentioned that the budget includes \$40,000 in Capital Outlay and funds are included to replace the existing mini-van that is currently 10 years old, which is the oldest of three vehicles, and has had some significant maintenance expenses recently. She noted that the van is used predominantly by the Public Information department for education and outreach efforts. She added that the Authority plans to utilize the State Contract for purchasing and would depreciate over seven years. In addition, Mrs. Hynes reported that funds are included for a multi-functional machine; (copier/printer/fax). The current machine is six years old, and a replacement cost of \$10,000, is included. She also mentioned the 25th anniversary activities in the budget, and looking forward to doing some planning after the beginning of the year. Mrs. Hynes mentioned that a small amount of Contingency is budgeted to cover any unanticipated shortfalls in other areas, and all other expenses remain fairly consistent with the previous year.

Mrs. Hynes showed the Board a graph of administrative expenses that have remained consistent over last 8 to 10 years, the revenue line has fluctuated significantly, however it has saved jurisdictions with procurements. Lastly, from a policy perspective, Mrs. Hynes reported that the Executive Director has had the authority to transfer funds between line items up to \$1,000 and everything else must come before the Board. This budget recommends increasing that level to \$2,500. In addition, she added that the Executive Committee suggested that transfers should be able to be made between line items within each of the categories without having to gain approval by the Board. The budget resolutions for consideration reflect these policy changes.

A motion was made by Mr. S. Hicks (M-Petersburg), seconded by Mr. M. Kukoski (M-Richmond), that **Resolutions 15-09 through 15-15** be approved as submitted.

Item No. 6: Curbside Recycling Program

Mr. Richard Nolan, CVWMA Director of Operations, reported that tonnage collected is 100 tons less than last year and the average set-out rate is 36%. He mentioned that TFC is seeing less volume in other programs as well. Mr. J. Burrell (M-New Kent) stated that the packaging is what attributes to the volume dropping in curbside and drop off recycling and Mr. Nolan agreed that the packaging being used is lighter, for instance plastic is being used instead of glass.

Mrs. Hynes informed the Board of a story in the Richmond Times Dispatch about Curbside Recycling in the alleys starting in Richmond and the approval of the grant money in process

hopefully by the beginning of January 2015. She noted that the council only has to approve receipt of the grant.

Mrs. Hynes reported that the Hanover Board Supervisors approved to add Rutland Subdivision into the Curbside Recycling program starting in July 1, 2015.

Item No. 7: Municipal Solid Waste (MSW) Program

Mr. Reggie D. Thompson, CVWMA Operations Technician, reported that in the month of November was a very good month for the MSW Program with call volume and misses were below normal. He added that CFS recorded 40 misses in Hopewell, 30 misses in Colonial Heights, and 53 misses in Petersburg and County Waste only recorded six misses in the Town of Ashland.

Item No. 8: Contract For Collecting, Transporting, and Processing Used Electronic Equipment

Mr. Nolan reported to the Board that at the TAC Meeting a proposal was made to continue a four month trial period with Scott Recycling, using their services for e-cycling. He noted the TAC will discuss the contract further at their meeting in January.

Mr. Nolan informed the Board that notice of claim for the CRS bond has been submitted and is awaiting further information.

Mr. W. Hazzard (M-Hanover) asked if they deny the bond, is there a right to appeal. Mr. Nolan responded that if they sent a denial letter stating the claim is invalid, then the Authority would contact their legal counsel. Mr. W. Hazzard (M-Hanover) asked if the bond value was too low and if any money was lost since then. Mr. Nolan replied that the Authority and TAC agreed with \$10,000 bond and that the Authority has not lost any money at this time. Mr. W. Hazzard (M-Hanover) stated that bond costs are not that expensive when supplying, he thought that maybe bumping the cost up some. Mr. Nolan replied that at first the Authority thought about \$20,000 however starting at \$10,000 would guarantee a bond.

Mr. S. Chidsey (M-Hanover) asked if Mr. Nolan could elaborate more on the emergency contract trial. Mr. Nolan explained that the Authority is going to take everything event by event, and Scott Recycling is going to be one of the vendors used and we have the option to use other vendors under the emergency contract. Mr. S. Chidsey (M-Hanover) asked if the emergency vendor has accepted the trial. Mr. Nolan stated that the vendor would agree with one condition of raising the price of televisions starting in January. Mrs. Hynes replied that the money is small enough that the Authority can try out other vendors during this emergency period. Mr. S. Chidsey (M-Hanover) stated that it is unusual for a vendor to come back and change prices in the middle of an agreement and suggested everyone examine the situation a bit closer.

Item No 9: Operations and Program Statistics

Mr. Nolan mentioned to the Board that the program statistics are not complete at this time and will be available by next week through email or posted on the website. He added that the drop off recycling site at Fire Station 7 on Laburnum in Henrico is back up and running.

Item No 10: Technical Advisory Committee (TAC) Report

Mr. Nolan reported that the TAC met on December 4th and the majority of the discussion was about the e-cycling program previously discussed. The group also received an update on the Richmond roll out of recycling carts. The next meeting is scheduled for January 8, 2015.

Item No 11: Public Information

Mrs. Nancy Drumheller, CVWMA Public Information Coordinator, mentioned that the December electronic newsletter was sent out and included articles on: Think. Shop. Buy. Local; 2015 CVWMA Recycling Schedule; and Christmas Day and New Year's Day Holidays to Delay Collections. She added that the newsletter was distributed electronically to over 1,100 email subscribers.

Mrs. Drumheller added that Staff has conveyed holiday impacts to collections for November (Veterans Day and Thanksgiving) as well as the upcoming Christmas Day and New Year's Day holidays to the public in a variety of media venues.

Mrs. Drumheller thanked TFC Recycling for its corporate sponsorship of the 2015 Recycling Collection Schedule and that Tim Lee and Tad Phillips are in attendance today from TFC Recycling. She added that the bulk mail drop is scheduled for December 26, 2014.

Mrs. Drumheller reported that the CVWMA website statistics continue to show a good amount of traffic and analytic data reports that during the month of November, over 9,500 unique visitors viewed over 17,000 pages. She added that at the request of Chairman Rob Key (M-Chesterfield) Staff researched what a unique visitor is, which is measured according to the person's unique IP address and is only counted once no matter how many times they visit the site. Mrs. Drumheller noted that this explains why stats show that over 70% of the visits for the month are from new visitors, and top pages viewed include Curbside Schedule pdf, Electronics, Richmond location page and the Curbside page and in addition, the news feed feature had 5,259 views.

Mrs. Drumheller noted that Staff has posted Christmas Tree Recycling information for this holiday season for all but four of the member localities at this time. She also noted that a press release is scheduled to go out the week of December 22.

Mrs. Drumheller informed the Board that Staff responded to 26 requests for the month of November, and of these requests, 13 were for presentations and 10 were for educational materials. In addition, she added that Staff worked one event, and had to cancel two events as Staff could not be at both at the same time. She also mentioned that Staff estimated they impacted 3,777 people with the distribution of 10,063 educational materials. Mrs. Drumheller added that Staff attribute programs with Jonathan Austin for the big outreach numbers in November. In conclusion, Mrs. Drumheller introduced Jonathan Austin, who said a few words along with a short magic show.

Item No 12: Financial Reports for November 2014

Mr. Marc René, CVWMA Finance and Administrative Officer, reported that as of November 30, 2014, the Authority has a net income of about \$320,000 to date. He added that under the Special Projects Funds the Authority is showing an \$11,000 loss as the \$10,000 e-cycling bond is processed. Mr. René thanked TFC for the \$10,000 sponsorship check.

Chairman Key opened the floor for a motion to accept and file the Financial Reports for November 2014. A motion was made by Mr. J. Burrell (M-New Kent), seconded by Mr. R. Dunn (M-

Chesterfield) and carried that the Financial Reports for November 2014 be approved, accepted and filed as submitted.

Item No 13: Administrative

Mrs. Hynes mentioned the holidays coming up that the Authority will be observing. Staff will be available to handle the phone calls. She mentioned the upcoming meetings in January 2015. Mrs. Hynes introduced Tim Lee and Tad Phillips from TFC to say a few words.

Mr. Tad Phillips (TFC) informed the Board that he will celebrate his 36th year in the recycling business in February. He reported that TFC just purchased their first two Compressed Natural Gas (CNG) trucks in Chester. He mentioned that they had to modify their shop and out of 6 federally certified CNG tank inspectors in Virginia, two of them work in the Chester plant. If anyone is interested in a tour of their plant please let Mrs. Drumheller know. Finally he thanked the Board for the Authority’s business and support.

Mrs. Hynes thanked and introduced Mrs. Trish McCullagh, CVWMA former legal counsel. Mrs. McCullagh thanked Mrs. Hynes, the Board, and the Authority for the invitation and for their years of working together. Mrs. Hynes also introduced Mr. Rob Partin as the CVWMA’s new representative with McCandlish Holton.

Mrs. Hynes thanked the Board for their support this year and wished everyone a happy and safe holiday.

Upcoming Meetings

Executive Committee	Tuesday, January 5, 2015 – 2:00 p.m.
Technical Advisory Committee	Thursday, January 8, 2015 – 9:00 a.m.
Board of Directors (Prince George)	Thursday, January 15, 2015– 9:00 a.m.

Old/New Business

With no further business to come before the Board, Chairman Key opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:57 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. J. Burrell (M-New Kent) and carried that the December 12, 2014 Board of Directors’ meeting be adjourned.



CERTIFICATE

I, Robert C. Key, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the December 12, 2014 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., February 20, 2015. Given under my hand and seal of the CVWMA this 20th day of February 2015.

Robert C. Key, Chairman

TREASURER'S REPORT

Financial Reports for January 2015

The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of January 31, 2015. The CVWMA has a combined Net Income of about \$194,000 year to date. The Net Income will continue to decrease, as we continue to incur additional expenses throughout the fiscal year.

Recommended Action: Approval of the January 2015 Financial Report

Attachments

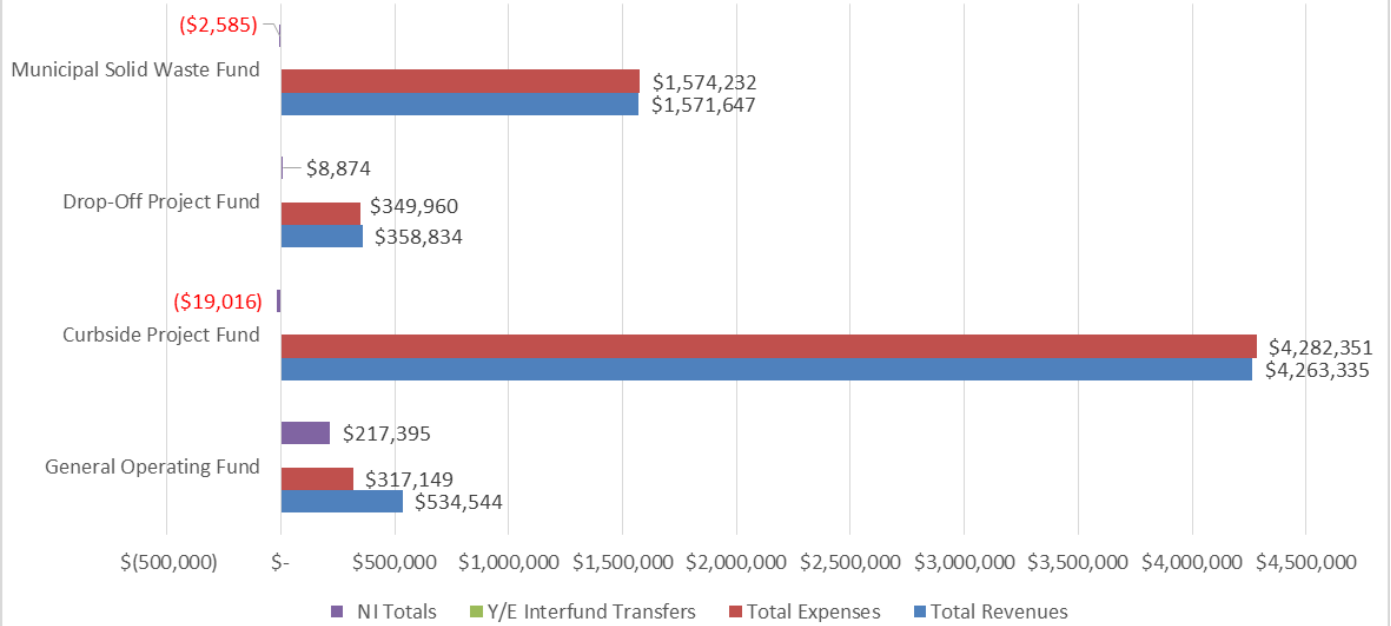
**Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July - January 2015**

Summary - All Funds

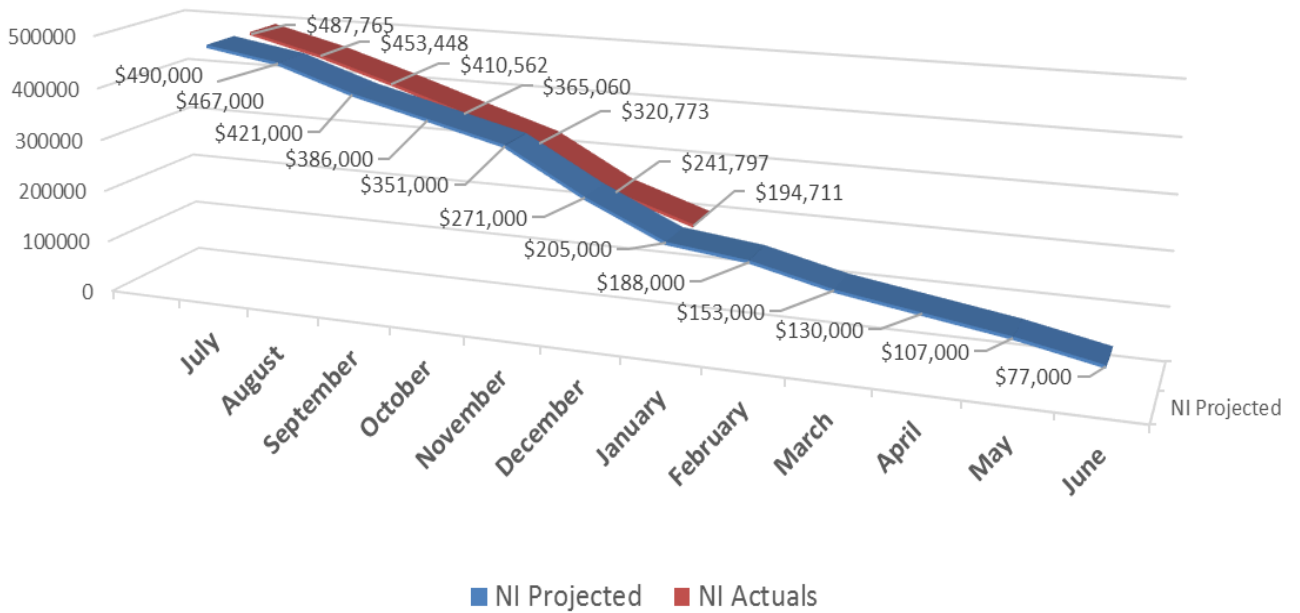
	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>Y/E Interfund Transfers</u>	<u>NI Totals</u>
General Operating Fund	\$ 534,544	317,149	\$ -	\$ 217,395
Curbside Project Fund	4,263,335	4,282,351	-	(19,016)
Drop-Off Project Fund	358,834	349,960	-	8,874
Municipal Solid Waste Fund	1,571,647	1,574,232	-	(2,585)
CFC/HCFC	9,910	9,910	-	-
Special Waste Collections	88,747	98,704	-	(9,957)
Waste Tire Fund	25,360	25,360	-	-
Appliance and Scrap Metal Hauling	194,576	194,576	-	-
Yard Waste Projects	162,959	162,959	-	-
Waste Transfer & Disposal	627,984	627,984	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Totals	<u>\$ 7,837,896</u>	<u>\$ 7,643,185</u>	<u>\$ -</u>	<u>\$ 194,711</u>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ -	\$ 45,000	\$ 45,000
Office equipment	-	-	-	-
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,000</u>	<u>\$ 45,000</u>

Revenue Against Expenses 2014-2015 Major Fund



NI Projected Vs. Actual 2014-2015



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2015

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 533,205	\$ 533,205	\$ 0	0.0%
Miscellaneous/Other	-	-	-	-	0.0%
Interest on Investments	280	1,339	4,000	(2,661)	-66.5%
Sponsorships and Grants	-	-	-	-	<u>0.0%</u>
Total Revenues	<u>280</u>	<u>534,544</u>	<u>537,205</u>	<u>(2,661)</u>	<u>-0.5%</u>
Expenses:					
Personnel services	29,227	207,170	344,550	137,380	39.9%
Fringe benefits	5,168	49,370	96,850	47,480	49.0%
Professional services	4,423	22,629	27,775	5,146	18.5%
Repairs and maintenance	241	572	2,925	2,353	80.4%
Advertising and promotions	64	695	2,250	1,555	69.1%
Materials and supplies	586	3,211	5,100	1,889	37.0%
Other services and charges	1,803	8,866	22,010	13,144	59.7%
Leases	3,314	22,731	41,315	18,584	45.0%
Depreciation	283	1,906	5,200	3,294	<u>63.3%</u>
Total Expenses	<u>45,109</u>	<u>317,150</u>	<u>547,975</u>	<u>230,825</u>	<u>42.1%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (44,829)</u>	<u>\$ 217,394</u>	<u>\$ (10,770)</u>	<u>\$ 228,164</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ 10,000	\$ 10,000	
Office equipment	-	-	-	\$ -	
Vehicular equipment	-	-	-	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>100.0%</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2015

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	509,298	3,592,825	6,510,000	\$ 2,917,175	44.8%
Public Relations Assessment	17,316	122,148	209,000	86,852	41.6%
Customer Service Assessment	18,416	129,614	224,000	94,386	42.1%
96-gal Cart Revenue	17,213	71,694	100,380	28,686	28.6%
Materials Sales Rebate	67,902	337,055	-	(337,055)	-
Contract Admin Costs	-	-	-	-	0.0%
Sponsorships and Grants	-	10,000	10,000	-	0.0%
Interest on Investments	-	-	1,500	1,500	100.0%
Total Revenues	<u>630,145</u>	<u>4,263,336</u>	<u>7,054,880</u>	<u>2,791,544</u>	<u>39.6%</u>
Expenses:					
Personnel services	15,044	100,766	180,075	79,309	44.0%
Fringe benefits	4,260	32,660	52,600	19,940	37.9%
Professional services	5,780	23,977	29,260	5,283	18.1%
Repairs and maintenance	515	3,435	3,190	(245)	-7.7%
Advertising and promotions	2,590	38,361	75,285	36,924	49.0%
Materials and supplies	152	2,327	4,560	2,233	49.0%
Other services and charges	10,744	62,711	69,410	6,699	9.7%
Leases	2,289	15,142	26,500	11,358	42.9%
Depreciation	711	4,424	8,000	3,576	44.7%
Contractual services	509,246	3,592,565	6,510,000	2,917,435	44.8%
Materials Sales Rebate	67,902	337,055	-	(337,055)	-
96-gal Cart Expense	15,298	68,929	96,000	27,071	28.2%
Total Expenses	<u>634,531</u>	<u>4,282,352</u>	<u>7,054,880</u>	<u>2,772,528</u>	<u>39.3%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (4,386)</u>	<u>\$ (19,016)</u>	<u>\$ -</u>	<u>\$ 19,016</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ 30,000	\$ 30,000	
Office equipment	-	-	-	-	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July - January 2015

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 46,799	\$ 261,013	\$ 530,000	\$ 268,987	50.8%
Materials Sales Rebate	22,957	97,821	100,000	\$ 2,179	2.2%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>69,756</u>	<u>358,834</u>	<u>630,000</u>	<u>271,166</u>	<u>43.0%</u>
Expenses:					
Personnel services	403	2,581	5,630	3,049	54.2%
Fringe benefits	180	1,082	2,040	958	47.0%
Professional services	116	388	450	62	13.8%
Repairs and maintenance	12	38	60	22	36.7%
Advertising and promotions	-	-	1,000	1,000	100.0%
Materials and supplies	1	117	40	(77)	-192.5%
Other services and charges	27	169	360	191	53.1%
Leases	55	696	1,100	404	36.7%
Contractual services	45,260	259,321	530,000	270,679	51.1%
Materials sales rebate	21,048	85,567	75,000	(10,567)	-14.1%
Total Expenses	<u>67,102</u>	<u>349,959</u>	<u>615,680</u>	<u>265,721</u>	<u>43.2%</u>
Transfers In (Out)	-	-	-	-	
Totals	<u>\$ 2,654</u>	<u>\$ 8,875</u>	<u>\$ 14,320</u>	<u>\$ 5,445</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2015

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 225,926	\$ 1,555,361	\$ 2,587,280	\$ 1,031,919	39.9%
Customer Service Assessment	1,730	15,586	29,400	\$ 13,814	47.0%
Contract Admin Costs	-	700	-	\$ (700)	0.0%
Interest on Investments	-	-	500	\$ 500	100.0%
Total Revenues	<u>227,656</u>	<u>1,571,647</u>	<u>2,617,180</u>	<u>1,045,533</u>	<u>39.9%</u>
<i>Expenses:</i>					
Personnel services	1,244	8,018	14,365	6,347	44.2%
Fringe benefits	431	3,527	5,030	1,503	29.9%
Professional services	529	2,795	3,815	1,020	26.7%
Repairs and maintenance	55	616	760	144	18.9%
Advertising and promotions	-	50	2,000	1,950	99.0%
Materials and supplies	23	414	1,250	836	66.9%
Other services and charges	111	717	1,530	813	53.1%
Leases	279	1,566	2,700	1,134	42.0%
Depreciation	83	500	1,000	500	50.0%
Contractual Services	<u>225,926</u>	<u>1,556,029</u>	<u>2,587,280</u>	<u>1,031,251</u>	<u>39.9%</u>
Total Expenses	<u>228,681</u>	<u>1,574,232</u>	<u>2,619,730</u>	<u>1,045,498</u>	<u>39.9%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (1,025)</u>	<u>\$ (2,585)</u>	<u>\$ (2,550)</u>	<u>\$ 35</u>	
<i>Capital Outlay:</i>					
Computer equipment	\$ -	\$ -	\$ 5,000	\$ 5,000	
Office equipment	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2015

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 137,479	\$ 863,489	\$ 2,185,000	\$ 1,321,511	60.5%
Materials Sales Rebate	31,873	245,897	250,000	\$ 4,103	1.6%
Contract Admin Cost	-	150	-	\$ (150)	0.0%
Interest on Investments	-	-	-	\$ -	0.0%
Total Revenues	<u>169,352</u>	<u>1,109,536</u>	<u>2,435,000</u>	<u>1,325,464</u>	<u>54.4%</u>
<i>Expenses:</i>					
Personnel services	-	-	-	-	
Fringe benefits	-	-	-	-	0.0%
Professional services	-	-	-	-	0.0%
Repairs and maintenance	-	-	-	-	0.0%
Advertising and Promotions	80	175	1,000	1,000	0.0%
Materials and supplies	-	-	-	-	0.0%
Other services and charges	-	-	-	-	0.0%
Contractual services	137,480	873,959	2,185,000	1,311,041	90.0%
Materials sales rebate	31,342	245,359	250,000	4,641	1.9%
Total Expenses	<u>168,902</u>	<u>1,119,493</u>	<u>2,436,000</u>	<u>1,316,682</u>	<u>54.1%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 450</u>	<u>\$ (9,957)</u>	<u>\$ (1,000)</u>	<u>\$ 8,782</u>	

2015 VIRGINIA GENERAL ASSEMBLY

Convened Wed January 14; and Adjourns February 28

Over 2,100 bills have been introduced during the 2015 General Assembly Session. Below are bills and legislation staff has been following, both active and inactive. Those that are greyed out are no longer active.

Solid Waste and Recycling:

HB1554/SB1205 Recyclable materials tax credit (Marshall-Danville) (Wagner-Virginia Beach). Changes the recyclable materials tax credit by (i) extending the expiration date of the credit by five years to January 1, 2020, (ii) increasing the credit allowed from 10 to 20 percent of the purchase price of qualifying machinery and equipment, (iii) prohibiting denial of the credit based solely on another person's use of goods produced by the credit applicant from recyclable materials, (iv) clarifying that no credit will be allowed for machinery and equipment that does not manufacture, process, compound, or produce items of tangible personal property from recyclable materials, and (v) establishing an annual cap of \$3 million in recyclable materials tax credits that may be issued by the Department of Environmental Quality. The provisions of the bill are effective for taxable years beginning on or after January 1, 2015.

1/7/15: Referred from Finance	1/13/15 Referred to Senate Finance
1/20/15 Assigned Sub Comm #3	1/28/15 Reported fr Finance (14Y-0N)
2/4/15 Reported from Finance w/ sub (18Y-1N)	2/2/15 Passed Senate (38Y - 0N)
2/10/15 Passed House (98Y - 2N)	2/6/15 Referred to Finance
2/11/15 Referred to Senate Finance	2/11/15 Reported from Finance (20Y - 1N)

HB1777 Recyclable Materials Processing Equipment Tax Credit; sunset (Kory - Falls Church). Extends the Recyclable Materials Processing Equipment Tax Credit for five years, through taxable year 2019.

1/13/15: Referred to Finance
1/20/15 Assigned Sub Comm #3
1/30/15 Sub Committee recommends tabling

SB880 Prohibit retailers from providing disposable plastic shopping bags; local option (Lewis - Eastern Shore) . Allows any locality by ordinance to prohibit retailers from providing disposable plastic bags to consumers. The bill exempts from any such prohibition reusable bags of a certain thickness and garbage bags that are sold in multiples.

1/7/15 Referred to Committee on Local Government
2/3/15 Failed to report (defeated) from Local Government (5Y - 8N)

SB886 Plastic bag tax in the Chesapeake Bay Watershed (Petersen - Fairfax). Imposes a five-cent bag tax on plastic bags provided to customers by certain retailers in localities located wholly within the Chesapeake Bay Watershed and directs revenues to be used to support the Chesapeake Bay Watershed Implementation Plan. The bill also allows every retailer that collects the tax is allowed to retain one-cent of the five-cent tax.

1/7/15 Referred to Committee on Finance
1/21/15 Passed by Indefinitely in Finance (14Y - 1N)

HB1649 Passing and overtaking vehicles (Villanueva Virginia Beach)- . Requires that certain procedures be followed when passing certain stationary refuse collection vehicles. Adds: *B. The driver of any motor vehicle, upon overtaking a stationary vehicle in the process of refuse collection operations, shall (i) on a highway having at least four lanes, at least two of which are intended for traffic proceeding in the same direction as the approaching vehicle, proceed with caution and, if reasonable, with due regard for safety and traffic conditions, yield the right-of-way by making a lane change into a lane not adjacent to the stationary vehicle or (ii) if changing lanes would be unreasonable or unsafe or on highways having fewer than four lanes, proceed with due caution and decrease speed to 10 miles per hour below the posted speed limit and pass at least two feet to the left of the vehicle*

1/9/15 Referred to Committee on Transportation
1/16/15 Assigned Subcommittee #2
1/26/15 Subcommittee recommends reporting (7Y – 0N)
1/27/15 Reported from Transportation (20Y – 1N)
1/30/15 Passed House (92Y – 2N)
2/2/15 Referred to Senate Transportation
2/11/15 Reported from Transportation (15Y – 0N)

HB 1363 Land application of industrial wastes (Peace-Hanover). Makes it unlawful to apply industrial wastes to land located in the County of Hanover, King William, or New Kent. The bill contains an emergency clause.

12/4/14 Referred to ACNR
1/19/15 Assigned Sub Comm: Chesapeake
1/22/15 Subcommittee recommends laying on the table

HB1364/HB1381 Fees for testing and monitoring of land application of industrial wastes (Peace-Hanover/Fowler-Henrico). Allows localities to adopt ordinances that provide for the testing and monitoring of the land application of industrial wastes. The bill requires the State Water Control Board (the Board) to adopt emergency regulations, requiring persons that land apply industrial wastes to collect a fee from the generator of the industrial wastes and remit the fee to the Department of Environmental Quality (DEQ). The fee cannot exceed the direct costs to localities of testing and monitoring the land application of industrial wastes. The bill requires the Board's regulations to include procedures for (i) collection of the fees by DEQ, (ii) deposit of the collected fees into the Sludge Management Fund (the Fund), and (iii) disbursements from the Fund to localities for the testing and monitoring of the industrial wastes.

12/4/14 Referred to ACNR
1/21/15 Reported from ACNR (22Y-0N)
1/26/15 Passed House (97Y – 0N)
1/27/15 Referred to Senate ACNR

12/9/14: Referred to Senate ACNR

1/19/15 Assigned Sub: Chesapeake

1/22/15 Subcommittee recommends striking

HJ506/HJ516 Study; long-term impact of biosolids and industrial waste; report (Ware-Powhatan/Fowler-Henrico). Directs the Department of Environmental Quality to study the long-term effects of the storage and land application of industrial wastes and sewage sludge on public health, residential wells, and surface and ground water.

11/25/14: Referred to Rules
1/20/15 Assigned Subcomm: Studies
1/22/15 Subcommittee recommends reporting (4Y-0N)
2/6/15 Reported from Rules w/ sub (14Y - 0N)
2/9/15 Passed House (92Y – 0N)
2/10/15 Referred to Senate Committee on Rules

12/9/14 Referred to Rules

1/20/15 Assigned Subcommittee: Studies

1/22/15 Subcommittee tables

SB771 Department of Environmental Quality; toxic waste site inventory (McEachin-Richmond). Directs the Department of Environmental Quality to inventory by July 1, 2016, nonfederally managed toxic waste sites in Virginia and publish the inventory at that time and annually thereafter. The bill also makes technical amendments.

12/23/14 Referred to ACNR
1/29/15 Reported from ACNR (15Y – 0N) and referred to Finance
2/3/15 Reported from Finance w/ amendments (14Y – ON)
2/5/15 Passed Senate (37Y – 1N)
2/9/15 Referred to House Appropriations

HB1652 Local government; notice of commercial application of pesticides (Simon – Falls Church) . Authorizes any locality by ordinance to require the owners of residential property consisting of one-half acre or less to provide 48-hour advance notice of the application of pesticides by a commercial applicator to adjoining property owners. The bill provides that the ordinance may specify the method of the required notice.

1/9/15 Referred to ACNR
1/19/15 Assigned Sub: Agriculture
1/26/15 Subcommittee recommends striking from the docket

HB 1846 Monitoring and testing of coal combustion residuals (Marshall – Danville). Requires owners or operators of electric generating facilities and landfills that manage coal combustion residuals (CCRs) to test private wells and springs located within a radius specified by the Department of Environmental Quality (DEQ) to determine the levels of heavy metals. If the facility or landfill has a liner, leachate controls, and groundwater monitoring, it is exempt from the testing requirement. The tests are to occur in the fourth quarter of each year, unless the owner of the well or spring waives the testing or DEQ determines no further testing is necessary. If the test indicates the presence of heavy metal at a level that exceeds drinking water or water quality standards, the owner or operator of an electric generating facility or landfill is required to report the exceedance within 24 hours of receiving the test results to (i) DEQ; (ii) the Virginia Department of Health (VDH); and (iii) the chief administrative officer of every locality, every private well and spring owner, and every water well systems provider, as well as local media, within the affected area. The owners or operators are also required to develop a response plan to remediate the exceedance and protect human health and the environment, and the plan is to be submitted to DEQ and VDH.

With respect to the reporting of the release of CCRs, the owners or operators are required to report the release to DEQ, VDH, and the local coordinators of emergency services within one hour of learning of the release. Within four hours of the release, the owner or operator also is required to contact the local media in the affected area. Within five days of the release, the owner or operator is required to submit (a) a report describing details of the release and (b) a plan for remediation of the release. The State Water Control Board may require that certain strategies be included in the remediation plan.

1/13/15: Referred to ACNR
2/4/15 Tabled in ACNR

Fuels; Alternative and Natural Gas

HB1410 Motor fuels tax rate (Marshall-Manassas). Reduces the motor fuels tax on gasoline and gasohol from 5.1% to 3.5% of the statewide average wholesale price of a gallon of unleaded regular gasoline. The rate increased from 3.5% to 5.1% on January 1, 2015, as required by Chapter 766 of the Acts of Assembly of 2013, because Congress did not pass a law permitting the Commonwealth to require out-of-state sellers to collect and remit sales and use tax.

12/18/14 Referred to Appropriations

2/10/15 Left in Appropriations

HB 1651 Tax credit for public access to natural gas fueling stations (Taylor-Virginia Beach). Provides for a tax credit for owners of new natural gas fueling stations that are open to the public on or after January 1, 2016, but before January 1, 2021. The amount of the credit is equal to 50 percent of the fuels tax on gallons purchased for resale.

1/9/15: Referred to Finance

1/20/15 Assigned Sub: #3

1/23/15 Subcommittee recommends laying on the table

Stormwater:

HB 1293 Stormwater fees; exemptions for religious groups (Morris-Isle of Wight). Requires the State Water Control Board, in establishing a statewide fee schedule for stormwater management programs, to waive permit fees for land-disturbing activities undertaken on property owned by certain churches, religious associations, or denominations. The bill also requires localities to waive stormwater management program service charges for properties owned by such organizations.

10/30/14 Referred to ACNR

1/19/15 Assigned Sub: Chesapeake

1/29/15 Subcommittee recommends laying on the table

HJ587 Study; impact of stormwater regulations on high water table area; report (DeSteph - . Requests the Department of Environmental Quality to conduct a two-year study of the application of the post development stormwater management technical criteria, as established in the Virginia Stormwater Management Regulations, in areas with a seasonal high groundwater table.

1/12/15: Referred to Rules

1/20/15 Assigned Sub: Studies

1/22/15 Subcommittee Recommends Reporting (4Y – 0N)

2/6/15 Reported from Rules (14Y – 0N)

2/9/15 Passed House (92Y – 0N)

2/10/15 Referred to Senate Rules Committee

Administrative

HB1383 Removal of certain local government appointees (Morris-Isle of Wight). Provides that any appointee of a local governing body to a local board, commission, or committee, whether appointed pursuant to § 15.2-1411 or any other provision of the Code, shall serve at the pleasure of the local governing body and may be removed at any time.

12/10/14 Referred to Counties, Cities and Towns

1/16/15 Assigned Sub: #2

1/21/15 Sub #2 recommends reporting with amendments (8Y-3N)

1/23/15 Failed to report (defeated) in Counties, Cities and Towns (6Y – 15N)

HB1438 Local government; publication of notices for charter changes, referenda, and public hearings, etc.; alternatives (Bell-Staunton). Gives localities alternatives to publication in a newspaper of general circulation in the locality for legal ads and other notices of proposed action. These alternatives include publication in at least two of the following forms of publication: (i) in a newspaper of general circulation in the locality, including such newspaper's online publication, if any; (ii) on the locality's website; (iii) on any public access channel operated by the locality, to be aired during prime-time programming and at least two other times during the day; (iv) using any

automated voice or text alert systems used by the locality; or (v) posting at the local public library established pursuant to § 42.1-33, if any. In addition, the bill provides that any resident of the locality annually filing a written request for notification with the locality shall be provided notice by the locality in a manner mutually agreed upon by the locality and such individual. The request shall include the resident's name, address, zip code, daytime telephone number, and email address, if available. In selecting the methods of publication, the bill requires the locality to publish/advertise in a manner gauged to ensure that the maximum number of persons within the locality are likely to be informed of the existence and content of the proposed action. The bill contains technical amendments.

12/24/14 Referred to Counties, Cities and Towns

1/16/15 Assigned Sub #2

1/21/15 Sub failed to recommend reporting (4Y – 7N)