



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
FEBRUARY 17, 2017
2104 WEST LABURNUM AVENUE
RICHMOND, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

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2. Minutes of Regular Meeting of January 20, 2017	3 – 10
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STAFF AGENDA

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7. Operations and Program Statistics	
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OLD/NEW BUSINESS

ADJOURNMENT

Upcoming Meetings:

Technical Advisory Committee – Thursday, March 2, 2017 – 9:00 a.m.

Executive Committee Meeting – Tuesday, March 7, 2017 – 2:00 p.m.

Board of Directors (Richmond) – March 17, 2017 – 9:00 a.m.

At any time during the meeting the Board may go into a closed session pursuant to Virginia Code Section 2.2-3712 for purposes of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized under Virginia Code Section 2.2-3711 (A) (7).

MINUTES OF THE REGULAR MEETING OF JANUARY 20, 2017

The minutes of the regular Board of Directors meeting held January 20, 2017 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 20, 2017
CRATER PLANNING DISTRICT COMMISSION
PETERSBURG, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

J. Allen Lane (M-Henrico), Chairman
Marcia R. Phillips (M-Chesterfield), Vice-Chair
Mark Kukoski (M-Richmond), Treasurer
Edward Watson (M-Hopewell), Director
Lee Slöppy (M-Ashland)
Robert L. Dunn (M-Chesterfield)
Scott Zaremba (M-Chesterfield)
Leigh Dunn (M-Goochland)
Stephen Chidsey, (M-Hanover)
Scott Wyatt (M-Hanover)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
Patricia Paige (M-New Kent)
Johnny Melis (A-Powhatan)
George Poulson (M-Prince George)

Non-Voting:

Clay Bowles (A-Chesterfield)
Jeffrey T. Howard (A-Chesterfield)
Jon Clary (A-Henrico)
Monique Robertson (A-Hopewell)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Teresa Eckhout, Accounting and Financial Manager
Nancy W. Drumheller, Public Affairs Manager
Reginald D. Thompson, Operations Technician
Jim Snyder, CVWMA Legal Counsel

MEMBERS/ALTERNATES NOT PRESENT

Jennifer Schontag (A-Ashland)
Mike Mee (M-Charles City)
Zach Trogdon (A-Charles City)
William E. Henley (A-Colonial Heights)
Dwayne Jones (A-Goochland)
Michael Flagg (A-Hanover)
Randy Hardman (A-Hanover)
Arthur D. Petrini (A-Henrico)
James H. Burrell (A-New Kent)
Daniel Harrison (M-Petersburg)
William Riggelman (A-Petersburg)
Elliot Danburg (M-Powhatan)
Rod M. Compton (A-Prince George)
Dr. Emmanuel Adediran (M-Richmond)
Johnnie Allen (A-Richmond)

Guests:

With a quorum in attendance Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:00 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Lane opened the floor for public comment. Without any requests to address the Board, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of December 16, 2016

Chairman Lane opened the floor for a motion to accept the minutes of the regular meeting of December 16, 2016 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. M. Kukoski (M-Richmond), and carried that the minutes of the December 16, 2016 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Chairman Lane welcomed Mrs. Leigh Dunn, Environmental Planner from Goochland County back as a member of the board, and Mr. Jim Snyder, CVWMA's Legal Counsel.

Item No. 4: Treasurer's Report – Financial Reports for December 2016

Mr. M. Kukoski (M-Richmond), Treasurer asked Mrs. Terry Eckhout, CVWMA Accounting and Financial Manager, to provide the financial report. Mrs. T. Eckhout reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of December 31, 2016. The Authority has a combined net income of about \$262,000 year to date. Mrs. Eckhout noted that during the month of December, the Authority spent \$52,000 so far for calendar printing and postage which are recorded in the December financials. The accounts receivable schedule is included and reflects the details of the total amounts due to the Authority as of December 31, 2016.

A motion was made by Mrs. M. Phillips (M-Chesterfield), seconded by Mr. R. Dunn (M-Chesterfield) and carried that the Treasurer's Report for December 2016 be approved, accepted, and filed as submitted.

Mrs. K. Hynes reminded the Board that Chairman Lane, Jim Snyder, CVWMA Legal Counsel, and herself met with the Interim City Manager and Interim Finance Director from the Robert Bob Group as well as the City Attorney in Petersburg last month to discuss their financing plans. She mentioned that the City of Petersburg indicated that the Authority will be paid in full by December 31, 2016, the past due balance of \$415,000. Mrs. K. Hynes added that they confidently stated that the balance would be paid, and as of December 31, 2016 the Authority did not receive a payment or a phone call.

Mrs. Hynes briefed the Board on communications with the City and reported that the City paid \$227,880.45 on January 6, 2017 bringing the total amount past due to about \$310,000. In those communications, the City requested making 3 payments of about \$103,000 over the next 3 months that would satisfy the past due amounts and would fit in with their cash flow projections. The end date of March 31 also coincides with the date the Robert Bobb Group finishes their work in the City. The Executive Committee and Staff felt it necessary to document this and sent a letter from

CVWMA legal counsel, Mr. Jim Snyder on January 18, 2017. The letter relayed our disappointment in missing the payment as well as outlined our expectation and understanding of the payment plan going forward to make the CVWMA whole. The letter reiterates the City's agreement to pay approximately \$103,000 on February 1, March 1 and March 31 and mentions that if those payments are not met, the CVWMA will be forced to exercise legal remedies.

Discussion ensued by the Board regarding what CVWMA should be prepared to do if those payment dates are not met. Ultimately, Mr. R. Dunn (M-Chesterfield) moved, Mr. S. Chidsey (M-Hanover) seconded and it was carried unanimously directing Staff, in the event CVWMA does not receive the agreed upon payments of approximately \$103,000 on each 2/1/17, 3/1/17 and 3/31/17 from the City of Petersburg, to provide notice to CVWMA contractors serving the City of Petersburg to cease services on or about 14 days from that day. The motion further directs staff to send correspondence to the City of Petersburg intending to bring lawsuit and to issue a press release to the media to include such.

STAFF AGENDA

Item No. 5: Strategic Plan – 2nd quarterly report

Mrs. Kim Hynes, CVWMA Executive Director, presented the second quarterly report on the Strategic Plan implementation. She went over the Strategic Plan dashboard which included the four goals: Protection of Environmental Resources, Customer Focus, Educational Resources and Financial Stewardship Through a Well-run Organization. She then provided details on each goal, objective and initiative and the progress being made toward each.

Mr. R. Dunn (M-Chesterfield) stated that each goal should define which committee or person has responsibility for it; which committee has the lead to ensure that it happens.

Item No. 6: 2017 Virginia General Assembly Update

Mrs. K. Hynes, provided the Board with an update on relevant legislation proposed during the 2017 General Assembly session. She referred the Board to a listing of bills being monitored by CVWMA in the Board package.

Mrs. K. Hynes pointed out HB1759 would require that all beverage containers sold in Virginia have a redemption value of five cents (bottle bill), but was tabled in subcommittee. SB925 which would impose a five-cent per bag tax on plastic bags provided to customers by certain retailers in the Chesapeake Bay Watershed was passed by indefinitely. Mrs. K. Hynes also mentioned SB884 which would allow localities to place a lien on properties where waste and recycling charges are three months past due. Mrs. K. Hynes added another bill, HB1600 requiring certain sanitary landfills put in a gas collection and control system. HB2272 will allow any locality to require a retailer of CFL bulbs to accept and recycle used bulbs from customers.

Mrs. K. Hynes mentioned HJ704 which states that the Secretary of Natural Resources and the Secretary of Education convene and consult with a group of stakeholders to study the delivery of environmental education in the Commonwealth in light of the elimination of all staff positions within the Department of Conservation and Recreation's Office of Environmental Education. Mrs. K. Hynes mentioned SB1383; SB1398; SB1399 which refer to coal ash recycling, closure permitting and impoundment closure requirements. She stated that there were several bills related to stormwater. Administratively, HB2401 would require public bodies to record minutes of closed meetings. SB795 would require local government to post listings of all funds expended on their

website. HB2105/SB1416 investment of funds in the Virginia investment pool trust fund would authorize public officers, municipal corporations, and other political subdivisions to invest in the Virginia Investment Pool. HJ278 also establishes a study on the taxing authorities of local government. She mentioned that there are several bills related to the Virginia Retirement System. Finally, she mentioned HB1958 Chesterfield Charter corrects or repeals numerous outdated provisions and makes technical amendments to the County of Chesterfield charter. Mrs. K. Hynes stated that adjournment is scheduled for February 25, 2017.

Item No. 7: Residential Recycling Program Update

Mr. Rich Nolan, CVWMA Director of Operations, reported that the total tonnage collected year to date is 19,030 which is 500 tons less than last year. He mentioned that there were two less collection days year to date in 2016 versus 2015. He reported a total of 365 misses in December compared to 444 in December 2015. Mr. R. Nolan mentioned CVWMA has received \$355,000 in recycling rebate fiscal year to date. He added that for the first time the Authority has received \$20.15/ton compared to the minimum amount received of \$20.00/ton. He mentioned that there was a one-day slide in January due to inclement weather in the residential recycling program. Mr. Nolan added that County Waste had a two-day slide in Hopewell and Chesterfield County.

Item No. 8: Municipal Solid Waste (MSW) Program

Mr. Reggie Thompson, CVWMA Operations Technician, reported that the month of December was an average month for County Waste, with seven misses in Ashland and 40 misses recorded for the Chesterfield tax relief program. He mentioned that the week of January 15th, County Waste started their second week of vacuum leaf collection service for the Chesterfield Tax Relief residents that are eligible for the service.

Mr. R. Thompson reported that CFS had a truck fire in October, and in December they received two replacement trucks as a result of the fire. He added that with the two extra trucks, CFS had a good month in December. In Colonial Heights, 37 misses were recorded, 66 misses in Hopewell and 46 in Petersburg. Mr. R. Thompson mentioned that December was the second best month of trash collection for CFS since they started the contract. He added that 34 of those misses occurred the week after the Christmas holiday which fell on a Sunday, so many residents thought there was a one-day delay on the following Monday. Mr. R. Thompson also mentioned that another shipment of trash carts had been delivered in the beginning of January and CFS is caught up on their cart deliveries.

Item No. 9: Operations and Program Statistics

Mr. R. Thompson reported that at the beginning of February, Staff will start the process of gathering data for the 2016 Recycling Rate Report. Staff will contact various recycling processors that operate within the area, and request their yearly tonnage which will be used to generate the report. He added that the 2016 Recycling Rate Report will be presented at the April Board Meeting and submitted to the DEQ by April 30, 2017.

Mr. R. Nolan stated that the December program statistics were available for the Board. He added that commodity pricing has increased from the previous year, and that the export market pricing for #2 bundles of Steel was \$70/ton January 2016 and is now \$145/ton in January 2017. He added prices for mixed paper in January 2016 was \$45/ton and in January 2017 it is \$80/ton, almost twice the amount of the previous year. He stated that as a result of those increases, the drop-off programs are performing better than expected.

Mr. R. Nolan reported that the City of Richmond event on January 14th was a huge success, filling four trucks and collecting 16,000 pounds of electronics. He added the following events are coming up: January 21st in Chesterfield at Westchester Commons, April 29th in Hanover for e-waste and household hazardous waste, and April 15th in Prince George for household hazardous waste.

Item No. 10: Technical Advisory Committee (TAC) Report

Mr. R. Nolan reported that the January TAC meeting was cancelled and that the next meeting is scheduled for February 2, 2017. Discussion will include the expiring contracts and Yard Waste RFP.

Item No. 11: Public Information

Waste Reduction News and Regional Waste Line

Mrs. N. Drumheller reported that the January 2017 Waste Reduction News electronic newsletter included: New Years' Holidays: No Delay to CVWMA Collections, 2017 CVWMA Recycling Collection Schedule, Christmas Tree Recycling, and CVWMA Collections on Regular Schedule for Upcoming Holidays. Mrs. N. Drumheller added that the e-newsletter was distributed to 1,175 email subscribers. She stated that monthly statistics show that the open click rate of 30.9 % continues to be above industry standard of 21.1% and the top links clicked include: [/cvwma.com/2017collectionschedule.pdf](http://cvwma.com/2017collectionschedule.pdf) and [/cvwma.education/Christmas-Tree-Recycling](http://cvwma.education/Christmas-Tree-Recycling).

Staff showed a copy of the Regional Waste Line Winter 2017 bi-annual publication, which was distributed to elected officials and locality leaders as well as CVWMA Board members and partners in the region via email on January 6, 2017. She mentioned the information was disseminated to 293 email subscribers and posted to the CVWMA website.

Holiday/Snow Messaging

Mrs. N. Drumheller reported the public had four straight weeks of collection information from Christmas to Martin Luther King Day. Staff sent out a Press Release, ongoing social media posts, tweets, messages in phone queues, CVWMA website ticker tape and locality pages etc. Staff created different visuals with collection day updates especially after the snow had melted from secondary roads and collections still on delay schedules for recycling and trash. Staff thanked Mr. R. Dunn (M-Chesterfield) for following CVWMA on Instagram and for collection messages. She added that CVWMA customer service representatives processed over 900 calls on January 10th from the public.

Promotion and Outreach

Mrs. N. Drumheller reported that requests are typically down in the month of December. Staff responded to 18 requests for the month, and of these requests, 11 were for presentations and two were for educational materials. In addition, Staff received five requests for an educational booth or R3. Staff impacted over 894 people and distributed 4,003 educational materials.

Mrs. N. Drumheller informed the Board that during the two weeks in December that CVWMA's Recycling Education and Outreach Specialist did not have any outreach programs scheduled, she assisted in the Call Center. She added that this was a great time for CVWMA's educator to take calls from the public and see what top call inquiries are about and to see if some of the educational messages needed to be changed. It was also a great way to stay informed on all of the CVWMA programs and how they differ in member localities.

Staff thanked Mrs. Patricia Paige (M-New Kent) for inviting Staff to speak at the New Kent Clean County Committee this past Tuesday night. She mentioned it was a great networking opportunity to discuss ways to collaborate on recycling education in New Kent County.

Christmas Tree Recycling

Mrs. N. Drumheller reported that local media stations as well as the *Richmond Times Dispatch* provided information on all locality locations from the CVWMA Press Release and website to the public.

Website Statistics, Social Media, and Curbside Email Reminder

Mrs. N. Drumheller reported that due to all of the different holidays and CVWMA collections, there was a lot of activity on the CVWMA website as well as the different social media platforms for the month of December as well as early January. She mentioned the website statistical data for the month of December: 22,586 unique visitors made 40,222 visits to 171,520 pages. Mrs. N. Drumheller added that the top web pages viewed were: Homepage cvwma.com, 2017 CVWMA Recycling Schedule (pdf) (3,982 views), Curbside Recycling –What to Recycle page (3,693 views), Curbside Recycling Collection Schedule (2,892 views). Electronics (2,282 views), and News feed had 531 items viewed.

Mrs. N. Drumheller reported that Staff continues to make daily ongoing posts and tweets with posts pictures and factoids on new commodities as well as locality specific information. She showed a collage on a slide that was generated by Instagram on the best nine posts in 2016. For CVWMA, their #2016bestnine reported 2,532 likes to 327 posts for the year. Mrs. N. Drumheller stated that this was another very cost effective way to get messages out to the public that would otherwise take a lot of Staff time to reach out and educate. In addition, she mentioned that Staff added 37 new pins to existing boards on the CVWMA Pinterest page during the month of December, including 4,712 viewers for the month as well. She added there were 8,091 impressions for the month. Top “pins” visited include Recycled Christmas (4,674), Celebrate Earth Day (516), Free Printables (426), Recycled Kwanzaa (291), Recycled New Year’s Eve (283), and Motivations (220).

Mrs. N. Drumheller reported a total of 288 new subscribers signed up for the email reminder in the month of December, with total subscribers now at 26,529 as of December 31, 2016.

Curbside Education Advisory Committee

Mrs. N. Drumheller reported that Staff has sent out the Outlook invitation that the next meeting date for the Curbside Education Advisory Committee (CEAC) is scheduled for February 8, 2017 from 10 am- 2 pm. She added that the general meeting will be from 10 am-11:30 am, and The Education Work Group will meet from 12 noon-2 pm. Mrs. N. Drumheller added that anyone interested in being part of an Education Work Group to help staff identify/discuss barriers to recycling (Strategic Plan, Goal #3, Educational Resources, Initiative 3B), to please let staff know.

New Commodity Education Update

Mrs. N. Drumheller mentioned Staff continues to work on education and outreach regarding new items now accepted in both residential and drop-off programs. She mentioned that Mrs. K. Hynes was interviewed by NBC 12’s Sarah Bloom during the noon news on January 13, 2017 on NBC12.

Mrs. N. Drumheller reported that the City of Richmond Utility Bills will include the additional commodities insert starting in their February billing cycle. In addition, Staff is working with Chesterfield County Utility for their upcoming utility bill insert date. Staff thanked Mr. Clay Bowles (M-Chesterfield) and Mr. Jeff Howard (A-Chesterfield) for their assistance with this insert project.

Finally, Mrs. N. Drumheller reported that Henricopedia- Everything About Henrico publication has an ad highlighting the new commodities.

Item No. 12: Administrative

Mrs. K. Hynes reported more on the new commodities that through the end of December, TFC Recycling collected and recycled 54 tons of other plastics and cartons.

Mrs. K. Hynes mentioned to the Board that the Authority began the recycling program for the State, providing carts and containers which is working well and Staff has seen collection in action.

Mrs. K. Hynes reminded the Board to fill out the Annual Financial Disclosure/Conflict of Interest forms and to file them with their local clerk's office. She stated that the form is part of audit regulations for the Authority to have on file.

Finally, Mrs. K. Hynes informed the Board on the passing of Mrs. Becky Dickson, County Administrator for Goochland County, and the passing of Mr. Dave Kaechele, a member of Henrico County's Board of Supervisors for 36 years. She mentioned that the Authority sends their deepest condolences to both families.

Old/New Business

With no further business to come before the Board, Chairman Lane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 10:28 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. R. Whiteman (M-Henrico) and carried that the January 20, 2017 Board of Directors' meeting be adjourned.



CERTIFICATE

I, J. Allen Lane, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the January 20, 2017 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., February 17, 2017. Given under my hand and seal of the CVWMA this 17th day of February 2017.

J. Allen Lane, Chairman

2017 VIRGINIA GENERAL ASSEMBLY

The 2017 General Assembly convened on Wednesday January 11 and will adjourn on February 25. 2,613 bills have been introduced, 1,517 of which have crossed over to the other house and 427 have passed both houses as of February 8th. Since the January 20, 2017 report, most of the bills CVWMA was tracking have since died. The bills that are still active are included herein:

Solid Waste and Recycling:

HB 1600 Certain sanitary landfills; gas collection and control system. Fariss (Lynchburg) Requires any active sanitary landfill that receives more than 100,000 tons of solid waste per year and is located within one-half mile of any residence or residentially zoned property to install a landfill gas collection and control system by July 1, 2019. *SUBSTITUE: That the Department of Environmental Quality (the Department) and the Region 2000 Services Authority (the Authority) shall continue to work together to reduce the odor issues at the landfill operated by the Authority in Campbell County, and the Department and the Authority shall report to the Chairman of the House Committee on Agriculture, Chesapeake and Natural Resources no later than November 1, 2017, on such efforts. The Authority shall connect Phases IV and V of its landfill gas collection system to the gas collection system that was installed in Phase III of the current landfill operated by the Authority in Campbell County at such time as the Authority's engineers advise the Authority that the connections will operate efficiently.*

1/3/17 Assigned Agriculture, Chesapeake & Natural Resources Committee

1/12/17 Assigned ACNR Sub: Natural Resources

1/25/17 Reported from Natural Resources as substituted (9Y-0N)

2/1/17 Reported from ACNR (21Y – 0N)

2/6/17 Passed House (97Y – 0N)

2/17/17 Senate: Referred Agriculture, Conservation & Natural Resources Committee

SB1398 Coal combustion residuals unit; closure permit; assessments required. Surovell (Mount Vernon) Prohibits the Director of the Department of Environmental Quality (DEQ) from issuing a draft permit for the closure of a coal combustion residuals unit (CCR unit) until he has reviewed an assessment of closure options prepared by the owner or operator of the CCR unit. The bill requires the owner or operator to identify water pollution and address corrective measures to resolve it, evaluate the clean closure of the CCR unit by recycling the ash for use in cement or moving it to a landfill, and demonstrate the long-term safety of the CCR unit and its ability to keep ash out of wetlands and other sensitive areas. The bill requires the owner or operator of each CCR unit to transmit the required assessments to DEQ and the Department of Conservation and Recreation and to identify a CCR unit that would be a suitable site for an ash processing facility. The Director of DEQ is required to receive comments on the assessments.

1/11/17 Referred to Agriculture, Conservation and Natural Resources

2/2/17 Reported from ACNR (9Y – 5N)

2/7/17 Passed Senate (29Y – 11N)

2/9/17 Referred to House: Agriculture, Chesapeake and Natural Resources Committee

Stormwater:

HB1774 Stormwater and erosion control; local rural development growth areas; best management practices bank Hodges (Urbana). Directs the State Water Control Board to adopt regulations establishing a rural development growth (RDG) area program for adoption by certain localities. The bill requires each RDG area to follow a public road and requires development in an RDG area to obey certain existing regulatory minimum standards. The bill also directs the Board to

adopt regulations allowing the operation of regional stormwater best management practices banks (RSP banks) in Planning District 18. An RSP bank would treat runoff from roadside drainage ditches in order to provide off-site credits to RDG areas.

1/9/17 Referred to Agriculture, Chesapeake and Natural Resources

1/12/17 Assigned to ACNR: Chesapeake

1/26/17 Subcommittee reports with substitute (7Y – 0N)

2/1/17 Reported from ACNR (21Y – 0N)

2/6/17 Passed House (97Y – 0N)

2/7/17 Referred to Senate: ACNR

HB2009 Stormwater and erosion management; administration of program by certified third party. Hodges (Urbana) Authorizes the hiring of certified third-party professionals to administer any or all aspects of a program for the management of stormwater and erosion, including plan review, inspection, and enforcement, on behalf of (i) an erosion and stormwater management program authority, which is the State Water Control Board or a locality approved by the State Water Control Board, or (ii) a stormwater management program authority, which can be a locality, a state entity, or another type of entity.

1/10/17 Referred to Agriculture, Chesapeake and Natural Resources

1/16/17 Assigned ACNR Sub: Chesapeake

1/18/17 Subcommittee recommends reporting (6Y – 0N)

1/25/17 Reported from ACNR (22Y – 0N)

1/30/17 Passed House (98Y – 0N)

1/31/17 Referred to Senate ACNR

HB2076/SB1127 State Water Control Board; stormwater management programs; regulations; professional license. Wilt & Obenshain (Harrisonburg) Directs the State Water Control Board to adopt regulations requiring that all plan elements, specifications, or calculations whose preparation requires a license in engineering, architecture, soil science, or a related profession be signed and sealed by a licensed professional. The bill requires the regulations to be effective no later than July 1, 2018, and exempts them from certain provisions of the Administrative Process Act (§ 2.2-4000 et seq.).

1/10/17 House: Referred to ACNR

1/16/17 House: Assigned ACNR Sub: Chesapeake

01/19/17 Subcommittee recommends reporting (6-Y 0-N)

01/25/17 Reported ACNR with amendments (22-Y 0-N)

01/30/17 Passed House (98-Y 0-N)

01/31/17 Referred to Senate ACNR

02/02/17 Reported from ACNR (15-Y 0-N)

02/07/17 Passed Senate (40-Y 0-N)

1/9/17 Senate: Referred to ACNR

1/19/17 Reported from ACNR (14Y – 0N)

1/25/17 Passed Senate (40Y – 0N)

1/31/17 House: Referred to ACNR

2/8/17 Reported from ACNR (22Y – 0N)

Administrative

Freedom of Information and Public Procurement

HB1540 Virginia Freedom of Information Act (FOIA); public access to meetings of public bodies. LeMunyon (Chantilly) Revises FOIA's various open meeting exemptions relating to legal matters, litigation, certain museums, and the Virginia Commonwealth University Health System Authority. The bill also (i) clarifies where meeting notices and minutes are to be posted, (ii) requires copies of proposed agendas to be made available, (iii) eliminates reporting to the Joint Commission on Science and Technology when a state public body convenes an electronic communication meeting, and (iv) makes technical corrections to several open meeting exemptions to provide context for those meeting exemptions that currently only cross-reference corollary records exemptions. The bill also clarifies closed meeting procedures. The bill contains numerous technical corrections. This

bill is a recommendation of the Freedom of Information Advisory Council pursuant to the HJR 96 FOIA study (2014-2016).

12/27/16 Referred to Committee on General Laws
1/11/17 Assigned Subcommittee #2
1/26/17 Subcommittee recommends reporting (7Y – 0N)
2/2/17 Reported from General Laws (20Y – 0N)
2/7/17 Passed House (97Y – 0N)
2/8/17 Senate: Referred to General Laws & Technology

HB 2402 Virginia Freedom of Information Act; willful violations; grounds for termination. Morris (Isle of Wight) Provides that if the court finds that any officer or employee of a public body (i) receives a request for records that was sent by a requester by certified mail, return receipt requested, and (ii) without legal excuse or justification, deliberately, willfully, and knowingly fails to make a response to such request, such officer or employee may be terminated for cause by his appointing authority or agency head.

01/18/17 Referred to Committee on General Laws
01/23/17 Assigned GL sub: Subcommittee #2
01/31/17 Subcommittee recommends reporting (4-Y 1-N)
02/02/17 Reported from General Laws (14-Y 6-N)
02/07/17 Passed House (67-Y 27-N)
02/08/17 Senate: Referred to Committee on General Laws and Technology

Financial

SB795 Register of funds expended; required posting by localities and school divisions. Sturtevant (Midlothian) Requires every locality and each school division located within the locality to post on the public government website of the locality a register of all funds expended, showing vendor name, date of payment, amount, and a description of the type of expense, including credit card purchases with the same information. A locality and school division may exclude from such posting any information that is exempt from mandatory disclosure under the Virginia Freedom of Information Act.

9/22/16 Referred to Committee on Local Government
01/31/17 Senate: Reported from Local Government with amendment (9-Y 4-N)
02/07/17 Senate: Read third time and passed Senate (24-Y 16-N)
02/09/17 House: Referred to Committee on Counties, Cities and Towns

HB2105/SB1416 Investment of Public Funds Act; investment of funds in the Virginia Investment Pool Trust Fund. Byron and Newman (Bedford) Authorizes public officers, municipal corporations, and other political subdivisions to invest any or all of the moneys belonging to them or within their control, other than sinking funds, in the Virginia Investment Pool Trust Fund administered by the Virginia Local Government Finance Corporation, provided that such investments comply with the requirements of the Investment of Public Funds Act (§ 2.2-4500 et seq.) applicable to municipal corporations and other political subdivisions.

1/10/17 House: Referred to General Laws
01/19/17 Referred to Committee on Finance
01/20/17 Assigned Finance sub: Subcommittee #1
01/25/17 Sub recommends reporting with substitute (8-Y 1-N)
01/30/17 Reported from Finance with substitute (20-Y 2-N)
02/02/17 Passed House: (92-Y 3-N)
02/03/17 Senate: Referred to Committee on Finance
1/11/17 Senate: Referred to Finance
2/1/17 Reported from Finance w/ sub (13Y – 3N)
2/6/17 Passed Senate (38Y – 2N)
2/8/17 House: Referred to Finance Committee

SJ278 Study; local government fiscal stress; report. Hanger (Augusta) Establishes a 15-member joint subcommittee to study local government fiscal stress. The two-year joint subcommittee shall review (i) the taxing authorities of local governments, including the disparity between city and county tax authority; (ii) local responsibilities for service delivery of state-mandated or high priority programs, (iii) causes of fiscal stress among local governments, (iv) the current state tax system, including the future of the car tax; and (v) potential financial incentives and other governmental reforms to encourage increased regional cooperation and consolidation of services.

1/10/17 Referred to Committee on Rules

2/2/17 Reported from Rules by voice vote

2/3/17 Passed Senate (39Y – 0)

2/9/17 House: Referred to Committee on Rules

Virginia Retirement System

HB2251 Virginia Retirement System; optional defined contribution retirement plan. Jones (Suffolk) Requires the Virginia Retirement System (VRS) to establish an optional defined contribution retirement plan for state and local employees. Participation in the plan is in lieu of other retirement plans offered by VRS. Employees hired on or after July 1, 2019, shall make an irrevocable election whether to participate in the plan. A person who is employed on June 30, 2019, shall make an irrevocable election by October 31, 2019, to participate in the new retirement plan beginning January 1, 2020, in lieu of his retirement plan at the time. If such employee elects to participate in the new plan, his retirement plan at the time of election will be "frozen" and not increase because of compensation earned or years of service earned while participating in the new plan. Under the plan, the employer makes a mandatory contribution in the amount of 8.5 percent of the employee's compensation, and the employee contributes five percent of his compensation.

1/11/17 Referred to Appropriations

1/16/17 Assigned Sub Comm: Compensation and Retirement

02/02/17 House: Subcommittee recommends reporting with substitute (7-Y 0-N)

02/03/17 House: Reported from Appropriations with substitute (20-Y 0-N)

02/07/17 Passed House (92-Y 4-N)

02/08/17 Senate: Referred to Committee on Finance

Other:

HB 1958 Charter; County of Chesterfield. Ingram (Hopewell) Corrects or repeals numerous outdated provisions and makes technical amendments to the County of Chesterfield charter. Other changes include (i) eliminating provisions relating to the departments of budget and management, accounting, and fire and replacing a listing of these and other county departments with a general statement that provides, in part, that the board of supervisors, in consultation with the county administrator, may create or abolish existing departments; (ii) eliminating various requirements related to appointment of a committee on the future and replacing it with an authorization to appoint committees as the board deems advisable; and (iii) providing that once a public facility has been determined to be in substantial accord with the county's comprehensive plan or is shown on the public facilities plan, then additional property for such facility may be added without submittal and approval and that "small cell" telecommunications facilities shall be exempt from certain requirements for substantial accord approval if the facilities are located within a zoning district where such use is either permitted by right or permitted with restrictions.

1/10/17 Referred to Counties, Cities and Towns

1/16/17 Assigned Subcommittee #1

1/18/17 Subcommittee recommends reporting (10Y – 0N)

1/20/17 Reported from Counties, Cities and Towns (19Y – 0N)

1/25/17 Passed House (97Y – 0N)

1/26/17 Senate: Referred to Committee on Local Government

HB 2464/SB1590 Charter; City of Petersburg. (Dance) Updates and reorganizes the city's charter. Obsolete provisions are either repealed or updated, and numerous technical amendments are made.

1/20/17 Referred to Committee on Counties, Cities and Town

01/24/17 Assigned CC & T sub: Subcommittee #1

02/01/17 Subcommittee recommends reporting (9-Y 0-N)

02/03/17 Reported from Counties, Cities and Towns (19-Y 1-N)

02/07/17 Passed House (96-Y 0-N)

02/08/17 Senate: Referred to Committee on Local Government

Financial Reports for January 2017

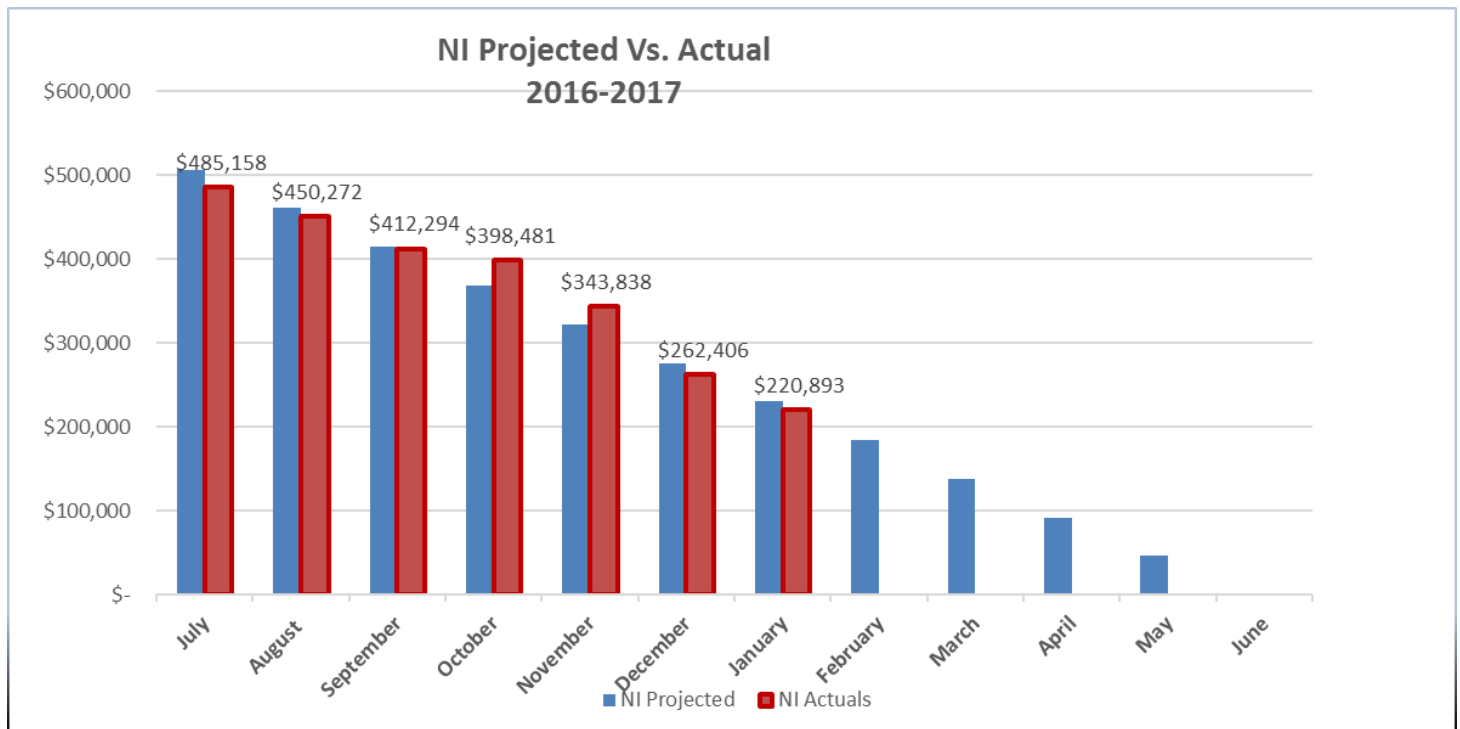
The financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of January 31st. The CVWMA has a combined Net Income of \$220,893 year to date. During the month of January, the Authority spent \$6,000 for calendar printing and postage which brings year to date costs to \$58,000. The accounts receivable schedule is included and reflects the details of the total amounts due to the Authority as of January 31st. We have updated Petersburg accounts receivable as of February 1, 2017.

Recommended Action: Approval of the January 2017 Financial Reports

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July – January 2017

Summary - All Funds			
	Total	Total	
	<u>Revenues</u>	<u>Expenses</u>	<u>NI Totals</u>
General Operating Fund	\$ 563,081	342,745	\$ 220,336
Curbside Project Fund	4,857,417	4,878,694	\$ (21,277)
Drop-Off Project Fund	459,293	454,657	\$ 4,636
Municipal Solid Waste Fund	1,739,583	1,722,590	\$ 16,993
CFC/HCFC	17,370	17,370	\$ -
Special Waste Collections	128,210	128,210	\$ -
Waste Tire Fund	25,557	25,557	\$ -
Appliance and Scrap Metal Hauling	177,196	177,196	\$ -
Yard Waste Projects	307,433	307,433	\$ -
Waste Transfer & Disposal	<u>845,857</u>	<u>845,652</u>	<u>\$ 205</u>
Totals	<u>\$ 9,120,997</u>	<u>\$ 8,900,104</u>	<u>\$ 220,893</u>
	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>
Capital Outlay	<u>\$ 26,836</u>	<u>\$ 26,836</u>	<u>\$ 35,000</u>



Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2017

General Operating Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Annual Gov't Assessments	-	\$ 552,522	\$ 552,520	\$ 2	0.0%
Miscellaneous/Other	-	-	-	-	0.0%
Interest on Investments	1,765	10,559	15,240	(4,681)	-30.7%
Sponsorships and Grants	-	-	-	-	0.0%
Total Revenues	<u>1,765</u>	<u>563,081</u>	<u>567,760</u>	<u>(4,679)</u>	<u>-0.8%</u>
Expenses:					
Personnel services	32,084	231,486	389,290	157,804	40.5%
Fringe benefits	7,123	49,890	82,415	32,525	39.5%
Professional services	1,000	20,334	31,700	11,366	35.9%
Repairs and maintenance	46	540	2,925	2,385	81.5%
Advertising and promotions	-	1,263	1,250	(13)	-1.0%
Materials and supplies	16	1,894	5,500	3,606	65.6%
Other services and charges	1,335	7,692	21,260	13,568	63.8%
Leases	2,941	24,719	43,970	19,251	43.8%
Depreciation	977	4,927	7,500	2,573	34.3%
Contingencies & Reserves	-	-	-	-	0.0%
Total Expenses	<u>45,522</u>	<u>342,745</u>	<u>585,810</u>	<u>243,065</u>	<u>41.5%</u>
Net Income	<u>\$ (43,757)</u>	<u>\$ 220,336</u>	<u>\$ (18,050)</u>	<u>\$ 238,386</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2017

Curbside Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 578,405	\$ 4,083,617	\$ 6,947,080	\$ 2,863,463	41.2%
Public Relations Assessment	17,463	123,214	214,000	90,786	42.4%
Customer Service Assessment	18,555	130,915	230,000	99,085	43.1%
96-gal Cart Revenue	21,224	92,576	96,480	3,904	4.0%
Sponsorship and Grants	-	10,000	10,000	-	0.0%
Material Sales Rebate	65,649	412,370	700,000	287,630	41.1%
Interest on Investments	790	4,725	6,820	2,095	30.7%
Total Revenues	<u>702,086</u>	<u>4,857,417</u>	<u>8,204,380</u>	<u>3,346,963</u>	<u>40.8%</u>
Expenses:					
Personnel services	16,002	108,666	193,645	84,979	43.9%
Fringe benefits	4,679	30,660	55,260	24,600	44.5%
Professional services	1,478	18,389	27,540	9,151	33.2%
Repairs and maintenance	44	1,756	2,830	1,074	38.0%
Advertising and promotions	14,688	59,209	106,650	47,441	44.5%
Materials and supplies	295	1,697	3,950	2,253	57.0%
Other services and charges	1,146	54,532	66,635	12,103	18.2%
Leases	2,941	18,778	30,345	11,567	38.1%
Depreciation	550	3,850	8,600	4,750	55.2%
Contractual services	578,470	4,083,617	6,947,080	2,863,463	41.2%
96-gal Cart Expense	17,835	85,170	91,845	6,675	7.3%
Material Sales Rebate	<u>65,649</u>	<u>412,370</u>	<u>700,000</u>	<u>287,630</u>	41.1%
Total Expenses	<u>703,777</u>	<u>4,878,694</u>	<u>8,234,380</u>	<u>3,355,686</u>	<u>40.8%</u>
Net Income	<u>\$ (1,691)</u>	<u>\$ (21,277)</u>	<u>\$ (30,000)</u>	<u>\$ 8,723</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2017

Drop Off Project Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 52,370	\$ 276,343	\$ 530,000	\$ 253,657	47.9%
Contract Admin Costs	\$ -	\$ -	\$ -	\$ -	0.0%
Materials Sales Rebate	24,892	182,950	135,000	(47,950)	-35.5%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>77,262</u>	<u>459,293</u>	<u>665,000</u>	<u>205,707</u>	30.9%
Expenses:					
Personnel services	401	2,843	5,110	2,267	44.4%
Fringe benefits	133	921	1,515	594	39.2%
Professional services	2	535	1,460	925	63.4%
Repairs and maintenance	-	13	180	167	92.8%
Advertising and promotions	-	18,229	25,000	6,771	27.1%
Materials and supplies	-	102	170	68	40.0%
Other services and charges	35	261	480	219	45.6%
Leases	61	420	785	365	46.5%
Contractual services	52,370	276,343	530,000	253,657	47.9%
Materials sales rebate	<u>21,046</u>	<u>154,990</u>	<u>101,250</u>	<u>(53,740)</u>	<u>-53.1%</u>
Total Expenses	<u>74,048</u>	<u>454,657</u>	<u>665,950</u>	<u>211,293</u>	31.7%
Net Income	<u>\$ 3,214</u>	<u>\$ 4,636</u>	<u>\$ (950)</u>	<u>\$ 5,586</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2017

Municipal Solid Waste Fund					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 247,865	\$ 1,702,429	\$ 2,862,000	\$ 1,159,571	40.5%
Customer Service Assessment	2,645	18,497	33,000	\$ 14,503	43.9%
Contract Admin Costs	-	16,700	-	\$ (16,700)	0.0%
Interest on Investments	<u>327</u>	<u>1,957</u>	<u>2,825</u>	<u>\$ 868</u>	<u>30.7%</u>
Total Revenues	<u>250,837</u>	<u>1,739,583</u>	<u>2,897,825</u>	<u>1,158,242</u>	<u>40.0%</u>
Expenses:					
Personnel services	1,269	8,980	16,310	7,330	44.9%
Fringe benefits	504	3,443	4,920	1,477	30.0%
Professional services	83	3,797	6,150	2,353	38.3%
Repairs and maintenance	7	414	1,165	751	64.5%
Advertising and promotions	-	127	1,000	873	99.0%
Materials and supplies	(3)	384	880	496	56.4%
Other services and charges	126	936	1,720	784	45.6%
Leases	184	1,494	2,680	1,186	44.3%
Depreciation	83	583	1,000	417	41.7%
Contractual Services	<u>247,864</u>	<u>1,702,432</u>	<u>2,862,000</u>	<u>1,159,568</u>	<u>40.5%</u>
Total Expenses	<u>250,117</u>	<u>1,722,590</u>	<u>2,897,825</u>	<u>1,175,235</u>	<u>40.6%</u>
Net Income	<u>\$ 720</u>	<u>\$ 16,993</u>	<u>\$ -</u>	<u>\$ 16,993</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2017

Other Special Projects					
	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 297,283	\$ 1,286,943	\$ 1,884,000	\$ 597,057	31.7%
Contract Admin Costs	-	\$ 200	\$ -	(200)	0.0%
Materials Sales Rebate	42,038	214,480	390,000	175,520	45.0%
Interest on Investments	-	-	-	-	0.0%
Total Revenues	<u>339,321</u>	<u>1,501,623</u>	<u>2,274,000</u>	<u>772,377</u>	<u>34.0%</u>
Expenses:					
Personnel services	-	-	-	-	98.0%
Fringe benefits	-	-	-	-	98.0%
Professional services	-	-	-	-	100.0%
Repairs and maintenance	-	-	-	-	100.0%
Advertising and Promotions	-	-	1,000	1,000	0.0%
Materials and supplies	-	-	-	-	59.0%
Other services and charges	-	-	-	-	84.0%
Contractual services	297,282	1,286,938	1,884,000	597,062	90.0%
Materials sales rebate	42,038	214,480	390,000	175,520	45.0%
Total Expenses	<u>339,320</u>	<u>1,501,418</u>	<u>2,275,000</u>	<u>773,582</u>	<u>34.0%</u>
Net Income	<u>\$ 1</u>	<u>\$ 205</u>	<u>\$ (1,000)</u>	<u>\$ 1,205</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July – January 2017**

Receivables 1/31/17	Total	Over 60 days	Current w/in 60 days
Ashland	\$ -		\$ -
Charles City	\$ -		
Chesterfield	\$ 346,267.04	\$ -	\$ 346,267.04
Colonial Heights	\$ 55.22		\$ 55.22
Goochland	\$ 22,846.13		\$ 22,846.13
Hanover	\$ 19,331.75		\$ 19,331.75
Henrico	\$ 230,098.00		\$ 230,098.00
Hopewell	\$ 87,205.73		\$ 87,205.73
New Kent	\$ 9,000.88		\$ 9,000.88
Petersburg	\$ 431,110.14	\$ 184,413.08	\$ 246,697.06
Powhatan	\$ 22,370.66		\$ 22,370.66
Prince George	\$ -		
Richmond	\$ 356,928.86	\$ -	\$ 356,928.86
Totals	\$ 1,525,214.41	\$ 184,413.08	\$ 1,340,801.33
** As of 2/1/17 the total due from Petersburg is \$308,154.18			