

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES**

AUGUST 19, 2016

**2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

J. Allen Lane (M-Henrico), Chairman
Marcia R. Phillips (M-Chesterfield), Vice-Chair
David Lloyd (M-Goochland), Secretary
Edward Watson (M-Hopewell), Director
Robert C. Key (M-Chesterfield), Past Chair
Lee Slöppy (M-Ashland)
Robert L. Dunn (M-Chesterfield)
William E. Henley (A-Colonial Heights)
Scott Wyatt (M-Hanover)
Randy Hardman (A-Hanover)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
Daniel Harrison (M-Petersburg)
Johnny Melis (A-Powhatan)

Non-Voting:

Michael Flagg (A-Hanover)
Jon Clary (A-Henrico)
Monique Robertson (A-Hopewell)
William Riggleman (A-Petersburg)

Staff:

Kimberly A. Hynes, Executive Director
Richard Nolan, Director of Operations
Teresa Eckhout, Accounting and Financial Manager
Nancy W. Drumheller, Public Affairs Manager
Reginald D. Thompson, Operations Technician
Erica Long, Administrative Assistant
Stephanie Breaker, Customer Service Supervisor

MEMBERS/ALTERNATES NOT PRESENT

Mark Kukoski (M-Richmond), Treasurer
Jennifer Schontag (A-Ashland)
Zach Trogdon (M-Charles City)
Rachel Chieppa (A-Charles City)
Jeffrey T. Howard (A-Chesterfield)
Clay Bowles (A-Chesterfield)
Thomas Mattis (M-Colonial Heights)
Dwayne Jones (A-Goochland)
Stephen Chidsey, (M-Hanover)
Arthur D. Petrini (A-Henrico)
William I. Mawyer, Jr. (A-Henrico)
Patricia Paige (M-New Kent)
James H. Burrell (A-New Kent)
Elliot Danburg (M-Powhatan)
George Poulson (M-Prince George)
Rod M. Compton (A-Prince George)
Dr. Emmanuel Adediran (M-Richmond)
Johnnie Allen (A-Richmond)

Guests:

Bobby Vincent, City of Richmond
Brendan King, WTVR
Chris Munnings, WTVR

With a quorum in attendance Chairman J. Allen Lane (M-Henrico) called the meeting to order at 9:05 a.m.

CHAIRMAN’S AGENDA

Item No. 1: Public Comment Period

Chairman Lane opened the floor for public comment. Without any requests to address the Board, he closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of June 17, 2016

Chairman Lane opened the floor for a motion to accept the minutes of the regular meeting of June 2016 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. S. Wyatt (M-Hanover) and carried that the minutes of the June 17, 2016 Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Installment of Officers

Mrs. Teresa Eckhout, CVWMA Accounting and Financial Manager, administered the *Oath of Office* to the new officers for the 2016-2017 fiscal year. Mrs. T. Eckhout requested that all officers-elect stand, raise their right hand, and recite the *Oath of Office* after her.

Officers Sworn in for the 2016-2017 Fiscal Year are as follows:

- Mr. J. Allen Lane (M-Henrico) Chairman
- Mrs. Marcia Phillips (M-Chesterfield) Vice-Chairman
- Mr. Mark Kukoski (M-Richmond)..... Treasurer (not present)
- Mr. David Lloyd (M-Goochland) Secretary
- Mr. Ed Watson (M-Hopewell) Director
- Mr. Robert Key (M-Chesterfield) Past Chair

Item No. 4: Chairman’s Report

Chairman Lane welcomed and introduced Mr. James Snyder, CVWMA Legal Counsel, and also welcomed any media that was present.

STAFF AGENDA

Item No. 5: 2016 Education and Outreach and Program Statistics Presentation

Mrs. Nancy Drumheller, CVWMA Public Affairs Manager, reported that each year CVWMA does a variety of things to get the message out about the Authority’s programs and the importance of recycling. She added that CVWMA is diversified with their messaging and educational venues.

Mrs. Drumheller reported that CVWMA celebrated 25 years and everything that was accomplished. She mentioned the Kick-Off to CVWMA’s 25th Anniversary with the Richmond Kickers and the September 3rd Anniversary Celebration at the Brandywine Interstate Center Courtyard, which included Board members, contractors and staff. She added that CVWMA finished their celebration with a board meeting at The Jefferson Hotel in December.

Mrs. Drumheller mentioned the customer experience in the new multi-channel world that continues to keep the public informed. She stated that customers get information from phone, email, social media, public events, and diverse member locality services provided through CVWMA.

Mrs. Drumheller added that the number of requests for the year were 443, almost double the amount than last fiscal year with businesses (120), local governments (112), and schools (143) as their top three requestors.

Mrs. Drumheller reported that CVWMA had a huge increase in requests for educational materials, with Chesterfield, Richmond, and Henrico as top requestors. She added that the two Public Information staff counted out, packaged, and distributed over 100,000 educational materials, and talked to an estimated 20,000 people this past fiscal year.

Mrs. Drumheller reported that the annual recycling collection schedule continues to be the most effective educational piece, as it is directly mailed to the eligible households for recycling. It has a long shelf life as residents look for it to be mailed each year and keeping it posted in their homes.

Mrs. Drumheller mentioned that the Call Center is the Authority's front line with the public. Two and a half representatives and one Call Center Supervisor handled over 72,000 calls and 3,700 emails. Mrs. Drumheller explained that the high call volume was impacted by the addition of the Chesterfield Tax Relief program, calendar, Richmond Rollout, weather issues, and competitors servicing locality service areas. She also mentioned that they assisted with the mailing of over 12,000 publications requested by customers which included calendars and extra container stickers.

Mrs. Drumheller reported CVWMA continues to see a lot of interest in the website, with 166,701 visitors viewed over 297,000 pages, with top pages continuing to be curbside recycling, collection day information, e-cycling, and locality pages. She mentioned that the website activity went up due to the Richmond Cart Rollout, news media contest, calendar and the additional commodities program.

Mrs. Drumheller went on to report that the Authority is definitely seeing an increase in online users, from posts, to tweets and more of the public are engaged online. She added that CVWMA is on Facebook, Twitter, Instagram, Pinterest, and You Tube with over 6,000 likes on Facebook and over 1,200 visits on Pinterest per month. Mrs. Drumheller mentioned other outreach services such as Curbside email reminder with more than 25,000 subscribers, Waste reduction news monthly email newsletter with over 1,100 subscribers, Regional waste line semi-annual email newsletter with 450 subscribers, and the Electronics Recycling E-Blast newsletter with more than 5,800 subscribers.

Mrs. Drumheller mentioned that the Authority implemented the Richmond Cart Roll out, and everyone is pleased about the increase in tonnage collected since the program started. She stated that Staff worked events, provided presentations at community meetings, school programs and even a song was written and performed by Norman with the Greater Fulton Hill Civic Association about the new program.

Mrs. Drumheller stated that CVWMA is well known as a regional partners and has an excellent reputation thus Staff was able to be part of the following opportunities this year; Recycling bulletin board kits as a reminder to recycle, The First Lego Robotics Teams that took on solving a waste issue, recycling educational videos with Hallie Stephenson from Keep Henrico Beautiful and Go Green Leadership with Continental Societies, Inc. Richmond, VA Chapter, to name a few.

Mrs. Drumheller mentioned that the Authority has seen an increase in its Reduce, Reuse, Recycle special Scout patch available to all member jurisdiction; 416 scouts representing Ashland, Chesterfield, Henrico, Petersburg, Powhatan and the City of Richmond have participated in the special scout patch program this year. She added that the scouts have hosted an E-waste collection, created a video, and even had an interview with one of the local news television stations.

The Authority partnered with local media again to implement two region wide successful educational campaigns to raise awareness on the importance of recycling. Mrs. Drumheller added that for America Recycles Day 2015, CVWMA partnered with WTVR CBS 6 and WWBT NBC 12.

Mrs. Drumheller reported the 2016 Collection Schedule sponsored by TFC Recycling continues to be the top education piece. She added that TFC will also be the sponsor for the 2017 Collection Schedule to be mailed December 26, 2016.

Mrs. Drumheller touched on Earth Day 2016, where Staff worked eight events and served on a panel of judges for Clover Hill High School Science Fair. She noted that staff impacted 3,244 people and distributed 28,000 education materials during Earth month.

In conclusion, Mrs. Drumheller mentioned that R3, CVWMA Mascot, had a significant impact in the community, so we created an R3 puppet which will be used a lot with the younger residents.

Mr. R. Dunn (M-Chesterfield) thanked Mrs. Drumheller and her staff for such hard work and dedication. Chairman Lane thanked Mrs. Drumheller and her staff as well.

Mr. Rich Nolan, CVWMA Director of Operations, presented the annual report on Fiscal Year 2016 Program Statistics. He noted that 38,797 tons of recycling was collected in the Residential Recycling Program. This is an 8% increase over the previous year due to the addition of the Richmond Cart program effective July 1, 2015, and increase in with the City of Hopewell recycling program. Mr. Nolan highlighted volume and set-out statistics for each jurisdiction.

Continuing, Mr. Nolan reported that in the Drop-Off program the tonnage has increased to 7,202 up from 6,730 tons from the prior year, as a result of programs CVWMA added including the collection of baled cardboard, and the delivery of OCC and mixed paper directly to contractors.

Mr. Nolan also reported revenue from the Used Oil Program has increased tremendously with Chesterfield County joining the program. Revenue has increased to \$161,761, up from \$106,761 in Fiscal Year 2015.

Mr. Nolan mentioned that the Authority held 14 e-cycling events, with over 83 tons collected in Fiscal Year 2016, which is 15.5 tons more than Fiscal Year 2015. He also mentioned that the 188 tons of material collected at convenience centers in Fiscal Year 2016 is up from the 117 tons collected in Fiscal Year 2015. He reminded the Board that since E-waste Tech Systems has taken over the e-cycling events, they have been performing well.

Mr. Nolan reported the significant savings to participating jurisdictions in the Residential Recycling Program with TFC. Over \$600,000 was saved in 7 participating jurisdictions. He mentioned a reduction in the Drop-off Program Revenue of \$56,777. Mr. Nolan reported an increase of 3,416 tons in Richmond Residential recycling. He mentioned CVWMA added several new programs, some that generate revenue back to localities, such as delivered OCC, delivered mixed paper and FEL Recycling Services. CVWMA also added Chesterfield County to other CVWMA programs including Tax Relief Trash services, yard waste grinding, waste oil, propane tanks, waste tires and metal.

Mr. Nolan discussed future activity that will impact operations in the upcoming year: CVWMA is looking forward to additional increase in volume from 3-7 plastics and cartons, the rebate for Co-mix in the Drop-off Program should show additional revenue, we will issue a request for Proposal for Colonial Heights MSW collection, Commodity pricing for oil and metal are projected to stay level and a slight increase in pricing for mixed paper and OCC is expected in coming months, and increased competition for Residential Recycling volumes in the CVWMA Region particularly Chesterfield County is expected.

Mr. Bobby Vincent, City of Richmond Public Works, stated that a lot of the misses in Richmond are most likely residents failing to set carts out in a timely manner. He also mentioned that the City of Richmond is working with Darlene Mallory and the Virginia Oyster Shell Recycling Program, which collects shells from participating restaurants and businesses in the area and returns them to the Chesapeake Bay to construct new oyster reefs in Virginia. He invited other localities to join in the program.

Mr. Nolan stated that the Authority previously spoke with Todd Janeski, Virginia Oyster Shell Recycling Program Director, about the program. Mrs. Hynes stated that it would be a great addition to the Recycling Rate Report. She added that they have a container at Robin Hood Road and hope to expand the program to Henrico County.

Item No. 6: Residential Recycling Program Update

Mr. Nolan, reported 2,920 tons were collected in July, a decrease from 2015 due to less collections days. Mr. Nolan reported a total of 429 misses compared to 275 in 2015, due to Richmond Roll out program and getting accustomed to picking up in the alley.

Item No. 7: Municipal Solid Waste (MSW) Program

Mr. Reginald Thompson, CVWMA Operations Technician, reported that the month of July was a good month for County Waste, with 6 misses in Ashland and 29 misses were recorded for the Chesterfield tax relief program. In Colonial Heights, In Colonial Heights, 48 misses were recorded and misses were up in Hopewell to 172 and Petersburg with 190 for Container First Services. He mentioned that in addition to the increase in misses, CFS is still behind on their cart deliveries. Mr. Thompson stated that the monthly meeting with CFS is scheduled for Thursday, August 25, 2016. He added that they are out of carts, and they are expected to be in by the end of the month. Mr. Thompson stated that there have been a few calls received from Petersburg residents concerned about their trash collection, and at this point there has been no change in the trash collection service in Petersburg. Mr. Thompson added that trash is collected in Petersburg on Thursdays and Fridays and that CFS completed their Thursday routes in Petersburg and are back working their Friday routes.

Item No. 8: Operations and Program Statistics

Mr. Nolan mentioned that the June program statistics were available for the Board and the July program statistics will be completed the following week. He added that commodity pricing for steel is \$125/ton and used oil is \$.42/gal compared to \$165/ton and \$.51/gal a year ago. Mr. Nolan stated that OCC is \$100/ton, up from \$95/ton last year and mixed paper pricing was \$75.00/ton versus \$45/ton a year ago.

Mr. Nolan reported that many jurisdictions have scheduled E-cycling events. Chesterfield is holding an event on August 20th at West Chester Commons, Richmond on September 24th, Hopewell on October 22nd, and Hanover and Chesterfield are holding events on November 19th.

Item No. 9: Technical Advisory Committee (TAC) Report

Mr. Nolan, reported that the TAC met on August 2nd and discussed the request for proposal for Colonial Heights and upcoming procurements for Debris Management and Monitoring for current contracts for FEMA and MSW. He stated that they will discuss a disease affecting the grinding of trees. Mr. Nolan discussed adding specific language requiring storm water in the RFP as well as spill plans and increase to storm regulations along with providing SPCC plans to CVWMA to have on file. The next meeting is September 1, 2016.

Item No. 10: Public Information

PUBLIC INFORMATION

Zika Virus Education

Mrs. Nancy Drumheller, CVWMA Public Affairs Manager, reported that at the June Board meeting, Mike Flagg (M-Hanover) asked that Public Information staff be involved with Zika Virus education. She stated that Staff is disseminating any information received from local governments and the Virginia Health Department that pertains to residents and how each resident can help by emptying standing water from open containers. Henrico County departments in partnership with Virginia Health Department are hosting a “Fight-the- Bite Today” event on Saturday, August 27, 2016 from 8 am – 4 pm at Fairfield Middle School.

Waste Reduction News

Mrs. Drumheller reported that the August electronic newsletter included: Additional Plastics, Caps, Cartons Added to CVWMA Recycling Program, Pick a Day to Fight the Bite, CVWMA Program Highlights, Save the Date, and Volunteers Needed for the James River Regional Cleanup. She mentioned that the e-newsletter was distributed electronically over 1,174 email subscribers. Monthly statistics show that the open click rate of 27.9 % is still above industry standard of 21.1%. Top link clicked include: /curbside/what to recycle and /jamesriverregionalcleanup

Promotion and Outreach

Mrs. Drumheller reported Staff responded to 40 requests for the month of July and of these requests, 30 were for presentations and five were for educational materials. In addition, staff received four requests for an educational booth or R3 and Staff worked a CVWMA booth at four events. Mrs. Drumheller added that CVWMA also had one media story and estimated impacting over 1,614 people and distributed over 5,043 educational materials.

Website Statistics, Social Media, and Curbside Email Reminder

Mrs. Drumheller went over the statistical data for the month of July showing that 19,726 unique visitors made 29,356 visits to over 205,066 pages visited 21,326 pages, (6.98 pages per visit). Average visit time is 2.5 minutes with the top web pages viewed after the homepage including: What to Recycle page, CVWMA Announces Changes page and the Curbside Recycling page.

Mrs. Drumheller added that Staff continues to see a lot of activity on social media such as Facebook, where new likes are added each week (over 6,300 followers). She mentioned that Staff has been posting and tweeting lots of new commodity information, educational video clips, and locality information and events. In addition, staff added 20 new “pins” (resources) to existing “boards” on the CVWMA Pinterest page during the month of July and created a Recycle Cartons board. Pinterest

analytics report 2,077 monthly viewers for the month of July. Top “pins” include: Recycled Classroom Waste Factoids, Do It Yourself Crafts, and Recycling is Easy with CVWMA, with 2,976 impressions for the month.

Mrs. Drumheller reported a total of 461 new subscribers signed up for the email reminder in the month of July, with total subscribers now at 25,534 as of July 31, 2016.

James River Regional Cleanup

Mrs. Drumheller reported the annual regional river cleanup as many of our member localities provide cleanup sites for this event. The event is scheduled for Saturday, September 10, 2016 from 9 am – 1 pm.

Mrs. Hynes reported to the Board that CVWMA is excited about the addition of new plastics to the program and that everything is going as planned. She mentioned the great partnerships with the media, jurisdictions and CVWMA has finished the for the Drop-Off container decals. She reported that TFC Recycling, has baled 10 tons (17 bales) of the other plastics so far. Mrs. Hynes stated that is a great start considering the weight of the material.

Item No. 11: Financial Reports for July 2016

Financial Reports for July 2016

Mrs. Teresa Eckhout, CVWMA Accounting and Financial Manager, reported that July is the first month of the new fiscal year and financial activity is consistent. She stated that the Authority has a combined Net Income of about \$494,100. She added that the annual operating assessment is billed annually at the beginning of the year, therefore there will be net income decreases monthly as operating expenses are incurred.

2016 Annual Audit

Mrs. Eckhout reported that CVWMA audit firm Brown and Edwards conducted their fieldwork the week of August 1st. Staff is working on completing the 2016 Comprehensive Annual Financial Report (CAFR) and will be discussing the results of the audit and draft CAFR with the Audit Committee on August 26th. She mentioned the CAFR is to be presented at the September Board of Directors meeting for approval.

Chairman Lane asked if there were any questions on the financial reports and opened the floor for a motion to accept and file the Financial Report for July 2016 as submitted. A motion was made by Mr. R. Dunn (M-Chesterfield), seconded by, Mr. S. Wyatt (M-Hanover) and carried that the Financial Reports for July 2016 be approved and filed as submitted.

Item No. 11a: Consideration of Resolution 17-01:

Mrs. Hynes reported to the Board the past due payment situation with the City of Petersburg. She mentioned that the Authority sent out a letter from the legal Counsel to the City of Petersburg and the Secretary of Finance for the Commonwealth regarding arrearages of about \$632,000. Mrs. Hynes stated that CVWMA has been working with the City Manager on a payment plan which was provided; however, the City did not adhere to that plan and missed the first payment. She added that the Executive Committee had a meeting discussing the amount of time until action is needed and felt it necessary to put the City on notice. The CVWMA cannot continue to absorb the costs for the city. On August 12th, CVWMA’s attorney sent a letter requesting a one- month payment by today, and two checks in the amount of \$125,465 was received and deposited. Mrs. Hynes stated that the

Authority also requested that the City Manager send CVWMA a new payment plan for the remainder of the arrears by August 26th.

Mrs. Hynes stated that since the Board would need to approve any action regarding a contract amendment and such action in this case may be necessary to the next Board meeting. Resolution 17-01 would provide the Executive Committee the authority to make a decision if the city does not respond by next Friday.

Mr. W. Henley (A-Colonial Heights) asked if the Authority anticipates any financial impact to the other jurisdictions?

Mrs. Hynes stated that to answer that question would require consultation with CVWMA legal counsel and suggested that matter be discussed during a closed session.

Mr. S. Wyatt (M-Hanover) motioned, and Mr. R. Dunn (M-Chesterfield) seconded and carried to move into closed session pursuant to Virginia Code Section 2.2-3712 to provide consultation with legal counsel regarding potential legal matters under Virginia Code Section 2.2-3711 (A)(7) which permits for such closed sessions for consultation with legal counsel and briefings from staff pertaining to actual or probable litigation. Further, the presence of Mrs. K. Hynes is required during the closed session as she is necessary to the discussion and will provide reasonable aid to the Board in its consideration of the matters at issue.

At the conclusion of the closed session, a motion was made by Mrs. M. Kelley (M-Henrico), seconded by Mr. R. Dunn (M-Chesterfield) and carried unanimously to exit the closed session.

The doors to the meeting room were reopened.

Chairman Lane asked for a roll call vote, pursuant to Virginia Code Section 2.2-3712D to certify to the best of each Board members' knowledge that only matters identified in the motion to move into closed session were in fact discussed during the closed session, such matters being properly exempted from the open meeting requirement pursuant to Virginia Code Section 2.2-3711 (A) (7) and 2.2-3712A. Chairman Lane asked any member who believes there was a departure from this understanding state their belief of such and the reasons supporting such belief.

The following certified that the only matters referenced above were discussed during the closed session: Chairman Lane (M-Henrico), Mr. R. Key (M-Chesterfield), Mr. R. Whiteman (M-Henrico), Mr. L. Sloppy (M-Ashland), Mr. R. Dunn (M-Chesterfield), Mr. E. Watson, Jr. (M-Hopewell), Mr. D. Lloyd (M-Goochland), Mr. R. Hardman (A-Hanover), Mr. S. Wyatt (M-Hanover), Mr. J. Melis (A-Powhatan), Mr. W. Henley (A-Colonial Heights) and Mrs. M. Kelley (M-Henrico). Mrs. M. Phillips (M-Chesterfield) and Mr. D. Harrison (M-Petersburg) left the meeting.

A motion was made by Mr. W. Henley (A-Colonial Heights), seconded by Mr. R. Dunn (M-Chesterfield) and carried unanimously to amend **Resolution 17-01**. A motion to adopt **Resolution 17-01** as amended was made by Mr. R. Dunn (M-Chesterfield), seconded by Mrs. M. Kelley (M-Henrico) and carried that Resolution 17-01 is approved as amended.

Item No. 12: Administrative

Mrs. Hynes mentioned that a potential review of the by-laws was discussed in the Executive Committee meeting. She added that if anyone is interested in serving on the committee the member should contact her. Mrs. Hynes stated that it came up with a request to look at the residency

requirement for the members of the Board. She stated that the Articles of Incorporation state that “a resident member is appointed to the Board” and there has been some discussion about opening that up.

Mr. R. Key (M-Chesterfield) stated that he was the member who brought up the option for governing bodies to have the flexibility to appoint a staff member that did not live in the jurisdiction. He mentioned that it is known for jurisdictions to mix and match employees from one county to another.

Mrs. Hynes mentioned that CVWMA has been asked by General Services, a State department to collect their recycling. She added that staff is working on that and it may require a contract amendment in the future. Mrs. Hynes went over the upcoming meetings; TAC meeting on Thursday, September 1st at 9:00 a.m., Executive Committee is meeting on Tuesday, September 6th at 2:00 p.m. and Board of Directors meeting is going to be held in Petersburg, at the Crater Planning District Commission on Friday, September 16th at 9:00 a.m.

Old/New Business

With no further business to come before the Board, Chairman Lane opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 11:20 a.m. The motion was made by Mr. R. Dunn (M-Chesterfield), seconded by Mr. R. Whiteman (M-Henrico) and carried that the August 19, 2016 Board of Directors’ meeting be adjourned.



CERTIFICATE

I, J. Allen Lane, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the August 19, 2016 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., September 16, 2016. Given under my hand and seal of the CVWMA this 16th day of September 2016.



J. Allen Lane, Chairman

RESOLUTION 17-01

A resolution to provide the Central Virginia Waste Management Authority Executive Committee, which consists of the Chair, Vice-Chair, Secretary, Treasurer, Director and Immediate Past Chair, the authority to suspend services provided to the City of Petersburg under the Special Project Services Agreements for Municipal Solid Waste and Curbside Recycling Services and Drop Off Recycling Hauling Services if deemed necessary.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY (CVWMA) RESOLVES THAT

WHEREAS, the CVWMA entered into a contract for Municipal Solid Waste and Curbside Recycling Services for the City of Petersburg with Container First Services effective March 1, 2013 and a contract for Drop Off Recycling Hauling Services with Container First Services effective July 1, 2014; and

WHEREAS, the CVWMA entered into Special Project Services Agreements with the City of Petersburg to provide Municipal Solid Waste and Curbside Recycling and Drop Off Recycling Services, both of which expire June 30, 2019; and

WHEREAS, the City of Petersburg is not compliant with the payment terms of the Special Project Services Agreements and the arrearages total \$613,480.82 as of August 19, 2016; and

WHEREAS, the CVWMA has requested by letter dated August 12, 2016 from CVWMA Legal Counsel, the City pay CVWMA at least one full month's invoices (\$122,474.17) by August 19, 2016 and provide a detailed plan of paying the arrearages of \$613,480.82 by August 26, 2016; and

WHEREAS, if the City fails to respond to CVWMA's requests for payment and to provide and adhere to a detailed repayment plan by the dates outlined in the August 12, 2016 letter, it may be necessary for the CVWMA Board to authorize any and all available legal options up to and including suspension of the services provided under the Municipal Solid Waste and Curbside Recycling and Drop Off Recycling Services Special Project Service Agreements; and

WHEREAS, the timing of such decision may need to occur prior to the CVWMA Board of Directors September 16, 2016 Board meeting; and

THEREFORE, BE IT RESOLVED, that the CVWMA Board of Directors grants the Executive Committee the authority to suspend the Municipal Solid Waste and Curbside Recycling and Drop Off Recycling Services Contracts with Container First Services, if deemed necessary; and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 19th of August 2016

ATTEST:



J. Allen Lane, Chair

