



CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
SEPTEMBER 16, 2011
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

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STAFF AGENDA

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5. 2011 Program Statistics and Education/Outreach Activities	
6. Curbside Program	
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11. Financial Reports for August 2011

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12. Administrative

Upcoming Meetings

- ° Technical Advisory Committee.....October 6 9:00 a.m.
- ° Executive Committee.....Tuesday, October 11 2:00 p.m.
- ° Board of Directors (at TFC’s facility).....October 21 9:00 a.m.

OLD/NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF AUGUST 19, 2011

The minutes of the regular Board of Directors meeting held August 19, 2011 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachment

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
AUGUST 19, 2011
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Mark Kukoski (M-Richmond), Chairman
Steve Chidsey (M-Hanover), Vice Chairman
Matthew D. Benka (M-Richmond), Treasurer
Marcia R. Phillips (M-Chesterfield), Past Chair
John T. Bragg (A-Charles City)
Robert C. Key (M-Chesterfield)
Jeff T. Howard (A-Chesterfield)
William E. Henley (A-Colonial Heights)
Paul E. Drumwright (A-Goochland)
Michael Flagg (A-Hanover)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
John Fountain (A-Hopewell)
James H. Burrell (M-New Kent)
William Riggleman (A-Petersburg)
Elliot Danburg (M-Powhatan)
David Sutton (A-Prince George)

Non Voting:

Dr. Sheryl D. Bailey (A-Chesterfield)
Steve Yob (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Assistant
Valerie Pegues-Johnson, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Gentry Bell (M-Henrico), Secretary
Leigh Dunn (M-Goochland), Director
Josh Farrar (A-Asland)
Jack Miniclier (M-Charles City)
Robert L. Dunn (M-Chesterfield)
Charles E. Dane (A-Chesterfield)
Tom Mattis (M-Colonial Heights)
Robert Setliff (M-Hanover)
Steve Herzog (A-Hanover)
Arthur D. Petrini (A-Henrico)
William I. Mawyer, Jr. (A-Henrico)
Phillip E. Elliot (M-Hopewell)
James Tacosa (A-New Kent)
Michael D. Briddell (M-Petersburg)
Christopher Rapp (A-Powhatan)
Bill Hamby, Jr. (M-Prince George)
James Jackson (M-City of Richmond)

Guest

With a quorum in attendance Chairman M. Kukoski (M-Richmond) called the meeting to order at 9:03 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Kukoski opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Kukoski closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of June 17, 2011

A motion was made by Mr. R. C. Key (M-Chesterfield), seconded by Mrs. M. R. Phillips (M-Chesterfield) Immediate Past Chair, and carried that the minutes of the June 17, 2011, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Item No. 3: Chairman's Report

Acknowledgement of Board members Mr. James Jackson (M-Richmond), and Dr. Sheryl D. Bailey (A-Chesterfield)

Chairman Kukoski announced that James Jackson, Director of Public Works for the City of Richmond has recently been appointed to the Board. He then introduced Chesterfield County alternate member Dr. Sheryl D. Bailey (A-Chesterfield), Deputy County Administrator for Management Services.

STAFF AGENDA

Item No. 4: Curbside Recycling Program

Mr. B. Harris, Director of Operations, reported that the July collection total was 2,632 tons, up 2.6 percent from July 2010 with one less collection day. Mr. Harris added that tonnage for all participating jurisdictions with the exception of Henrico who was impacted most by the one less collection day.

Continuing, Mr. Harris reported that the set-out rate for the month and year-to-date is at 37 percent, an increase of 0.026 percent from July 2010. He went on to report that bin requests for the month of July were at 904 compared to 1,154 in July 2010. Mr. Harris added that Tidewater Fibre Corporation (TFC) missed collections were higher than normal, particularly in Eastern Henrico red Monday collection day. Missed collections for the month totaled 546 compared to 521 in July 2010. Penalties assessed TFC for the month was \$130. Mr. Harris went on to report that fiscal year 2011 33,900 tons were collected, down 1.2 percent from prior year.

Mr. Harris reported that in a span of two years, Chesterfield County collection tonnage decreased by 1,035; down 7.4 percent from fiscal year 2009 while the entire program decline was only 740 tons.

95-Gallon Curbside Collection Carts

Mr. Harris reported that 122 95-gallon curbside collection carts were sold the first day, August 10, 2011; to date, approximately 250 carts were purchased.

Mrs. K. A. Hynes, Executive Director, reported that a press release was issued on the morning of Friday, August 19, 2011. She went on to report that Mr. S. Chidsey, (M-Hanover) Vice-Chairman and Mrs. N. W. Drumheller, CVWMA Public Information Coordinator, would be leaving the meeting early to meet with Sunni Blevins, reporter for NBC12, who would be filming a promotional news segment on the new 96-gallon wheeled carts that would run on the evening of Friday, August 19.

Continuing, Mrs. Hynes reported that as a promotional gesture, TFC would be providing Authority Board members with a free cart. She included that an e-mail was sent by her to Board members in the curbside jurisdictions and that members have a choice of keeping their cart or giving it to their respective jurisdiction for a prize drawing for a curbside program participant. Mrs. Hynes asserted that the prize give-a-way would be advertised through Val Pak as part of the upcoming promotional curbside program campaign.

Mrs. Hynes reiterated information in Mr. Harris's report that to date, 250 96-gallon carts were ordered; a great start with minimal promotion. She added that on Wednesday August 17, an on-line payment system was set-up to receive credit card payment for the \$65 user fee. Mrs. Hynes added that a little more than 700 people were notified through electronic mail and provided information on cart availability and that 70 of the 700 people contacted ordered a cart that day; a 10 percent response rate. She asserted that the Authority's curbside e-mail reminder, which goes out to 10,000 people, was updated with information on the new carts. Mrs. Hynes included that Authority staff is also working on adding an online payment feature for residents of Chesterfield, Goochland, and Hanover counties who are charged a fee to obtain curbside collection bins.

Continuing, Mrs. Hynes reminded the Board that the campaign supported by the Curbside Value Partnership will be underway in a few weeks followed by the December distribution of the 2012 Curbside Collection Schedule. She commented that this should stimulate an increase in new cart orders.

Concluding, Mrs. Hynes mentioned an incentive rewards program for recyclers. She asserted that the program provides the opportunity for residents to receive perks for their recycling efforts and that an automatic 100 points is given to residents who sign-up on-line to participate in the program. An additional 50 points is awarded to program participants who purchase a cart per collection schedule.

Item No. 5: Curbside Value Partnership Update

Mrs. Hynes reported that the campaign developed by the Curbside Value Partnership focuses on how easy it is to recycle at the curb with a simple message of "Just Start Recycling" with a theme of "It's What's Inside the Counts". She asserted that there will be a press event on Thursday, September 8 at 10:00 a.m. at the TFC recycling facility to launch the campaign. An e-mail invite was sent to local officials, chief administrative officers, Authority Board members, TFC representatives of the Curbside Value Partnership and the media.

Proceeding, Mrs. Hynes noted that the details for event guest speakers and requests to have representatives of participating member jurisdictions speak at the event are being worked out by Authority staff. She included that TFC has also contributed \$20,000 towards the campaign and that Authority staff has been working closely with member jurisdictions on maximizing this effort. Mrs. Hynes provided the Board with information on additional projects staff is working on for the campaign which includes launching a JustStartRecycling.org web page.

Concluding, Mrs. Hynes reported that Channel 6 television was selected as the Authority's media partner and will give a little over 460 spots, interviews, on air coverage, and advertisement through its Facebook page. The campaign will also be communicated through other social media including the Authority's Facebook page. Mrs. Hynes commented that over the next six months, there will be a lot of discussions about recycling, which she hopes will result in the ultimate goal of increasing participation in the program.

Mr. R. C. Key (M-Chesterfield) asked if Authority staff could provide Chesterfield's printing department with its promotional advertising template files so that Chesterfield County could print campaign promotional advertisements on its residential utility bills. Mrs. Hynes responded affirmatively.

Mr. J. T. Howard (A-Chesterfield) asked how service collection will be measured as part of the rewards incentive program. Mrs. Hynes responded that TFC trucks will eventually be equipped with readers to record pickups and the location. Initially, if a resident purchases a cart, the assumption is they will be recycling each collection cycle.

Mr. J. Fountain asked if TFC drivers missed an entire street on collection day, does the miss count for one miss or the total number of homes missed on the street. Mr. Harris responded that it's tough to put an accurate number on the number of missed collections. He asserted that misses are recorded by the number of residents who report a miss. A resident stating that their entire street was missed does not increase the amount of reported misses for that street, not unless each resident on the street reports a missed collection.

Item No. 6: Municipal Solid Waste (MSW) Program

Mr. R. D. Thompson, Operations Technician, reported that misses totaled 320 for the month of July and Allied Waste was assessed \$650 in fines and penalties. He added that high temperatures during the month was a factor that hindered timely collections that resulted in reported misses; a majority of which were from the City of Petersburg.

Concluding, Mr. Thompson reported that the City of Petersburg is the largest locality in the MSW Program with almost 12,000 eligible households. Municipal solid waste is collected from Petersburg residents Thursdays and Fridays with an average of 40-45 misses per week.

Mr. Harris reported that Colonial Heights decided not to renew its contract with Allied Waste. He added that Authority staff is working closely with representative of Colonial Heights on the Request for Proposal (RFP) to ensure it reflects city needs. Mr. Harris went on to report that the RFP, issued August 19, will be followed by a pre-proposal meeting on Friday, August 26. Proposals are due back Friday, September 23.

Concluding, Mr. Harris reported that the selection committee will be comprised of himself, Mrs. K. Hynes, Mr. T. Mattis (M-Colonial Heights), Mr. W. E. Henley (A-Colonial Heights), and Mr. S. Yob (A-Henrico).

Item No. 7: Operations and Program Statistics

Mr. Harris reported on the Solid Waste Management Plan adding that there was a minor amendment generated in response to a request by Draper Aden who is working with the County of Henrico on a transfer station that will be constructed at the Springfield Road landfill.

Program Statistics

Mr. Harris directed the Board's attention to a copy of the June and July program statistical information, which was placed at each seat. He reported that Drop-off essentially remained the same as the July 2010 total of 521 tons. For the fiscal year 2011, the total was at 6,181; down 2.8 percent from fiscal year 2010.

Concluding, Mr. Harris reported that the County of Henrico Drop-off was down 190 tons reflecting the closing of two fire station sites. Old Newspaper Print (ONP) continued to decline; off 6.4 percent from fiscal year 2010.

Item No. 8: Technical Advisory Committee (TAC) Report

Mr. Harris presented the Technical Advisory Committee (TAC) report on behalf of Mr. B. Riggleman (A-Petersburg), Technical Advisory Committee (TAC) Chairman. Mr. Harris reported that the Technical Advisory Committee met on Thursday, August 4 at the CVWMA office. Discussions included much of the information reported on during the meeting including the upcoming eCycling schedule. Mr. Harris asserted that the fall schedule is as follows:

- October 1 – Henrico at St. Paul's church located on Creighton Road
- October 8 – Henrico at Virginia Center Commons and at Twin Hickory Library
- October 29 – Hanover County at Verdi Lane Convenience Center

Concluding, Mr. Harris reported that the next TAC meeting is scheduled for Thursday, September 1 at 9:00 a.m. and will be held at the CVWMA office.

Item No. 9: Public Information

Waste Reduction News

Mrs. Hynes presented the public information report on behalf of Mrs. N. W. Drumheller, Public Information Coordinator. Mrs. Hynes reported that Authority staff sent a variety of online social media communications, which included a press release on public information awareness of year end tonnage statistical information, new 96-gallon wheeled carts, the Curbside Value Partnership Campaign, and composting information.

Mrs. Hynes went on to report that several local papers including the Chesterfield Observer, RVA News, and Bon Air Buzz did online articles on fiscal year 2011 program tonnage; curbside recycling and debunking myths about recyclables being landfilled.

Promotion and Outreach

Mrs. Hynes reported that CVWMA staff participated in a community event at the 31st Street Baptist Church on Sunday, July 31. Staff also participated in a workshop for 21 Henrico County teachers on Wednesday, August 17. Mrs. Hynes went on to report that fiscal year highlights will be presented at the Board's September 16 meeting. She asserted that Authority staff impacted 20 percent more citizens than the previous year in fiscal year 2011 through presentations, community events, and the distribution educational materials.

Concluding, Mrs. Hynes reported that fiscal year-to-date, Authority's Web site received 89,321 hits compared to 82,354 in fiscal year 2010. E-mail reminder subscribers total about 10,000. .

Mr. R. C. Key (M-Chesterfield) asked if there were various types of recyclable products listed on campaign materials and promotional decals. Mrs. Hynes responded affirmatively and that recyclable materials are also listed on the Authority's Web site.

Dr. S. D. Bailey (A-Chesterfield) asked if there has been any connection with the commercial industry for various commodities. Mrs. Hynes responded that the CVWMA does provide avenues for putting the commercial and business industry in touch with recyclers. CVWMA also puts residents in touch with recycling companies for the non-traditional recyclables like carpet and construction debris.

Item No. 10: Financial Reports for July 2011

Mrs. N. Downey began her report by directing the Board's attention to pages 12-18 of the agenda package, which displayed the Financial Reports for July 2011. Mrs. Downey reported that the CVWMA has a combined net income of about \$472,000 for administration, operations, and public information for the month. She went on to report that the annual operating fund contributions have been billed and recorded for the 2011 fiscal year. General Operating Fund net income will decrease as the year progresses and expenses are incurred.

Audit of the 2011 Comprehensive Annual Financial Report

Continuing, Mrs. Downey announced that the annual audit of the CVWMA *2011 Comprehensive Annual Financial Report (CAFR)* commenced on Monday, August 8, 2011 by Cherry, Bekaert & Holland. She informed the Board that the report will be presented at the September 16, 2011 Board of Directors meeting for consideration and approval. Mrs. Downey noted that upon approval, the report would then be submitted to the Virginia Auditor of Public Accounts by their deadline of September 30, 2011. She added that prior to presenting the CAFR to the Board, it will be reviewed by the Authority's Audit Committee and a draft copy will be provided to the Executive Committee. The auditors from Cherry, Bekaert & Holland will meet with the Audit Committee on August 31 to review the results of the audit.

A motion was made by Mrs. M. R. Phillips (M-Chesterfield) Immediate Past Chair, seconded by, Mr. J. Fountain (A-Hopewell) and carried that the Financial Reports for July 2011 be approved, accepted, and filed as submitted.

Item No. 11: Administrative

Mrs. Hynes reported that she continues to meet with chief administrative officers of CVWMA jurisdictions. She included that she will also be meeting with the Richmond Regional Planning District Commission (RRPDC) on September 8 to share information about the new curbside carts, the incentive rewards program and the upcoming campaign. Mrs. Hynes added that the September 16 Board of Directors’ meeting will be the annual meeting and may run longer than normal, providing reports on program statistical information, public education and outreach efforts for fiscal year 2011 and the CAFR. She noted that the October Board meeting will be held at the MRF where Authority staff and members of the Board will meet briefly to conduct business followed by a tour of the MRF. Mrs. Hynes then reminded the Board that the award of the Colonial Heights MSW contract has also been scheduled as part of the meeting and that Board attendance is important to have a quorum.

Concluding, Mrs. Hynes reported that the Executive Committee will meet prior to the press event and noted that the following meetings are scheduled for the upcoming month:

Audit Committee	August 31	10:00 a.m.
Executive Committee (Wednesday)	September 7	2:00 p.m.
Campaign Press Event @ TFC	September 8	10:00 a.m.
Board of Directors (Richmond)	September 16	9:00 a.m.

Old/New Business

With no further business to come before the Board, Chairman Kukoski opened the floor for a motion to adjourn the CVWMA Board of Directors’ meeting at 9:40 a.m. The motion was made by Mr. J. Fountain (A-Hopewell), seconded by Mr. M. R. Phillips (M-Chesterfield) Immediate Past Chair, and carried that the August 19, 2011 Board of Directors meeting be adjourned.



CERTIFICATE

I, Mark Kukoski, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the August 19, 2011 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., September 16, 2011. Given under my hand and seal of the CVWMA this 16th day of September 2011.

Mark Kukoski, Chairman

AUDIT COMMITTEE REPORT

The CVWMA Audit Committee met on Wednesday, August 31, 2011 with CVWMA staff and representatives from Cherry Bekaert & Holland LLP (CBH), to discuss the results of our audit. A draft copy of the CAFR was reviewed by the committee. John Montoro with CBH also discussed the results of the audit with the Committee and the Staff. The CVWMA received an unqualified opinion again this year which is the highest or best audit rating. The Committee also reviewed the administrative transfers for fiscal year 2011.

Mr. Matthew D. Benka, (M-Richmond), Treasurer
Mr. Robert L. Dunn, (M-Chesterfield)
Mr. William Riggleman (A-Petersburg)

2011 Comprehensive Annual Financial Report (CAFR)

The 2011 CAFR is complete and will be presented to the Board on Friday, September 16th. Upon approval, the CAFR will be submitted to the Virginia Auditor of Public Accounts by the September 30th deadline. A PowerPoint presentation will also be presented to highlight financial statistics for the past fiscal year.

Recommended Action: Approval of the *2011 Comprehensive Annual Financial Report*

2011 CURBSIDE RECYCLING CAMPAIGN

CONSIDERATION OF RESOLUTION 12-01: TO APPROPRIATE FUNDS FOR THE 2011 CURBSIDE CAMPAIGN

The Fall 2011 Curbside Recycling Campaign is officially underway! The CVWMA, in partnership with the Curbside Value Partnership and TFC kicked off the campaign with an event on Thursday, September 8 at the recycling facility. Our participating jurisdictions were well represented and we had a good turn out from the media.

A special thank you to our speakers, Jay Stegmaier, Chesterfield County Administrator; Dorothy Jaeckle, Chesterfield Supervisor; Steve Thompson, Curbside Value Partnership and Michael Benedetto, TFC Recycling. This is a true collaborative effort.

In the next three months you will begin to see the campaign message on the recycling trucks, GRTC buses, direct mail, TV, at community events and much more! We look forward to increasing recycling efforts in the region.

The CVWMA committed \$60,000 to implement the campaign, \$30,000 from the previous year (2011) and \$30,000 from the current fiscal year. This is no additional cost to the participating jurisdictions. In addition, TFC Recycling has committed \$20,000 to further increase our reach for a total of \$80,000 to implement the campaign. **Resolution 12-01** will appropriate the \$30,000 from the previous year and the \$20,000 from TFC in support of the campaign.

Recommended Action:

Approval of Resolution 12-01

Attachments.

RESOLUTION 12-01

A resolution to amend the CVWMA Curbside Project Fund Budget for the fiscal year beginning July 1, 2011, and ending on June 30, 2012, so as to appropriate funds from Net Assets in the amount of \$30,000 and funds received from Tidewater Fiber Corporation in the amount of \$20,000 to sponsor the 2011 Curbside Recycling Campaign.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the budget designated as the CVWMA Curbside Project Fund for the fiscal year beginning July 1, 2011 and ending on June 30, 2012 is hereby amended as follows:

<u>Account</u>	<u>2011-2012 Approved Budget</u>	<u>Amendment</u>	<u>2011-2012 Revised Budget</u>
CURBSIDE PROJECT FUND			
REVENUE ACCOUNT			
Sponsorships and Grants Revenue	15,000	20,000	35,000
EXPENSE ACCOUNT			
Promotion and Education	35,000	50,000	85,000
Net Appropriation Curbside Fund		(30,000)	

2. That this Appropriation Resolution shall be in full force and effect upon its passage.

Adopted this 16th day of September, 2011

Attest: _____
Mark Kukoski, Chairman

FINANCIAL REPORTS FOR AUGUST 2011

The Financial Reports for August 2011 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net income of about \$414,000 for administration, operations and public information for the remainder of the fiscal year.

Recommended Action:

Approval of the August 2011 Financial Reports

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2011 – August 2011

Summary - All Funds

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>Transfers</u> <u>In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 516,567	\$ 92,319	\$ -	\$ 424,248
Curbside Project Fund	1,035,690	1,041,167	-	(5,477)
Drop-Off Project Fund	102,489	103,800	-	(1,311)
Municipal Solid Waste Fund	650,574	651,549	-	(975)
CFC/HCFC	3,233	3,251	-	(18)
Special Waste Collections	29,787	29,849	-	(62)
Waste Tire Fund	4,245	4,278	-	(33)
Appliance and Scrap Metal Hauling	32,160	32,252	-	(92)
Other Projects	3,300	3,300	-	-
Yard Waste Projects	47,817	48,161	-	(344)
Waste Transfer & Disposal	355,203	356,729	-	(1,526)
	<u>355,203</u>	<u>356,729</u>	<u>-</u>	<u>(1,526)</u>
Totals	<u>\$ 2,781,065</u>	<u>\$ 2,366,655</u>	<u>\$ -</u>	<u>\$ 414,410</u>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ -	\$ 1,500	\$ 1,500
Office equipment	-	-	1,500	\$ 1,500
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2011 – August 2011

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 515,894	\$ 515,895	\$ (1)	0.0%
Miscellaneous/Other	-	-	500	(500)	-100.0%
Interest on Investments	330	673	10,965	(10,292)	-93.9%
Sponsorships and Grants	-	-	-	-	0.0%
Total Revenues	<u>330</u>	<u>516,567</u>	<u>527,360</u>	<u>(10,793)</u>	<u>-2.0%</u>
Expenses:					
Personnel services	28,069	56,287	331,450	275,163	83.0%
Fringe benefits	7,671	15,345	90,650	75,305	83.1%
Professional services	6,854	8,655	32,325	23,670	73.2%
Repairs and maintenance	164	209	2,750	2,541	92.4%
Advertising and promotions	100	100	1,250	1,150	92.0%
Materials and supplies	230	497	5,610	5,113	91.1%
Other services and charges	760	2,205	13,305	11,100	83.4%
Leases	3,255	6,512	36,245	29,733	82.0%
Depreciation	1,255	2,509	13,775	11,266	81.8%
Total Expenses	<u>48,358</u>	<u>92,319</u>	<u>527,360</u>	<u>435,041</u>	<u>82.5%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (48,028)</u>	<u>\$ 424,248</u>	<u>\$ -</u>	<u>\$ 424,248</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	-	-	1,500	\$ 1,500	
Vehicular equipment	-	-	-	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

**Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2011 – August 2011**

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 468,166	\$ 943,584	\$ 5,535,000	\$ (4,591,416)	-83.0%
Public Relations Assessment	15,064	30,935	183,500	(152,565)	-83.1%
Customer Service Assessment	15,819	32,483	194,000	(161,517)	-83.3%
96-gal Cart Revenue	27,300	27,300	-	27,300	0.0%
Contract Admin Costs	-	-	500	(500)	-100.0%
Sponsorships and Grants	-	-	15,000	(15,000)	-100.0%
Interest on Investments	732	1,388	6,560	(5,172)	-78.8%
Total Revenues	<u>527,081</u>	<u>1,035,690</u>	<u>5,934,560</u>	<u>(4,898,870)</u>	<u>-82.5%</u>
Expenses:					
Personnel services	14,553	28,620	165,630	137,010	82.7%
Fringe benefits	3,995	7,965	48,675	40,710	83.6%
Professional services	(2,634)	6,027	21,565	15,538	72.1%
Repairs and maintenance	70	89	1,875	1,786	95.3%
Advertising and promotions	18,938	18,948	62,000	43,052	69.4%
Materials and supplies	446	558	4,270	3,712	86.9%
Other services and charges	820	4,443	63,830	59,387	93.0%
Leases	2,418	4,837	27,915	23,078	82.7%
Depreciation	324	647	3,800	3,153	83.0%
Contractual services	468,166	943,584	5,535,000	4,591,416	83.0%
96-gal Cart Expense	25,449	25,449	-	(25,449)	0.0%
Total Expenses	<u>532,545</u>	<u>1,041,167</u>	<u>5,934,560</u>	<u>4,893,393</u>	<u>82.5%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (5,464)</u>	<u>\$ (5,477)</u>	<u>\$ -</u>	<u>\$ (5,477)</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000	
Office equipment	-	-	-	-	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2011 – August 2011

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 51,580	\$ 99,268	\$ 600,000	\$ (500,732)	-83.5%
Materials Sales Rebate	3,173	3,173	30,000	(26,827)	-89.4%
Interest on Investments	<u>23</u>	<u>48</u>	<u>2,600</u>	<u>(2,552)</u>	<u>-98.2%</u>
Total Revenues	<u>54,776</u>	<u>102,489</u>	<u>632,600</u>	<u>(530,111)</u>	<u>-83.8%</u>
<i>Expenses:</i>					
Personnel services	485	973	5,625	4,652	82.7%
Fringe benefits	106	213	1,415	1,202	84.9%
Professional services	291	289	980	691	70.5%
Repairs and maintenance	7	9	110	101	91.8%
Advertising and promotions	-	-	250	250	100.0%
Materials and supplies	5	13	125	112	89.6%
Other services and charges	78	141	855	714	83.5%
Leases	112	224	740	516	69.7%
Contractual services	51,580	99,268	600,000	500,732	83.5%
Materials sales rebate	<u>2,670</u>	<u>2,670</u>	<u>22,500</u>	<u>19,830</u>	<u>88.1%</u>
Total Expenses	<u>55,334</u>	<u>103,800</u>	<u>632,600</u>	<u>528,800</u>	<u>83.6%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (558)</u>	<u>\$ (1,311)</u>	<u>\$ -</u>	<u>\$ (1,311)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2011 – August 2011

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 327,341	\$ 644,457	\$ 3,900,000	\$ (3,255,543)	-83.5%
Customer Service Assessment	2,344	4,632	29,000	(24,368)	-84.0%
Contract Admin Costs	650	650	3,000	(2,350)	-78.3%
Interest on Investments	<u>438</u>	<u>835</u>	<u>7,100</u>	<u>(6,265)</u>	<u>-88.2%</u>
Total Revenues	<u>330,773</u>	<u>650,574</u>	<u>3,939,100</u>	<u>(3,288,526)</u>	<u>-83.5%</u>
Expenses:					
Personnel services	1,251	2,299	14,870	12,571	84.5%
Fringe benefits	557	1,099	6,175	5,076	82.2%
Professional services	1,780	1,809	5,185	3,376	65.1%
Repairs and maintenance	46	59	690	631	91.4%
Advertising and promotions	-	-	250	250	99.0%
Materials and supplies	115	164	1,105	941	85.2%
Other services and charges	474	854	5,175	4,321	83.5%
Leases	285	566	4,200	3,634	86.5%
Depreciation	122	242	1,450	1,208	83.3%
Contractual Services	<u>327,341</u>	<u>644,457</u>	<u>3,900,000</u>	<u>3,255,543</u>	<u>83.5%</u>
Total Expenses	<u>331,971</u>	<u>651,549</u>	<u>3,939,100</u>	<u>3,287,551</u>	<u>83.5%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (1,198)</u>	<u>\$ (975)</u>	<u>\$ -</u>	<u>\$ (975)</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 500	\$ 500	
Office equipment	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ 500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2011 – August 2011

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 238,486	\$ 425,309	\$ 3,200,000	\$ (2,774,691)	-86.7%
Materials Sales Rebate	16,635	50,080	275,000	(224,920)	-81.8%
Interest on Investments	<u>203</u>	<u>355</u>	<u>8,885</u>	<u>(8,530)</u>	<u>-96.0%</u>
Total Revenues	<u>255,324</u>	<u>475,744</u>	<u>3,483,885</u>	<u>(3,008,141)</u>	<u>-86.3%</u>
Expenses:					
Personnel services	300	600	1,950	1,350	69.2%
Fringe benefits	23	46	80	34	42.5%
Professional services	1,610	1,571	4,740	3,169	66.9%
Repairs and maintenance	40	51	600	549	91.5%
Advertising and promotions	-	-	-	-	100.0%
Materials and supplies	31	74	690	616	89.3%
Other services and charges	87	150	825	675	81.8%
Contractual services	238,485	425,308	3,200,000	2,774,692	86.7%
Materials sales rebate	<u>17,322</u>	<u>50,020</u>	<u>275,000</u>	<u>224,980</u>	<u>81.8%</u>
Total Expenses	<u>257,898</u>	<u>477,820</u>	<u>3,483,885</u>	<u>3,006,065</u>	<u>86.3%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (2,574)</u>	<u>\$ (2,076)</u>	<u>\$ -</u>	<u>\$ (2,076)</u>	