



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS' MEETING AGENDA
OCTOBER 15, 2010
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

CALL TO ORDER **9:00 a. m.**

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of September 17, 2010	3 - 11
3. Chairman's Report National Customer Service Week Recognition	
4. Treasurer's Report Financial Reports for September 2010	12 - 18

STAFF AGENDA

ITEM NO.

5. Curbside Recycling Program
6. Curbside Education Advisory Committee Report
7. Municipal Solid Waste (MSW) Program
8. Operations and Program Statistics
9. America Recycles Day
10. Public Information

11. Administrative

20th Anniversary Celebration Update
Meeting Schedule

- Technical Advisory Committee..... October 14 9:00 a.m.
- Board of Directors (Richmond)..... October 15 9:00 a.m.
- Executive Committee..... November 8 2:00 p.m.

OLD/NEW BUSINESS

12. Executive Committee Session Update

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF SEPTEMBER 17, 2010

The minutes of the regular Board of Directors' meeting held on September 17, 2010 are attached for your review.

Recommended Action: Approval.

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS' MEETING
SEPTEMBER 17, 2010
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Mark Kukoski (M-Richmond), Chairman
Leigh Dunn (M-Goochland), Director
Maria R. Phillips (M-Chesterfield), Immediate Past Chair
Jeff Howard (A-Chesterfield)
Michael Flagg (A-Hanover)
Steve Herzog (A-Hanover)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
James H. Burrell (M-New Kent)
Christopher Rapp (A-Powhatan)
Bill Hamby, Jr. (A-Prince George)

Non Voting:

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Valerie Pegues-Johnson, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Gentry Bell (M-Henrico), Vice-Chairman
Matthew D. Benka (M-Richmond), Treasurer
Steve Chidsey (M-Hanover), Secretary
W. C. Lawing (M-Ashland)
Josh Farrar (A-Ashland)
Jack Miniclier (M-Charles City)
John Bragg (A-Charles City)
Robert L. Dunn (M-Chesterfield)
Robert C. Key (M-Chesterfield)
Charles E. Dane (A-Chesterfield)
William E. Henley (A-Colonial Heights)
Paul E. Drumwright (A-Goochland)
Robert Setliff (M-Hanover)
Arthur D. Petrini (A-Henrico)
William I. Mawyer, Jr. (A-Henrico)
Steven Yob (A-Henrico)
Phillip E. Elliott (M-Hopewell)
John Fountain (A-Hopewell)
James Tacosa (A-New Kent)
Michael D. Briddell (M-Petersburg)
William Riggleman (A-Petersburg)
Elliot Danburg (M-Powhatan)
William G. Kuthy (M-Prince George)

Guest

Chairman M. Kukoski (M-Richmond) called the meeting to order at 9:05 a.m. without a quorum.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Kukoski opened the floor to receive public comment. There being no requests from the public to address the Board, Chairman Kukoski closed the public comment period.

Item No. 2, Minutes of the Regular Meeting of August 20, 2010 was passed by due to a lack of quorum.

Welcome Mr. Jeff Howard (A-Chesterfield)

Chairman Kukoski welcomed Mr. Jeff Howard (A-Chesterfield) as an alternate member of the Authority Board of Directors representing the County of Chesterfield. Chairman Kukoski also welcomed Mr. Steve Herzog (A-Hanover) who sat in for Mr. S. Chidsey (M-Hanover), Secretary.

Item No. 4: Audit Committee Report

Mrs. K. Hynes, Executive Director, informed the Board that Mr. M. Benka (M-Richmond), Treasurer could not be present and provided the audit report on his behalf. Mrs. Hynes reported that the CVWMA Audit Committee met on Thursday, September 2, 2010 to review the 2010 Comprehensive Annual Financial Report (CAFR) with representatives from Cherry Bekaert & Holland (CBH) and discussed the results of the audit. Mrs. Hynes included that the CVWMA received an unqualified opinion; the highest and best audit rating.

Chairman Kukoski commented that he was impressed by the auditors' comments and that committee members were informed Authority staff continues to do an exceptional job in financial reporting. He informed the Board that Mr. Benka asked the auditors if there was anything the CVWMA could do to improve on policies and procedures to which the auditors responded that Authority staff was doing a great job and that there was nothing to improve on.

STAFF AGENDA

Item No. 5: 2010 Comprehensive Annual Financial Report (CAFR)

Mrs. N. B. Downey, Director of Administration and Finance, directed the Board's attention to a copy of the report placed at each seat and informed members that auditors found no material weaknesses in the internal control structure. The CAFR format has not changed since the previous year. Mrs. Downey went on to report that the CAFR is presented in four sections; Introductory, Financial, Statistical, and Compliance. The Introductory Section contains a transmittal letter to the Board of Directors that provides information on economic conditions and major initiatives of the Authority. The report includes a copy of the *Certificate of Achievement for Excellence in Financial Reporting* from the Government Finance Officers Association (GFOA) for the 2009 CAFR for the thirteenth consecutive year. The report also includes a listing of Authority Board members and administrative staff and the Authority's organizational chart.

Continuing, Mrs. Downey reported that the Financial Section contains the independent auditors' report and managements' discussion and analysis summarizing financial activity for the year, and the financial statements for the Authority's major funds which include the General Fund, Curbside Fund,

Drop-off, Fund, Municipal Solid Waste (MSW) and Waste Transfer and Disposal Funds. Mrs. Downey noted that the remaining funds are considered non-major and that details by fund can be found following the notes in the combining financial statements.

Proceeding, Mrs. Downey directed the Board's attention to a slide presentation which provided financial highlights for fiscal year 2010. Net assets were about \$663,000 as of June 30, which is 4.5 percent of the 2011 total operating budget. Mrs. Downey noted that although there was a reduction in net assets of about \$222,000, the CVWMA maintained a healthy reserve balance. She noted that \$150,000 of this amount was given back in the form of a rebate at the beginning of the year to member localities.

Continuing, Mrs. Downey reported that CVWMA had a net loss of about \$72,000 for the fiscal year as a result of the economic climate and decline in interest rates. The interest earned on investments decreased by about \$12,000; significantly less than the budgeted amount. Mrs. Downey noted that funds were transferred from the Local Government Investment Pool (LGIP) and invested in Certificates of Deposit, which had a better rate of return than the LGIP; however, not enough to cover the shortfall.

Mrs. Downey reported that the Statistical Section provides additional details on the work of the Authority. Operating revenue increased 3.6 percent from the previous year to \$13,818,000 as a result of a new contract for curbside; and the addition to 3,000 homes to the Authority's Curbside Recycling Program. Mrs. Downey noted that the majority of the revenue was a "wash" against expense as total expenses increased 3.5 percent, consistent with revenues. Mrs. Downey noted that general operating expenses in 2010 decreased by 5.7 percent; about \$64,000.

Mrs. Downey went on to report that Chesterfield County continues to be the largest participator in Authority programs dollarwise, providing 25 percent of operating revenue. Mrs. Downey noted that more member localities have taken advantage of CVWMA programs than in previous years and that Hanover County and Henrico County have joined CVWMA's used oil program accounting for a significant increase in the Authority's special waste collection.

Concluding, Mrs. Downey noted a few changes in the current years' financial statement. She directed the Board's attention to pages 16 - 17 of the report that now includes Certificates of Deposit in the investment footnote. Pages 19-21 includes information on Other Post Employment Benefits (OPEB), a new required disclosure in this years' financial report. And on page 35, a schedule of Central Virginia's ten largest employers was added to the report.

Closing, Mrs. Downey mentioned that the annual report is due to the Virginia Auditor of Public Accounts (APA) by September 30, 2010. Mrs. Downey noted that the CVWMA plans to submit the report to the Government Finance Officers Association (GFOA) for the 2010 Certificate of Achievement for Excellence in Financial Reporting program. The CVWMA's Audit and Executive Committee have reviewed the CAFR and staff recommends approval of the report and transmittal to the APA.

An additional Board member arrived during the report and a quorum was verified by Chairman Kukoski.

A motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mr. R. C. Whiteman (M-Henrico) and carried that the CAFR be approved and submitted to the Virginia Auditor of Public Accountants.

Item No. 2: Minutes of the Regular Meeting of August 20, 2010

A motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mrs. M. E. Kelley (M-Henrico), and carried that the minutes of the August 20, 2010, Central Virginia Waste Management Authority (CVWMA) Board of Directors' meeting be approved as submitted.

Item No. 6: Curbside Recycling Program

Mr. B. B. Harris, Director of Operations, reported that curbside collection for the month of August totaled 2,728 tons; up 3.7 percent from August 2009. Mr. Harris added that through the first two months of the fiscal year, total tonnage is down 2.7 percent; the set-out rate remains strong at 36.6 percent. Pounds per set-out have been low at 25.9 pounds per set out during the months of August and July.

Continuing, Mr. Harris reported an increase in bin requests; requests totaled 1,099, a 20 percent increase from August 2009. Mr. Harris went on to report that missed collections for the month of August totaled a little more than 500. He noted that Tidewater Fibre Corporation is now fully staffed with drivers for route pick ups and that this may help to decrease the number of missed collections.

Concluding, Mr. Harris reported that with the addition of several hundred Chesterfield County households to the curbside program, the eligible household total is now at 249,142. He added that with the inclusion Goochland County households being added back into to the program in October, the program total will exceed 250,000.

Mrs. Hynes commented that the Authority is thankful to Mrs. L. Dunn (M-Goochland), who has worked exceptionally hard at continuing the program in Goochland County. Mrs. Dunn has received responses from about 800 homes through homeowners' associations and subdivisions previously in the program who have agreed to pay for continuation of the service and will be added to the program in October as reported by Mr. Harris.

Mrs. Hynes reminded the Board that during the August 20 meeting, it was reported a little more than 11,000 Chesterfield County residents had opted-out of the curbside program and that had grown to about 12,500. She asserted that the County revealed that about 2,500 of county residents who had opted-out of the program were duplicate entries, apartment units or townhomes and therefore were not eligible to participate in the program. As of this meeting, there are about 10,000 (10.5 percent) that have opted out of the program. Mrs. Hynes noted that this information was realized during the county's entry of information in their billing system.

Item No. 7: Curbside Education Advisory Committee

Mrs. Hynes reported that the Curbside Education Advisory Committee rescheduled its September 15 meeting for Thursday, September 30. She informed the Board that Mid Atlantic Coca-Cola Bottling Company, Inc. is going through buyout and merger of affiliated businesses and that Mr. Manuel Lopez, who was to speak at the originally scheduled meeting was reluctant to speak about the company during its period of restructure. Mrs. Hynes asserted that, Mr. Steve Thompson, Program Director for the Curbside Value Partnership (CVP) has agreed to attend on September 30. She reminded the Board that the meeting will include discussions on the possibility of partnering with Curbside Value Partnership in increasing recovery rates and volume throughout the region.

Mr. M. Flagg (A-Hanover) asked if the increase in curbside tonnage was primarily due to new homes in Chesterfield County being added to the program. Mrs. Hynes responded that there are many

factors that may have contributed to the total tonnage amount which also include a few additional calendar days and educational and outreach efforts.

Item No. 8: Municipal Solid Waste (MSW) Program

Mr. R. D. Thompson, Operations Technician, reported that “CVWMA and localities in the Municipal Solid Waste (MSW) Program received various complaints towards the end of August from customers who did not receive MSW pick up or were not collected on their service day. Mr. Thompson went on to report that a meeting was held with CVWMA staff, representatives of Allied Waste, Inc. and representatives from the Cities of Hopewell, Colonial Heights and Petersburg. During discussions concerning these and other service issues, representatives for Allied Waste informed meeting participants that the company has had vehicle and personnel issues throughout the summer, which they were working on to resolve. Mr. Thompson noted that over the past week, there have been some noticeable improvements as Allied has applied additional resources to the program.

Concluding, Mr. Thompson reported that misses totaled 320 for the month of August and Allied Services was assessed \$530 in fines and penalties.

Item No 9: Operations and Program Statistics

Mr. Harris directed the Board’s attention to a copy of the August program statistics which was placed at each seat. Mr. Harris reported that tonnage in the Authority’s Drop-off Program totaled 530 tons. He asserted that the decrease in the tonnage compared to August 2009 is attributable to the closing of two fire stations in Henrico County.

Continuing, Mr. Harris reported that on Saturday, September 18 a truck load sale of rain barrels and compost bins will take place at the Hanover County convenience center located on Verdi Lane and the Henrico County Government Center located on East Parham Road. The event is scheduled to take place from 9 a.m. to 3 p.m. or while the products last. Mr. Harris noted that Authority staff has received numerous calls with regards to the event and that he anticipates a large number of people to attend and that the event will be successful.

Concluding, Mr. Harris informed the Board that eCycling events have been scheduled for the fall. The first event, October 2, will be held at Henrico County Public Safety Building located on Parham and Shradler Roads. This event will be held in conjunction with the document shredding event hosted by the Henrico County Police Department. Mr. Harris included that on October 9, the City of Richmond will host the same event from 9 a.m. to 2 p.m. in the parking lot located at the corner of Robin Hood Road and the Boulevard.

Item No 10: Public Information

Mrs. N. W. Drumheller, Public Information Coordinator, reported that press releases were sent out providing information on CVWMA’s newly elected Board officers, the Labor Day collection schedule for curbside recycling and municipal solid waste and the September 18 truck load sale. Mrs. Drumheller added that this information was also included in the Authority’s electronic newsletter and other social media. Mrs. Drumheller went on to report that the Authority placed an ad in the Discover Richmond magazine, published on August 29 promoting the curbside collection program.

Continuing, Mrs. Drumheller informed the Board that CVWMA staff was contacted by the local law enforcement agencies and asked if the Authority would join forces with the Central Virginia Crime

Prevention Association, Shred-It and the County's of Chesterfield, Henrico, and Prince George in the October 2 document shredding event, which it has. Mrs. Drumheller noted that information on scheduled event days can be found on the Authority's Web site along with information on the prescription drug take-back program on September 25.

Proceeding, Mrs. Drumheller reported that the CVWMA staff was contacted by Ms. Jennifer Warnick, Special Projects Photojournalist, Reporter, and Producer for NBC12. Ms. Warnick informed that she was doing a news segment on composting and water conservation and asked if the CVWMA could provide some information. Mrs. Drumheller asserted that the Authority agreed to work with Ms. Warnick on the story, which was scheduled to air September 17.

Continuing, Mrs. Drumheller informed the Board that CVWMA and Tidewater Fibre Corporation (TFC) worked with Comcast Cable in the development of a television ad promoting curbside recycling titled "Kick-it To The Curb." Mrs. Drumheller asserted that the ad will run during scheduled Monday night football games on ESPN, now through November. She added that the ad will also be shown on the Discovery Channel, the Food Channel Network, and other cable channels. In conjunction, the CVWMA will hold a contest tied in with America Recycles Day awarding free RedSkins football tickets and other recycled prizes. The contest will start in October and run through November. She then directed to Board's attention to the front of the room where the ad was presented.

Mr. S. Herzog (A-Hanover) commented that some thought should be given as to how to respond to citizens who show up at the truck sale event and find items sold out. Mrs. Hynes responded that mediums used for advertising the event stipulate that items will be sold on a first come, first serve basis. Chairman Kukoski suggested that the information also be included on the Authority's Web site.

Mrs. Hynes commented that if the truck sale event is successful, similar events will be considered for future dates. Mr. R. C. Whiteman (M-Henrico) suggested having a sign up list available at the event for citizens interested in being notified of future events, which will also show that coordinators of the event are being customer service oriented.

Item No 11: Financial Reports for August 2010

Mrs. N. Downey indicated that on pages 13–19 of the agenda package, the Board would find the Financial Reports for August 2010. Mrs. Downey reported that the financial activity is consistent with previous months and the Authority continues to remain within total budget in all funds as of August 31, 2010. She added that the CVWMA has a combined net income of about \$450,000 year-to-date.

A motion was made by Mrs. M. R. Phillips (M-Chesterfield), Immediate Past Chair seconded by Mr. J. H. Burrell (M-New Kent) and carried that the Financial Reports for August 2010 be approved as submitted.

Item No 12: Administrative

Mrs. Hynes reported that the vacant Call Center Representative position has been replaced with a part-time position. She asserted that the individual selected to fill the position started last week.

Mrs. Hynes went on to report that in light of the recent tropical storm activity, Authority staff has received a number of telephone inquiries from localities concerning issues regarding the Authority's debris management contract.

CVWMA's 20th Anniversary Celebration

Concluding, Mrs. Hynes reminded the Board of the CVWMA's 20th Anniversary celebration. The event is scheduled for December 2 from 6 p.m. to 8 p.m. and will be held at Aurora restaurant located on East Grace Street in Richmond. Mrs. Hynes stated that the event will include a slide presentation which will show the Authority's accomplishments over the last 20 years and a fashion show coordinated by Virginia Commonwealth University's (VCU) Department of Fashion Design and Merchandising. Fashion designs will be traditional clothing made from recycled materials. Mrs. Hynes added that local elected officials will be invited to the event in addition to Chief Administrative Officers and staff of the Authority's participating member localities. Authority contractors will also be invited; many of whom are sponsoring the event. Mrs. Hynes noted that this event will not be an out of pocket expense for the Authority.

Change in 2010 Board Meeting Schedule

Mrs. Hynes reported a conference room conflict with the Board's use of the room for its November 19 meeting. She asserted that Authority staff has arranged for the November meeting to be held at the Crater District Planning Commission Office, while the October 15 meeting will be held at the same location as the September 17 meeting.

Upcoming Meetings

Mrs. Hynes noted that the following meetings are scheduled for the upcoming month:

Executive Committee	October 4, 2010	2:00 p.m.
Technical Advisory Committee (TAC)	October 14, 2010	9:00 a.m.
Board of Directors (Richmond)	October 15, 2010	9:00 a.m.

Old/New Business

Item No. 13: Executive Committee Work Session

Chairman Kukoski reported that the Executive Committee met in a work session on Thursday, September 9. He informed the Board that meeting discussions included developing goals, objectives and priorities for the CVWMA for the upcoming years. Chairman Kukoski went on to report that discussions included establishing three subcommittees to undertake certain items. He asserted that it was decided that a subcommittee would be formed to decide what will be the mission of the Authority for the next 10 years. Mr. Kukoski went on to report that a second subcommittee would be established to address vulnerabilities and to develop and implement strong regulatory, supervisory and other policies in the interest of financial stability. He commented that although the Authority is a very sound organization, current economic conditions have made it necessary to focus on the implementation and effectiveness of any changes in the Authority's budget. Chairman Kukoski

added that the third subcommittee would be established to review and monitor the curbside program in Chesterfield County in a proactive approach and determine what progressive approaches the Authority should make in the upcoming years regarding the program.

Mrs. Hynes reported that the committee divided the items received by Board members into four different areas, which included Board development and member participation, operations and public awareness, the regional impact of Chesterfield's decisions and financial stability. Mrs. Hynes added that further discussion included improving Board member attendance at Board meetings to ensure a quorum; supporting litter prevention and increasing performance levels in contracts, particularly MSW collection.

Concluding, Mrs. Hynes reminded the Board that this will be an ongoing process and that any thoughts and suggestions can be conveyed to her or any member of the Executive Committee. She added Board members interested in being a part of this initiative can either contact her or Chairman Kukoski.

Chairman Kukoski then asked if there was any further old/new business to come before the CVWMA Board of Directors. With no further business to come before the Board, Chairman Kukoski opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:45 a.m. The motion was made by Mr. R. C. Whiteman (M-Henrico), seconded by Mrs. M. R. Phillips (M-Chesterfield), Immediate Past Chair, and carried that the September 17, 2010 Board of Directors meeting be adjourned.



CERTIFICATE

I, Mark Kukoski, Chairman of the CVWMA, certify that the foregoing minutes are a true and correct copy of the minutes of the September 17, 2010 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., October 15, 2010. Given under my hand and seal of the CVWMA this 15th day of October 2010.

Mark Kukoski, Chairman

TREASURER'S REPORT

Financial Reports for September 2010

The financial reports for September 2010 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net income of about \$394,000 for administration, operations and public information for the remainder of the fiscal year. The 2010 Comprehensive Annual Financial Report has been filed with the Virginia Auditor of Public Accounts (APA) and the report is now available on our Web site.

Recommended Action: Approval of the September 2010 Treasurer's Report of Finances

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2010 – September 2010

Summary - All Funds

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>Transfers</u> <u>In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 518,319	\$ 146,258	\$ -	\$ 372,061
Curbside Project Fund	1,436,650	1,408,052	-	28,598
Drop-Off Project Fund	165,470	162,650	-	2,820
Municipal Solid Waste Fund	960,650	966,032	-	(5,382)
CFC/HCFC	7,530	7,568	-	(38)
Special Waste Collections	40,742	40,877	-	(135)
Waste Tire Fund	10,316	10,366	-	(50)
Appliance and Scrap Metal Hauling	108,930	109,087	-	(157)
Other Projects	8,140	8,140	-	-
Yard Waste Projects	105,879	106,419	-	(540)
Waste Transfer & Disposal	563,180	565,642	-	(2,462)
	<u>563,180</u>	<u>565,642</u>	<u>-</u>	<u>(2,462)</u>
Totals	<u>\$ 3,925,806</u>	<u>\$ 3,531,091</u>	<u>\$ -</u>	<u>\$ 394,715</u>

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – September 2010

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 508,688	\$ 508,690	\$ (2)	0.0%
Miscellaneous/Other	\$ 4,600	\$ 8,450	\$ 1,000	\$ 7,450	745.0%
Interest on Investments	409	1,181	11,100	(9,919)	-89.4%
Sponsorships and Grants	-	-	-	-	0.0%
	<u>5,009</u>	<u>518,319</u>	<u>520,790</u>	<u>(2,471)</u>	<u>-0.5%</u>
Total Revenues					
Expenses:					
Personnel services	26,917	81,853	324,740	242,887	74.8%
Fringe benefits	11,921	23,689	89,920	66,231	73.7%
Professional services	10,255	14,315	29,350	15,035	51.2%
Repairs and maintenance	179	334	2,650	2,316	87.4%
Advertising and promotions	259	364	1,250	886	70.9%
Materials and supplies	294	628	6,060	5,432	89.6%
Other services and charges	9,776	11,790	13,705	1,915	14.0%
Leases	2,924	9,089	37,115	28,026	75.5%
Depreciation	1,388	4,195	16,000	11,805	73.8%
	<u>63,913</u>	<u>146,257</u>	<u>520,790</u>	<u>374,533</u>	<u>71.9%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (58,904)</u>	<u>\$ 372,062</u>	<u>\$ -</u>	<u>\$ 372,062</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	-	-	1,500	\$ 1,500	
Vehicular equipment	-	-	-	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – September 2010

Curbside Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 449,725	\$ 1,333,846	\$ 5,400,000	\$ (4,066,154)	-75.3%
Public Relations Assessment	14,949	44,727	185,000	(140,273)	-75.8%
Customer Service Assessment	15,198	45,472	196,000	(150,528)	-76.8%
Contract Admin Costs	-	10	1,000	(990)	-99.0%
Sponsorships and Grants	-	10,000	-	10,000	0.0%
Interest on Investments	<u>930</u>	<u>2,595</u>	<u>29,500</u>	<u>(26,905)</u>	<u>-91.2%</u>
Total Revenues	<u>480,802</u>	<u>1,436,650</u>	<u>5,811,500</u>	<u>(4,374,850)</u>	<u>-75.3%</u>
Expenses:					
Personnel services	11,060	39,599	168,310	128,711	76.5%
Fringe benefits	4,720	11,643	55,185	43,542	78.9%
Professional services	5,182	8,197	20,215	12,018	59.5%
Repairs and maintenance	249	321	1,765	1,444	81.8%
Advertising and promotions	644	1,803	67,000	65,197	97.3%
Materials and supplies	332	706	3,875	3,169	81.8%
Other services and charges	755	3,574	62,655	59,081	94.3%
Leases	2,221	6,942	28,495	21,553	75.6%
Depreciation	452	1,420	4,000	2,580	64.5%
Contractual services	<u>449,725</u>	<u>1,333,846</u>	<u>5,400,000</u>	<u>4,066,154</u>	<u>75.3%</u>
Total Expenses	<u>475,340</u>	<u>1,408,051</u>	<u>5,811,500</u>	<u>4,403,449</u>	<u>75.8%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 5,462</u>	<u>\$ 28,599</u>	<u>\$ -</u>	<u>\$ 28,599</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000	
Office equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ -</u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – September 2010

Drop Off Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 51,986	\$ 155,842	\$ 585,000	\$ (429,158)	-73.4%
Materials Sales Rebate	2,702	9,520	33,000	(23,480)	-71.2%
Interest on Investments	32	108	2,965	(2,857)	-96.4%
	<u>54,720</u>	<u>165,470</u>	<u>620,965</u>	<u>(455,495)</u>	<u>-73.4%</u>
Total Revenues					
Expenses:					
Personnel services	419	1,416	5,910	4,494	76.0%
Fringe benefits	146	346	1,520	1,174	77.2%
Professional services	353	516	1,400	884	63.1%
Repairs and maintenance	9	18	115	97	84.3%
Advertising and promotions	5	15	250	235	94.0%
Materials and supplies	7	13	150	137	91.3%
Other services and charges	75	213	870	657	75.5%
Leases	103	319	1,000	681	68.1%
Contractual services	51,986	155,842	585,000	429,158	73.4%
Materials sales rebate	2,028	3,952	24,750	20,798	84.0%
	<u>55,131</u>	<u>162,650</u>	<u>620,965</u>	<u>458,315</u>	<u>73.8%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (411)</u>	<u>\$ 2,820</u>	<u>\$ -</u>	<u>\$ 2,820</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – September 2010

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 319,726	\$ 950,593	\$ 3,890,325	\$ (2,939,732)	-75.6%
Customer Service Assessment	2,281	6,807	29,500	(22,693)	-76.9%
Contract Admin Costs	530	1,330	3,000	(1,670)	-55.7%
Interest on Investments	854	1,920	25,465	(23,545)	-92.5%
Total Revenues	<u>323,391</u>	<u>960,650</u>	<u>3,948,290</u>	<u>(2,987,640)</u>	<u>-75.7%</u>
Expenses:					
Personnel services	2,095	6,948	29,035	22,087	76.1%
Fringe benefits	833	2,124	8,455	6,331	74.9%
Professional services	2,122	2,965	7,170	4,205	58.6%
Repairs and maintenance	89	138	640	502	78.4%
Advertising and promotions	30	90	-	(90)	99.0%
Materials and supplies	105	198	1,135	937	82.6%
Other services and charges	443	1,253	5,145	3,892	75.6%
Leases	362	1,154	4,585	3,431	74.8%
Depreciation	179	569	1,800	1,231	68.4%
Contractual Services	319,702	950,593	3,890,325	2,939,732	75.6%
Total Expenses	<u>325,960</u>	<u>966,032</u>	<u>3,948,290</u>	<u>2,982,258</u>	<u>75.5%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (2,569)</u>	<u>\$ (5,382)</u>	<u>\$ -</u>	<u>\$ (5,382)</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,500	\$ 1,500	
Office equipment	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – September 2010

Other Special Projects

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 247,024	\$ 714,072	\$ 3,760,000	\$ (3,045,928)	-81.0%
Materials Sales Rebate	48,985	129,826	155,000	(25,174)	-16.2%
Interest on Investments	294	818	13,905	(13,087)	-94.1%
	<u>296,303</u>	<u>844,716</u>	<u>3,928,905</u>	<u>(3,084,189)</u>	<u>-78.5%</u>
Total Revenues					
Expenses:					
Personnel services	300	900	4,000	3,100	77.5%
Fringe benefits	23	69	310	241	77.7%
Professional services	1,931	2,819	7,410	4,591	62.0%
Repairs and maintenance	50	99	655	556	84.9%
Advertising and promotions	-	-	-	-	100.0%
Materials and supplies	39	74	850	776	91.3%
Other services and charges	103	251	930	679	73.0%
Contractual services	247,022	714,069	3,760,000	3,045,931	81.0%
Materials sales rebate	49,051	129,818	154,750	24,932	16.1%
	<u>298,519</u>	<u>848,099</u>	<u>3,928,905</u>	<u>3,080,806</u>	<u>78.4%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (2,216)</u>	<u>\$ (3,383)</u>	<u>\$ -</u>	<u>\$ (3,383)</u>	

ADMINISTRATIVE

Holiday

CVWMA administrative offices will be closed Monday, October 11 in observance of Columbus Day and on Thursday, November 11 in observance of Veterans Day. The holidays will not impact service for the Curbside Recycling Program or the Municipal Solid Waste (MSW) Collection Program. The CVWMA Call Center will be staffed for these holidays.

Upcoming Meetings

The following is a listing of upcoming CVWMA meetings:

Technical Advisory Committee (TAC)	October 14, 2010	9:00 am
Executive Committee	November 8, 2010	2:00 pm
Board of Directors (Petersburg)	November 19, 2010	9:00 am