



CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS' MEETING AGENDA  
JANUARY 21, 2011  
2104 W. LABURNUM AVENUE  
RICHMOND, VIRGINIA

CALL TO ORDER 9:00 a. m.

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of November 19, 2010	3 - 11
3. Chairman's Report Resolution Presented by Prince George County Resolution of Appreciation for Mr. William G. Kuthy	12 - 13
4. 2011 Proposed Meeting Dates - Revised	14
5. Treasurer's Report Financial Reports for December 2010	15 - 21

STAFF AGENDA

ITEM NO.	Page(s)
6. Consideration of 2011-12 Operating Budget <b>Resolution 11-04:</b> 2011-12 General Operating Fund Budget <b>Resolution 11-05:</b> 2011-12 Curbside Project Fund Budget <b>Resolution 11-06:</b> 2011-12 Drop-Off Project Fund Budget <b>Resolution 11-07:</b> 2011-12 Municipal Solid Waste Project Fund Budget <b>Resolution 11-08:</b> 2011-12 Special Project Funds Budget <b>Resolution 11-09:</b> 2011-12 Pay and Classification Plan	22 - 27
7. 2011 General Assembly Session	28 - 31



8. Curbside Recycling Program
9. Municipal Solid Waste (MSW) Program
10. Operations and Program Statistics
11. Technical Advisory Committee (TAC) Report
12. Public Information
13. **Consideration of Resolution 11-10:** Appropriating Sponsorship Funds for the CVWMA's 20<sup>th</sup> Anniversary Event **32 - 33**
14. Administrative
  - Technical Advisory Committee (TAC) Mtg. ... February 3, 2011 9:00 a.m.
  - Executive Committee Mtg. .... February 7, 2011 2:00 p.m.
  - Board of Directors' Mtg. (**Petersburg**) ..... February 18, 2011 9:00 a.m.

**OLD/NEW BUSINESS**

**ADJOURNMENT**

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 19, 2010**

Minutes of the November 19, 2010 CVWMA Board of Directors' meeting are attached for review and consideration.

**Recommended Action:** Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
NOVEMBER 19, 2010  
MINUTES  
CRATER PLANNING DISTRICT COMMISSION  
PETERSBURG, VIRGINIA**

**MEMBERS/ALTERNATES PRESENT**

**Voting:**

Gentry Bell (M-Henrico), Vice Chairman  
Steve Chidsey (M-Hanover), Secretary  
Marcia R. Phillips (M-Chesterfield), Immediate Past Chair  
John Bragg (A-Charles City)  
William E. Henley (A-Colonial Heights)  
Paul E. Drumwright (A-Goochland)  
Michael Flagg (A-Hanover)  
Marcia E. Kelley (M-Henrico)  
John Fountain (A-Hopewell)  
James H. Burrell (M-New Kent)  
Michael D. Briddell (M-Petersburg)  
Christopher Rapp (A-Powhatan)  
William G. Kuthy (M-Prince George)

**MEMBERS/ALTERNATES NOT PRESENT**

Mark Kukoski (M-Richmond), Chairman  
Matthew D. Benka (M-Richmond), Treasurer  
Leigh Dunn (M-Goochland), Director  
W. C. Lawing (M-Ashland)  
Josh Farrar (A-Ashland)  
Jack Miniclier (M-Charles City)  
Robert L. Dunn (M-Chesterfield)  
Robert C. Key (M-Chesterfield)  
Dr. Sheryl D. Bailey (A-Chesterfield)  
Jeff T. Howard (A-Chesterfield)  
Charles E. Dane (A-Chesterfield)  
Robert Setliff (M-Hanover)  
Steve Herzog (A-Hanover)  
Robert C. Whiteman (M-Henrico)  
William I. Mawyer, Jr. (A-Henrico)  
Arthur D. Petrini (A-Henrico)  
Steve Yob (A-Henrico)  
Phillip E. Elliott (M-Hopewell)  
James Tacosa (A-New Kent)  
William Riggelman (A-Petersburg)  
Elliot Danburg (M-Powhatan)  
Bill Hamby, Jr. (A-Prince George)

**Non Voting:**

**Staff:**

Kimberly A. Hynes, Executive Director  
Bernard B. Harris, Director of Operations  
Nan B. Downey, Director of Administration and Finance  
Nancy W. Drumheller, Public Information Coordinator  
Reginald D. Thompson, Operations Technician

**Guest**

Jason St. Clair, Environmental Officer  
Chesterfield County Dept. of General Services

Vice Chairman Gentry Bell, (M-Henrico) called the meeting to order at 9:02 a.m. without a quorum.

## **CHAIRMAN'S AGENDA**

### **Item No. 1: Public Comment Period**

Vice Chairman Bell opened the floor to receive public comment. With no requests from the public to address the Board, Vice Chairman Bell closed the public comment period.

### **Item No. 3: Chairman's Report**

Vice Chairman Bell welcomed Mr. Jason St.Clair, Environmental Officer for Chesterfield County and went on to note a change in the agenda, adding Item 6A, Technical Advisory Committee Report.

## **STAFF AGENDA**

### **Item No. 4: Curbside Recycling Program**

Mr. B. Harris, Director of Operations, reported that the month of October was an unexpectedly positive month for curbside collections with a 5.1 percent increase from October 2009. He added that collections for the County of Henrico were up from the previous year by 13.1 percent. Mr. Harris went on to report that there were a few more misses during the month of October than during the previous month due to issues that derived on Red Monday. He asserted that Red Monday tends to be one of the heavier service days and that TFC had experienced some problems with their service vehicles delaying service in some areas. Monday scheduled pick up services were carried over to the following day, which resulted in several calls to the Authority's Call Center. Mr. Harris added that the service contractor has taken delivery of 5 additional new trucks. He commented that this should contribute to noticeable improvements in service during the upcoming months.

Concluding, Mr. Harris reported call activities were fairly slow with bin requests down from October 2009. Mr. Harris went on to report that 16 ½ tons of recycling was collected from the 836 participating households in Goochland County. He noted that in November, an additional subdivision was added increasing the county's household program participation number to 957. Mr. Harris went on to report that Authority staff continues to update its curbside collection database in preparation for mailings of the 2011 Curbside Collection Schedule.

Mrs. K. A. Hynes, Executive Director, reported that there are a little over 11,000 homes that have opted out of the Chesterfield County's curbside collection program; considerably less than the County had budgeted for. She asserted that in speaking with County officials, Chesterfield does not anticipate making any changes to its program in the 2011-12 fiscal year. Mrs. Hynes added that Chesterfield County officials are pleased with the low number of program "opt outs" and will continue to subsidize those costs for the next fiscal year.

Additional Board members arrived during the report to make a quorum present.

### **Item No. 5: Municipal Solid Waste (MSW) Program**

Mr. R. D. Thompson, Operations Technician, reported that misses totaled 218 for the month of October and Allied Waste was assessed \$260 in fines and penalties. He added that the misses were the lowest reported misses during the previous three months and the call volume for reported misses to the Authority's Call Center are back down to normal levels.

## **Item No. 6: Operations and Program Statistics**

Mr. Thompson reported that the complete Statewide Recycling Rate Report for calendar year 2009 can be found on the Department of Environmental Quality's (DEQ) Web site. He went on to report that the official state wide recycling rate for 2009 is 38.6 percent and that for the first time, each of the 71 solid waste planning units in this year's report met or exceeded their mandated recycling level under the two tier recycling rate previously established by the DEQ.

Mr. S. Chidsey (M-Hanover) asked if the DEQ's report provides a breakdown between residential and commercial. Mr. Thompson responded that it is not calculated that way.

Mr. Harris reminded the Board of previous discussions regarding Shared Knowledge Literacy Foundation and preparing procurement to enable interested localities to place collection containers at convenience center site locations to recycle books. He informed the Board that Authority staff issued a Request for Proposal (RFP) and that responses are due back November 29 and that staff will prepare a resolution to award a contract, which will be presented at the December 17 Board of Directors' meeting.

### ***Program Statistics***

Mr. Harris directed the Board's attention to a copy of the October Program Statistics Report placed at each seat. He reported that tonnage in the Authority's Drop-off Program is less 3 percent from the prior year, with fewer than 500 tons for the month. He asserted that the numbers are attributable to the impact of two fire station closings in Henrico County.

### ***eCycling***

Mr. Harris reported that the last two eCycling events for the year were held in October and November. He asserted that citizen turnout at the two previous events has increased since the previous year and that there were more televisions collected during these events.

Concluding, Mr. Harris reported that local jurisdictions plan to hold eCycling events again in the spring of 2011.

## **Item No. 6A: Technical Advisory Committee (TAC) Report**

Mr. Harris presented the Technical Advisory Committee (TAC) report on behalf of Mr. W. Riggleman (A-Petersburg), Technical Advisory Committee Chairman. Mr. Harris reported that the TAC met in the CVWMA conference room on Thursday, November 4, 2010. He informed the Board that meeting discussions included several issues that the Executive Committee had referred to the TAC. This included an anti-litter message and how the information could be incorporated in some of the Authority's outreach efforts. It was noted that a litter prevention message has been incorporated in the Authority's outreach presentations, on its Web site, and that an anti-litter message will be included on the curbside collection calendar, which will be mailed at the end of December.

Proceeding, Mr. Harris reported that continued discussions included the Executive Committee deferring to the TAC on their thoughts on a long-term Solid Waste vision. It was noted it would not be feasible to have waste energy facilities in this area due to the lack of control of the Solid Waste by the localities. Mr. Harris added that the abundance of low cost and capacity in landfills is a

contributing factor for the solid waste business in this particular area. He asserted that the conclusion was to increase CDD recycling as Hanover and Chesterfield Counties are doing as a way to bring added attention and focus to recycling and potentially reducing landfill materials.

Moving on, Mr. Harris reported that continued discussions included saving money on Authority contracts. TAC members suggested bidding separately on collection and processing aspects as a way to save on Authority contracts and possibly receive some competition on the collection side to compete with Tidewater Fibre Corporation. Mr. Harris went on to report that an update of information was provided on the used book RFP, eCycling events, and the need to repaint and decal several site roll-off containers. He asserted that the Authority under contract would pay for the decals; however, noted that re-decating roll-off containers will need to be delayed since the Authority has not budgeted this expense in the budget for the 2011-12 fiscal year.

Meeting attendees included Bill Riggleman (Chairman - Petersburg), Steve Yob (Henrico), Steve Chidsey (Hanover), Jeff Howard (Chesterfield), John Fountain (Hopewell), and Marvin Freeman (Richmond). Also in attendance were CVWMA Board Chairman, Mark Kukoski and CVWMA staff Stephanie Feaser, Nan Downey, Bernie Harris, and Reggie Thompson.

#### **Item No. 7: America Recycles Day**

##### ***City of Richmond Recycling Awareness Day Proclamation***

Mrs. N. W. Drumheller, Public Information Coordinator, directed the Board's attention to page 12 of the agenda package, which displays a copy of the Recycling Proclamation presented by Richmond City Council and The Honorable Dwight C. Jones, Mayor of Richmond on November 8, 2010. Present to accept the proclamation were Mrs. K. A. Hynes and Mr. Matthew Benka (M-Richmond). Mrs. Drumheller asserted that Authority staff was thrilled to have the City of Richmond recognize the importance of recycling and challenge its citizens to increase Richmond's Curbside Recycling Program participation rate. She added that Authority staff was informed that on November 15, Governor Bob McDonnell proclaimed the day as Virginia Recycles Day.

Continuing, Mrs. Drumheller reported that in an effort to raise public awareness about recycling as well as America Recycles Day, Authority staff participated in several local events. Virginia Commonwealth University's (VCU) America Recycles Day event and trash audit included the CVWMA's mascot R3. Mrs. Drumheller noted that the event was attended by over 500. She went on to report that the November 18 Material Recovery Facility (MRF) tour included 12 participants and that Authority staff received over 600 online entries for its annual America Recycles Day contest. Winners will be chosen on Monday, November 22.

Proceeding, Mrs. Drumheller reported that print ads were placed in local papers including the *Henrico Citizen*, *Colonial Voice*, *Goochland Gazette*, *Mechanicsville Local*, *Richmond Free Press*, *North of the James* and the *Chesterfield Observer*. She then directed the Board's attention to a bulletin board that displayed a copy of a recycling insert created by Sunni Southward with *Henrico Citizen*. She thanked Henrico County for their monetary ads included in the insert and commented that it would be a great partnership if other localities were able to do similar ads.

#### **Item No. 8: Public Information**

Mrs. Drumheller reported that the 2011 Curbside Schedule has been forwarded to a local printing company for printing. She went on to report that the Authority's e-newsletter has been sent and that members of the Board should have received their electronic copy sometime during the first week of

the month. The newsletter included articles on the Kick-it-to the Curb Campaign and Recycling Pledge contest, eCycling, Veterans Day, information on the impact to collections during the Thanksgiving Holiday and a citizen reminder to “Cover Your Load.”

### ***Outreach and Promotion***

Mrs. Drumheller reported that a new online ad began running on November 1 on The *Richmond Times-Dispatch* Web site. Mrs. Drumheller asserted that the ad is set to run 150,000 times and shows curbside items falling into a CVWMA curbside recycling bin. She included that when you click on the ad, it will direct the viewer to CVWMA’s curbside recycling Web page.

Proceeding, Mrs. Drumheller reported that Authority staff participated in an interview with Richmond Family Magazine and is using Facebook and Twitter to provide public awareness and education on recycling.

Concluding, Mrs. Drumheller reported that CVWMA staff is part of the planning committee for the 2011 Virginia Litter Prevention and Recycling (VCLPR) annual conference. She noted that the conference will take place in October 2011. The tentative agenda will address litter issues; recycling initiatives; communication tools; working with your stakeholders to ensure successful programs; new teacher resource written by 2 Northern VA teachers; new program managers training and more.

### **Item No. 9: Financial Reports for October 2010**

Mrs. N. B. Downey, Director of Administration and Finance, directed the Board’s attention to pages 13-18 of the agenda package, which displays the Financial Reports for October 2010. Mrs. Downey reported that the financial activity is consistent with previous months and Authority continues to remain within total budget in all funds as of October 31, 2010. Mrs. Downey went on to report that the CVWMA has a combined net income of about \$353,000 year-to-date.

A motion was made by Mrs. M. R. Phillips (M-Chesterfield), Immediate Past Chair, seconded by Mr. J. H. Burrell (M-New Kent), and carried that the Financial Reports for October 2010 be approved, accepted, and filed as submitted

### **Item No. 10: 2011-2012 Proposed Operating Budget**

Mrs. Hynes reminded the Board of the Authority’s unrestricted fund balance of over \$850,000 reported on in 2008. She asserted that Authority Committee and Board meetings included discussions on how to best use the funds going forward. She reminded Board members that from those meetings it was recommended to give back a total of \$150,000 in an equitable manner to Authority member localities, which the Authority did in 2009. Mrs. Hynes went on to report that during this time, the Authority also experienced a loss of \$70,000 as a result of the downturn in the economy. As a result, interest rates did not meet the Authority’s budget projections for the year; however, the Authority ended the year with net assets of more than \$600,000.

Continuing, Mrs. Hynes reported that CVWMA staff continues to analyze the Authority’s revenues and expenses by line item each month and has made some projections through the end of the fiscal year. She added that the Authority will likely end the year with a loss in the range of \$28,000 – \$34,000. Mrs. Hynes noted that Authority staff continues to look for other revenue sources and to reduce costs.

Mrs. K. Hynes directed the Board's attention to the *2011-2012 Proposed Operating Budget* that was placed at each seat. She informed the Board that staff met with the Authority's Audit and Executive Committees to discuss the Authority's financial position. Mrs. Hynes went on to report that staff was able to balance the budget at \$14,517,505; a reduction of 2.1 percent over the current year. This budget also reduces the reliance on interest and investment income by 57 percent. Mrs. Hynes included that the overall administrative expenses were reduced by 3 percent from the current year's budget. She noted that the goal of the Authority's Audit Committee was to continue to provide the same level of service to member jurisdictions, keep expenses low and continue to look for ways to generate revenue and reduce costs.

Mrs. Hynes then touched on a few items included in the proposed budget. She went on to report that that general operating assessments on the revenue side remains the same at 48 cents per capita. Mrs. Hynes noted that a 1.4 percent increase in population growth will result in a \$7,200 increase in revenue. She asserted that the Authority will continue the 6 cents per household per month for the public relations assessment in the Curbside Fund adding that the customer service assessment was increased by the Consumer Price Index (CPI) to 6.4 cents.

Proceeding, Mrs. Hynes reported that under the programs revenue, a CPI increase was included in contracts. She stated that most of the Authority's contracts have an escalation clause based on the CPI, which the Authority has included an estimated 3 percent for inflation. Mrs. Hynes went on to report a reduction in projected revenue and convenience center programs. She asserted that the reduction in waste generation has resulted in reduced revenue thus contractual obligations. Mrs. Hynes noted that the renegotiation of the metal and oil contracts have increased revenue generated back to localities.

Moving on, Mrs. Hynes reported that the proposed budget does include revenue for the calendar sponsorship. Budgeted was \$15,000 in the curbside fund for sponsorship of the Authority's 2011 Curbside Collection Schedule. Mrs. Hynes asserted that the Authority has benefited from Dominion's sponsorship for the previous two years. She informed the Board that Authority staff made efforts to secure more sponsors; however was only able to obtain sponsorship through Dominion who provided information on their expectations as a company investing in this type of marketing strategy. Mrs. Hynes asserted that Dominion loves the project and is considering including it as a permanent line item in their budget.

Proceeding, Mrs. Hynes reported that a full-time customer service representative was replaced with a part-time representative resulting in a 3 percent decrease in salary and benefits over the current year's budget; about a \$20,000 savings. Mrs. Hynes went on to report that the proposed budget does not include raises for the upcoming year and that the number of part-time hours was kept the same. She commented that the Authority has been fortunate during this budget crisis that localities have not cut the services provided by the Authority. Mrs. Hynes went on to report that the Authority has added some small programs and more localities are participating in Authority programs. She asserted that although Goochland County did not fund the curbside program this year, the County is back in the program at almost the same level they were at the end of the previous year.

With regard to Other Expenses, Mrs. Hynes reported that professional services include legal, audit, payroll, accounting maintenance, and computer support. She asserted that legal costs will remain the same at \$15,000 and is not projected to increase. Mrs. Hynes added that Authority staff budgeted a little higher for audit expenses; however, the Authority will go out for procurement for audit services. She commented that she expects audit costs to come in somewhat lower than what the Authority has paid for in the past. She went on to report that the Authority is now remote hosting its computer server, which has cut down on the need to purchase capital equipment, thus depreciation

costs are reduced as well as other office expenses. Mrs. Hynes noted that the budget also shows a further reduction in office supplies expenses and equipment and maintenance. She asserted that Authority staff is e-mailing more and that the affects of this communication process is becoming more noticeable with less reliance on printing paper.

Continuing, Mrs. Hynes reported that the Authority's office lease expires in February 2012. She asserted that she expects those costs to decrease on a monthly basis. Mrs. Hynes went on to report that the staff has budgeted very minimal for capital outlay.

Concluding, Mrs. Hynes encouraged the Board to take the next month to review the proposed budget. She asserted that a copy of the budget would be mailed to Board members who could not be present to allow them ample time to review the information as well. Mrs. Hynes informed the Board that she could be contacted with any questions or thoughts concerning the budget. She reminded the Board of its December 17 meeting and noted that a 2/3 affirmative vote is required to approve the budget; 14 members versus the normal 11 for a quorum.

### **Item No 11: 20<sup>th</sup> Anniversary**

Mrs. Hynes reported that the plans are well underway for the Authority's 20<sup>th</sup> Anniversary celebration scheduled for December 2. She asserted that many invited guests have responded to printed invitations and electronic invites mailed out to about 400 people last month. Mrs. Hynes went on to report that 150 guests have confirmed their attendance and that Chief Administrative Officers and elected officials of 7 of the Authority's 13 member jurisdictions will be in attendance at the event. Mrs. Drumheller continues to work on the entertainment and wrapping up details for the event, which again will include a fashion show emceed by Mr. Andrew Frieden of Channel 12.

### **Item No 12: Administrative**

#### ***Holiday Schedule***

Mrs. Hynes reported that Authority staff continues to send out press releases on the Authority's holiday schedule for Curbside and MSW collection. She announced that the CVWMA would observe Thursday and Friday November 25 and 26, 2010 for the Thanksgiving Holiday. Mrs. Hynes noted that CVWMA collection services will be delayed one day for the Thanksgiving holiday and service will occur on Friday and Saturday for Curbside and MSW collections. The call center will be staffed on Friday, November 26<sup>th</sup> and Saturday, November 27<sup>th</sup> to handle service related calls.

#### ***Upcoming Meetings***

Mrs. Hynes noted the following scheduled meetings for the upcoming months:

- Technical Advisory Committee (TAC) Meeting                      December (Cancelled)
- Executive Committee    December 6, 2010      2:00 p.m.
- Board of Directors (Richmond)                                      December 17, 2010    9:00 a.m.

**Item No 2: Minutes of the Regular Meeting of October 15, 2010**

A motion was made by Mr. J. H. Burrell (M-New Kent), seconded by Mrs. M. E. Kelley (M-Henrico), and carried that the minutes of the October 15, 2010, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

**Old/New Business**

Vice Chairman Bell then asked if there was any further old/new business to come before the CVWMA Board of Directors.

With no further business to come before the Board, Vice Chairman Bell opened the floor for a motion to adjourn the CVWMA Board of Directors' meeting at 9:40 a.m. The motion was made by Mr. P. E. Drumwright (A-Goochland), seconded by Mr. C. Rapp (A-Powhatan), and carried that the November 19, 2010 Board of Directors' meeting be adjourned.



**CERTIFICATE**

I, Mark Kukoski, Chairman for the CVWMA certify that the foregoing minutes are a true and correct copy of the minutes of the November 19, 2010 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., January 21, 2011. Given under my hand and seal of the CVWMA this 21<sup>st</sup> day of January 2011.

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**Mark Kukoski, Chairman**

## RESOLUTION

### CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY 20<sup>TH</sup> ANNIVERSARY

*Presented on November 10, 2010*

WHEREAS, the Central Virginia Waste Management Authority will celebrate 20 years of regional solid waste management and recycling initiatives in December 2010; and

WHEREAS, the Central Virginia Waste Management Authority was formed in 1990 by thirteen localities in the central Virginia region including the Cities of Colonial Heights, Hopewell, Petersburg and Richmond, the Town of Ashland and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George, which still comprise the Authority; and

WHEREAS, the Central Virginia Waste Management Authority, since its creation has endeavored to provide efficient and economical waste management and recycling solutions for its members and the over one million citizens in the region, and

WHEREAS, the Central Virginia Waste Management Authority developed, in accordance with the Commonwealth's Solid Waste Management Plan requirements, a comprehensive and integrated solid waste management plan that at a minimum considers and addresses all components of the waste management hierarchy (source reduction, reuse, recycling, resource recovery, incineration and landfilling) to meet our future needs; and

WHEREAS, the Central Virginia Waste Management Authority, as the solid waste planning unit for the thirteen member localities, gathers the data necessary from recycling processors in the region and reports the annual recycling rate to the Virginia Department of Environmental Quality, and

WHEREAS, the central Virginia region's recycling rate (50.8% in 2009) has consistently exceeded the Commonwealth's requirements imposed on each locality to recycle 25 percent of the solid waste generated in each locality and has diverted an estimated 1.8 million tons; and

WHEREAS, the Central Virginia Waste Management Authority, since inception in 1990, has successfully developed a menu of recycling and solid waste programs through cost effective and efficient contracts with the private sector to meet the recycling and solid waste needs of the urban, suburban and rural communities in the region; and

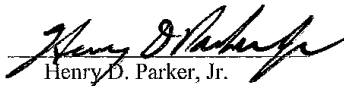
WHEREAS, the County participates in many Authority programs, including drop off recycling of paper, cans and bottles, household hazardous waste recycling/disposal (used oil, antifreeze and paints and solvents), electronics recycling, tire recycling, metal recycling, battery and propane tank recycling, yard waste recycling and transfer and disposal services at the Convenience Center and disaster recovery services; and

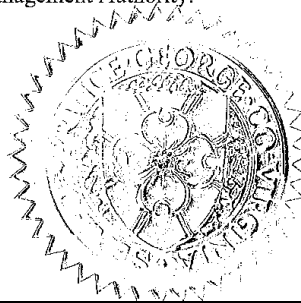
WHEREAS, the County of Prince George and its citizens have greatly benefited from the regional approach to solid waste management and recycling including contract negotiation, expansion of recycling markets and many other ways; and

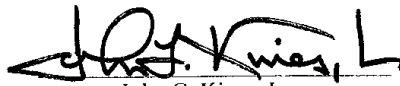
NOW, THEREFORE, BE IT RESOLVED by the Prince George County Board of Supervisors this 10<sup>th</sup> day of November, 2010 that it commends, congratulates and applauds the role that the Central Virginia Waste Management Authority has played to skillfully and efficiently guide solid waste and recycling programs in our region; and

BE IT FURTHER RESOLVED that this Board recognizes the CVWMA as a National leader that has helped Prince George County and the region solve the solid waste and recycling challenges that our society has created; and

BE IT STILL FURTHER RESOLVED that this Board offers its best wishes and sincere thanks on the twentieth anniversary of the Central Virginia Waste Management Authority.

  
Henry D. Parker, Jr.  
Chairman, Board of Supervisors



  
John G. Kines, Jr.  
County Administrator

# Resolution of Appreciation

Presented to

*William G. Kuthy*

UPON COMPLETION OF HIS SERVICE AS MEMBER OF THE  
CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY  
BOARD OF DIRECTORS

**WHEREAS**, William G. Kuthy has served on the Central Virginia Waste Management Authority Board of Directors representing the County of Prince George since July 2004; and

**WHEREAS**, Mr. Kuthy also served as an Alternate Member of the Central Virginia Waste Management Authority Board of Directors representing Prince George County from March 1996 to March 2001; and

**WHEREAS**, Mr. Kuthy has provided outstanding leadership with the Authority, serving on the Executive Committee as Treasurer of the Authority Board of Directors from July 2007 to June 2009; and

**WHEREAS**, Mr. Kuthy has promoted regional cooperation by supporting Authority programs in the County of Prince George; and

**WHEREAS**, Mr. Kuthy has been instrumental in raising awareness about recycling opportunities throughout the region; and

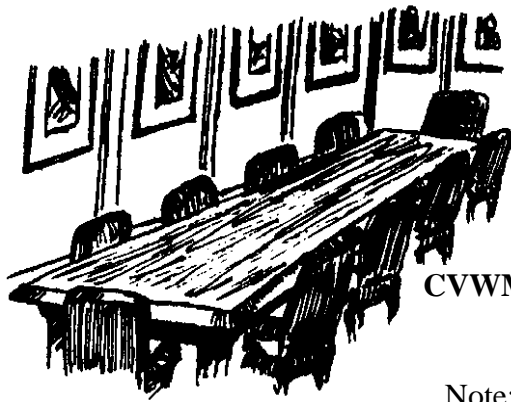
**WHEREAS**, Mr. Kuthy's personal and professional commitment to the environment has been a benefit to the purpose of the Authority;

**THEREFORE, BE IT RESOLVED** that the Board of Directors of the Central Virginia Waste Management Authority recognizes, thanks and commends William G. Kuthy for his outstanding service, efforts, and achievements as an invaluable leader to the Authority and upon completion of his service, presents this Resolution as a token of esteem, and orders a copy to be spread upon the Minutes of this meeting.

Adopted this 21<sup>st</sup> day of January 2011

Attest: \_\_\_\_\_

Mark Kukoski, Chairman of the Board



**CHAIRMAN'S AGENDA  
ITEM NO. 4**

**PROPOSED MEETING DATES  
FOR  
CVWMA BOARD OF DIRECTORS' MEETING  
YEAR 2011**

Note: All meetings will begin at 9:00 a.m.

<b>DATE</b>	<b>LOCATION</b>	<b>REMARKS</b>
<b>JANUARY 21, 2011</b>	<b>RICHMOND</b>	
<b>FEBRUARY 18, 2011</b>	<b>PETERSBURG</b>	
<b>MARCH 18, 2011</b>	<b>RICHMOND</b>	
<b>APRIL 15, 2011</b>	<b>PETERSBURG</b>	Appointment of Nominating Committee
<b>MAY 20, 2011</b>	<b>RICHMOND</b>	Nominating Committee Submits Slate of Officers
<b>JUNE 17, 2011</b>	<b>RICHMOND</b>	Election of Officers
<b>JULY 15, 2011</b>	<b>PETERSBURG</b>	Cancelled
<b>AUGUST 19, 2011</b>	<b>RICHMOND</b>	Annual Meeting, Installation of FY 2011-12 Officers
<b>SEPTEMBER 16, 2011</b>	<b>RICHMOND</b>	
<b>OCTOBER 21, 2011</b>	<b>PETERSBURG</b>	
<b>NOVEMBER 18, 2011</b>	<b>RICHMOND</b>	
<b>DECEMBER 16, 2011</b>	<b>RICHMOND</b>	Consideration of FY 2012-13 Budget

**TREASURER'S REPORT**

*Financial Reports for December 2010*

The financial reports for December 2010 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The CVWMA has a combined net income of about \$236,000 for administration, operations and public information for the remainder of the fiscal year. The CVWMA continues to remain within total budget in all funds as of December 31, 2010.

Most of the costs for the printing and mailing of the 2011 curbside collection calendar have been recorded in the December financial reports. Additional cost from Mailing Services should be about \$6,000.00.

**Recommended Action:** Approval of the December 2010 Treasurer's Report of Finances.

Attachments.

**Central Virginia Waste Management Authority**  
**Summary Statement of Actual Revenues and Expenses By Fund**  
**July – December 2010**

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**Summary - All Funds**

	<u>Total Revenues</u>	<u>Total Expenses</u>	<u>Transfers In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 522,343	\$ 277,627	\$ -	\$ 244,716
Curbside Project Fund	2,897,080	2,893,327	-	3,753
Drop-Off Project Fund	328,495	325,953	-	2,542
Municipal Solid Waste Fund	1,932,983	1,942,397	-	(9,414)
CFC/HCFC	12,553	12,622	-	(69)
Special Waste Collections	78,138	78,509	-	(371)
Waste Tire Fund	23,481	23,569	-	(88)
Appliance and Scrap Metal Hauling	145,592	145,800	-	(208)
Other Projects	15,010	15,010	-	-
Yard Waste Projects	201,715	202,668	-	(953)
Waste Transfer & Disposal	1,085,226	1,089,352	-	(4,126)
	<u>1,085,226</u>	<u>1,089,352</u>	<u>-</u>	<u>(4,126)</u>
<b>Totals</b>	<b><u>\$ 7,242,616</u></b>	<b><u>\$ 7,006,834</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 235,782</u></b>

<i>Capital Outlay:</i>	<u>Month to date</u>	<u>Year to date</u>	<u>Budget</u>	<u>Variance</u>
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000
Office equipment	-	-	1,500	\$ 1,500
<b>Total Capital Outlay</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 2,500</u></b>	<b><u>\$ 2,500</u></b>

Central Virginia Waste Management Authority  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – December 2010**

**General Operating Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Annual Gov't Assessments	\$ -	\$ 508,688	\$ 508,690	\$ (2)	0.0%
Miscellaneous/Other	\$ -	\$ 11,300	\$ 1,000	\$ 10,300	1030.0%
Interest on Investments	351	2,355	11,100	(8,745)	-78.8%
Sponsorships and Grants	-	-	-	-	0.0%
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	
<b>Total Revenues</b>	<u>351</u>	<u>522,343</u>	<u>520,790</u>	<u>1,553</u>	<u>0.3%</u>
<b>Expenses:</b>					
Personnel services	27,655	163,796	324,740	160,944	49.6%
Fringe benefits	7,856	45,979	89,920	43,941	48.9%
Professional services	1,916	21,291	29,350	8,059	27.5%
Repairs and maintenance	251	1,046	2,650	1,604	60.5%
Advertising and promotions	37	981	1,250	269	21.5%
Materials and supplies	228	1,475	6,060	4,585	75.7%
Other services and charges	1,185	16,296	13,705	(2,591)	-18.9%
Leases	3,250	18,399	37,115	18,716	50.4%
Depreciation	1,389	8,364	16,000	7,636	47.7%
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	
<b>Total Expenses</b>	<u>43,767</u>	<u>277,627</u>	<u>520,790</u>	<u>243,163</u>	<u>46.7%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (43,416)</u>	<u>\$ 244,716</u>	<u>\$ -</u>	<u>\$ 244,716</u>	
<b>Capital Outlay:</b>					
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	-	-	1,500	\$ 1,500	
Vehicular equipment	-	-	-	\$ -	
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – December 2010**

**Curbside Project Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 449,967	\$ 2,699,604	\$ 5,400,000	\$ (2,700,396)	-50.0%
Public Relations Assessment	14,859	89,801	185,000	(95,199)	-51.5%
Customer Service Assessment	15,240	91,686	196,000	(104,314)	-53.2%
Contract Admin Costs	330	450	1,000	(550)	-55.0%
Sponsorships and Grants	-	10,000	-	10,000	0.0%
Interest on Investments	987	5,539	29,500	(23,961)	-81.2%
<b>Total Revenues</b>	<u>481,383</u>	<u>2,897,080</u>	<u>5,811,500</u>	<u>(2,914,420)</u>	<u>-50.1%</u>
<b>Expenses:</b>					
Personnel services	13,895	81,466	168,310	86,844	51.6%
Fringe benefits	3,984	23,516	55,185	31,669	57.4%
Professional services	1,009	13,057	20,215	7,158	35.4%
Repairs and maintenance	81	740	1,765	1,025	58.1%
Advertising and promotions	6,943	25,723	67,000	41,277	61.6%
Materials and supplies	312	1,879	3,875	1,996	51.5%
Other services and charges	36,560	42,187	62,655	20,468	32.7%
Leases	2,314	13,884	28,495	14,611	51.3%
Depreciation	451	2,774	4,000	1,226	30.7%
Contractual services	451,614	2,688,101	5,400,000	2,711,899	50.2%
<b>Total Expenses</b>	<u>517,163</u>	<u>2,893,327</u>	<u>5,811,500</u>	<u>2,918,173</u>	<u>50.2%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (35,780)</u>	<u>\$ 3,753</u>	<u>\$ -</u>	<u>\$ 3,753</u>	
<b>Capital Outlay:</b>					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000	
Office equipment	-	-	-	\$ -	
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	

Central Virginia Waste Management Authority  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – December 2010**

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**Drop Off Project Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i><b>Revenues:</b></i>					
Project Service Fees	\$ 52,478	\$ 309,719	\$ 585,000	\$ (275,281)	-47.1%
Materials Sales Rebate	3,502	18,547	33,000	(14,453)	-43.8%
Interest on Investments	44	229	2,965	(2,736)	-92.3%
	<u>56,024</u>	<u>328,495</u>	<u>620,965</u>	<u>(292,470)</u>	<u>-47.1%</u>
<i><b>Total Revenues</b></i>					
<i><b>Expenses:</b></i>					
Personnel services	491	2,893	5,910	3,017	51.0%
Fringe benefits	111	671	1,520	849	55.9%
Professional services	43	797	1,400	603	43.1%
Repairs and maintenance	10	49	115	66	57.4%
Advertising and promotions	5	30	250	220	88.0%
Materials and supplies	6	34	150	116	77.3%
Other services and charges	23	417	870	453	52.1%
Leases	107	639	1,000	361	36.1%
Contractual services	52,479	309,719	585,000	275,281	47.1%
Materials sales rebate	2,531	10,704	24,750	14,046	56.8%
	<u>55,806</u>	<u>325,953</u>	<u>620,965</u>	<u>295,012</u>	<u>47.5%</u>
<i><b>Total Expenses</b></i>					
<i><b>Transfers In (Out)</b></i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	<u>\$ 218</u>	<u>\$ 2,542</u>	<u>\$ -</u>	<u>\$ 2,542</u>	
<i><b>Totals</b></i>					

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – December 2010**

**Municipal Solid Waste Fund**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 319,421	\$ 1,912,774	\$ 3,890,325	\$ (1,977,551)	-50.8%
Customer Service Assessment	2,282	13,691	29,500	(15,809)	-53.6%
Contract Admin Costs	710	2,450	3,000	(550)	-18.3%
Interest on Investments	705	4,068	25,465	(21,397)	-84.0%
<b>Total Revenues</b>	<u>323,118</u>	<u>1,932,983</u>	<u>3,948,290</u>	<u>(2,015,307)</u>	<u>-51.0%</u>
<b>Expenses:</b>					
Personnel services	2,398	14,138	29,035	14,897	51.3%
Fringe benefits	650	4,035	8,455	4,420	52.3%
Professional services	359	4,605	7,170	2,565	35.8%
Repairs and maintenance	66	317	640	323	50.5%
Advertising and promotions	31	182	-	(182)	99.0%
Materials and supplies	76	477	1,135	658	58.0%
Other services and charges	128	2,455	5,145	2,690	52.3%
Leases	385	2,307	4,585	2,278	49.7%
Depreciation	178	1,107	1,800	693	38.5%
Contractual Services	<u>319,421</u>	<u>1,912,774</u>	<u>3,890,325</u>	<u>1,977,551</u>	<u>50.8%</u>
<b>Total Expenses</b>	<u>323,692</u>	<u>1,942,397</u>	<u>3,948,290</u>	<u>2,005,893</u>	<u>50.8%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (574)</u>	<u>\$ (9,414)</u>	<u>\$ -</u>	<u>\$ (9,414)</u>	
<b>Capital Outlay:</b>					
Computer equipment	\$ -	\$ -	\$ 1,500	\$ 1,500	
Office equipment	\$ -	\$ -	\$ -	\$ -	
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

**Central Virginia Waste Management Authority**  
**Statement of Revenues and Expenses – Budget and Actual**  
**July – December 2010**

**Other Special Projects**

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<b>Revenues:</b>					
Project Service Fees	\$ 227,941	\$ 1,373,769	\$ 3,760,000	\$ (2,386,231)	-63.5%
Materials Sales Rebate	17,275	186,248	155,000	31,248	20.2%
Interest on Investments	311	1,698	13,905	(12,207)	-87.8%
<b>Total Revenues</b>	<u>245,527</u>	<u>1,561,715</u>	<u>3,928,905</u>	<u>(2,367,190)</u>	<u>-60.3%</u>
<b>Expenses:</b>					
Personnel services	300	1,950	4,000	2,050	51.3%
Fringe benefits	23	149	310	161	51.9%
Professional services	276	4,390	7,410	3,020	40.8%
Repairs and maintenance	45	259	655	396	60.5%
Advertising and promotions	-	51	-	(51)	100.0%
Materials and supplies	30	186	850	664	78.1%
Other services and charges	48	448	930	482	51.8%
Contractual services	227,940	1,373,763	3,760,000	2,386,237	63.5%
Materials sales rebate	17,205	186,333	154,750	(31,583)	-20.4%
<b>Total Expenses</b>	<u>245,867</u>	<u>1,567,529</u>	<u>3,928,905</u>	<u>2,361,376</u>	<u>60.1%</u>
<b>Transfers In (Out)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Totals</b>	<u>\$ (340)</u>	<u>\$ (5,814)</u>	<u>\$ -</u>	<u>\$ (5,814)</u>	

# RESOLUTION 11-04

A resolution adopting the General Operating Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, and appropriating the estimated revenues for the year for the principal purposes stated.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the General Operating Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, which is attached as part of this resolution, is hereby adopted. The CVWMA Executive Director is hereby authorized to make disbursements in accordance with the 2011-2012 approved Budget.
2. That the General Operating Fund Budget includes anticipated revenues and expenses of \$527,360. The General Operating Fund Contribution Rate is to be forty-eight (48) cents per capita for each member locality.
3. That the General Operating Fund Budget reflects the acquisition of Capital Outlay in the amount of \$1,500, which will be reclassified as Capital Assets for Financial Statement purposes and depreciation will be recorded according to Generally Accepted Accounting Principles (GAAP).
4. That the Executive Director is authorized to execute budget transfers among General Operating Fund Budget line items to cover unanticipated expenses. Transfers will not exceed \$1,000.
5. That this resolution shall be in full force and effect on and after the first day of July 2011, and shall constitute the General Operating Fund Budget for the fiscal year commencing on that date.

**Adopted this 21<sup>st</sup> day of January, 2011**

**Attest:** \_\_\_\_\_

**Mark Kukoski, Chairman**

# RESOLUTION 11-05

A resolution adopting the Curbside Project Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, and appropriating the estimated revenues for the year for the principal purposes stated.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the Curbside Project Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, which is attached as part of this resolution, is hereby adopted. The CVWMA Executive Director is hereby authorized to make disbursements in accordance with the 2011-12 approved Budget.
2. That the Curbside Project Fund Budget includes anticipated revenues and expenses of \$5,934,560.
3. That the Curbside Project Fund Budget reflects the acquisition of Capital Outlay in the amount of \$1,000, which will be reclassified as Capital Assets for Financial Statement purposes and depreciation will be recorded according to Generally Accepted Accounting Principles (GAAP).
4. That the Executive Director is authorized to execute budget transfers among Curbside Project Fund Budget line items to cover unanticipated expenses. Transfers will not exceed \$1,000.
5. That this resolution shall be in full force and effect on and after the first day of July 2011, and shall constitute the Curbside Project Fund Budget for the fiscal year commencing on that date.

**Adopted this 21<sup>st</sup> day of January, 2011**

**Attest:** \_\_\_\_\_

**Mark Kukoski, Chairman**

# RESOLUTION 11-06

A resolution adopting the Drop-Off Project Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, and appropriating the estimated revenues for the year for the principal purposes stated.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the Drop-Off Project Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, which is attached as part of this resolution, is hereby adopted. The CVWMA Executive Director is hereby authorized to make disbursements in accordance with the 2011-12 approved Budget.
2. That the Drop-Off Project Fund Budget includes anticipated revenues and expenses of \$632,600.
3. That the Executive Director is authorized to execute budget transfers among Drop-Off Project Fund Budget line items to cover unanticipated expenses. Transfers will not exceed \$1,000.
4. That this resolution shall be in full force and effect on and after the first day of July 2011, and shall constitute the Drop-Off Project Fund Budget for the fiscal year commencing on that date.

**Adopted this 21<sup>st</sup> day of January, 2011**

**Attest:**

\_\_\_\_\_  
**Mark Kukoski, Chairman**

# RESOLUTION 11-07

A resolution adopting the Municipal Solid Waste Project Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, and appropriating the estimated revenues for the year for the principal purposes stated.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the Municipal Solid Waste Project Fund Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, which is attached as part of this resolution, is hereby adopted. The CVWMA Executive Director is hereby authorized to make disbursements in accordance with the 2011-12 approved Budget.
2. That the Municipal Solid Waste Project Fund Budget includes anticipated revenues and expenses of \$3,939,100.
3. That the Executive Director is authorized to execute budget transfers among Municipal Solid Waste Project Fund Budget line items to cover unanticipated expenses. Transfers will not exceed \$1,000.
4. That this resolution shall be in full force and effect on and after the first day of July 2011, and shall constitute the Municipal Solid Waste Project Fund Budget for the fiscal year commencing on that date.

**Adopted this 21<sup>st</sup> day of January, 2011**

**Attest:**

\_\_\_\_\_  
**Mark Kukoski, Chairman**

# RESOLUTION 11-08

A resolution adopting the Special Project Funds Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, and appropriating the estimated revenues for the year for the principal purposes stated.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the Special Project Funds Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012, which is attached as part of this resolution, is hereby adopted. The CVWMA Executive Director is hereby authorized to make disbursements in accordance with the 2011-12 approved Budget.
2. That the Special Project Funds Budget includes anticipated revenues and expenses of \$3,483,885.
3. That the Executive Director is authorized to execute budget transfers among Special Project Funds Budget expense items to cover unanticipated expenses. Transfers will not exceed \$1,000.
4. That this resolution shall be in full force and effect on and after the first day of July 2011, and shall constitute the Special Project Funds Budget for the fiscal year commencing on that date.

**Adopted this 21<sup>st</sup> day of January, 2011**

**Attest:**

\_\_\_\_\_  
**Mark Kukoski, Chairman**

# RESOLUTION 11-09

A resolution adopting the Pay and Classification Plan for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the Pay and Classification Plan for the fiscal year beginning July 1, 2011, and ending June 30, 2012, which is attached as part of this budget document, is hereby adopted by the CVWMA Board of Directors. The CVWMA Executive Director is hereby authorized to make disbursements in accordance with the 2011-12 approved Pay and Classification Plan, and
2. That the Pay and Classification Plan includes an open range pay scale consisting of thirty two grades, and
4. That the Pay and Classification Plan reflects a 0% salary increase for all employees, and
5. That Section 10; Appendix A of the Authority's *Personnel Policies, Benefits and Procedures Manual* includes the pay scale and grading system for 2011-2012, and
6. That this resolution shall be in full force and effect on and after the first day of July 2011, and shall constitute the Pay and Classification Plan for the fiscal year commencing on that date.

Adopted this 21<sup>st</sup> day of January, 2011

Attest: \_\_\_\_\_  
Mark Kukoski, Chairman

**2011 GENERAL ASSEMBLY SESSION**

Convened	January 12	Crossover day	February 9
Last day to file	January 21	Adjourn	February 26

More than 1,100 bills have been introduced as of the mailing and posting of this agenda. Below is a list of various legislation of interest to CVWMA and member localities:

**Recycling and Solid Waste**

**HB 1498 Plastic bags; use by retailers. Ware (Roanoke)** Bans the use of plastic carryout bags by retailers at the point of sale unless such bags are (i) durable plastic bags with handles, (ii) at least 2.25 mils thick, and (iii) specifically designed and manufactured for multiple reuse.

**HB 2047 Paper and plastic bag fee. Ebbin (Arlington)** Imposes a fee of \$0.05 on paper and plastic bags used by purchasers to carry tangible personal property from the place of purchase. Durable, reusable plastic bags and bags used for ice cream, meat, fish, poultry, leftover restaurant food, newspapers, dry cleaning and prescription drugs are exempt from the fee. Retailers are allowed to retain \$0.01 of the \$0.05 fee or \$0.02 if the retailer has a customer bag credit program. The revenues raised by the fee will be deposited in the Virginia Water Quality Improvement Fund. Failure to collect and remit the fee will result in fines of \$250, \$500, and \$1,000 for the first, second, third and thereafter offenses.

**SB 1007 Permit fees for solid waste facilities. Watkins (Powhatan/Chesterfield/Henrico)** Establishes the same fee structure for sanitary landfills, noncaptive industrial landfills, and construction and demolition debris landfills. All of these types of facilities will be required to pay an annual fee of \$0.115 per ton of waste deposited in their facility. Currently, noncaptive industrial landfills pay an annual fee of \$8,000 and construction and demolition debris landfills pay \$4,000 annually, while the fee schedule for sanitary landfills is based on the annual tonnage of waste deposited in the landfill. Incinerators and energy recovery facilities will be assessed an annual fee of \$0.06 per ton. The fees will be adjusted annually based on the Consumer Price Index. The annual fee has been increased for other types of facilities such as composting, regulated medical waste, transfer stations, etc. The bill also requires the Department of Environmental Quality to develop and implement policies and procedures to maximize efficiency and eliminate unnecessary delays in processing waste permit applications and permit amendments.

**HB 1703 Alcoholic beverage control; mandated recycling at government stores. Lewis (Accomac)** Mandates the recycling of discarded packaging materials at government ABC stores.

**SB 793 Removal of mercury switches. Watkins (Powhatan)** Extends the sunset from July 1, 2012, to July 1, 2015, on the law that requires the removal of mercury switches in certain motor vehicles prior to their demolition.

12/28/10 Referred to Committee on Transportation

**HB 2050 Scrap metal processors. Carrico (Galax)** Requires scrap metal processors to make and retain a photograph of nonferrous scrap, metal articles, and proprietary articles received from the seller. The measure also requires, in transactions where the seller is not an authorized scrap metal seller or his authorized agent or employee, that scrap metal processors (i) withhold payment for any sale of such items for five business days and (ii) not pay cash to the seller of such items if the cost of the items exceeds \$100.

## **Motor Fuels**

**HB 1413 Motor fuels tax rate. Scott (Falls Church)** Converts the rate of taxation on motor fuels from cents per gallon to a percentage rate. The bill provides that the Commissioner of the Department of Motor Vehicles shall calculate the percentage rate in an amount that will most closely yield the amount of cents per gallon being charged on the applicable motor fuel prior to the effective date of the bill. 9/27/10 Referred to Committee on Finance

**HB 1531 Motor fuels tax; rate increase. Howell (Norfolk)** Increases the motor fuels tax rate by \$0.10 per gallon and dedicates the additional revenue to the operation, maintenance, improvement, and expansion of the Commonwealth's transportation system.

**SB 833 Fuels taxes; indexing of tax rates. Petersen (Fairfax)** Increases or decreases each year the rates of Virginia's fuels taxes using a fuel efficiency index.

**HB 1654 Motor fuels tax rate; adjusted by motor fuel price index. Purkey (Virginia Beach)** Provides that beginning April 1, 2012, the rate of tax on motor fuel shall be increased or decreased annually by the percentage increase or decrease in the retail price of motor fuel. The bill does not become effective unless approved by the voters at the election to be held November 8, 2011. The bill has a sunset date of December 1, 2016.

## **Administrative**

**HB 1592 Public procurement; posting on website. Iaquinto (Virginia Beach)** Requires all state agencies and regional bodies to put requests for proposal and invitations to bid on the Department of General Services' website. The bill defines regional public body.

**HB 1595 Virginia Public Procurement Act; procurement of professional services by local public bodies. Iaquinto (Virginia Beach)** Increases the threshold from \$30,000 to \$50,000 for local public bodies procuring professional services in the aggregate or for the sum of all phases of such a contract or project.

1/06/11 Referred to General Laws

**HB 1882 Virginia Public Procurement Act; use of best value contracting by localities. Filler-Corn (Springfield)** Authorizes the use of best value contracting by localities as an alternative to competitive bidding. The bill defines best value contracting as a procurement process where the lowest responsible bidder may be selected on the basis of objective criteria with the resulting selection representing the best combination of price and qualifications.

**HB 1951 Virginia Public Procurement Act; bid, performance, and payment bonds. Villanueva (Virginia Beach)** Raises the minimum contract amount required for bid, performance, or payment bonds to \$1 million. Currently the minimum contract amounts are generally \$100,000 for nontransportation-related construction contracts and \$250,000 for transportation-related projects partially or wholly funded by the Commonwealth.

**SB 1008 Virginia Retirement System; defined contribution plan; member contributions. Watkins (Powhatan/Chesterfield/Henrico)** Creates an optional defined contribution retirement plan for state employees. The Commonwealth would contribute to the defined contribution account of each employee as follows: (i) the Commonwealth would contribute two percent of the employee's salary with no contribution required of the employee; (ii) if the employee contributes to his defined contribution account, the Commonwealth would match the employee's contributions at a rate of 100 percent up to the first five percent of the employee's salary, which would be in addition to the Commonwealth's contribution under clause (i); and (iii) if the employee contributes more than five

percent of his salary, the Commonwealth would match the employee's contributions at a rate of 50 percent for the employee's contributions that are in excess of five percent of his salary but not in excess of eight percent of the employee's salary, which would be in addition to the Commonwealth's contributions under clauses (i) and (ii). The bill allows political subdivisions that participate in the Virginia Retirement System to establish a substantially similar defined contribution plan. The bill also requires all state employees who participate in the Virginia Retirement System to contribute five percent of their salary to their defined benefit retirement accounts. Employees not already contributing five percent of their salary would be required to contribute an additional one percent of their salary beginning on each July 1st of 2011, 2012, 2013, 2014, and 2015. Local employers would retain the option of paying member retirement contributions on behalf of their employees participating in the Virginia Retirement System. The provisions of the bill requiring state employees to contribute five percent of their salary are conditioned upon state employees receiving at least a one percent salary increase on July 1, 2011. The bill expresses the intent of the General Assembly that state employees would receive at least an additional one percent salary increase beginning on each July 1st of 2012, 2013, 2014, and 2015.

**HB 1657 Virginia Retirement System. Purkey (Virginia Beach)** Requires that the Virginia Retirement System (i) adjust annually its calculation of pension fund liabilities and obligations by the rate of interest on 10-year U.S. Treasury notes and (ii) assume a rate of return on its investments no greater than the rate of interest on such notes. The bill shall expire whenever the funding level for the Virginia Retirement System is at least 90 percent of actuarial attested premium obligations and liabilities for three consecutive years.

**HB 1784 Local defined contribution retirement plan. Tata (Virginia Beach)** Permits any locality or school board to establish a defined contribution retirement plan in lieu of any other retirement plan, for employees hired after such plan is established.

**HB 1796 Plans administered by the Virginia Retirement System; technical changes. Tata (Virginia Beach)** Makes certain technical changes to the administration of various Virginia Retirement System plans, including (i) permitting multiple deductions for purchase of prior service and for the purchase of partial months; (ii) clarifying the death in service benefit for non-vested members; (iii) clarifying the extent of coverage for the voluntary long-term care insurance programs previously administered by the Department of Human Resources Management; (iv) clarifying the retirement options of persons receiving disability benefits under the Virginia Sickness and Disability Program; (v) clarifying the eligibility for the health insurance credit as it relates to participants in the defined contribution plan for certain employees of public school divisions and the defined contribution plan for certain political appointees.

**HJ 570 Study; Costs and benefits of providing financial and other incentives to localities; report. Cox (Colonial Heights)** Directs the Joint Legislative Audit and Review Commission to study the costs and benefits to the Commonwealth of providing financial and other incentives to localities that collaborate on capital facilities, construction projects, and other operating services. The Commission must submit its report to the 2012 Session of the General Assembly.

**Other – Storm water management, run-off, energy, etc.**

**HB 1737 Regulation of storm water management systems. Bulova (Fairfax)** Clarifies legislation and makes technical changes regarding a locality's authority to regulate storm water management systems.

**HB 1760 Storm water management fees. Wilt (Harrisonburg)** Amends the code to clarify that localities shall provide full stormwater management fee waivers to federal, state, or local agencies when the agency owns and provides for maintenance of on-site storm drainage.

**HB 1751 Lawn fertilizers; penalty. Plum (Reston)** Prohibits the application of fertilizers that contain phosphorus for use on lawns, golf courses, parks, and cemeteries. The prohibition does not apply to fertilizer products primarily intended for gardening, trees, shrubs, or indoor plants.

**HB 1831 Fertilizer; regulation of application and labeling. Scott (Culpepper)** Regulates several aspects relating to the application and use of fertilizer to lawns and turfs, including rules against applying fertilizers containing phosphorus or applying fertilizer when the ground is frozen, and the inclusion of a cautionary label on application and use.

**HB 1624 Department of Environmental Quality; consent agreements. Knight (Va Beach)** Authorizes the Executive Director of the Department of Environmental Quality, when the State Water Control Board is not in session, to enter into consent orders with persons who have violated the water control laws or provisions of their ground water permit or surface water management area permits.

**SB 814 Offshore energy resources. McEachin (Richmond)** States that it shall be the policy of the Commonwealth to support oil and natural gas exploration, development, and production 75 miles or more off Virginia's coast, subject to the condition that such activities not be permitted if they would adversely affect the natural resources of the Chesapeake Bay, including its fish, wildlife, and aquatic resources and the habitat and ecological functions upon which they depend. Currently, the Commonwealth's policy is to support these activities 50 miles or more off Virginia's coast.

**HB 1398 Air pollution emissions; defers USEPA enforcement of any standards or cap and trade provisions. Marshall – (Manassas)** Defers to the U.S. Environmental Protection Agency (EPA) the enforcement of any carbon dioxide standards or cap and trade provisions that are included in the federal Clean Air Act. The Governor through an executive order or the General Assembly is prohibited from enforcing any climate change international agreement until such agreement is part of an international treaty that has been approved by the U.S. Senate. The bill requires the Governor, in consultation with the Attorney General, to examine these provisions and determine whether Congress has the authority to enact mandates upon the state. The Governor is to report his findings to the General Assembly. The bill authorizes the Attorney General to bring an action against the EPA if he finds that the mandated standards are based on a finding that is not scientifically demonstrated.

**CONSIDERATION OF RESOLUTION 11-10 APPROPRIATING SPONSORSHIP FUNDS FOR THE CVWMA'S 20<sup>th</sup> ANNIVERSARY EVENT**

The CVWMA celebrated its 20<sup>th</sup> Anniversary with a cocktail reception on December 2, 2010. Elected officials, present and former Board members and staff, contractors and various CVWMA partners and affiliates gathered to celebrate and recognize the accomplishments and achievements of the CVWMA in its first 20 years. The CVWMA thanks all of the sponsors, both financial and in-kind, who donated money, time and effort to the event.

CVWMA received \$11,300 from 14 sponsors, which defrayed all of the costs associated with the event. The evening's festivities were generously provided by:

Allied Waste Services	Green Waste Recyclers
BB&T	McCandlish Holton
Brandywine Realty Trust	Omni Pinnacle
Cherry Bekaert & Holland	SP Recycling
Container First Services	TFC Recycling
DRC Group	Waste Management
Four Season Recycling and Trading	Yard Works

Also, special thanks to VCU and Andrew Frieden of NBC12 for all of their time and work on the fashion show and to the stores who donated or provided clothing: Blue Ridge Mountain Sports, Dicks Sporting Goods, REI, and Ten Thousand Villages.

In addition, Greener Results and Green Duck donated their time and effort in making the evening a registered Virginia Green event. About 89% of the waste generated during the evening was diverted from landfills by recycling or composting. Thanks also to Virginia Tourism for providing the reusable gift bags.

**Resolution 11-10**, attached for consideration, will appropriate the sponsorship funds received in the General Fund for the CVWMA'S 20<sup>th</sup> Anniversary Event.

**Recommended Action:**

Approval of **Resolution 11-10**

Attachments.

# RESOLUTION 11-10

A resolution to amend the CVWMA General Operating Fund Budget for the fiscal year beginning July 1, 2010, and ending on June 30, 2011, so as to appropriate sponsorship funds donated for the CVWMA's 20<sup>th</sup> Anniversary event held on December 2, 2010.

## THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

1. That the budget designated as the CVWMA General Operating Fund for the fiscal year beginning July 1, 2010 and ending on June 30, 2011 is hereby amended as follows:

<u>Account</u>	<u>2010-2011 Approved Budget</u>	<u>Amendment</u>	<u>2010-2011 Revised Budget</u>
<b>GENERAL OPERATING FUND</b>			
Miscellaneous Income	1,000	11,300	12,300
Other/Miscellaneous Expense	1,740	11,300	13,040
<b>Net Appropriation General Fund</b>		<b>0</b>	

2. That this Appropriation Resolution shall be in full force and effect upon its passage.

**Adopted this 21<sup>st</sup> day of January, 2011**

**Attest:** \_\_\_\_\_  
**Mark Kukoski, Chairman**