



**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA
APRIL 15, 2011
CRATER PLANNING DISTRICT COMMISSION
PETERSBURG, VIRGINIA**

CALL TO ORDER

9:00 a. m.

CHAIRMAN'S AGENDA

CERTIFICATION OF QUORUM

ITEM NO.	Page(s)
1. Public Comment Period	
2. Minutes of the Regular Meeting of March 18, 2011	3 - 11
3. Chairman's Report Appointment of Nominating Committee Bylaws Review	
4. Treasurer's Report Financial Reports for March 2011	12 - 18

STAFF AGENDA

ITEM NO.	
5. 2010 Recycling Rate Report	
6. Consideration of Resolution 11-11: Amendment to the Central Virginia Solid Waste Management Plan (CVSWMP) to include the planned expansion of the Republic Services' 623 Landfill in Goochland	19 - 21
7. Curbside Recycling Program	
8. Consideration of Resolution 11-12: Amending the Contract for Residential Curbside Recycling Collection and Drop-off Program Processing Services	22 - 23
9. Municipal Solid Waste (MSW) Program	
10. Consideration of Appropriating Funds to Re-decal the Drop-off Recycling Containers	24
11. Operations and Program Statistics	
12. Technical Advisory Committee (TAC) Report	

13. Earth Day

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OLD/NEW BUSINESS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF MARCH 18, 2011

The minutes of the regular Board of Directors' meeting held on March 18, 2011 are presented for your consideration and approval.

Recommended Action: Approve minutes.

Attachments

**CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY
BOARD OF DIRECTORS MEETING
MARCH 18, 2011
MINUTES
2104 W. LABURNUM AVENUE
RICHMOND, VIRGINIA**

MEMBERS/ALTERNATES PRESENT

Voting:

Mark Kukoski (M-Richmond), Chairman
Gentry Bell (M-Henrico), Vice-Chairman
Matthew D. Benka (M-Richmond), Treasurer
Steve Chidsey (M-Hanover), Secretary
Leigh Dunn (M-Goochland), Director
Marcia R. Phillips (M-Chesterfield), Immediate Past Chair
William E. Henley (A-Colonial Heights)
Marcia E. Kelley (M-Henrico)
Robert C. Whiteman (M-Henrico)
John Fountain (A-Hopewell)
James Tacosa (A-New Kent)
Michael D. Briddell (M-Petersburg)
Elliot Danburg (M-Powhatan)
Bill Hamby, Jr. (M-Prince George)

Non Voting:

Steve J. Yob (A-Henrico)

Staff:

Kimberly A. Hynes, Executive Director
Bernard B. Harris, Director of Operations
Nan B. Downey, Director of Administration and Finance
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician
Valerie Pegues-Johnson, Administrative Assistant

MEMBERS/ALTERNATES NOT PRESENT

Josh Farrar (A-Ashland)
Jack Miniclier (M-Charles City)
John T. Bragg (A-Charles City)
Robert L. Dunn (M-Chesterfield)
Robert C. Key (M-Chesterfield)
Dr. Sheryl D. Bailey (A-Chesterfield)
Charlie E. Dane (A-Chesterfield)
Jeff Howard (A-Chesterfield)
Tom Mattis (M-Colonial Heights)
Paul E. Drumwright (A-Goochland)
Robert Setliff (M-Hanover)
Michael Flagg (A-Hanover)
Steve Herzog (A-Hanover)
Arthur D. Petrini (A-Henrico)
William I. Mawyer, Jr. (A-Henrico)
Phillip E. Elliott (M-Hopewell)
James H. Burrell (M-New Kent)
William Riggelman (A-Petersburg)
Christopher Rapp (A-Powhatan)

Guest

Tad Phillips, Municipal Marketing Mgr.
Republic Services, Inc.
Tim P. Torrez, P.E., Area Engineer
Republic Services, Inc.

With a quorum in attendance, Chairman M. Kukoski (M-Richmond) called the meeting to order at 9:04 a.m.

CHAIRMAN'S AGENDA

Item No. 1: Public Comment Period

Chairman Kukoski opened the floor to receive public comment. With no requests from the public to address the Board, Chairman Kukoski closed the public comment period.

Item No. 2: Minutes of the Regular Meeting of February 18, 2011

A motion was made by Mr. J. Fountain (A-Hopewell), seconded by Mr. G. Bell (M-Henrico), Vice Chairman and carried that the minutes of the February 18, 2011, Central Virginia Waste Management Authority (CVWMA) Board of Directors meeting be approved as submitted.

Mr. S. Yob (A-Henrico) asked that an alternate location for CVWMA's Board meetings be considered from the Crater Planning District Commission located in Petersburg due to rising fuel prices. Chairman Kukoski responded that the Authority's Bylaws are very specific in naming locations for the Authority's Board meetings and that CVWMA's Executive Committee will take into consideration the recommendation of an alternate location from the Crater Planning District Commission.

Mr. W. C. Lawing (M-Ashland)

Chairman Kukoski announced the recent passing of Board member Mr. W. C. Lawing (M-Ashland). He asserted that Mr. Lawing served on the Board for a short period and during the time provided invaluable input. The Authority sends his family its condolences on behalf of the CVWMA Board and staff.

STAFF AGENDA

Item No. 4: Public Hearing

Amendment #6 to the Central Virginia Solid Waste Management Plan Republic Services 623 Landfill Expansion in Goochland

Mr. B. B. Harris, Director of Operations reported that one of the purposes of the Solid Waste Management Plan is to assure a region has a viable process in place to meet and maintain the state mandated 25 percent recycling rate. Mr. Harris went on to report that additionally the Plan is to assure that a region has a viable plan for managing the solid waste generated within the Region over the 20-year life span. This includes having identified adequate disposal capacity for that portion of the solid waste that is not recycled.

Mr. Harris commented that whenever a landfill's capacity is changed, a major amendment to the Plan must be prepared, receive the approval of the Crater Planning District Commission and the Richmond Regional Planning Commission, and then submitted to the Department of Environmental Quality (DEQ) for approval as part of the permitting process. Mr. Harris added that once these steps are taken and approved by the DEQ, it becomes incorporated in the Solid Waste Management Plan.

Mr. Harris went on to report that this is the sixth amendment to the Plan and is for the 623 (CDD) Landfill located in Goochland County. The amendment will include the addition of a materials recovery facility (MRF) and additional capacity. Mr. Harris noted that this added capacity will contribute to assuring that economical landfill capacity will continue to be made available for the region and that the County of Goochland has approved the proposed 6.6 acre expansion. Mr. Harris provided the Board with some additional information on the expansion project adding that the total capacity for the new landfill will be a little more than 30-million cubic yards.

Mr. Harris then turned the floor over to visiting representatives from Republic Services, Inc., Mr. Tad Phillips, Municipal Marketing Manager and Mr. Tim P. Torrez, P.E. Area Engineer for questions.

Mr. S. Yob (A-Henrico) asked if the site will accept municipal solid waste to which Mr. Torrez responded affirmatively adding that the MRF will accept MSW and the recyclables will be separated out for recycling. MSW that is not recyclable will go to a Republic Sanitary landfill.

Chairman Kukoski asked what will be done for a liner in the landfill. Mr. Torrez responded that either a 1-foot packaged clay liner or a 60-mil ethanol prepared subgrade will be installed for a CDD landfill.

Chairman Kukoski declared the public hearing open and subsequently closed when no one came forward to speak for or against Amendment #6 to the Central Virginia Solid Waste Management Plan.

Item No. 5: 2011 General Assembly Wrap Up

Mrs. K. A. Hynes, Executive Director, reported that the 2011 Virginia General Assembly adjourned on February 27, 2011. She directed the Board's attention to pages 14-17 of the agenda package, which provided an update on relevant bills that have passed the House and Senate. Mrs. Hynes informed the Board that the update in the March 18 Board package is current and that the Governor's veto session is April 6. She commented that she does not anticipate any significant changes.

Mrs. Hynes reported that the solid waste fee bill anticipated from last year, **SB 1007**, has the lesser financial impact on landfills and solid waste facilities than HB2287. She added that it was amended to reduce the waste to energy per ton fee from \$.06 to \$.055. Mrs. Hynes went on to report that legislation from both the House and Senate will eliminate the Virginia Recycling Markets Development Council. She asserted that the Council, who never received funding, did not have the ability to do much.

Closing, Mrs. Hynes reported that several bills will call for a review and cost/benefit analysis of state mandates, which could impact the recycling rate mandate.

Item No. 6: Curbside Recycling Program

Mr. B. Harris, Director of Operations reported that February was a good month for the Curbside Recycling Program. Year-to-date the collection total is 2,529 tons. Mr. Harris added that projections will finish near 34,000 tons for the year.

Continuing, Mr. Harris reported that the set-out rate for the month of February is 38.8 percent; fiscal year-to-date through the same eight-month period, the average set-outs per month are about 210,000 set-outs. Mr. Harris went on to report that bin requests were at 852 for the month with 433 misses for the month of February. Tidewater Fibre Corporation (TFC) had no penalties for missed collections during the month. Mr. Harris reminded the Board of the possible rerouting changes to accommodate changes in the City of Richmond's trash collection services. He informed the Board that the Authority continues to work with TFC to come up with some possible solutions should this change occur.

Mrs. Hynes reported that Authority staff met with TFC representatives about providing larger carts for curbside collection. She asserted that the contractor's trucks are now equipped to handle 96-gallon containers, the maximum size set in the contract for curbside collection. Mrs. Hynes added that the contractor has provided the Authority a rate of \$65 per cart in a color of the current curbside recycling bins for consistency. She added that similar size carts cost about \$20 to \$25 more if purchased through home and garden retailers. Mrs. Hynes commented that in recognizing that localities cannot purchase carts for its residents, the Authority is looking into charging residents for the larger carts and receiving support from TFC in delivering the carts to residents. She included that Authority staff is working on creating stickers for cart lids with recycling information and that the Curbside Value Partnership would help with getting the word out.

Item No. 7: Curbside Value Partnership

Mrs. Hynes reported that the Authority is moving forward with working with the Curbside Value Partnership this year. Authority staff will be meeting with Mr. Steve Thompson, Program Director and his creative team on April 7, following the Technical Advisory Committee (TAC) meeting. The Curbside Value Partnership has been provided with the program's market study and statistical route information on set-outs and volume. Mrs. Hynes informed the Board that the meeting will be an informational and data gathering session for the organization.

Continuing, Mrs. Hynes reported that the Authority is planning to utilize \$60,000 to put towards this campaign; the funds have already been budgeted for in both the 2011 and 12 operating budgets. Mrs. Hynes noted that there will be some remaining funds this fiscal year, including savings realized in mailing costs of the collection schedule that will be put towards the campaign. This coupled with funds included in the 2012 budget for public education and promotion of the program.

Concluding, Mrs. Hynes informed the Board that the Curbside Value Partnership creative team will present their findings to the Board on a later date and that Authority staff will update the Board on any new information.

Item No. 8: Municipal Solid Waste (MSW) Program

Mr. R. Thompson, Operations Technician, reported that the month of February was another good month for Allied Waste. The contractor finished the month with \$110 in penalties and 137 misses. Mr. Thompson went on to report that on March 1 Allied reached an agreement with Otto Container Management. Otto Container Management will manage all cart delivery, removal, and repair services under the terms of the agreement. Authority staff will be meeting with representatives of Allied Waste later in the afternoon to review terms, which should result in better service.

Present during the meeting was Mr. Tad Phillips, Municipal Marketing Manager for Republic Services, Inc. Mr. Phillips informed the Board that Republic Services receives most of its carts

through Otto Container Management, a cart manufacturer. Otto handles assembly and distribution of carts from start to finish as part of its contract services. Otto Container Management surveys existing cart inventories to determine the manufacturer, age, and condition of the carts. Based on these variables and local growth rates and conditions, Otto calculates a small monthly fee per cart to provide its service. Mr. Phillips added that the company has provided two trucks that will be housed at the offices of Republic Services and under the contract agreement, will provide a 48-hour response time to fix carts reported damaged at the cart location. He noted that carts that require any major repairs will be brought back to the shop for repair and returned.

Mr. Phillips included that the GPS dispatched services is a “third party” vendor of Allied Waste that will be held accountable enabling Allied Waste to free up some of its resources and staff in other operational areas. Mr. Phillips commented that Allied Waste has seen a tremendous benefit from collaborating with Otto and Allied Waste looks forward to providing better service performance.

Concluding, Mr. Phillips informed the Board that Allied Waste is in the process of upgrading its fleet, and by the end of the summer all trucks in the CVWMA system will be newer trucks. He added that the delivery of new trucks last fall did come with a few issues that included problems with the regenerators. These problems were addressed and the trucks are now up and running. Mr. Phillips included that four new additional trucks will be added during the next 3 to 4 months, which will make for an entirely upgraded fleet. He commented that service issues in the previous year concerning collections were related to the company’s use of old worn vehicles. Mr. Phillips added that the recent changes and new vehicles will improve services provided by Allied Waste.

Item No. 9: Operations and Program Statistics

Recycling Rate Report Update

Mr. Thompson reported that the deadline for area recycling processors to submit requested information for the 2010 Recycling Rate Report was March 1. CVWMA staff is in the process of gathering additional information for the report. The completed report will be presented at the April 15, 2011 Board of Directors’ meeting and will be submitted to the Department of Environmental Quality (DEQ) by April 30, 2011.

Spring eCycling Events

Mr. Harris reported that several eCycling events are scheduled for the upcoming weeks. These events are scheduled in April around Earth Day (April 22): Powhatan (April 2), Henrico (2 events April 16), Hanover (April 23 and April 30). Mr. Harris noted that Richmond (April 23) has also scheduled a spring event.

Program Statistics

Mr. Harris, directing the Board’s attention to a copy of the February Program Statistics Report placed at each seat, reported that tonnage in the Drop-off Program was up from February last year. Mr. Harris added that fibre accounted for most of the increase. He went on to report that Hanover has now completed its transition from 30-yard roll-offs to the 8-yard front end cans for co-mingled container collection.

Concluding, Mr. Harris reported that metals and used oils have accounted for an increase in revenue. He noted that during the first half of the previous month, the cost of used oil was \$0.70 per gallon, the last half of the month increased by \$0.04, and for the last 30-days cost increased to \$0.80 per

gallon. Mr. Harris asserted that metal prices are at \$200 per ton and paper prices have remained relatively strong.

Item No. 10: Technical Advisory Committee (TAC) Report

Mr. Harris presented the Technical Advisory Committee (TAC) report on behalf of Mr. W. Riggleman (A-Petersburg), Technical Advisory Committee Chairman. Mr. Harris reported that in lieu of the March 3 TAC meeting, members took a trip to Creative Recycling Systems, Inc. located in Durham, North Carolina. He directed the Board's attention to the front of the room for pictures of the facility taken during the trip. Mr. Harris provided the Board with information on Creative Recycling, business operational processes, and company expansion projects. He reported that the company has added new industry leading technology that processes cathode ray tubes (CRTs). He informed the Board that Creative Recycling has facilities located in the Southeast, Northeast, Great Lakes, Midwest, Southwest, and Western regions.

Concluding, Mr. Harris commented there is some comfort in knowing that the company is constantly working to develop state-of-the-art technology and processes that handle eWaste in the most responsible manner.

Mr. J. Tacosa (A-New Kent) asked what ultimately happens to the CRTs. Mr. Harris responded that tubes from televisions and computer monitors are processed into furnace ready glass cullet. He asserted that in processing cathode ray tubes (CRTs), the company uses machines, called the CRT Angels; the world's most efficient and cost-effective CRT recycling machines. The glass cullet produced from the CRT Angels drastically offsets the carbon footprint from new CRT glass production and reduces the energy consumption by as much as 90 percent.

Mr. S. Yob (A-Henrico) commented that the facility is nice and well kept and that he enjoyed the visit and learning about the company's operational processes.

Item No. 11: Earth Day

Mrs. N. W. Drumheller, Public Information Coordinator reported that print ads will be placed in the local papers of jurisdictions who participate in the Curbside Recycling Program. She included CVWMA staff will be participating in Earth Day events and providing educational materials for Earth Day events that will be held in Fort Lee, the counties of Chesterfield, Hanover, Henrico, New Kent, and the City of Richmond. Mrs. Drumheller asserted that other presentations are scheduled for schools and civic groups.

Proceeding, Mrs. Drumheller reported that CVWMA staff will attend the Education Day event at the Diamond on April 13, where staff will set up a table display of educational materials and information on recycling. She added that 6,500 student from around the region are expected to attend the event.

Item No. 12: Public Information

Waste Reduction News & Regional Waste Line

Mrs. Drumheller reported that the recent edition of the Authority's electronic newsletters, *Waste Reduction News* includes articles on recycling tips for windy collection days, CVWMA Helps Celebrate Henrico County's 400th Anniversary, Keep Virginia Beautiful and Plastic Bag Recycling, and eCycling and Earth Day events.

Plastic Bag Recycling Resources

Mrs. Drumheller reported that CVWMA staff provided extensive research information on a plastic bag recycling program with local retail and grocery stores. Information is on the Authority's Web site and will be included in the CVWMA's e-newsletter and social media sites. She asserted that this provides the public with information on what types of plastic are accepted and what stores participate in the program.

Drop-off Publications

Mrs. Drumheller reported that CVWMA staff continues to work with localities to finalize publications for the Drop-off Program before the April Earth Day events.

Mr. R. C. Whiteman (M-Henrico) asked if CVWMA staff will be attending the big race. Mrs. Drumheller responded affirmatively. TFC will be providing recycling and the Authority's mascot, R3, will be participating in the kids race.

Chairman Kukoski asked if recycling receptacles would be provided during the events. Mrs. Drumheller responded affirmatively. She added that Tidewater Fibre Corporation would also be providing the clear stream containers.

Item No. 13: Financial Reports for February 2011

Mrs. N. Downey, Director of Administration and Finance, directed the Board's attention to pages 18-24 of the agenda package, which displays the financial reports for February 28, 2011. Concluding, Mrs. Downey reported that the CVWMA has a combined net income of about \$149,000 year to date.

A motion was made by Mrs. M. R. Phillips (M-Chesterfield) seconded by Mr. E. Danburg (M-Powhatan), and carried that the Financial Reports for February 2011 be approved, accepted, and filed as submitted.

Item No. 14: Administrative

Mrs. Hynes encouraged Board members to go on the tour of TFC's recycling facility if they have not done so.

Upcoming Meetings

The following is a listing of upcoming CVWMA meetings:

Technical Advisory Committee	April 7, 2011	9:00 am
Executive Committee	April 4, 2011	2:00 pm
Board of Directors (Petersburg)	April 15, 2011	9:00 am

Old/New Business

Chairman Kukoski asked if there was any old/new business to come before the CVWMA Board of Directors. With no further business to come before the Board, Chairman Kukoski opened the floor for a motion to adjourn the CVWMA Board of Directors meeting at 9:40 a.m. The motion was made by Mr. G. Bell (M-Henrico), seconded by Mr. R. C. Whiteman (M-Henrico), and carried that the March 18, 2011 Board of Directors' meeting be adjourned.



CERTIFICATE

I, Mark Kukoski, Chairman of the CVWMA certify that the foregoing minutes is a true and correct copy of the minutes of the March 18, 2011 regular meeting of the Central Virginia Waste Management Authority (CVWMA) Board of Directors. These minutes were adopted at a CVWMA Board meeting held at 9:00 a.m., April 15, 2011. Given under my hand and seal of the CVWMA this 15th day of April 2011.

Mark Kukoski, Chairman

TREASURER'S REPORT

Financial Reports for March 2011

The financial reports for March 2011 are hereby submitted for review and consideration. The reports reflect the results of operations in the General Operating Fund, Curbside, Drop Off, MSW and Other Special Project Funds. The Authority continues to remain within total budget in all funds as of March 31, 2011. The CVWMA has a combined net income of about \$107,000 for administration, operations and public information for the remainder of the fiscal year.

The CVWMA will be reviewing actual revenues and expenses year-to-date and projecting operations through the end of the fiscal year. The necessary transfers will be presented to the Board at the regular meeting on May 20, 2011.

Recommended Action: Approval of the March 2011 Financial Reports

Attachments

Central Virginia Waste Management Authority
Summary Statement of Actual Revenues and Expenses By Fund
July 2010 – March 2011

Summary - All Funds

	<u>Total</u> <u>Revenues</u>	<u>Total</u> <u>Expenses</u>	<u>Transfers</u> <u>In (Out)</u>	<u>Totals</u>
General Operating Fund	\$ 523,458	\$ 405,289	\$ -	\$ 118,169
Curbside Project Fund	4,338,148	4,325,524	-	12,624
Drop-Off Project Fund	483,844	486,578	-	(2,734)
Municipal Solid Waste Fund	2,897,962	2,911,604	-	(13,642)
CFC/HCFC	16,460	16,551	-	(91)
Special Waste Collections	124,758	124,923	-	(164)
Waste Tire Fund	31,914	32,037	-	(123)
Appliance and Scrap Metal Hauling	239,399	239,702	-	(303)
Other Projects	20,950	20,950	-	-
Yard Waste Projects	298,751	300,109	-	(1,359)
Waste Transfer & Disposal	<u>1,550,343</u>	<u>1,556,160</u>	<u>-</u>	<u>(5,817)</u>
<i>Totals</i>	<u>\$ 10,525,986</u>	<u>\$ 10,419,426</u>	<u>\$ -</u>	<u>\$ 106,560</u>

Central Virginia Waste Management Authority
Statement of revenues and Expenses – Budget and Actual
July 2010 – March 2011

General Operating Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Annual Gov't Assessments	\$ -	\$ 508,688	\$ 508,690	\$ (2)	0.0%
Miscellaneous/Other	\$ -	\$ 11,300	\$ 12,300	\$ (1,000)	-8.1%
Interest on Investments	214	3,470	11,100	(7,630)	-68.7%
Sponsorships and Grants	-	-	-	-	0.0%
	<u>214</u>	<u>523,458</u>	<u>532,090</u>	<u>(8,632)</u>	<u>-1.6%</u>
Total Revenues					
Expenses:					
Personnel services	27,669	243,931	324,740	80,809	24.9%
Fringe benefits	7,801	69,455	89,920	20,465	22.8%
Professional services	1,647	26,401	29,350	2,949	10.0%
Repairs and maintenance	243	1,743	2,650	907	34.2%
Advertising and promotions	100	1,231	1,250	19	1.5%
Materials and supplies	1,111	2,905	6,060	3,155	52.1%
Other services and charges	919	19,241	25,005	5,764	23.1%
Leases	3,153	27,884	37,115	9,231	24.9%
Depreciation	1,357	12,498	16,000	3,502	21.9%
	<u>44,000</u>	<u>405,289</u>	<u>532,090</u>	<u>126,801</u>	<u>23.8%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (43,786)</u>	<u>\$ 118,169</u>	<u>\$ -</u>	<u>\$ 118,169</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ -	\$ -	
Office equipment	-	-	1,500	\$ 1,500	
Vehicular equipment	-	-	-	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – March 2011

Curbside Project Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 448,690	\$ 4,046,375	\$ 5,400,000	\$ (1,353,625)	-25.1%
Public Relations Assessment	15,015	134,829	185,000	(50,171)	-27.1%
Customer Service Assessment	15,286	137,465	196,000	(58,535)	-29.9%
Contract Admin Costs	10	1,115	1,000	115	11.5%
Sponsorships and Grants	-	10,000	-	10,000	0.0%
Interest on Investments	<u>861</u>	<u>8,364</u>	<u>29,500</u>	<u>(21,136)</u>	<u>-71.6%</u>
Total Revenues	<u>479,862</u>	<u>4,338,148</u>	<u>5,811,500</u>	<u>(1,473,352)</u>	<u>-25.4%</u>
Expenses:					
Personnel services	13,718	122,816	168,310	45,494	27.0%
Fringe benefits	3,524	35,303	55,185	19,882	36.0%
Professional services	1,538	18,182	20,215	2,033	10.1%
Repairs and maintenance	69	1,153	1,765	612	34.7%
Advertising and promotions	(3,339)	26,840	67,000	40,160	59.9%
Materials and supplies	374	4,317	3,875	(442)	-11.4%
Other services and charges	6,722	51,945	62,655	10,710	17.1%
Leases	2,424	21,181	28,495	7,314	25.7%
Depreciation	309	3,985	4,000	15	0.4%
Contractual services	<u>450,316</u>	<u>4,039,802</u>	<u>5,400,000</u>	<u>1,360,198</u>	<u>25.2%</u>
Total Expenses	<u>475,655</u>	<u>4,325,524</u>	<u>5,811,500</u>	<u>1,485,976</u>	<u>25.6%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ 4,207</u>	<u>\$ 12,624</u>	<u>\$ -</u>	<u>\$ 12,624</u>	
Capital Outlay:					
Computer equipment	\$ -	\$ -	\$ 1,000	\$ 1,000	
Office equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ -</u>	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – March 2011

Drop Off Project Fund

	Month to Date	Year to Date	Total		% Budget
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Remaining</u>
Revenues:					
Project Service Fees	\$ 45,514	\$ 460,029	\$ 585,000	\$ (124,971)	-21.4%
Materials Sales Rebate	2,442	23,407	33,000	(9,593)	-29.1%
Interest on Investments	15	408	2,965	(2,557)	-86.2%
	<u>47,971</u>	<u>483,844</u>	<u>620,965</u>	<u>(137,121)</u>	<u>-22.1%</u>
Total Revenues					
Expenses:					
Personnel services	487	4,314	5,910	1,596	27.0%
Fringe benefits	106	986	1,520	534	35.1%
Professional services	68	1,111	1,400	289	20.6%
Repairs and maintenance	8	75	115	40	34.8%
Advertising and promotions	17	47	250	203	81.2%
Materials and supplies	1	45	150	105	70.0%
Other services and charges	71	645	870	225	25.9%
Leases	111	974	1,000	26	2.6%
Contractual services	45,514	460,029	585,000	124,971	21.4%
Materials sales rebate	2,189	18,352	24,750	6,398	25.9%
	<u>48,572</u>	<u>486,578</u>	<u>620,965</u>	<u>134,387</u>	<u>21.6%</u>
Total Expenses					
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (601)</u>	<u>\$ (2,734)</u>	<u>\$ -</u>	<u>\$ (2,734)</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – March 2011

Municipal Solid Waste Fund

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
Revenues:					
Project Service Fees	\$ 318,471	\$ 2,868,106	\$ 3,890,325	\$ (1,022,219)	-26.3%
Customer Service Assessment	2,267	20,517	29,500	(8,983)	-30.5%
Contract Admin Costs	110	3,170	3,000	170	5.7%
Interest on Investments	658	6,169	25,465	(19,296)	-75.8%
Total Revenues	<u>321,506</u>	<u>2,897,962</u>	<u>3,948,290</u>	<u>(1,050,328)</u>	<u>-26.6%</u>
Expenses:					
Personnel services	2,381	21,075	29,035	7,960	27.4%
Fringe benefits	630	5,908	8,455	2,547	30.1%
Professional services	447	6,219	7,170	951	13.3%
Repairs and maintenance	47	412	640	228	35.6%
Advertising and promotions	-	182	-	(182)	99.0%
Materials and supplies	96	767	1,135	368	32.4%
Other services and charges	415	3,804	5,145	1,341	26.1%
Leases	402	3,518	4,585	1,067	23.3%
Depreciation	147	1,612	1,800	188	10.4%
Contractual Services	318,472	2,868,107	3,890,325	1,022,218	26.3%
Total Expenses	<u>323,037</u>	<u>2,911,604</u>	<u>3,948,290</u>	<u>1,036,686</u>	<u>26.3%</u>
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Totals	<u>\$ (1,531)</u>	<u>\$ (13,642)</u>	<u>\$ -</u>	<u>\$ (13,642)</u>	
Capital Outlay:					
	<u>Month to Date</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	
Computer equipment	\$ -	\$ -	\$ 1,500	\$ 1,500	
Office equipment	\$ -	\$ -	\$ -	\$ -	
Total Capital Outlay	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	

Central Virginia Waste Management Authority
Statement of Revenues and Expenses – Budget and Actual
July 2010 – March 2011

Other Special Projects

	<u>Month to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Actual</u>	<u>Total</u> <u>Budget</u>	<u>Variance</u>	<u>% Budget</u> <u>Remaining</u>
<i>Revenues:</i>					
Project Service Fees	\$ 260,345	\$ 1,981,611	\$ 3,760,000	\$ (1,778,389)	-47.3%
Materials Sales Rebate	90,332	298,452	155,000	143,452	92.5%
Interest on Investments	225	2,511	13,905	(11,394)	-81.9%
	<u>350,902</u>	<u>2,282,574</u>	<u>3,928,905</u>	<u>(1,646,331)</u>	<u>-41.9%</u>
<i>Expenses:</i>					
Personnel services	300	2,850	4,000	1,150	28.8%
Fringe benefits	23	218	310	92	29.7%
Professional services	375	6,149	7,410	1,261	17.0%
Repairs and maintenance	48	405	655	250	38.2%
Advertising and promotions	-	51	-	(51)	100.0%
Materials and supplies	10	251	850	599	70.5%
Other services and charges	75	672	930	258	27.7%
Contractual services	260,393	1,981,651	3,760,000	1,778,349	47.3%
Materials sales rebate	90,038	298,184	154,750	(143,434)	-92.7%
	<u>351,262</u>	<u>2,290,431</u>	<u>3,928,905</u>	<u>1,638,474</u>	<u>41.7%</u>
<i>Transfers In (Out)</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<i>Totals</i>	<u>\$ (360)</u>	<u>\$ (7,857)</u>	<u>\$ -</u>	<u>\$ (7,857)</u>	

CONSIDERATION OF RESOLUTION 11-11: AMENDMENT TO THE CENTRAL VIRGINIA SOLID WASTE MANAGEMENT PLAN (CVSWMP) TO INCLUDE THE PLANNED EXPANSION OF THE REPUBLIC SERVICES' 623 CDD LANDFILL IN GOOCHLAND

The CVSWMP was prepared for the Central Virginia Waste Management Authority (CVWMA) and 13 local governments within the Authority's service area in accordance with the requirements and provisions of Regulations for Solid Waste Planning (9 VAC 20-130-10 et seq.). The Plan, which provides an integrated solid waste management strategy for the Region for the period 2004 through 2024, was approved by the Department of Environmental Quality (DEQ) August 20, 2004. 9 VAC 20-130-175, (Amendments to plans) paragraph A, sub-paragraph 1 requires a major amendment be approved by the DEQ prior to implementation for the addition and/or expansion of any solid waste facility. Presently a major amendment (Amendment 6) to the CVSWMP is proposed to accommodate expansion plans for a CDD landfill located at 1961 Ashland Road, Rockville (County of Goochland).

Republic Services has submitted a Part B Application to the DEQ to add approximately 6.6 acres to existing Cell 3. Currently Cell 3 is permitted as a land clearing debris cell but as part of this expansion it will be converted to a CDD cell and a liner and leachate system will be added to it. This will result in an 11.6 acre CDD cell which will provide 1.7 years of additional capacity for the 623 Landfill. The new landfill capacity will be 30,500,000 cubic yards. The permitted average daily acceptance rate for the landfill is 4,000 tons per day with a daily maximum of 5,500 tons per day. Among the materials that the landfill may accept are construction, demolition and land clearing debris. Materials that are excluded from acceptance by the landfill include hazardous waste, Municipal Solid Waste (MSW), regulated medical waste, sludges, liquid waste and friable asbestos.

In addition Republic Services plans to add a Materials Recovery Facility (MRF) to serve the western portion of the Richmond Metropolitan Area. Materials such as metal, cardboard and wood will be recovered from incoming loads for recycling. The material not recovered will be transferred to another Republic Services Landfill such as the Old Dominion Landfill for disposal. The MRF will be permitted to accept 1,000 tons per day of waste.

The addition of the MRF will help serve the needs for waste disposal in the western portion of the Richmond Metropolitan Area once the Springfield Road Landfill operated by the County of Henrico closes in the near future.

The County of Goochland is supportive of this proposed landfill expansion and the addition of the MRF.

Resolution 11-11 on page 21 of your Board package is presented for your consideration. It will authorize CVWMA staff to submit the major amendment (Amendment 6) to the CVSWMP to the DEQ for their review and approval.

Recommended Action: Approval of **Resolution 11-11**

RESOLUTION 11-11

A resolution adopting a major amendment to the Central Virginia Solid Waste Management Plan to include a planned expansion of the Republic Services 623 CDD landfill in Goochland and directing the transmittal of the amendment to the Virginia Department of Environmental Quality for review and approval.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS in accordance with the provisions of Section 10.1-1411 of the Code of Virginia, the Central Virginia Solid Waste Planning Area was designated by the Virginia Department of Waste Management as a planning area on May 31, 1991, and

WHEREAS, the Central Virginia Solid Waste Planning Area is contiguous with and concurrent to the geographic boundaries of the Central Virginia Waste Management Authority (CVWMA) comprised of the following member jurisdictions: Cities of Colonial Heights, Hopewell, Petersburg, and Richmond, the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan, and Prince George and the Town of Ashland, and

WHEREAS Section 9 VAC 20-130-30 of the Code of Virginia requires that Solid Waste Planning Areas develop comprehensive and integrated solid waste management plans that at a minimum consider and address all components of the following hierarchy: source reduction, reuse, recycling, resource recovery (waste to energy), incineration, and landfilling, and

WHEREAS, the Richmond Regional Planning District Commission and the Crater Planning District Commission are designated as the entities responsible for the development and maintenance of a solid waste management plan for the central Virginia region; and,

WHEREAS, the Central Virginia Waste Management Authority is the legal entity responsible for the implementation of the plan; and,

WHEREAS, the plan horizon covers the 20-year period from 2004 through the year 2024; and,

WHEREAS, the Virginia Department of Environmental Quality approved the Central Virginia Solid Waste Management Plan August 20, 2004; and,

WHEREAS, the Central Virginia Waste Management Authority has prepared a major amendment (amendment 6) to the Plan in accordance with 9 VAC 20-130-10 et seq.; and,

WHEREAS, the Crater Planning District Commission has reviewed and approved the major amendment to the Central Virginia Solid Waste Management Plan April 14, 2011; and,

WHEREAS, the Richmond Regional Planning District Commission has reviewed and approved the major amendment to the Central Virginia Solid Waste Management Plan April 14, 2011; and,

WHEREAS, the Central Virginia Waste Management Authority recommends that the major amendment to the SWMP for the expansion of the Republic Services 623 CDD landfill be submitted to the DEQ for review and consideration.

THEREFORE, BE IT RESOLVED that this resolution shall be in full force and effect upon its passage.

Adopted this 15th day of April, 2011

Attest: _____
Mark Kukoski, Chairman

CONSIDERATION OF RESOLUTION 11-12: AMENDING THE CONTRACT FOR RESIDENTIAL CURBSIDE RECYCLING COLLECTION AND DROP-OFF PROGRAM PROCESSING SERVICES

The Curbside Recycling Collection and Drop-Off Processing Services Contract between Tidewater Fibre Corporation (TFC) and Central Virginia Waste Management Authority (CVWMA), which began July 1, 2009 and extends through June 30, 2016 currently provides for TFC to supply 18-gallon and 24-gallon containers to residents for recyclables. TFC has agreed to make carts with an approximate capacity of 96- gallons, having a hinged, tight fitting lid and wheels available for residents for a fee. The hydraulic lifting/tipping unit on TFC's collection vehicles as part of the collection operation can empty the carts.

The Contract is being amended to include carts as an acceptable recycling container and to establish delivery, maintenance and payment criteria.

Attached you will find a copy of Resolution 11-12. This resolution authorizes the Executive Director to execute a contract addendum with Tidewater Fibre Corporation to include approximately 96-gallon carts as an acceptable container in the Curbside Recycling Collection and Drop-off Processing Services contract. It is not anticipated that the Special Project Service Agreements need to be amended for this addition at this time.

Recommended Action: Approval of **Resolution 11-12**

RESOLUTION 11-12

A resolution authorizing an addendum to the Curbside Recycling Collection and Drop-off Processing Services Contract between the Central Virginia Waste Management Authority (CVWMA) and Tidewater Fibre Corporation, and to the Special Project Service Agreement with participating local jurisdictions as necessary for the addition of 96-gallon carts as an acceptable recycling container.

THE CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY RESOLVES:

WHEREAS, the report included as Staff Agenda Item No. 8 of the April 2011 Board Agenda identified the mutual interest by the Central Virginia Waste Management Authority and Tidewater Fibre Corporation, Inc. for the addition of 96-gallon carts as an acceptable recycling container for use in the curbside recycling program, and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the contract for Curbside Recycling Collection and Drop-off Processing Services between the Central Virginia Waste Management Authority and Tidewater Fibre Corporation, and

WHEREAS, the Executive Director is authorized, subject to General Counsel's review and approval, to execute an addendum to the Special Project Service Agreements between the Central Virginia Waste Management Authority and member localities as necessary and requested, and

THEREFORE, BE IT RESOLVED, that this resolution shall be in full force and effect upon its passage.

Adopted this 15th day of April, 2011

Attest: _____
Mark Kukoski, Chairman

CONSIDERATION OF APPROPRIATING FUNDS TO RE-DECAL THE DROP OFF RECYCLING CONTAINERS

The contract for hauling the drop off recycling containers between CVWMA and Container First includes painting and decaling the containers at the mid-way point in the contract. The initial term of the contract is for 7 years beginning July 1, 2007. On January 1, CVWMA was half way through the contract period. CFS is responsible for painting and applying the decals and CVWMA is responsible for printing the decals. No funds have been included in either the 2011 or 2012 budgets for printing decals for the 66 30-yard roll-offs. The containers and the decals are significantly showing the wear and tear of weather and hauling to and from the recycling facility.

CVWMA has approximately \$51,000 in reserves in the drop off project fund. The staff is requesting appropriating funds to print the decals. Our vendor who printed them in 2007 has quoted us a price of \$8,000 for the 1,144 decals, with no change to the art work. These decals are a high performance grade vinyl and include UVB protection from fading and a laminate to help prevent curling of the stickers. We upgraded to the higher performance grade and the laminate from the stickers under the previous Allied contract, which were worn significantly after 2.5 years. New decals would need to last 3 years.

CVWMA staff requested the Executive Committee consider an appropriation of \$10,000 to print the stickers. It was suggested that staff research the cost difference in generic or 'off the shelf' decals to save funds. The CVWMA could save ~\$4,500+ by going with a canned sticker. The pricing does not include any customizing. The generic stickers are an economic grade vinyl where the current decals are a high performance grade and the generic decals would not include any UVB protection or laminate. The generic stickers are also smaller; the largest being 13"x18" compared to the current decals of 20"x35".

This topic will be discussed further at the Board meeting on April 15.

ADMINISTRATIVE

Upcoming Meetings

The following is a listing of upcoming CVWMA meetings:

Technical Advisory Committee	May 5, 2011	9:00 am
Executive Committee	May 9, 2011	9:00 am
Board of Directors (Richmond)	May 20, 2011	9:00 am